

## **CABINET**

Minutes of a remote meeting held on 14<sup>th</sup> March, 2022.

The Committee agenda is available [here](#).

The Meeting recording is available [here](#).

Present: Councillor N. Moore (Chair); Councillor L. Burnett (Vice-Chair); Councillors B.T. Gray, P.G. King, K.F. McCaffer, M.R. Wilkinson and E. Williams.

### **C864 ANNOUNCEMENT –**

Prior to the commencement of the business of the Cabinet, the Leader read the following statement: “May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing.”

### **C865 MINUTES –**

RESOLVED – T H A T the minutes of the meeting held on 28<sup>th</sup> February, 2022 be approved as a correct record.

### **C866 DECLARATIONS OF INTEREST –**

No declarations were received.

### **C867 TASK AND FINISH GROUP: HOUSING AND HOMELESSNESS PROVISION WITHIN THE VALE OF GLAMORGAN (REF) –**

The reference from Homes and Safe Communities Scrutiny Committee on 9<sup>th</sup> March, 2022 was presented.

The Leader said that the Task and Finish exercise had been set up by the Homes and Safe Communities Scrutiny Committee and the good work would help with other agreed strategies such as the homelessness and housing strategies. He referred to the key parts of the main report which covered a number of areas and the recommendations that had been made by the Task and Finish Group as contained in the reference.

The Committee endorsed the findings and recommendations of the main report on Housing and Homelessness Provision within the Vale of Glamorgan by the Task and Finish Group and referred it to Cabinet for consideration and endorsement.

The Leader congratulated the Committee for taking on the work during the pandemic. Councillor Wilkinson also thanked the Task and Finish Group for the amount of work undertaken and for their recommendations.

The Leader also said that the Task and Finish Group had also looked at Welsh Government Hardship Funding and that Welsh Government had funded all the hotel accommodation for the last year and had confirmed the same for next year subject to a 6 month notification of funding coming to an end.

Having considered the reference, it was subsequently

RESOLVED –

(1) T H A T the findings and recommendations on Housing and Homelessness Provision within the Vale of Glamorgan by the Task and Finish Group be endorsed.

(2) T H A T an update report on the matter also be provided to Cabinet in 12 months' time.

Reason for decision

(1-2) Having regard to the contents of the report and discussions at the meeting.

**C868 VALE OF GLAMORGAN PUBLIC SERVICES BOARD – DRAFT WELL-BEING ASSESSMENT (EL/PR) (SCRUTINY – CORPORATE PERFORMANCE AND RESOURCES) –**

The Executive Leader and Cabinet Member for Performance and Resources presented the report to seek endorsement from Cabinet for the Well-being Assessment which had to be published by the Vale of Glamorgan Public Services Board (PSB) by the beginning of May 2022.

The Well-being Assessment was a statutory duty placed on Public Services Boards (PSB) by the Well-being of Future Generations (Wales) Act 2015 with the current assessment being the second assessment undertaken by the Vale of Glamorgan Public Services Board.

The Well-being Assessment had to consider the state of economic, social, environmental and cultural well-being in an area and provided an analysis of the state of well-being for both the area as a whole and for distinct community areas.

The Well-being Assessment had drawn on a range of national and local data, research and evidence. An analysis of the information was set out in a suite of reports which together formed the Well-being Assessment and told the story of the experiences of well-being in the Vale of Glamorgan.

The Well-being Assessment had to be published prior to the local government elections in May 2022 and consultation undertaken with a number of statutory consultees, including the designated Scrutiny Committee for the PSB.

The Leader said that a briefing session on the findings of the well-being Assessment was held in January 2022 for Members and had been presented to the Senior Leadership Team.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,

RESOLVED -

(1) T H A T the Well-being Assessment for approval by the Public Services Board on 1 April, 2022 be endorsed.

(2) T H A T further minor changes may be needed to the Assessment prior to sign off by the PSB and publication be noted.

(3) T H A T the Leader, as the Council's representative on the PSB, had authority to approve any minor changes if such changes would not fundamentally change the analysis and conclusions within the Assessment.

Reasons for decisions

(1) To enable the Well-being Assessment to be approved and published by the Public Services Board within the statutory timeframes as set out in the Well-being of Future Generations (Wales) Act 2015.

(2) To enable further refinement of data within the Assessment prior to publication.

(3) To enable the Assessment to be published on time with the necessary data.

