

CABINET

Minutes of a remote meeting held on 6th December, 2021.

The Committee agenda is available [here](#)

The Meeting recording is available [here](#).

Present: Councillor N. Moore (Chair), Councillor L. Burnett (Vice-Chair);
Councillors B.T. Gray, P.G. King, K.F. McCaffer, M.R. Wilkinson and E. Williams.

C750 ANNOUNCEMENT –

Prior to the commencement of the business of the Committee, the Chair read the following statement: “May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing.”

C751 MINUTES –

RECOMMENDED – T H A T the minutes of the meeting held on 22nd November, 2021 be approved as a correct record.

C752 DECLARATIONS OF INTEREST –

Councillor P.G. King The interest related to Agenda Item 13 – ‘King George V Playing Field, Llandough’.
Councillor King declared an interest as a Member of Llandough Community Council, but had dispensation from the Standards Committee to speak, vote and take part in any discussions in relation to the Reshaping of Services agenda which the report related to.

C753 COUNCILLOR SAFETY AND SUPPORT (REF) –

The reference from Democratic Services Committee on 22nd November, 2021 was presented.

The Leader explained that the report set out useful guidance so that Councillors understood the steps they should take to keep themselves safe. He further referred to the Authority’s Lone Working Policy attached as an Appendix to the report as well as Appendix B which detailed a guide relating to the Personal Safety of Councillors.

It was subsequently

RESOLVED –

(1) T H A T the Guidance be endorsed and placed on the Authority’s website and emailed to all Councillors and Town and Community Councillors subject to Resolutions (2) and (3) below.

(2) T H A T it be recommended to the Council meeting taking place on 6th December, 2021 that where a Councillor is at personal risk or significant threat of harm in carrying out their role that consideration be given to funding appropriate security measures particularly in instances where such measures have been advised by the police or security services.

(3) T H A T it be recommended to the Council meeting taking place on 6th December, 2021 that delegated authority be granted to the Head of Democratic Services and the Head of Finance / Section 151 Officer to consider and determine any request for such funding.

Reasons for decisions

(1-3) Having regard to the contents of the report and discussions at the meeting.

C754 DIVERSITY IN DEMOCRACY – ACTION PLAN (REF) -

The reference from Democratic Services Committee on 22nd November, 2021 was presented.

The Leader advised that the Committee had considered the Draft Diversity in Democracy Action Plan and recommended adoption of the plan to the next meetings of Cabinet and Council.

It was subsequently

RESOLVED – T H A T the Diversity in Democracy Action Plan be endorsed, and the report and Action Plan be referred to Council on the 6th December, 2021 recommending adoption of the Action Plan.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

C755 JOINT CONSULTATIVE FORUM – 18TH OCTOBER, 2021 -

The minutes of the Joint Consultative Forum meeting held on 18th October, 2021 as contained within the agenda, were submitted.

The Leader referred to to the amount of work that had been undertaken and considered at the meeting which included the Accommodation Strategy, Flexible Working Framework, Workforce Strategy and Draft Implementation Plan,

Succession Planning, Management Development Training and Diversity and the Recent Celebrations of Inclusion Week, and updates on the Reshaping Programme, Project Zero, Oracle and a Senior Leadership Team Structure Update.

RESOLVED - T H A T the minutes of the Joint Consultative Forum meeting held on 18th October, 2021 be noted.

Reason for decision

In noting the minutes.

C756 USE OF THE MANAGING DIRECTOR'S EMERGENCY POWERS (EL/PR) (SCRUTINY – ALL) –

The purpose of the report was to notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 25th October, 2021.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED - T H A T the use of the Managing Director's Emergency Powers as contained within the report be noted.

Reason for decision

Having regard to the contents of the report and discussions at the meeting

C757 COUNCIL TAX BASE (EL/PR) (SCRUTINY – CORPORATE PERFORMANCE AND RESOURCES) –

The report sought approval for the Council Tax Base for 2022-23 in accordance with the Local Authorities (Calculation of Tax Base) (Wales) Regulations 1995 (SI 1995/2561 as amended by SI 1999/2935 and the Local Authorities (Calculation of Council Tax Base) and Council Tax (Prescribed Classes of Dwellings) (Wales) (Amendment) Regulations 2004) SI 2004/3094.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T pursuant to the report and in accordance with the Local Authorities (Calculation of Tax Base) Regulations, the amount calculated by The Vale of Glamorgan Council as its Council Tax Base for the year 2022-2023 shall be:

