

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Monday, 10 January 2022</b>
Relevant Scrutiny Committee:	No Relevant Scrutiny Committee
Report Title:	Cabinet Quarterly Work Programmes – October to December 2021 and January to March 2022
Purpose of Report:	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2021 and to confirm the Quarterly Work Programme for January to March 2022.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Managing Director
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Interim Head of Finance/Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• To seek Cabinet approval and any comments in respect of the progress update for the quarter October to December 2021.</li> <li>• To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from January to March 2022 .</li> </ul>	

## **Recommendations**

1. That the updates to the Cabinet Quarterly Work Programme for October to December 2021 (Appendix 1) be agreed.
2. That the Cabinet Quarterly Work Programme January to March 2022 attached at Appendix 2 be endorsed.

## **Reasons for Recommendations**

1. To monitor progress.
2. To approve the Work Programme for January to March 2022.

## **1. Background**

- 1.1 The Cabinet Quarterly Work Programme for October to December 2021 (Appendix 1) and January to March 2022 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to December 2021.
- 1.2 In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2021 to April 2022.
- 1.3 The Forward Work Programme contains information on:
  - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
  - The timetable for considering any plans which are the responsibility of the Executive;
  - Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

## **2. Key Issues for Consideration**

- 2.1 Appendix 1 to the report details the reports submitted for the quarter October to December 2021 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3 Appendix 2 details a Quarterly Work Programme for January to March 2022 which includes those items that are included in the Annual Strategic Work

Programme as well as other more specific items that the Executive are likely to consider during January to March 2022.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next 12 months.
- 3.2** Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3** The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1** There are no direct implications as a result of the report.

#### **Employment**

- 4.2** There are no direct implications as a result of the report.

#### **Legal (Including Equalities)**

- 4.3** The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

### **5. Background Papers**

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**October 2021 – December 2021**



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## Forward Work Programme: October 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
October	Revenue Monitoring for the period 1st April to 31st August 2021.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31st August 2021.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C686 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Revenue-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Revenue-Monitoring.pdf</a>
October	Capital Monitoring for the period 1st April to 31st August 2021.	To advise Cabinet of the progress on the 2021/22 Capital Programme for the period 1st April to 31st August 2021 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C687 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Capital-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Capital-Monitoring.pdf</a>
October	Cabinet Quarterly Work Programmes – July to September 2021 and October to December 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2021 and to confirm the Quarterly Work Programme for October to	Leader	No	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C688 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Cabinet-Quarterly-Work-Programmes.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Cabinet-Quarterly-Work-Programmes.pdf</a>

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		December 2021.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Cabinet-Quarterly-FWP.pdf">tee%20Reports/Cabinet/2021/21-10-11/Cabinet-Quarterly-FWP.pdf</a>
October	Consultation on Welsh Government's LGBTQ+ Action Plan for Wales.	To seek Cabinet approval for the draft consultation response and seek the views of Scrutiny Committee (Learning & Culture) in order to inform a final response to the Welsh Government's LGBTQ+ Action Plan for Wales.	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C689 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/LGBTQ-Action-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/LGBTQ-Action-Plan.pdf</a>
October	Business Rates - Discretionary Hardship Relief.	To consider an appeal in respect of the refusal to award Discretionary Hardship Business Rates Relief.	Leader	No	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C690 and C697 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Business-Rates-Discretionary-Hardship-Relief.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Business-Rates-Discretionary-Hardship-Relief.pdf</a>
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22.	To present quarter 1 performance results for the period 1st April 2021 to 30th June 2021 in delivering our	Leader	No	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C691

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		2021/22 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/ADP-Q1-Performance.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/ADP-Q1-Performance.pdf</a>
October	Housing Development Programme - Holm View Phase 2, Skomer Road, Barry (Part I & II Reports).	To advise Cabinet of a report later on this agenda to seek approval to submit a detailed planning application, tender and enter into contract for the housing development scheme known as Holm View Phase 2, Barry (the Scheme).	Housing and Building	No	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C692 and C698 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Holm-View-Phase-2.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Holm-View-Phase-2.pdf</a>
October	Housing External Refurbishment (Leaseholder 17 Blocks) Scheme 21/22 (Part I & II Reports).	To advise Cabinet of an approval request later on this agenda to accept the most advantageous tender and execute the contract for the Housing External Refurbishment (Leaseholder 17 Blocks) Scheme 2021/22.	Housing and Building	No	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C693 and C699 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Housing-External-Refurbishment-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Housing-External-Refurbishment-Scheme.pdf</a>