**C869 GRANTS TO CHARITABLE ORGANISATIONS (EL/PR) (SCRUTINY – CORPORATE PERFORMANCE AND RESOURCES) –**

The Executive Leader and Cabinet Member for Performance and Resources presented the report to seek Cabinet's approval for the awarding of grant funding to a range of charitable organisations as described in the report.

Glamorgan Voluntary Services (GVS) was awarded £95,530 by Cabinet on 15th April, 2019 for 2019/20, 2020/21 and 2021/22. Following a review of the services and further to discussions with GVS the Council was proposing to increase the allocation for 2022/23, 2023/24 and 2024/25 by 2% to £97,441 per annum

Citizens Advice Bureau (CAB) was awarded £154,250 by Cabinet on 15th April, 2019 for 2019/20, 2020/21 and 2021/22. Following a review of the service and further to discussions with CAB the Council was proposing to increase the allocation for 2022/23, 2023/24 and 2024/25 by 2% to £157,335. In addition, the Council proposed an additional sum of £30k be allocated to CAB for 2022/23 to fund

additional support required for citizens to reflect the current cost of living crisis. The additional support would be funded from the Welfare Reform reserve.

Menter Bro Morgannwg was awarded £17,000 by Cabinet on 15th July, 2019 for 2019/20, £34,000 in 2020/21 and 2021/22 and £17k in 2022/23. Following a review of the Council's Welsh Language Promotion Strategy and discussions on the partnership contribution by Menter Bro Morgannwg to the five-year action plan, the Council was proposing to increase the allocation for Menter Bro Morgannwg by 2% to £34,680 and to confirm a five-year agreement coterminous with the Promotion Strategy. An additional £10k was proposed to be provided to Menter Bro Morgannwg for 2022/23 to enable a range of additional activities to be piloted during the year.

Councillor Gray, as an observer on CAB, said he had seen the work that was undertaken to provide core support services to Vale of Glamorgan citizens and that they were a trusted partner. He was pleased to be able to give some assurance to the partners referenced in the report who work with the Council closely in order to deliver such key services to the public.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,

RESOLVED -

(1) T H A T a grant be awarded to Cardiff and Vale Citizens Advice Bureau (CAB) of £187,335 in 2022/23, £157,335 in 2023/24 and £157,335 in 2024/25.

(2) T H A T a grant be awarded to Glamorgan Voluntary Services (GVS) of £97,441 in 2022/23, 2023/24 and 2024/25.

(3) T H A T the grant awarded to Menter Bro Morgannwg in 2022/23 be increased to £44,680 and £34,680 be awarded in the years 2023/24-2026/27.

(4) T H A T delegated authority be granted to the Monitoring Officer / Head of Legal and Democratic Services in consultation with the Head of Policy & Business Transformation to execute the relevant Deeds of Grant with GVS, CAB and Menter Bro Morgannwg.

#### Reasons for decisions

(1) To award monies to support Citizens Advice Bureau.

(2) To award monies to support Glamorgan Voluntary Services.

(3) To award monies to support Menter Bro Morgannwg.

(4) To have appropriate agreements in place for the provision of services and support.

**C870 VALE OF GLAMORGAN COUNCIL'S DRAFT WELSH IN EDUCATION STRATEGIC PLAN (WESP) 2022-32 (DL/ER) (SCRUTINY – LEARNING AND CULTURE) –**

The Deputy Leader and Cabinet Member for Education and Regeneration presented the report that considered the outcome of the consultation exercise on the draft Welsh in Education Strategic Plan (WESP) for approval of the final submission to Welsh Government.

Welsh Government's Welsh in Education Strategy placed a duty on all local authorities in Wales to increase the proportion of all school year groups that received their education through the medium of Welsh and placed a particular emphasis on increasing the number of learners in Year 1 taught through the medium of Welsh.

Aligned to this, the Council was required to prepare, consult on, and submit a Welsh in Education Strategic Plan (WESP). The plan had to cover a ten-year period from 2022-2032 and be presented to Welsh Ministers for approval no later than 31st January, 2022.

The Council had produced a draft ten-year WESP vision and strategy which was subject to consultation from Friday 15th October, 2021 to Friday 10th December, 2021.

A key commitment within the plan was the draft proposal to increase the number of Year 1 children taught through the medium of Welsh to 24% by 2031-32. That would equate to approximately 390 year one places being made available by 2031-32 based on current population projections. The draft target was challenging and in the middle of the target range set by Welsh Government.

