

The Vale of Glamorgan Council

Cabinet: 21st January 2019

Report of the Leader

Cabinet Quarterly Work Programme January to March 2019

Purpose of the Report

1. To advise Cabinet of the current position regarding work programming and to agree and approve the Cabinet Quarterly Work Programme of the Cabinet / Council for the period January to March 2019.

Recommendations

1. That the position with regard to the October to December 2018 work programme (Appendix 1) be noted.
2. That the Quarterly Work Programme of the Cabinet / Council for the period January to March 2019 (Appendix 2) be approved.

Reason for the Recommendations

- 1&2 To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

Background

2. In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Full Council are likely to consider during the period up to end March 2019.
3. The Cabinet Quarterly Work Programme (Appendix 1) sets out matters that were included in the Strategic Work Programme as well as other specific items that the Executive and Full Council were planning to consider during October to December 2018 and provides updates on the same.
4. Appendix 2 sets out the proposed work programme for the period January to March 2019. The Forward Work Programme shall contain information on:
 - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them.
 - The timetable for considering any plans which are the responsibility of the Executive.

- Any individual matters which the Executive intends to consult on, in advance of taking any decision and the timetable for consultation and decision.

Relevant Issues and Options

5. The previous quarterly Work Programme of the Cabinet/Council runs for the period October through to end of December. This report provides a stock-take of that current work programme and sets out a revised and up to date work programme for the period January to March 2019. The previous work programme (October - December 2018) is set out in Appendix 1, and the programme for January - March 2019 is set out in Appendix 2. The work programme sets out the reports to be scheduled in the current quarter. It also indicates the potential role of Scrutiny as well as those reports that will be considered by Council.

Resource Implications (Financial and Employment)

6. There are no direct implications as a result of the report.

Sustainability and Climate Change Implications

7. None applicable to this report.

Legal Implications (to Include Human Rights Implications)

8. The preparation / publication of Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

Crime and Disorder Implications

9. There are no direct implications as a result of this report.

Equal Opportunities Implications (to include Welsh Language issues)

10. None applicable to this report.

Corporate/Service Objectives

11. The publication of a Forward Work Programme is an important element of the Council meeting its corporate/services objectives and maximising consultation with interested parties.

Policy Framework and Budget

12. This is a matter for Executive decision by Cabinet.

Consultation (including Ward Member Consultation)

13. Consultation with Scrutiny and other Committee is indicated in the Programme.

Relevant Scrutiny Committee

14. All Scrutiny Committees.

Background Papers

Local Government Act 2000
Council Consultation - October 2002

Contact Officer

Karen Bowen, Principal Democratic and Scrutiny Services Officer

Officers Consulted

Corporate Management Team

Responsible Officer:

Rob Thomas
Managing Director



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Cabinet Quarterly Work Programme