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
October	Housing Heating Installations Servicing and Maintenance Framework 2022-25.	To request Cabinet approval to procure and accept a contract for a Housing Heating Installations Servicing and Maintenance Framework 2022-25.	Housing and Building	No	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C694 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Housing-Heating-Installations-Servicing-Maintenance-Framework.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Housing-Heating-Installations-Servicing-Maintenance-Framework.pdf</a>
October	Review of Youth Cabinet and Participation Structures.	To consider proposals for the future direction of the Youth Cabinet in order to increase participation of young people.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 11 <sup>th</sup> October, 2021 Min. No. C695 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Review-of-Youth-Cabinet.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-11/Review-of-Youth-Cabinet.pdf</a>
October	Project Zero – Delivering the Climate Change Challenge Plan.	To make Cabinet aware of progress being made to develop the Council's approach to delivering the Project Zero, Climate Change Challenge Plan.	Leader	Yes (Corporate Performance and Resources and Environment)	No	Reported to Cabinet on 25 <sup>th</sup> October, 2021 Min. No.706 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Project-Zero-Climate-Change-Challenge-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Project-Zero-Climate-Change-Challenge-Plan.pdf</a>

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				and Regeneration Scrutiny Committee)		<a href="https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2021/21-10-25/Project-Zero-Climate-Change-Challenge-Plan.pdf">tee%20Reports/Cabinet/2021/21-10-25/Project-Zero-Climate-Change-Challenge-Plan.pdf</a>
October	Corporate Risk Register Quarter 1 Update.	To update Cabinet on the quarter 1 position of Corporate Risks for April 2021 - June 2021 contained within the Corporate Risk Register as outlined in the Corporate Risk Summary Report.	Leader	No	No	Reported to Cabinet on 25th October, 2021 Min. No.C707 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Q1-Risk-Register.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee tee%20Reports/Cabinet/2021/21-10-25/Q1-Risk-Register.pdf</a>
October	Use of the Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 13th September, 2021.	Leader	No	No	Reported to Cabinet on 25th October, 2021 Min. No. C708 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Use-of-MDs-Emergency-Powers.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Commit tee%20Reports/Cabinet/2021/21-10-25/Use-of-MDs-Emergency-Powers.pdf</a>
October	Draft response to Welsh Government Consultation on Shaping Wales' Future: Using National Indicators and Milestones to Measure our Nation's	To consider a draft response to the Welsh Government's consultation document.	Leader	No	No	Reported to Cabinet on 25th October, 2021 Min. No. C709

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	Progress.					<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Shaping-Wales-Future-WG-Consultation.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Shaping-Wales-Future-WG-Consultation.pdf</a>
October	Transforming Towns: Support to Improve Town Centres.	To present an overview of the Welsh Government's Transforming Towns programme of investment and to make recommendations for governance and budget management arrangements.	Education and Regeneration	No	No	Reported to Cabinet on 25th October, 2021 Min. No. C710 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Transforming-Towns.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Transforming-Towns.pdf</a>
October	Housing Welsh Housing Quality Standard (WHQS) External Wall Insulation Refurbishment Scheme 2021-22.	To advise Cabinet of a tendering process for the Housing WHQS External Wall Insulation Refurbishment Scheme 2021-22.	Housing and Building	No	No	Reported to Cabinet on 25th October, 2021 Min. No.C711 and C714 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/WHQS-External-Wall-Insulation-Refurbishment-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/WHQS-External-Wall-Insulation-Refurbishment-Scheme.pdf</a>

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October	Cowbridge Tennis Club – Land for New Courts.	To approve the transfer of two small parcels of land for the purposes of constructing two new Tennis Courts at Cowbridge Tennis Club that will have some public access.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 25th October, 2021 Min. No.C712 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Cowbridge-Tennis-Club.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-10-25/Cowbridge-Tennis-Club.pdf</a>