Valuable feedback was received during the consultation period and a number of changes to the draft document had been made in order to strengthen the final version which was submitted to Welsh Government on 31st January, 2022 in order to meet statutory deadlines. The final draft was submitted subject to approval or amendment by Cabinet.

The targets set in the draft WESP were challenging and would require significant investment over the lifespan of the plan. The Council's WESP strategy would be a key component in developing plans for the Sustainable Communities for Learning Programme (previously named the 21st Century Schools programme).

The Deputy Leader said that the plan had been presented to Welsh Ministers by 31st January, 2022, with the proviso that any further amendments would also be sent in as required and subject to approval by Cabinet. As no changes were required, Cabinet were asked to ratify the information submitted previously.

This was a matter for Executive decision.

Cabinet, having considered the report, all the issues and implications contained therein and the use of the urgency decision procedure,

RESOLVED - T H A T the ten-year Plan submitted to Welsh Government on 31st January, 2022 on the basis that Cabinet approval had not been given due to the timescales involved, and with the proviso that any amendments made by Cabinet would be submitted for consideration by Welsh Government, be approved.

Reason for decision

To meet Welsh Government's requirement for the Welsh in Education Strategic Plan which was submitted by the statutory deadline of 31st January, 2022 to be approved by Cabinet retrospectively, subject to any amendments.

**C871 DISPOSAL OF SURPLUS LAND: LLANCARFAN PRIMARY SCHOOL, LLANCARFAN (DL/ER) (SCRUTINY – LEARNING AND CULTURE) –**

The Deputy Leader and Cabinet Member for Education and Regeneration presented the report to request that Cabinet declare the unused school site known as Llancarfan Primary School, Llancarfan, surplus to requirements and grant approval to determine the preferred method of disposal of this land.

The Llancarfan Primary School site would be surplus to requirements for the Directorate of Learning and Skills from 28th February, 2022 given that the school had formally moved to the new site in Rhoose known as South Point Primary School.

In accordance with the Council's adopted disposal policy, the Directorate of Learning and Skills would maintain responsibility for the site in terms of maintenance and security until the site was sold. That would represent ongoing costs for a vacant site which could be better utilised within the wider education budget maintaining and improving functional school sites. Any capital receipt gained from the disposal of the site would be reinvested into the Schools Investment Programme.

The report sought Cabinet approval to declare the site surplus to requirements and obtain the relevant authority to dispose of the site. The availability of the land had been reported to Insight Board, and Llancarfan Community Council and the Local Service Board Asset Management Group would be advised of the availability of the site prior to the land being marketed.

The Deputy Leader said she had spent part of that morning at South Point Primary School, which was now the home of the old Llancarfan Primary School, where the Minister for Education and Welsh Language opened the new primary school. The children were settling in well and were enjoying their new environment.

The site would be marketed under its current use class which was D1 (non-residential institutions). The main school building was a locally listed building and its demolition would be resisted under both local and national planning policies

This was a matter for Executive and Council decision.

Cabinet, having considered the report and all the issues and implications contained therein,

RESOLVED -

(1) T H A T the unused Council owned land, known as Llancarfan Primary School, Llancarfan be declared surplus to the requirements of the Directorate for Learning & Skills.

(2) T H A T the Council undertakes a review of the school site in accordance with Playing Fields (Community Involvement in Disposal Decisions) (Wales) Regulations 2015 to determine the classification of the school playing field and progress the disposal of the site in line with the regulations and outcome of the review.

(3) T H A T subject to Resolution 2, delegated authority be granted to the Head of Finance/Section 151 Officer to appoint agents to seek their advice in relation to the preferred method of disposal of the surplus land and its value.

(4) T H A T subject to Resolution 2, delegated authority be granted to the Head of Finance/Section 151 Officer, in consultation with the Monitoring Officer/Head of Legal and Democratic Services and the Leader, to market the land and to negotiate terms and conditions for the disposal of the surplus land with the proviso that if Llancarfan Community Council or the Local Service Board Asset Management Group show an interest in the site that their offer will be considered initially.

(5) T H A T subject to Resolution 2, the Monitoring Officer/Head of Legal and Democratic Services be authorised to prepare, complete, and execute any documentation required to complete the disposal of the land.

Reasons for decisions

(1) To allow the disposal of the land, thereby relinquishing liabilities attached to the land.

