

**CABINET**

Minutes of a Cabinet meeting held on 24<sup>th</sup> May, 2021.

The Cabinet agenda is available [here](#).

**Present:** Councillor N. Moore (Chairman), Councillor L. Burnett (Vice-Chairman); Councillors B.T. Gray, P.G. King, K.F. McCaffer, Mrs. M.R. Wilkinson and E. Williams.

**Also Present:** Councillor Ms. J. Aviet.

**C572 MINUTES –**

RESOLVED – T H A T the minutes of the meeting held on 12<sup>th</sup> May, 2021 be approved as a correct record.

**C573 DECLARATIONS OF INTEREST –**

No declarations were received.

**C574 CONSIDERATION OF SENIOR MANAGEMENT STRUCTURE WITHIN THE COUNCIL (REF) –**

*The Executive Leader moved this item to the end of the agenda for consideration. Members of the Senior Management Team who were in attendance left for this item prior to any discussion, with the exception of the Cabinet and Committee Services Officer who remained in order to take the minute.*

The Leader explained that at its 12<sup>th</sup> May, 2021 meeting, Cabinet had referred the report to the Corporate Performance and Resources Scrutiny Committee for consideration. The meeting of the Corporate Performance and Resources Scrutiny Committee took place on 19<sup>th</sup> May, 2021, where the report was discussed in full and the Committee noted the resolutions of Cabinet.

Therefore, as there were no further comments to be referred back to Cabinet for consideration,

RESOLVED – T H A T the decisions taken at the Cabinet meeting held on 12<sup>th</sup> May, 2021 be implemented and the process would now commence with a further report to follow to Cabinet in due course.

**Reason for decision**

To independently assess and consider the appropriateness of the current senior management structure.

**C575 RENEWAL OF WELSH TRANSLATION CONTRACT (L/PR)  
(SCRUTINY – CORPORATE PERFORMANCE AND RESOURCES) –**

The report sought Cabinet approval to undertake a formal procurement process for the renewal of Welsh language translation services.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the proposals as set out in the report to enable a tender process to be conducted to renew the Council's Welsh Language translation service be approved.

(2) T H A T a further report at the conclusion of the tender exercise to seek approval to award the contract at that stage be received by Cabinet.

Reasons for decisions

(1) To enable the formal procurement process to be run in a timely way and in line with the Council's financial regulations.

(2) To enable Cabinet to consider the results of the tender process and enable the contract to be awarded in due course.

**C576 HOUSING SUPPORT GRANT COMMISSION PROGRAMME (HBS)  
(SCRUTINY – HOMES AND SAFE COMMUNITIES) –**

The report sought Cabinet approval of the Housing Support Grant Commissioning Programme for 2021 and to agree arrangements to award the necessary support contracts.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the Housing Support Grant Commissioning Programme 2021 be approved.

(2) T H A T delegated authority be granted to the Director of Environment and Housing to undertake tendering exercises to secure the services outlined in the Housing Services Grant Commissioning Programme 2021.

(3) T H A T delegated authority be granted to the Director of Environment and Housing, in consultation with the Leader, Cabinet Member for Housing and Building Services, Managing Director and Head of Finance, to award contracts to the most economically advantageous suppliers resulting from the procurement process as described in this report.

(4) T H A T delegated authority be granted to the Monitoring Officer / Head of Legal and Democratic Services to agree the terms and execute the contracts.

Reasons for decisions

(1) To ensure that the Council complies with the requirements of the Housing Support Grant (HSG) Guidance (Wales) July 2018.

(2) To secure services in accordance with the Housing Support Grant Commissioning Plan.

(3) To ensure that contracts can be awarded in a timely manner to avoid disruption to services and the vulnerable people the Programme supports.

(4) To ensure that the contracts are properly executed.