## Forward Work Programme: November 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
November	Draft Welsh Language Promotion Strategy.	To seek Cabinet endorsement of the draft Welsh language Promotion Strategy 2022-2027 for consultation and to review the assessment of the 2017-22 strategy.	Leader	Yes (Learning and Culture and Corporate Performance and Resources Scrutiny Committee)	No	Reported to Cabinet on 8 <sup>th</sup> November, 2021 Min. No.C720 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-11-08/Draft-Welsh-Language-Promotion-Strategy.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-11-08/Draft-Welsh-Language-Promotion-Strategy.pdf</a>
November	Local Average Interest Rate.	To recommend the rate of interest to be charged on Council mortgages	Leader	No	No	Reported to Cabinet on 8 <sup>th</sup> November, 2021 Min. No.C721 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-11-08/Local-Average-Interest-Rate.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-11-08/Local-Average-Interest-Rate.pdf</a>
November	School and Community Based Counselling Service for Young	To seek approval to undertake a tendering exercise and enter into a	Education and Regeneration	No	No	Reported to Cabinet on 8 <sup>th</sup>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	People.	contract for the delivery of a School and Community Based Counselling Service in line with the School Standards and Organisation (Wales) Act 2013.				November, 2021 Min. No.C722 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-08/School-Based-Counselling-Service.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-11-08/School-Based-Counselling-Service.pdf</a>
November	Cardiff and Vale Advocacy Strategy.	To seek Cabinet approval to publish the Cardiff and Vale Regional Advocacy Strategy and to initiate procurement process for retendering of Adult Advocacy Services.	Social Care and Health	No	No	Reported to Cabinet on 8 <sup>th</sup> November, 2021 Min. No.C723 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-08/Cardiff-and-Vale-Advocacy-Strategy.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-11-08/Cardiff-and-Vale-Advocacy-Strategy.pdf</a>
November	External Funding – Families First.	To seek Cabinet approval to undertake a tendering exercise to enter into a contract to support the delivery of the Families First Plan in the Vale of Glamorgan.	Social Care and Health	No	No	Reported to Cabinet on 8 <sup>th</sup> November, 2021 Min. No.C724 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-08/External-">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-11-08/External-</a>

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						<a href="#">Funding-Families-First.pdf</a>
November	Revenue Monitoring for the Period 1st April to 30th September 2021 and Revised Budget for 2021/22.	To gain Cabinet's approval for the amended revenue budget for 2021/22 and to advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 30th September 2021	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Revenue-Monitoring-and-Revised-Budget.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Revenue-Monitoring-and-Revised-Budget.pdf</a>
November	Capital Monitoring for the Period 1st April to 30th September 2021.	To advise Cabinet of the progress on the 2021/22 Capital Programme for the period 1st April to 30th September 2021 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Capital-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Capital-Monitoring.pdf</a>
November	Treasury Management Mid-Year Report 2021/22.	To provide a mid-year report on the Authority's Treasury Management operations for the period 1st April 2021 to 30th September 2021.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/">https://www.valeofglamorgan.gov.uk/</a>

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						<a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-11-22/Treasury-Management-Mid-Year-Report.pdf">Documents/ Committee%20Reports /Cabinet/2021/21-11-22/Treasury-Management-Mid-Year-Report.pdf</a>
November	Initial Revenue Budget Proposals 2022/23 and Medium Term Financial Plan 2021/22 to 2024/25.	To gain Cabinet's approval to commence consultation on the initial revenue budget proposals for 2022/23 and for the approval of the Medium Term Financial Plan 2021/22 to 2024/25.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-11-22/Initial-Revenue-Budget-and-MTFP.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports /Cabinet/2021/21-11-22/Initial-Revenue-Budget-and-MTFP.pdf</a>
November	Initial Housing Revenue Account (HRA) Budget Proposals 2022/23 and Revised Budget 2021/22.	To gain Cabinet's approval for the Housing Revenue Account amended budget for 2021/22 and the initial budget proposals for 2022/23, so that the proposals may be submitted to Scrutiny Committee for consultation.	Leader	Yes (Homes and Safe)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-11-22/Initial-HRA-Budget-Proposals-and-Revised-Budget.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports /Cabinet/2021/21-11-22/Initial-HRA-Budget-Proposals-and-Revised-Budget.pdf</a>