October 2018 – December 2018



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Quarterly Work Programme: October 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny / Other Committee Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
October	Revenue Monitoring	To advise Cabinet of the progress relating to revenue expenditure for the period 1 st April to 31 st August 2018	Leader	Yes	No	Reported to Cabinet on 1 st October 2018
October	Capital Monitoring	To advise Cabinet of the progress on the 2017/18 Capital Programme for the period 1 st April to 31 st August 2018 and to request changes to the Capital Programme	Leader	Yes	No	Reported to Cabinet on 1 st October 2018
October	Reshaping Services – Update on Implementation	To provide Cabinet with an overview of the progress made in the Council's Reshaping Services Programme	Leader	Corporate Performance and Resources	No	Reported to Cabinet on 15 th October 2018
October	Compendium of Collaboration	To provide Cabinet with an update on collaborative working	Leader	N/A	No	Reported to Cabinet on 5 th November 2018
October	Strong Communities Grant Fund	To provide Cabinet with an update on the SCGF and to see approval for the award of funding from the latest round of applications.	Leader	No	No	Reported to Cabinet on 1 st October 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny / Other Committee Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
October	Disabled Facilities Grants Fees	Establish a new fee Agency structure	Regeneration and Planning	No	No	Reported to Cabinet on 1 st October 2018
October	Housing Asset Management Strategy	To agree updates and changes to the Housing Asset Management Strategy	Housing and Building Services	Yes (Homes and Safe Communities)	No	Reported to Cabinet on 19 th November 2018
October	Winter Maintenance Arrangements 2018/19	To agree the winter maintenance arrangements for the 2018/19 season.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 5 th November 2018
October	Acceptance of Tender: Whitmore High School	Acceptance of tender	Learning and Culture	No	No	Reported to Cabinet on 15 th October 2018
October	Acceptance of Tender: Pencoedtre High School	Acceptance of tender	Learning and Culture	No	No	Reported to Cabinet on 15 th October 2018
October	Acceptance of Tender: Ysgol Gymraeg Bro Morgannwg	Acceptance of tender	Learning and Culture	No	No	Reported to Cabinet on 15 th October 2018
October	School Performance 2017/18	To inform Members of pupil attainment and school performance outcomes	Learning and Culture	Yes	No	Reported to Cabinet on 15 th October 2018
October	Assessment of Penarth Transport Projects within the Penarth Corridor	To provide an update on a range of transport projects within the Penarth Corridor	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 15 th October 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny / Other Committee Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
October	Adoption of a Leisure Strategy	To agree a Leisure Strategy	Social Care, Health and Leisure	Yes (Social Care and Health)	No	Reported to Cabinet on 1 st October 2018
October	Leisure Management Contract Extension	To advise Cabinet of the arrangements for activating the 5 year extension clause contained within the Council's Leisure Management Contract.	Social Care, Health and Leisure	No	No	Reported to Cabinet on 1 st October 2018
October	Local Air Quality Management Annual Progress Report 2018	To seek approval for the 2018 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2017 to enable its submission to Welsh Government	Deputy Leader	No	No	Reported to Cabinet on 5 th November 2018
October	Redevelopment of 3 Hawksley Bungalows	To approve the successful Contractor following tender	Housing and Building Services	No	No	Reported to Cabinet on 15 th October 2018
October	Regional Collaboration Agreement	To approve formal arrangements for the VAWDASV regional partnership	Housing and Building Services	No	No	Reported to Cabinet 17 th December 2018
October	Achievement of Welsh Housing Quality Standards (WHQS) to Council Stock	To advise Cabinet of the achievement of the WHQS for the Council's housing stock and to agree the content of a letter to Welsh Government advising of	Housing and Building Services	No	No	Reported to Cabinet on 1 st October 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny / Other Committee Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		the position.				
October	Disposal of Small Parcels of Housing Owned Land	To seek Cabinet approval to dispose of seven small parcels of non-operational housing land.	Housing and Building Services	No	No	Reported to Cabinet on 1 st October 2018
October	Water Charge Collection Agreement with Dwr Cymru Cyf (Welsh Water)	To advise Cabinet of a request to enter into an updated agreement with Dwr Cymru for the collection of water charges from Council Tenants.	Housing and Building Services	No	No	Reported to Cabinet on 1 st October 2018

Quarterly Work Programme: November 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
November	Treasury Management	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April to 30 th September 2018 which is a requirement of the 2011 edition of the CIPFA Treasury Management in the Public Services: Code of Practice	Leader	No	Yes	Reported to Cabinet on 19 th November 2018
November	Initial Capital Programme 2019/20 to 2023/24	To gain approval for the Initial Capital Programme Proposals for 2019/20 so that they may be submitted to Scrutiny Committees for consultation and to advise Cabinet of the progress on the 2018/19 Capital Programme for the period 1 st April to 30 th September 2018 and, to request changes to the Programme	Leader	Yes	No	Reported to Cabinet on 19 th November 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
November	Initial Revenue Budget Proposals 2019/20	To gain Cabinet's approval for the amended revenue budget for 2018/19 and to commence consultation on the initial revenue budget proposals for 2019/20	Leader	Yes	No	Reported to Cabinet on 19 th November 2018
November	Initial Housing Revenue Account Budget Proposals 2019/20	To gain Cabinet's approval for the Housing Revenue Account amended budget for 2018/19 and the initial budget proposals for 2019/20, so that they may be submitted to Scrutiny Committee for consultation	Leader	Yes	No	Reported to Cabinet on 19 th November 2018
November	Quarter 1 Performance Report 2018/19 (5 th November 2018)	To present the Council's performance against the Corporate Plan for Q1 (April to June 2018).	Leader	All Scrutiny Committees	No	Reported to Cabinet on 5 th November 2018
November	2019/20 NJC Pay Structure	To present the new pay structure following consultation with Trade Unions.	Leader	No	No	Reported to Cabinet on 19 th November 2018
November	Town Centres Framework	Monitor progress against Action Plan	Regeneration and Planning	No	No	Reported to Cabinet on 17 th December 2018.
November	LED Street lighting Strategy	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	This report will be presented to Cabinet during the next Quarter