(2) To ensure the relevant regulations are followed.

(3) To ensure that best consideration would be achieved through the preferred disposal route.

(4) To allow the site to be marketed and terms and conditions to be agreed for the sale.

(5) To provide the necessary authority to complete the disposal of the site.

**C872 DRAFT STRATEGIC EQUALITY PLANS FOR SCHOOLS (DL/ER)  
(SCRUTINY – LEARNING AND CULTURE) –**

The Deputy Leader and Cabinet Member for Education and Regeneration presented the report which sought Cabinet approval of the draft School's Strategic Equality Plan for 2022 - 2024 – 'Working together for a fairer future' as the basis for consultation.

The draft School's Strategic Equality Plan (Appendix A) demonstrated that the Vale of Glamorgan was a diverse and actively anti-racist Council. The development of the draft Plan demonstrated how the Council could bridge the gap between policies/guidance and turn those into tangible action. It provided meaningful adherence to the public sector Equality Duty (the 'general duty') and the specific duties for Wales. The Equality Act 2010 made it clear that discrimination was not to be tolerated in society. The purpose of the draft Plan was to describe what schools were doing to fulfil their duties under the Equality Act 2010, including the 'general duty'.

The development of the draft School's Strategic Equality Plan, supported the Vale of Glamorgan Council's Strategic Equality Plan 2020 – 2024, especially Equality Objective 4, 'help staff know more about equality law, and staff and the public to understand the needs of protected groups.'

The Equality Act 2010 listed schools as public authorities with certain duties. That meant that when schools carry out their public function, they must have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act;
- advance equality of opportunity between people who share a relevant protected characteristic and those who do not;
- foster good relations between people who share a relevant protected characteristic and those who do not.

Having due regard for advancing equality involves:

- removing or minimising disadvantages experienced by people due to their protected characteristics and those who do not;
- taking steps to meet the needs of people from protected groups where these are different from the needs of other people;
- encouraging people with protected characteristics to participate in public life or in other activities where their participation is disproportionately low.

The report sought Cabinet approval for the draft School's Strategic Equality Plan as the basis for consultation as described in the report.

The Deputy Leader said there was an indicative timeframe within the report to allow it to go to Scrutiny, go out to schools and the public for consultation before coming back to Cabinet for consideration. That timeframe says that report to Cabinet would come back in May, but that was more likely to be in June and for consideration by the next administration following the local elections in May.



Councillor Burnett had met with School Councils recently at Pencoedtre High School who looked forward to receiving the consultation and looked forward to receiving their responses.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,

RESOLVED –

- (1) T H A T the draft School's Strategic Equality Plan (Appendix A) as the basis for consultation as described in the report be approved.
- (2) T H A T the consultation approach and indicative timetable as set out in the report be approved.
- (3) T H A T the report and appendix be referred to Scrutiny Committee (Learning and Culture) as part of the programme of consultation.

Reasons for decisions

- (1) To enable Cabinet to consider the draft School's Strategic Equality Plan (2022-24).
- (2) To ensure that effective consultation is undertaken within the Equality Act 2010.
- (3) To ensure that the relevant Scrutiny Committee has the opportunity to consider the draft School's Strategic Equality Plan and provide feedback as part of the programme of consultation.

**C873 BARRY GROWTH PROGRAMME (DL/ER) (SCRUTINY – ENVIRONMENT AND REGENERATION) –**

The Deputy Leader and Cabinet Member for Education and Regeneration presented the report to update Cabinet on the work of the Barry Growth Programme and sought approval to submit funding applications.

Consultants Rothwell had been commissioned to support the Council in preparing the Barry Growth Programme. The programme would be made up of an ambitious vision and narrative for Barry, a spatial Masterplan and a 10-year investment plan, with identified early catalyst projects. The report updated Cabinet on the work to date and sought support for the early direction of travel outlined (Appendix A).

The UK Government had set out its Levelling Up agenda and released a White Paper in advance of funding rounds opening in the Spring of 2022. The report requested that powers be delegated to submit bids to the Levelling Up Fund as required, forming a first wave of projects within the Barry Growth Programme.

The Deputy Leader said it was not possible to ignore the opportunity for possible external funding and was a key reason why the report had been brought forward for consideration. There had also been support from the local Member of Parliament and the proposals had also been shared with him.