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November	Initial Capital Programme Proposals 2022/23 to 2026/27.	To gain approval for the Initial Capital Programme Proposals for 2022/23 to 2026/27 so that they may be submitted to Scrutiny Committees for consultation.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Initial-Capital-Programme-Proposals.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Initial-Capital-Programme-Proposals.pdf</a>
November	Council Tax Reduction Scheme.	To confirm the re-adoption of the Council Tax Reduction National Scheme for 2022/2023 based on regulations and to reconfirm the Council's discretions.	Leader	No	Yes	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Council-Tax-Reduction-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Council-Tax-Reduction-Scheme.pdf</a>
November	Council Tax Unoccupied Dwellings: 2022-2023.	To seek approval for the policy to be adopted for Council Tax on unoccupied dwellings for 2022-2023.	Leader	No	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports</a>

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						<a href="#">/Cabinet/2021/21-11-22/Council-Tax-Unoccupied-Dwellings.pdf</a>
November	Precept Payment Dates 2022-2023.	To seek approval for the payment of precepts for 2022-2023.	Leader	No	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Precept-Payment-Dates-2022-23.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Precept-Payment-Dates-2022-23.pdf</a>
November	Draft Vale of Glamorgan Council Annual Delivery Plan 2022-23.	To seek Cabinet endorsement of the draft Annual Delivery Plan 2022-23 for the purpose of consultation.	Leader	Yes (All)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Draft-Annual-Delivery-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Draft-Annual-Delivery-Plan.pdf</a>
November	Q2 Sickness Absence Report 2021/2022.	To update Members of the Cabinet on the sickness absence statistics for the 6-month period from 1 April 2021 to 30 September 2021	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Q2-Sickness-Absence.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Q2-Sickness-Absence.pdf</a>
November	Disposal of a Small Parcel of Housing Owned Land at Barry Road, Barry.	To seek Cabinet approval to dispose of a small parcel of non-operational housing land suitable for use incidental to the enjoyment of the adjacent dwelling house only (as identified at Appendix A)	Housing and Building	No	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Disposal-of-Small-Parcel-of-Housing-Owned-Land.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Disposal-of-Small-Parcel-of-Housing-Owned-Land.pdf</a>
November	Buttrills Estate Environmental Improvement Scheme 2021-22.	To advise Cabinet of the tender process for a contract to undertake a range of environmental improvement works on the Buttrills Estate in Barry.	Housing and Building	No	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Buttrills-Estate-Environmental-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Buttrills-Estate-Environmental-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">Improvement-Scheme.pdf</a>
November	Corporate Safeguarding Mid Term Report.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance around safeguarding activity taking place across the Council.	Social Care and Health	Yes (All)	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Corporate-Safeguarding-Mid-Term-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Corporate-Safeguarding-Mid-Term-Report.pdf</a>
November	Appointments to Outside Body.	To appoint / nominate representatives to the Cardiff and Vale Community Health Council (CHC)	Social Care and Health	No	No	Reported to Cabinet on 22 <sup>nd</sup> November, 2021 Min. No.C7 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Appointments-to-Outside-Body.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-11-22/Appointments-to-Outside-Body.pdf</a>

## Forward Work Programme: December 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
December	Use of the Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 25th October, 2021.	Leader	No	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C756 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Use-of-MDs-Emergency-Powers.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2021/21-12-06/Use-of-MDs- Emergency- Powers.pdf</a>
December	Council Tax Base.	To seek approval for the Council Tax Base for 2022-2023.	Leader	No	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C757 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Council-Tax-Base-2022-23.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2021/21-12-06/Council-Tax- Base-2022-23.pdf</a>
December	Draft Response to Welsh Government's Consultation on the Code of Recommended Practice for	To seek Cabinet approval for the submission of the Council's response to the above Welsh Government consultation.	Leader	No	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C758