- For the whole area: 61,978
- For the area of Town and Community Councils

Barry	20,845	Pendoylan	356
Colwinston	373	Penllyn	1,062
Cowbridge with Llanblethian	2,788	Peterston-Super-Ely	551
Dinas Powys	4,027	Rhose	3,232
Ewenny	448	St. Athan	1,524
Llancarfan	479	St. Brides Major	1,418
Llandough	957	St. Donats	210
Llandow	432	St. Georges & St. Brides-Super-Ely	236
Llanfair	382	St. Nicholas & Bonvilston	726
Llangan	464	Sully & Lavernock	2,591
Llan-maes	252	Welsh St. Donats	321
Llantwit Major	4,317	Wenvoe	1,569
Michaelston	229	Wick	541
Penarth	11,648		

Reason for decision

It was essential that the Council Tax Base was set in order that it could be submitted to the Welsh Government and used by Councils and levying bodies to set precepts.

C758 DRAFT RESPONSE TO WELSH GOVERNMENT'S CONSULTATION ON THE CODE OF RECOMMENDED PRACTICE FOR LOCAL AUTHORITY PUBLICITY (EL/PR) (SCRUTINY – CORPORATE PERFORMANCE AND RESOURCES) –

The report sought Cabinet approval for the submission of the Council's response to the above Welsh Government consultation.

Welsh Government was consulting on a draft Code of Recommended Practice on Local Authority Publicity. A submission on behalf of the Council had been prepared.

The report attached at Appendix A to the report (Welsh Government's consultation document) and at Appendix B to the report (the Council's response to the consultation). Cabinet was asked to consider the contents of the Welsh Government consultation and approve the draft consultation response for submission to Welsh Government by 10th December 2021.

Due to the response deadline, Cabinet was also asked to agree use of the Urgent Decision Procedure as set out in Section 14:14 of the Council's Constitution in order to refer the matter to Welsh Government before the response expiry deadline.

The Leader in referring to paragraph 2.5 of the report to the issue of personal statements being published on principal council websites advised that Welsh Government had withdrawn the provision of candidates' personal statements being published for the next elections to be held in 2022 but may consider it in future. As such, the reference to personal statements remained in the Council's response as an issue for consideration in future.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED -

(1) T H A T the contents of the report and the draft response to the consultation be considered and agreed for submission to Welsh Government.

(2) T H A T the urgency procedure set out in section 14:14 of the Council's Constitution be exercised in respect of Resolution (1) above.

Reasons for decisions

(1) To enable the Council to respond to the Consultation on the draft Code of Recommended Practice for Local Authority Publicity.

(2) To enable the response to be submitted by 10th December 2021.

C759 SCHOOL ADMISSION ARRANGEMENTS 2023-24 (DL/ER) (SCRUTINY – LEARNING AND CULTURE) -

The purpose of the report was to seek approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code issued in July 2013 which included a proposed revision to school catchment areas.

This report had been presented in order to approve consultation on school admission arrangements for pupil admissions in the academic year 2023/2024. This was required in order to meet the Council's obligations to annually consult and agree the admission arrangements by no later than 15th April 2022.

The admission arrangements had been amended to reflect the changes to the law on admissions as a result of the implementation of the Additional Learning Needs and Education Tribunal (Wales) Act 2018 which were not currently reflected in the School Admissions Code.

There were no other changes proposed to the school admission arrangements as agreed last year for admissions to school into the academic year 2022/2023.

The consultation period would be from 4th January 2022 to 11th February 2022. A report on the outcome of the consultation would be presented to Cabinet in March 2022.

It was recommended that Cabinet approve the contents of the report so that the statutory consultation on the Vale of Glamorgan's Schools Admissions Policy and arrangements for 2023/2024 could take place within the statutory timescales.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED - T H A T the consultation required to agree Local Authority admission arrangements (attached at Appendix A to the report) for all community schools in the Vale of Glamorgan be approved.

Reason for decision

Para 2.3 (page 6) of the School Admissions Code (Wales) July 2013 states that "Admission Arrangements must be consulted on for each maintained school between 1st September and 1st March and be set by 15th April of the school years beginning two years before the school year in which the arrangements will apply".

C760 THE PRINCIPLES OF A REGIONAL APPROACH TO EMPLOYABILITY (DL/ER) (SCRUTINY – LEARNING AND CULTURE) -

The purpose of the report was to seek approval to adopt the Framework for Employability.