It had been hoped to be able to bring the report to Cabinet alongside the full guidance, but with that not being possible there was a need to be able to move quickly to submit bids before a new administration was fully established. The proposals had been shared with the leaders of political groups within the Council prior to coming to Cabinet.

Cabinet would be aware with regards the project linked to Barry Docks Waterfront that development of the Marina had been the subject of feasibility research a number of years ago prior to the pandemic and by Councillor Burnett's predecessor.

Appendix A contains a chart which discusses tackling inequality, driving future sectors of job skilling growth, addresses the issues around population change and leading on decarbonization.

The Leader agreed that the urgent decision procedure would be required if bidding rounds were to open in the spring and needed to be submitted prior to the new administration being in place.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,

RESOLVED –

(1) T H A T the emerging findings and initial proposals within the Barry Growth Programme be noted and endorsed.

(2) T H A T authority be granted to the Monitoring Officer/ Head of Legal and Democratic Services to enter into agreements with relevant landowners and partner organisations to enable the development of a Vale of Glamorgan Council application for a package bid of projects within the Barry Growth Programme to be submitted to the UK Levelling Up Fund.

(3) T H A T authority be granted to the Head of Regeneration and Planning, in consultation with the Chief Executive and Leader and Deputy Leader as Cabinet Member for Education and Regeneration and subject to the approval of the Barry Regeneration Project Board, to submit a grant application and associated funding packages, including match funding from sources identified for regeneration purposes, for a Levelling Up Fund package bid of up to 3 projects on behalf of the Vale of Glamorgan Council.

(4) T H A T authority be granted to the Head of Regeneration and Planning, in consultation with the Chief Executive and Leader and Deputy Leader as Cabinet Member for Education and Regeneration subject to the approval of the Barry

Regeneration Project Board, to submit an Investment Plan linked to the UK Government Shared Prosperity Fund on behalf of the Vale of Glamorgan Council.

(5) T H A T the use of the urgent decision procedure as set out in Section 14.14 of the Council's Constitution be exercised in advance of Levelling Up funding rounds opening in the Spring of 2022.

Reasons for decisions

(1) To ensure the work underway is consistent with the strategic place-based ambitions of the Council

(2) To ensure that a suitable funding package is in place and enable the submission of grant applications in a timely manner and to give pace and impetus to the Council's overarching ambitions for Barry and its communities.

(3) To ensure that the Council is able to respond to the timescales and technical guidance when submitting proposals to the UK Government.

(4) To ensure that project applications comply with grant scheme technical guidance.

(5) To ensure being able to submit a first wave of projects within the Barry Growth Programme.

**C874 VALE OF GLAMORGAN BUSINESS START-UP BURSARY (DL/ER) (SCRUTINY – ENVIRONMENT AND REGENERATION) –**

The Deputy Leader and Cabinet Member for Education and Regeneration presented the report which sought approval to establish a fourth round of the Council's Business Start-up Bursary.

The Council had operated three rounds of its business start-up bursary scheme for young people aged 18-30 since 2006. 75 new businesses were established during that period. A dedicated officer was in post for each of those schemes to offer mentoring and business planning support.

As a result of COVID-19, both a need and funding had been identified to operate the scheme for a fourth round. The same model would be used but with no upper age limit on the criteria, reflecting the changing employment and economic circumstances of many people during the pandemic.

A reserve of £159,0744 had been identified to support the operation of the scheme and the Waterloo Foundation who previously financially supported the grants issued were contributing £60,000 towards the scheme.

The Deputy Leader said that the first two rounds had been predominantly funded by rural regeneration funding in the Western Vale and the third round being Vale-wide. The fourth round was open to all across the Vale of Glamorgan to submit applications.

Previously there had been grants of up to about £3000, which was around 75-80% of the of the total amount of money needed for the setting of a business. Due to increased cost pressures that figure would increase to about £5000 or about 80% of the total start-up costs.

The Leader said that the urgency decision procedure had been requested to be able to start in March / beginning of April. It had not been possible to bring it forward previously as staff had been working at pace to deliver many other grants to businesses and individuals within the Vale of Glamorgan, and he thanked them for their work in delivering that grant funding.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,

**RESOLVED –**

(1) **T H A T** authority be granted to the Head of Regeneration & Planning, in consultation with the Deputy Leader and Cabinet for Regeneration and Education to agree the final guidance and assessment process for the Vale Business Start-up Bursary scheme.