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
November	Review of Schools Transport	To agree a number of changes to the way the Council provides schools transport	Neighbourhood Services and Transport / Learning and Culture	Yes (Environment and Regeneration)	No	This is a matter that has required further consideration and will be reported in phases during the next Quarter
November	Proposal for new school for Barry Waterfront	Permission to consult on proposal	Learning and Culture	Yes	No	Reported to Cabinet on 17 th December 2018
November	External Funding Monitoring Report	To provide an overview of the grant funding that has been accessed and how it has been used across the Council	Leader	No	No	Will be submitted in February or March following completion of financial analysis and review of Year 1 of the new process operating
November	WeITAG Stage 2 M4 Junction 34 to A48 results of consultation	To agree the final WeITAG Stage 2 report and next steps	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	To be reported in February 2019 due to time taken analysing consultation responses to inform the Stage II study.
November	Development of a Local Toilet Strategy	To agree the process and consultation for the production of a Local	Social Care, Health and Leisure / Neighbourhood	Yes (Environment and Regeneration and Social Care)	No	To be reported in March 2019 due to

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		Toilet Strategy	Services and Transport	and Health)		consideration of consultation responses
November	Draft Parking Strategy	To agree a Parking Strategy	Neighbourhood Services and Transport	Yes (Environment and Regeneration and Corporate Performance and Resources)	Yes (depending on level of investment needed)	Additional survey work required. To be reported in February 2019.
November	SRS Annual Report	To note the operation of the SRS partnership over the 2017/18 period	Deputy Leader	No	No	SRS annual update was provided to Cabinet on 17 th November 2018
November	Target Hardening	To approve the continuation funding of the scheme to allow victims of domestic violence to remain in their own homes	Housing and Building Services	Yes	No	Reported to Cabinet on 19 th November 2018
November	Welsh Housing Quality Standard	To approve the selection of an approved contractor/s to undertake WHQS improvement works	Housing and Building Services	No	No	Interim procurement arrangements in place for 2018/19 programme. Tender being prepared for 2019/20 plus. Cabinet report May 2019.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted

Quarterly Work Programme: December 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
December	Charging Policy - Discretionary	To advise Cabinet of the updates to the Council's Charging Policy for care and support services required under the Social Services and Well-being (Wales) Act 2014	Social Care, Health and Leisure	Yes	No	Following liaison with the Cabinet Member it was agreed that a report would be presented to HL&SC Scrutiny on 5 th February
December	Reshaping Services – Update on Implementation	To provide Cabinet with an overview of the progress made in the Council's Reshaping Services Programme	Leader	Corporate Performance and Resources	No	This will be reported in February in synch with the previous report in October
December	Q2 Risk Register	To update Cabinet on the Quarter 2 position (July - September 2018) of risks contained within the Corporate Risk Register and to provide an overview of the emerging risk themes and issues	Leader	Audit Committee	No	This will be considered as a reference to Cabinet February 2019
December	Countryside Service fees and charges	Review fees and charges	Regeneration and Planning	No	No	To give fuller consideration to options and implications, this will be reported in March 2019.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
December	Trees Strategy	To agree a strategy for the management of trees either on Council owned land or on the public highway	Social Care, Health and Leisure	Yes (Environment and Regeneration)	No	Additional work is required to complete the draft strategy. This will be reported in March 2019
December	Arts Central	That Cabinet endorse the proposal to review the provision of Arts Central with a further report to be brought back to Cabinet prior to 31 st December 2018	Learning and Culture	Yes	No	This is a matter that will be reported in February 2019
December	Review of the pilot Timebanking Scheme	To consider the effectiveness of the pilot and to consider future volunteering opportunities	Housing and Building Services	Yes	No	To be reported to Cabinet 21 st January 2019
December	Tenancy Ready	To review the success of the scheme and to agree an extension of funding for 12 months	Housing and Building Services	Yes	No	Reported to Cabinet 17 th December 2018
December	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service	Housing and Building Services	Yes	No	Awaiting information and analysis from South Wales Police and other partners as part of the Safer Vale Strategy Work. Report should be available for April 2019.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
December	Homelessness Prevention Strategy 2018-2022	To seek approval to enter into an 8 week formal consultation period.	Housing and Building Services	Yes	No	Reported to Cabinet 17 th December 2018