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	Local Authority Publicity.					<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Draft-Response-to-Welsh-Governments-Consultation-on-the-Code.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Draft-Response-to-Welsh-Governments-Consultation-on-the-Code.pdf</a>
December	School Admission Arrangements 2023-24	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code.	Education and Regeneration	Yes (Learning and Culture)	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C759 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/School-Admission-Arrangements-2023-24.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/School-Admission-Arrangements-2023-24.pdf</a>
December	The Principles of a Regional Approach to Employability	To seek approval to adopt the Framework for Employability.	Education and Regeneration	No	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C760 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">12-06/Regional-Approach-to-Employability.pdf</a>
December	Draft Local Housing Strategy 2021 – 2026	To consider the draft Local Housing Strategy 2021 - 2026.	Housing and Building	Yes (Homes and Safe Communities)	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C761 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Adoption-of-LHS-2021.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Adoption-of-LHS-2021.pdf</a>
December	King George V Playing Field, Llandough	To seek approval to enter into a Deed of Dedication with Fields in Trust to provide protected green space status to the King George V playing field in Llandough.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C762 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/King-George-V-Playing-Field-Llandough.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/King-George-V-Playing-Field-Llandough.pdf</a>
December	Objection Report: Quarella Street, Barry - Proposed Disabled Persons Parking Place Traffic Regulation Order	To advise Cabinet of an objection received and to propose an appropriate way forward.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 6 <sup>th</sup> December, 2021 Min. No.C763 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Quarella-Street-Disabled-Person-Parking-Place.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-06/Quarella-Street-Disabled-Person-Parking-Place.pdf</a>
December	Draft Response to Welsh Government's Consultation on the Corporate Joint Committees (General) (Wales) Regulations 2022.	To seek Cabinet approval for the submission of the Council's response to the above Welsh Government consultation.	Leader	No	No	Reported to Cabinet on 20 <sup>th</sup> December, 2021 Min. No.C771 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Draft-Response-on-Corporate-Joint-Committees.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Draft-Response-on-Corporate-Joint-Committees.pdf</a>
December	Nature Emergency – Delivering the Council's Action Plan.	To make Cabinet aware of progress being made to develop the Council's response to the declaration of the Nature Emergency and its relationship with the Project Zero, Climate Change Challenge Plan.	Education and Regeneration	Yes (Environment and Regeneration)	No	Reported to Cabinet on 20 <sup>th</sup> December, 2021 Min. No.C772 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Nature-Emergency-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Nature-Emergency-</a>



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">Delivering-the-Councils-Action-Plan.pdf</a>
December	Draft Tenant and Leaseholder Participation Strategy 2021 – 2026.	To consider the draft Tenant & Leaseholder Participation Strategy 2021 - 2026.	Housing and Building	Yes (Homes and Safe Communities)	No	Reported to Cabinet on 20 <sup>th</sup> December, 2021 Min. No.C773 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Draft-Tenancy-and-Leaseholder-Participation-Strategy.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2021/21-12-20/Draft-Tenancy-and-Leaseholder-Participation-Strategy.pdf</a>
December	Progress Update Regarding Hybrid Solution for Council Meetings and Public Participation and Engagement.	To provide an update on arrangements to enable a hybrid solution for Council meetings and progress with regards public participation and engagement.	Legal, Regulatory and Planning	No	No	Reported to Cabinet on 20 <sup>th</sup> December, 2021 Min. No.C774 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Hybrid-Solution-and-Public-Participation.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2021/21-12-20/Hybrid-Solution-and-Public-Participation.pdf</a>
December	Reshaping of the Arts Service Update and Arts	To provide Cabinet with an update and options report regarding the	Leisure, Arts and Culture	Yes (Learning and	No	Reported to Cabinet on 20 <sup>th</sup>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	Central Gallery Review.	reshaping of the Arts Service and use of Arts Central Gallery following public consultation and seek approval to refer the options contained in this report to Scrutiny Committee (Learning & Culture and Corporate Performance and Resources) for their consideration before reaching a final determination.		Culture)		December, 2021 Min. No.C775 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Reshaping-of-the-Arts-Service.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2021/21-12-20/Reshaping-of-the-Arts-Service.pdf</a>
December	Active Travel – Results of Consultation for the Active Travel Network Map Update 2021.	To advise Cabinet of the results of the public consultation on the Draft Active Travel Network Maps (ATNM) and to consider and approve the final proposed ATNM to present to Welsh Government.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Reported to Cabinet on 20 <sup>th</sup> December, 2021 Min. No.C776 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-12-20/Active-Travel-Network-Map.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2021/21-12-20/Active-Travel-Network-Map.pdf</a>
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Housing and Building	Yes (Homes and Safe Communities)	No	Submission date to Welsh Government has changed due to the pandemic; report deferred to a later date.