(2) **T H A T** the use of the urgent decision procedure as set out in Section 14.14 of the Council's Constitution be exercised to enable the scheme to be launched in March in readiness for the new financial year.

Reasons for decisions

(1) To enable the Council to utilise funding to increase the number of new business start-ups and job creation in the Vale of Glamorgan.

(2) To enable the business start-up bursary scheme to begin from 1st April, 2022.

**C875 HOUSING SUPPORT GRANT DELIVERY PLAN 2022-2025 (HBS) (SCRUTINY – HOMES AND SAFE COMMUNITIES) –**

The Cabinet Member for Housing and Building presented the report which sought to adopt the draft Housing Support Grant Delivery Plan 2022 - 2025 and authorisation for its submission to Welsh Government.

The Housing Support Grant (HSG) Programme was the policy and funding framework for delivering housing related support to vulnerable people in different types of accommodation and across all tenures. At a local level the programme took forward a number of strategic aims, reflecting community safety and health and social care and wellbeing objectives. It aimed to deliver high quality and strategically planned housing-related support services that were cost effective, complement existing services and provide service users with the best possible outcomes.

The HSG was an amalgamation of three existing grants; the Supporting People Programme Grant, the Homelessness Prevention Grant and Rent Smart Wales Enforcement Grant.

In accordance with Welsh Government Guidance for the Housing Support Grant, all local authorities were required to develop a three-year Local Delivery Plan, which had to be submitted to Welsh Government by 31st March, 2022.

The programme contributed to meeting the aims of 'Improving Lives and Communities - Homes in Wales' the National Housing Strategy and the ten year Homelessness Plan, with a strong emphasis on the prevention of homelessness. It was also essential in assisting the local authority to fulfil its duties under the Housing (Wales) Act 2014, and the Vale of Glamorgan's Homelessness Prevention Strategy.

Welsh Government has announced indicative grant allocations for 2022-2025.

The budgets for the programmes delivered by the HSG each remained static for 2022-2025 from the 2021-222 allocation, giving a combined total of £4,718,683.58 per annum.

There were no direct resource implications associated with the report. All funding requirements identified for resourcing under the Housing Support Grant Programme was financed through grant funding from Welsh Government.

The development and publication of the Housing Support Grant Delivery Plan was a requirement of Welsh Government to comply with the Housing Support Grant Guidance (Wales).

4 existing housing support contracts were due to expire in the next year. The details of each contract were included in the HSG Delivery plan appended. Due to the high value of those individual contracts (above £300,000), delegated authority was being sought from Cabinet to enable the award of these contracts to the successful providers.

The Supporting People Team intended to commission 4 new supported accommodation services to fill an unmet need in current provision. The details of each service were included in the HSG Delivery plan appended. Due to the high value of these individual contracts (above £300,000), delegated authority was being sought from Cabinet to enable the award of these contracts to the successful providers.

It was therefore recommended that the Housing Support Grant Delivery Plan 2022 - 2025 be approved and Cabinet agreed to its submission to Welsh Government in order to ensure that the Council complied with the requirements of the Housing Support Grant (HSG) Guidance (Wales) April 2021.

The Cabinet Member moved an additional recommendation to use the urgent decision procedure as set out in Section 14.14 of the Council's Constitution be

exercised for submission to Welsh Government by 31st March, 2022, which was agreed to be able to respond within Welsh Government deadlines.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,

RESOLVED –

- (1) T H A T the Housing Support Grant Delivery Plan 2022 - 2025 be approved and submitted to Welsh Government.
- (2) T H A T authority be delegated to the Director of Environment and Housing to undertake tendering exercises to secure the services outlined in the Housing Support Grant Delivery Plan 2022-2025
- (3) T H A T authority be delegated to the Director of Environment and Housing, in consultation with the Leader, Cabinet Member for Housing and Building Services, Managing Director and Head of Finance, to award contracts to the most economically advantageous suppliers resulting from the procurement process as described in this report.
- (4) T H A T authority be delegated to the Monitoring Officer / Head of Legal and Democratic Services to agree the terms and execute the contracts.
- (5) T H A T the use of the urgent decision procedure as set out in Section 14.14 of the Council's Constitution be exercised for submission to Welsh Government by 31st March, 2022.