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January 2019 - March 2019



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Quarterly Work Programme: January 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
January	Cabinet Work Programme	To advise Cabinet of progress against the October – December 2018 work programme and to put in place a work programme for January – March 2019	Leader	No	No	To be reported 21 st January 2019
January	Capital Monitoring	To advise Cabinet of the progress on the 2018/19 Capital Programme for the period 1 st April to 30 th November 2018 and to request changes to the Capital Programme	Leader	Yes all Scrutiny Committees	No	Reported to Cabinet on 7 th January 2019.
January	Revenue Monitoring	To advise Cabinet of the progress relating to revenue expenditure for the period 1 st April to 30 th November 2018	Leader	Yes all Scrutiny Committees	No	Reported to Cabinet on 7 th January 2019.
January	Corporate Safeguarding	To update Cabinet Members on the work that has been undertaken during the period in relation to corporate arrangements for safeguarding and protecting children and	Leader	Yes All Scrutiny Committees	No	Reported to Cabinet on 7 th January 2019.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		adults who require specific Council services. To provide overview of progress of the corporate safeguarding group work plan and other safeguarding activities taking place across the Local Authority.				
January	Quarter 2 Corporate Plan performance	To present the Quarter 2 performance results for the period 1 st April-30 th September 2018 for all service areas.	Leader	Yes submitted to all Scrutiny Committees in December 2018	No	Reported to Cabinet on 7 th January 2019.
January	Introduction of Hybrid Mail for Postal Services	To obtain approval to seek tenders for the supply of a Hybrid Mail Solution subject to the completion of a satisfactory outcome of a Proof of Concept (POC) pilot exercise.	Leader	No	No	Reported to Cabinet on 7 th January 2019.
January	Timetable of Meetings	To consider a draft timetable of meetings for the period May 2019 - May 2020.	Leader	No	No	Reported to Cabinet on 7 th January 2019.
January	New Income Management System	To obtain Cabinet approval to award the contract for the supply of a replacement Income Management system, which will have additional functionality to the current system and to aid the	Leader	No	No	Reported to Cabinet on 7 th January 2019.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		achievement of Payment Card Industry Data Security Standard (PCI DSS) compliance.				
January	Response to Consultation on South Wales Fire and Rescue Service	To seek Cabinet approval on a response to the consultation	Leader	No	No	Being reported to Cabinet on 21 st January 2019
January	Plassey Street Penarth	To seek approval of Cabinet to introduce an Experimental One-Way Traffic Regulation Order along part of Plassey Street and High Street in Penarth.	Neighbourhood Services and Transport	No	No	Report produced for consideration by Cabinet for 7 th January but deferred for further consultation with local representatives. Now anticipated to be considered by Cabinet in February 2019.
January	Physic Garden	To seek approval for a new 25 year lease for the Physic Garden in Cowbridge and permission to dedicate and protect the garden under the Fields in Trust 'Green Space for Good' programme.	Social Care Health and Leisure	No	No	Reported to Cabinet on 7 th January 2019. Recommendations agreed in part. Further report on Fields in Trust status to be tabled in February 2019.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
January	21 st Century Schools Programme Band B update and current position	To seek Cabinet approval to amend the proposed Band B phase of the 21st Century Schools Programme following recently announced changes affecting Welsh Government's intervention rate for funding.	Learning and Culture	Yes	Yes	Reported to Cabinet on 7 th January 2019.
January (21 st)	Proposal to increase number of primary school places at St. David's Church in Wales Primary School	To advise Cabinet of the proposal to undertake a statutory consultation to increase the number of primary school places from 140 places to 210 places from September 2021.	Learning and Culture	No	No	To be reported to Cabinet on 21 st January 2019
January	Housing Development Programme	<p>1. To seek Cabinet approval to accept the surrender of the lease of the land and buildings forming the former Master Mariner Public House, currently held by S.A. Brain Ltd, for the purpose of demolishing and clearing the site for redevelopment</p> <p>2. To seek Cabinet approval for the Housing Development Team to explore options for the redevelopment of the site with a view to providing a</p>	Housing and Building Services	No	No	Went to Cabinet 7 th January 2019 – deferred for Ward Member consultation and will be reported back to Cabinet this Quarter

