

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Monday, 18 November 2019</b>
Relevant Scrutiny Committee:	Corporate Performance and Resources
Report Title:	Penarth Leisure Centre, Acceptance of tender for electrical rewire
Purpose of Report:	To seek Cabinet approval to award the contract for the electrical rewire of Penarth Leisure centre
Report Owner:	Cabinet Member of Leisure, Arts and Culture
Responsible Officer:	Carys Lord, Head of Finance/Section 151 officer
Elected Member and Officer Consultation:	Cabinet Member for Leisure, Arts and Culture, Operational Managers, Property Section and Finance
Policy Framework:	This is a matter of Executive Decision by Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• Funding for the re-wire of Barry and Penarth Leisure Centres is included within this year's Capital Programme. Following a competitive tendering process tenders have been received for these works.</li> <li>• Cabinet approval is being requested to accept the lowest tender and enter into a Joint Contracts Tribunal (JCT) Minor works contract to undertake the electrical rewire of Penarth Leisure Centre.</li> </ul>	

## **Recommendations**

1. That Cabinet notes the contents of this report, with a view to taking decisions on the award of the JCT Minor works contract detailed within the Part II report later on this agenda

## **Reasons for Recommendations**

1. To advise Cabinet of the proposed contract award arrangements for the electrical rewire of Penarth Leisure Centre.

### **1. Background**

- 1.1 An assessment of the fixed electrical installation at Barry and Penarth leisure centres confirmed that it was in a very poor condition and required a full re-wire.
- 1.2 On 20 November 2017 (minute C139 refers) Cabinet approved funding to undertake the complete rewire of both leisure centres.
- 1.3 Following approval by Cabinet to undertake the re-wiring of Barry and Penarth leisure centres the works at Barry leisure centre was subsequently tendered and completed.
- 1.4 The Barry Leisure Centre electrical re-wire was completed at the same time as the planned works to refurbish the changing rooms. However, such an approach was challenging and disruptive to users due to the scale of the work involved as well as the extent of those works. As a result, and given the scale of works required, both in terms of re-wiring and the changing rooms, it was considered appropriate to complete the works on the changing rooms in Penarth leisure Centre, in advance of commencing the re-wire at that site.

### **2. Key Issues for Consideration**

- 2.1 Tenders were requested from six contractors for the electrical rewire of Penarth Leisure Centre. Four tenders were returned by the closing date. An analysis of the returned tenders confirmed that the lowest tender was compliant.
- 2.2 Details of the tender process outcome are set out in the Part II report.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 The re-wiring of the Leisure Centre will guarantee the continuation of a Council service into the future and will enable the continued safe use of the facility.

- 3.2** The proposal will also enable the Council to continue to work towards the Well-being Outcome, An Active and Healthy Vale and in particular work being undertaken to deliver our objective of encouraging and promoting active and healthy lifestyles. In addition the Council will also be contributing to all of the national well-being goals, in particular 'a healthier Wales'

## **4. Resources and Legal Considerations**

### **Financial**

- 4.1** Full budget details are included under the Part II report. For the purposes of this report and taking into account the completion of the electrical rewiring already undertaken at Barry Leisure Centre, the lowest tender submitted, and all associated costs and professional fees can be accommodated within the available budget.

### **Employment**

- 4.2** The lowest tenderer are located in the Vale of Glamorgan and will employ local labour to undertake this project.

### **Legal (Including Equalities)**

- 4.3** The Monitoring Officer/Head of Legal and Democratic Services will prepare and execute a JCT Minor Works contract with the lowest tenderer to carry out these works.

## **5. Background Papers**

None