Local Authorities across the Cardiff Capital Region had successfully delivered employability for two decades. Those projects had supported tens of thousands of residents into employment, into better paid employment or into further learning, had helped our young NEET residents and had been a key pillar for early intervention and prevention.

The 2019 Cardiff Capital Region Employment and Skills plan highlighted the value and importance that employers placed on 'employability' and the key role that it played in helping residents into the jobs of the future. In light of the recovery from the Covid pandemic, this was more important than ever.

Consequently, the Regional Skills Partnership (RSP) Local Authority Cluster Group had been working collaboratively to produce a new Regional Framework to guide how employability activities were delivered in the region in future.

The Framework, attached at Appendix B to the report, considered the current employability landscape, the lessons from current projects and the upcoming changes in the policy landscape and labour market. The Framework concluded with the following key principles which were set out in more detail in the report:

- Subsidiarity works
- Local knowledge was crucial
- The need for a trusted brand
- Prevention over profitability
- Continuity of provision was valuable and cost effective
- Shared regional learning added value
- Simplified project costs had been effective
- An “employability” journey not a “project” journey had the greatest impact
- One framework did not necessarily mean a single project
- Employability should not just be seeking jobs; it should be seeking sustainable jobs.

This Framework had been approved by the Regional Skills Partnership and Regional Business Council.

With the ending of European Social Fund funding in 2022, the framework would form the basis of regional applications for post-EU funding for employability.

The Deputy Leader praised the work undertaken by Youth Services for supporting young people into employment or further learning.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED -

(1) T H A T the principle of a locally delivered, regionally coordinated approach to employability post-EU be endorsed.

(2) T H A T the Framework for Future Employability in the Cardiff Capital Region as shown in Appendix B to the report be approved.

Reasons for decisions

(1&2) To ensure Members endorsed the establishment of strategic working relationships across the Cardiff Capital Region involving all 10 Local Authorities to develop the future proofing of employability provision.

**C761 DRAFT LOCAL HOUSING STRATEGY 2021 – 2026 (HBS)
(SCRUTINY – HOMES AND SAFE COMMUNITIES) -**

The purpose of the report was to consider the draft Local Housing Strategy 2021 – 2026.

The proposed Local Housing Strategy 2021 -26 set out the vision for housing in the Vale of Glamorgan which was that 'All residents in the Vale of Glamorgan had access to good quality, suitable housing and could live happily and independently in vibrant, sustainable communities.'

Each local authority was required to produce and publish a Local Housing Strategy (LHS) under Section 87 of the Local Government Act 2003. The Local Housing Strategy 2021-26 built on the previous Housing Strategy for the Vale of Glamorgan and set out how the Council would work in partnership to meet the housing requirements of the area, develop solutions and maximise opportunities to improve the quality of life for residents and future residents of the Vale of Glamorgan.

As a stock retaining local authority the Council could access grant funding through the Welsh Government Social Housing Grant to build affordable housing in its own right or in partnership with other agencies. The Council had its own delivery programme which complimented housing developments provided by partner organisations.

In February 2020 the Council hosted a Local Housing Strategy event which included presentations, workshops and consultation exercises focusing on delivering more low Carbon Housing, Affordable Housing, Sustainable Communities and Specialist Housing. The event, along with the views of partner organisations, representatives from the public, private and third sectors, elected Members and Council departments were used to inform the development of the Strategy.

The Local Housing Strategy set out the locally agreed, long term vision for housing in the Vale of Glamorgan; it provided a statement of local strategic housing-related objectives and agreed target outcomes. The strategy covered a period of five years; however, the vision was viewed over a longer period within the context of the Corporate Plan. The aims, objectives and intentions were to contribute to the Council's vision for the future of the Vale of Glamorgan: "Strong communities with a bright future".

The Local Housing Strategy set out the approach that would be taken to meet the legislative requirements of the Housing (Wales) Act 2014 and subsequent legislation. The strategy did not detail all the activities being undertaken to improve services and the quality of life in the Vale. It did however provide a high-level vision and a framework for the next five years which highlighted the key issues the strategy sought to address.

There are several housing budgets relevant to the implementation of the Strategy; those included The Housing Support Grant; The Rural Housing Enabler Grant; The Social Housing Grant; Regeneration funding and Disabled Facility Grants.