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		further report to Cabinet on the preferred option for redevelopment of the site once that has been endorsed by the Housing Development Strategic Project Board.				
January	Disposal of Small Parcels of Housing Owned Land	To seek Cabinet approval of seven small parcels of non – operational housing land suitable for use “incidental to the enjoyment of an adjacent dwelling house only “.	Housing and Building Services	No	No	To be reported to Cabinet on 21 st January 2019
January	Timebanking Project - Twelve month Monitoring report	To update Cabinet on progress implementing the Timebanking project and to propose an extension to the initial phase of the project.	Housing and Building Services	No	No	To be reported to Cabinet on 21 st January 2019
January	Recovery of costs from Leaseholders	To seek approval to adopt an updated list of repayment options for leaseholders	Housing and Building Services	No	No	To be reported to Cabinet on 21 st January 2019
January	Targeted Regeneration Investment Programme 2018/19 – 2020/21 update	To provide Cabinet with an update on the Welsh Government's Targeted Regeneration Investment Programme 2018/19-2020/21 prior to seeking authority to apply for capital funding in 2018/19 financial year detailed	Regeneration and Planning	No	No	Reported to Cabinet on 7 th January 2019.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		within the Part II report later on the agenda.				

Quarterly Work Programme: February 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
February	2019/20 Pay Policy Statement	To ask, Cabinet to consider and endorse the Council's Pay Policy for 2019/20 as set out prior to its submission to Council for final approval. To be published prior to 31.3.2019 as required under the Localism Act 2011	Leader	Yes	Yes	For Cabinet on 4 th February (Scrutiny 14 th February, Council 27 th February)
February	Capital Strategy 2019/20 to 2029/30	To gain approval for the Authority's Capital Strategy which will include the proposed Capital Programme for the period 2019/20 to 2023/24	Leader	No ¹	Yes	
February	Final Proposals for the Revenue Budget 2019/20	To set out the final proposal for consideration, before making recommendations to Council, in respect of the final revenue budget for the financial year 2019/20	Leader	No ¹	Yes	
February	Final Housing Revenue Account Budget Proposals 2019/20	To set the HRA budget for the financial year 2019/20 and to set the rents and service charges for the	Leader	No ¹	Yes	