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**January 2022 – March 2022**



[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)

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## Forward Work Programme: January 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Capital Monitoring for the Period 1st April to 30th November 2021.	To advise Cabinet of the progress on the 2021/22 Capital Programme for the period 1st April to 30th November 2021 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet on 10 <sup>th</sup> January, 2022
January	Revenue Monitoring for the Period 1st April to 30th November 2021.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 30th November 2021.	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet on 10 <sup>th</sup> January, 2022
January	Cabinet Quarterly Work Programmes – October to December 2021 and January to March 2022.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2021 and to confirm the Quarterly Work Programme for January to March 2022.	Leader	No	No	To be reported to Cabinet on 10 <sup>th</sup> January, 2022
January	Audit of the Vale of Glamorgan Council's Assessment of 2020-21 Performance and Progress against External Regulatory Recommendations and Proposals for Improvement.	To present the certificate of compliance issued by the Auditor General Wales following audit of the Council's assessment of 2020-21 performance (Appendix A) and progress to date in addressing existing	Leader	Yes (Corporate Performance and Resources and Governance and Audit)		To be reported to Cabinet on 10 <sup>th</sup> January, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		recommendations and improvement proposals from our external regulators (Appendix B).				
January	Corporate Risk Register Quarter 2 Update.	To update Cabinet on the quarter 2 position of Corporate Risks for April 2021 - September 2021 contained within the Corporate Risk Register as outlined in the Corporate Risk Summary Report.	Leader	No	No	To be reported to Cabinet on 10 <sup>th</sup> January, 2022
January	Update on the Consultation on the Proposal to Amalgamate Bute Cottage Nursery with Evenlode Primary School and Cogan Nursery with Cogan Primary School.	To advise Cabinet of the outcome of the consultation exercise undertaken on the proposal to amalgamate Bute Cottage Nursery with Evenlode Primary School and Cogan Nursery with Cogan Primary School.	Education and Regeneration	No	No	To be reported to Cabinet on 10 <sup>th</sup> January, 2022
January	Quarter 2 Corporate Plan Performance Report.	To present the Council's performance against the Corporate Plan for Q2.	Leader	Yes	No	To be reported to Cabinet on 24 <sup>th</sup> January, 2022
January	Timetable of Meetings: May 2022 to May 2023.	To consider a draft timetable of meetings for the period May 2022 - May 2023.	Leader	No	No	To be reported to Cabinet on 24 <sup>th</sup> January, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Pay Policy 2022/2023.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2022/23 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes	To be reported to Cabinet on 14 <sup>th</sup> February, 2022 to enable consultation with various groups.
January	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No	As per the decision at Cabinet on the 27 <sup>th</sup> September, this entry is now out of date and the next report due in March 2022.

## Forward Work Programme: February 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Capital Strategy 2022/23 and Final Capital Proposals 2022/23 to 2026/27.	To gain approval for the Final Capital Programme Proposals for the years 2022/23 to 2026/27.	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2022/23.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2022/23.	Leader	No	Yes
February	Final Housing Revenue Account (HRA) Budget Proposals 2022/23.	To set the HRA budget for the financial year 2021/22 and to set the rents and service charges for the forthcoming rent year beginning on 2 <sup>nd</sup> April 2022.	Leader	No	Yes
February	Treasury Management and Investment Strategy 2022/23 and Update 2021/22.	To provide an interim report on the Council's treasury management operations for the period 1 <sup>st</sup> April 2021 to 31 <sup>st</sup> December 2021 and to submit for consideration the proposed 2021/22 Treasury Management and Investment Strategy.	Leader	Yes (Governance and Audit Committee)	Yes
February	Housing Business Plan.	To obtain approval for the Housing Business Plan 2021.	Housing and Building Services	Yes (Homes and Safe)	Yes



## Forward Work Programme: March 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring for the Period 1st April 2021 to 31st January 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring for the Period 1st April 2021 to 31st January 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
March	Annual Equality Monitoring Report 2020-2021.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No
March	Vale of Glamorgan Annual Delivery Plan 2022/23.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
March	School Admission Arrangements 2023/2024.	Outcome of consultation and adoption of policy.	Education and Regeneration	No	No
March	Proposed Events Programme 2022-23.	Agreement of annual programme of events and allocation of funds.	Education and Regeneration	No	No