Welsh Government was providing funding through its Covid Recovery Fund in relation to changes in Homelessness legislation and additional pressures placed on homelessness departments in relation to Covid-19.

The Council's Housing Department was aware of the resource implications of implementing the Strategy and understood the relevant funding sources necessary to meet the strategic aim.

Many of the resource implications in the strategy would affect partner organisations that provide housing and housing related services. All relevant partners had been involved with the development of the strategy.

The Cabinet Member and Leader both stated that they looked forward to the discussion that would take place at the Homes and Safe Communities Scrutiny Committee prior to the final Strategy being referred to Cabinet and Full Council for approval.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the content of the report be considered and the draft Local Housing Strategy 2021 – 2026 be endorsed.
- (2) T H A T the draft Local Housing Strategy be referred to the Homes and Safe Communities Scrutiny Committee for its consideration.
- (3) T H A T the views of the Scrutiny Committee on the Draft Local Housing Strategy 2021 – 2026 be considered by Cabinet prior to the final Strategy being referred to Full Council for approval.

Reasons for decisions

- (1) To note the strategic direction the Council wished to take in responding to key housing challenges faced in the Vale of Glamorgan, including meeting housing need, improving access and strengthening existing homes and communities.
- (2) To ensure the appropriate level of scrutiny of this key strategic document.
- (3) To allow Cabinet to make a fully informed decision on the final Strategy before referring the same to Full Council.

**C762 KING GEORGE V PLAYING FIELD, LLANDOUGH (LAC)
(SCRUTINY – HEALTHY LIVING AND SOCIAL CARE) -**

Councillor King had declared an interest as a Member of Llandough Community Council, but had dispensation from the Standards Committee to speak, vote and take part in any discussions in relation to the Reshaping of Services agenda which the report related to.

The report sought approval to enter into a Deed of Dedication with Fields in Trust to provide protected green space status to the King George V playing field in Llandough.

Following a number of joint initiatives with the Llandough Community Council to improve the quality of the King George V playing field, including a new Multi Use Games Area (MUGA) and upgrading of the playground, the Community Council had asked for the field to be registered with Fields in Trust to ensure its continued use for future generations.

By registering the playing field with Fields in Trust it would be subject to a Deed of Dedication ensuring its continued use as a green open space.

Discussions with Fields in Trust have confirmed that they would welcome the opportunity for this land to be registered with them.

The Cabinet Member said that the report showed the importance of working in partnership with Town and Community Councils for the benefit of local residents and communities for future generations.

The Leader added that the report would also ensure that the land in question was protected in perpetuity which was seconded by Councillor Williams.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T delegated authority be granted to the Director of Environment and Housing in consultation with the Cabinet Member for Leisure, Arts and Culture and the Monitoring Officer / Head of Legal and Democratic Services, to designate the King George V playing field under the appropriate Fields in Trust programme.

(2) T H AT the Monitoring Officer / Head of Legal and Democratic Services be authorised to sign a Deed of Dedication with Fields in Trust and register the same.

Reasons for decisions

(1) To protect King George V playing field for future generations as enjoyable quality outdoor recreation area.

- (2) To formalise arrangements with Fields in Trust.

C763 OBJECTION REPORT: QUARELLA STREET, BARRY – PROPOSED DISABLED PERSONS PARKING PLACE TRAFFIC REGULATION ORDER (NST) (SCRUTINY – ENVIRONMENT AND REGENERATION) -

The purpose of the report was to advise Cabinet of an objection received and to propose an appropriate way forward.

Quarella Street, Barry was a terraced residential street which suffered from extraneous parking due to multi-vehicle ownership by the residents of the street. Site observations had confirmed this problem.

An application was received from a disabled resident living in Quarella Street for an individual disabled persons parking, due to difficulties in parking.

Consequently, in order to assist the disabled resident, the Council approved the application and promoted a scheme to provide a disabled persons parking place on the carriageway directly outside of their property.

The statutory legal consultation began on the 6th May 2021 and concluded on the 28th May 2021, during that time two formal objections to the proposal were received.

Cabinet was required to consider the objections and decide whether the disabled persons parking place be implemented.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED -

(1) T H A T the objections to the proposal be rejected for the reasons contained in the report and the proposed disabled persons parking place in Quarella Street be implemented.

(2) T H A T the objectors are advised of this decision

Reasons for decisions

(1) To enable the Order to be made.

(2) To confirm the Council's position.