¹ Reports were previously scheduled to be considered by Scrutiny Committees

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		forthcoming rent year beginning on 3 rd April 2019				
February	Treasury Management and Investment Strategy 2019/2020	To provide an interim report on the Council's Treasury Management operations for the period 1 st April 2018 to 31 st December 2018 and to submit for consideration the proposed 2019/2020 Treasury Management Annual Investment Strategy	Leader	Yes (Corporate Performance and Resources)	Yes	
February	Council Tax 2019/2020	To set the Council Tax for 2019/20	Leader	No	Yes	
February	Charter between Vale of Glamorgan Council and Town and Community Councils within the Vale of Glamorgan	To update Cabinet on matters relating to the Charter	Leader	No	No	
February	Reshaping Services – Update on Implementation	To provide Cabinet with an overview of the progress made in the Council's Reshaping Services programme	Leader	Corporate Performance and Resources	No	
February	External Funding Monitoring Report	To provide an overview of the grant funding that has been accessed and how it has been used across the Council	Leader	No	No	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
February	Chief Officer Appraisal System	To see Cabinet approval for amendments to the Chief Officer Appraisal System	Leader	No	Yes	
February	Q2 Risk Register	To update Cabinet on the Quarter 2 position (July – September 2018) of risks contained within the Corporate Risk Register and to provide an overview of the emerging risk themes and issues	Leader	Audit Committee	No	This will be considered as a reference to Cabinet February 2019
February	Adult Placement Service - Collaboration Agreement	To seek Cabinet approval for the Vale of Glamorgan to enter into a partnership arrangement with Bridgend Council to manage their Adult Placement Service (also known as Shared Lives) commencing 1 st May 2019	Social Care, Health and Leisure	No	No	
February	Discretionary Charging for Social Care Services (referral from HL&SC Scrutiny - 05.02.19)	Potential Discretionary Charges for Social Care Services	Social Care, Health and Leisure	No	No	
February	Fields in Trust	Further report on Fields in Trust status “Green Space for Good” programme re Physic Garden in Cowbridge	Social Care, Health and Leisure	No	No	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
February	The future of Porthkerry Golf Course	To seek Cabinet approval for proposed operational changes.	Regeneration and Planning	No	No	
February	Barry Town Centre Summit	To apprise Cabinet of the report on the Summit which took place late in 2018.	Regeneration and Planning	Yes	No	
February	Proposal to increase the number of primary school places at St. Nicholas C/W Primary School	To seek Cabinet approval to undertake a statutory consultation to increase the number of primary school places.	Learning and Culture	No	No	
February	Arts Central	That Cabinet endorse the proposal to review the provision of Arts Central with a further report to be brought back to Cabinet prior to 31 st December 2018	Learning and Culture	Yes	No	This report has been carried forward from the previous Quarter
February	Withdrawal of fare paying school transport services	To consult on the withdrawal of fare paying (discretionary) school transport services	Neighbourhood Services and Transport	Yes	No	
February	LED Street Lighting	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	This report has been carried forward from the last Quarter of 2018
February	Strategic Transport Improvements in	To update Cabinet on the latest position with work	Neighbourhood Services and	No	No	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
	Dinas Powys WeITAG Stage 2 Update	undertaken on the WeITAG Stage 2 Study	Transport			
February	Cesspit Rationalisation – Marcross and Croft John	To advise Cabinet of progress in implementing a new charging regime and to seek approval to write-off emptying costs incurred prior to April 2016.	Neighbourhood Services and Transport	No	No	
February	Llanmaes Village Flood Risk Management Scheme	To advise Cabinet of progress in delivering a flood risk management scheme in the village and seek the necessary approvals to progress to construction	Neighbourhood Services and Transport	No	No	
February	M4 Junction 34 to A48 WeITAG Stage 2 Update	Update Cabinet and seek its endorsement of the M4 Junction 34 WeITAG Stage Two consultation results, review group findings and further studies; enable the project to progress to WeITAG Stage 3.	Neighbourhood Services and Transport	Yes	No	
February	Review of Seasonal Grass Cutting	To examine the possibility of using contractors rather than a temporary workforce to undertake seasonal grass cutting	Neighbourhood Services and Transport	Yes	No	
February	Fees and Charges	To approve the fees and	Neighbourhood	Yes	No	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
	for Neighbourhood and Transport Services 2019/20	charges for Neighbourhood Services and Transport	Services and Transport			
February	Draft Parking Strategy Consultation and Proposed Parking Management Policy	To approve a parking policy	Neighbourhood Services and Transport	Yes	No	
February	Supporting People Local Commissioning Plan	To seek the adoption of the Plan	Housing and Building Services	No	No	

