

Meeting of:	<b>Cabinet</b>
Date of Meeting:	Monday, 20 January 2020
Relevant Scrutiny Committee:	<b>Corporate Performance and Resources</b>
Report Title:	Timetable of Meetings: May 2020 to May 2021
Purpose of Report:	To consider a draft timetable of meetings for the period May 2020 - May 2021
Report Owner:	The Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Executive Leader and Cabinet Member for Performance & Resources
Elected Member and Officer Consultation:	No consultation with Ward Members is required
Policy Framework:	This is a matter for Executive decision by Cabinet
Executive Summary:	<ul style="list-style-type: none"> <li>To consider a draft timetable of meetings for the period May 2020 to May 2021</li> </ul>

## **Recommendation**

1. That the timetable of meetings for May 2020 - May 2021, as set out in Appendix A be approved, subject to any future changes in arrangements for meetings deemed appropriate by the Mayor of the Council or the relevant Committee Chairman.

## **Reason for Recommendation**

1. To approve / publish a calendar of meetings for the 2020/21 municipal year.

### **1. Background**

- 1.1 The current timetable of meetings expires with the Annual Meeting on 4th May, 2020. Members are required, therefore, to consider a draft timetable for the ensuing Municipal Year.

### **2. Key Issues for Consideration**

- 2.1 The draft timetable reflects current arrangements and as in previous years, various recesses have been incorporated during August and Easter. As a result of the recesses and taking into account other Bank Holidays and school holidays, on occasions, cycles will vary and / or more than one meeting will occur on the same day. Arrangements for meetings of the Welsh Church Act Estates Committee and the Trust Committee will be dealt with separately.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 The Council's Timetable of Meetings directly contributes to the long term future by ensuring that the Council's decision - making processes continue to operate on a planned basis and to also ensure that the Council's Constitution continues to operate with full effect.

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1 There are no direct implications as a result of the report.

#### **Employment**

- 4.2 None

#### **Legal (Including Equalities)**

- 4.3 None

## **5. Background Papers**

None.

**VALE OF GLAMORGAN COUNCIL - TIMETABLE OF MEETINGS: MAY 2020 - MAY 2021**  
(All meetings to commence at 6.00 pm unless otherwise indicated)

	MAY 20	JUN 20	JUL 20	AUG 20	SEP 20	OCT 20	NOV 20	DEC 20	JAN 21	FEB 21	MAR 21	APR 21	MAY 21
Annual Meeting	04 May												10 May
Cabinet (2.00 pm)	11 May	01 Jun 15 Jun 29 Jun	13 Jul 27 Jul		07 Sep 21 Sep	05 Oct 19 Oct	02 Nov 16 Nov 30 Nov	07 Dec 21 Dec	11 Jan 25 Jan	08 Feb 22 Feb	08 Mar 22 Mar	12 Apr 26 Apr	
Council			27 Jul		21 Sep			07 Dec			01 Mar	26 Apr	
Community Liaison			06 Jul			06 Oct			26 Jan			27 Apr	
Democratic Services (4.00 pm)			13 Jul				16 Nov			01 Feb		19 Apr	
Audit			13 Jul		01 Sep (Tues)			14 Dec		22 Feb		12 Apr	
Public Protection Licensing (10.00 am)	19 May	16 Jun	14 Jul		15 Sep	13 Oct	10 Nov	15 Dec	12 Jan	09 Feb	09 Mar	27 Apr	
Statutory Licensing (10.00 am)													
Planning (4.00 pm)	27 May	24 Jun	22 Jul		02 Sep 30 Sep		04 Nov 25 Nov	23 Dec	27 Jan	24 Feb	24 Mar	28 Apr	
Healthy Living and Social Care Scrutiny Committee (5.00 pm)	12 May	09 Jun	07 Jul		15 Sep	13 Oct	10 Nov	08 Dec	12 Jan	09 Feb	09 Mar	13 Apr	
Homes and Safe Communities Scrutiny Committee	13 May	10 Jun	08 Jul		16 Sep	14 Oct	11 Nov	09 Dec	13 Jan	10 Feb	10 Mar	14 Apr	
Environment and Regeneration Scrutiny Committee	19 May	16 Jun	14 Jul		22 Sep	20 Oct	17 Nov	15 Dec	19 Jan	16 Feb	16 Mar	20 Apr	
Learning and Culture Scrutiny Committee (5.00 pm)	14 May	11 Jun	09 Jul		17 Sep	15 Oct	12 Nov	10 Dec	14 Jan	11 Feb	11 Mar	15 Apr	
Corporate Performance and Resources Scrutiny Committee	20 May	17 Jun	15 Jul		23 Sep	21 Oct	18 Nov	16 Dec	20 Jan	17 Feb	17 Mar	21 Apr	
Shared Regulatory Services Joint Committee (10.00 am)		09 Jun			08 Sep			08 Dec			16 Mar		
Standards (10.00 am)	14 May		23 Jul		24 Sep		26 Nov		28 Jan		25 Mar		
Voluntary Sector Joint Liaison		29 Jun				19 Oct			18 Jan			19 Apr	

August Recess: 01 August – 31 August 2020

Easter Recess: 29 March – 09 April 2021 (Good Friday – 02 April, Easter Monday – 05 April 2021)

<p><b>School Holidays – 2020</b>  <b>May Bank Holidays</b> – Monday, 04 May Friday, 08 May, Monday, 25 May 2020  <b>Half Term</b> – Monday, 25 May – Friday, 29 May 2020  <b>Summer</b> – Monday 20 July – Tuesday 01 September 2020  <b>Half Term</b> – Monday 26 October – Friday, 30 October 2020  <b>Christmas</b> – Monday 21 December 2020 – Friday 01 January 2021</p>	<p><b>School Holiday - 2021</b>  <b>Half Term</b> – Monday, 15 February – Friday, 19 February 2021  <b>Easter</b> – Monday, 29 March – Friday, 09 April 2021 (Good Friday – 02 April, Easter Monday – 05 April)  <b>May Bank Holidays</b> – Monday, 03 May, Monday, 31 May 2021  <b>Half Term</b> – Monday, 31 May – Friday, 04 June 2021</p>
---	---