Quarterly Work Programme: March 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
March	Revised CAT Guidance	To revise the current Community Asset Transfer Guidance	Leader	No	No	
March	Staff Survey	To provide Cabinet with an overview of the results from the 2018 Staff Survey	Leader	Yes	No	
March	Q3 Risk Register	To update Cabinet on the Quarter 3 position (October-December 2018) of risks contained within the Corporate risk Register and to provide an overview of the emerging risk themes and issues	Leader	Audit Committee	No	
March	Public Opinion Survey	To provide Cabinet with an overview of the results from the 2018/19 Public Opinion Survey	Leader	Yes	No	
March	Q3 Performance Report 2018/19	To present the Council's performance against the Corporate Plan for Q3 (October to December 2018)	Leader	All Scrutiny Committees	No	
March	Annual Improvement Plan (Part One)	To present the Annual Improvement Plan, Council's Service Plans and performance targets for 2019/20.	Leader	All Scrutiny Committees	No	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
March	Countryside Service Fees and Charges	To carry out the annual review of fees and charges and seek agreement for amendments.	Regeneration and Planning	No	No	
March	Empty Homes Strategy	To seek Cabinet approval for amendments to the Strategy.	Regeneration and Planning	No	No	
March	Biodiversity Forward Plan	To seek Cabinet endorsement of the new plan as required by The Environment Act.	Regeneration and Planning	No	No	
March	Targeted Regeneration Investment Programme 2018/19 – 2020/21, Thematic Grant	To seek Cabinet endorsement for the local establishment and delivery in Barry of a new regional property based grant scheme, funded by a Thematic Grant available through TRI/ Capital City Region.	Regeneration and Planning	No	No	
March	Events programme	To seek Cabinet approval for the funding of events for 2019/20	Regeneration and Planning	No	No	
March	Response to WG Consultation on the Draft Additional Learning Needs Code	To seek Cabinet approval on consultation response.	Learning and Culture	No	No	
March	Acceptance of Stage 1 Tender – PHS	To seek Cabinet approval to appoint contractor for PHS school. Part I and II	Learning and Culture	No	No	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		reports.				
March	Admission Arrangements	To advise Cabinet of the outcome of the Council's statutory consultation exercise on school admission arrangements for Community Schools	Learning and Culture	No	No	
March	Primary Provision in Western Vale Objection Report	To seek Cabinet determination on the objections received for Llancafarn Primary	Learning and Culture	No	No	
March	Pooled Budgets	Establishment of a pooled budget for care accommodation	Social Care, Health and Leisure	No	No	N/A
March	Trees Strategy	To agree a strategy for the management of trees either on Council owned land or on the public highway	Social Care, Health and Leisure	Yes (Environment and Regeneration)	No	This report has been carried forward from the previous Quarter
March	Development of a Local Toilet Strategy	To agree the process and consultation for the production of a Local Toilet Strategy	Social Care, Health and Leisure / Neighbourhood Services and Transport	Yes (Environment and Regeneration and Social Care and Health)	No	This report has been carried forward from previous Quarter
March	Review of Enforcement Services	To update and review the Council's enforcement policy and procedures	Neighbourhood Services and Transport	Yes	No	
March	Award of Supported Bus Service -Cardiff Airport Express	Seek approval to award a new Contract for this supported service, which	Neighbourhood Services and Transport	No	No	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		the Vale of Glamorgan Council administers on behalf of the Welsh Government.				
March	Housing Related Support for Clients with a Learning Disability	To seek approval to amend the service to ensure it is compliant with Welsh Government Supporting People compliance	Housing and Building Services	No	No	
March	Homelessness Prevention Strategy 2018-2022	To report the feedback from the formal consultation on the draft Strategy and to seek its adoption	Housing and Building Services	No	No	
March	Housing Business Plan	To adopt the Councils 30 year Business Plan and Housing Investment Programme prior to submission to Welsh Government by 31 st March 2019	Housing and Building Services	No	Yes	
March	Compliance Policies Review	To agree updated policies following any amendments to legislation	Housing and Building Services	Yes	No	
March	Housing Asset Management Strategy	To approve draft prior to tenant consultation	Housing and Building Services	No	No	