Reasons for decisions

- (1) To ensure that the Council complies with the requirements of the Housing Support Grant (HSG) Guidance (Wales) April 2021.
- (2) To secure services in accordance with the Housing Support Grant Delivery Plan 2022-2025
- (3) To ensure that contracts can be awarded in a timely manner to avoid disruption to services and the vulnerable people the Programme supports.
- (4) To ensure that the contracts are properly executed.
- (5) To ensure being able to respond within Welsh Government deadlines.

**C876 CLOSED-CIRCUIT TELEVISION (CCTV) SERVICE - FUTURE ARRANGEMENTS (LRPS) (SCRUTINY – HOMES AND SAFE COMMUNITIES) –**

The Cabinet Member for Legal, Regulatory and Planning Services presented the report to provide Cabinet with an update on the current CCTV service and to sought approval for a number of service changes.

The Council's CCTV system was currently monitored by Bridgend County Borough Council under contract and the contract, which had already been extended, expired on 31st March, 2022.

Officers from the Council's Community Safety Team undertook a review of Closed-Circuit Television (CCTV) which was concluded in July 2019 (the "Review"). The Review concluded that CCTV as a non-statutory responsibility of the Local Authority, costs the Council more than £90,000 per annum for a provision that was outdated and no longer fit for purpose. A number of the current cameras were not working due to outdated technology and in some cases an inability to source spare parts.

The Review also concluded that South Wales Police (SWP) were the main users of the CCTV system which prompted a series of discussions with SWP to agree a way forward for CCTV in the Vale of Glamorgan that embraced a collaborative approach given the Local Authority's commitment to partnership working and providing the Vale of Glamorgan residents with a service that will improve their security and feeling of safety.

During the same timeframe, a parallel drive by the Police and Crime Commissioner (PCC) was instigated to review CCTV across the whole of the South Wales Police Force area with the aspiration of implementing a consistent service across the board.

This prompted a series of discussions with the PCC regarding a partnership model for the future of CCTV whereby the Local Authority would invest in the upgrade of the cameras and monitoring equipment and the PCC would invest in the ongoing revenue implications of monitoring the cameras.

A condition of revenue funding from the PCC for the monitoring of the cameras was that the Vale CCTV service evidenced a collaborative approach with Cardiff. To this end, Cabinet approval was being sought for the Council to enter into an inter-authority agreement with Cardiff Council for the monitoring of the Vale CCTV system.

The rationale behind the new collaboration and move away from Bridgend County Borough Council (BCBC), with whom the current contract would terminate on 31st March, 2022, was to mirror the new South Wales Police Basic Command Unit (BCU) footprint. A change in the footprint now had the Vale merged with Cardiff instead of Bridgend.

A budget of £348k was approved in the 2021/22 Capital Programme .

Prior to proceeding with the upgrade of the system the Council required commitment from the PCC that the revenue costs to cover the monitoring of the system would be met. Indicative confirmation of an agreement to fund the 24/7 monitoring of 45 static cameras across the Vale of Glamorgan was received in January and it was confirmed that this commitment would be sourced from base line PCC funding. A further business case had been submitted to the PCC for the scope of the funding to extend to 24/7 monitoring of the total 82 cameras being upgraded and installed across the Vale of Glamorgan.

The initial commitment on the 19th January, 2022 enabled the Vale of Glamorgan Council to proceed with the CCTV programme and due to timescales, Emergency Powers and a Financial Waiver were obtained to progress the order of the new cameras and associated equipment.

In terms of the future monitoring of the Vale CCTV system, Bridgend County Borough Council was upgrading the current CCTV system and the upgraded Control Room would be live from April 2022. Significant investment (which would have to be resourced by the Vale) was likely to be required to make the Vale's existing equipment compatible with the new system in Bridgend. Further the PCC funding for camera monitoring was conditional on the CCTV partnership mirroring the current Police BCU footprint.

Cardiff Council was also progressing with an upgrade of its Control Centres, where its two existing Control Rooms would be merged into a new purpose built suite which was expected to be operational in December 2022.

It was proposed that Cabinet approve a low-cost interim monitoring solution to be installed into the Civic Offices from April 2022 to June 2022. Following this, it was proposed that the monitoring of the cameras moved to the existing Cardiff Control Room where they would remain until the whole system was ready to move in December 2022.

The Cabinet Member said that the requested use of the urgent decision procedure was as a result of the timescales involved. Future monitoring would be around the clock and carried out by the Police.

The Leader was pleased that the PCC would be funding monitoring and that it made sense to be associated with Cardiff Council going forward as they were in the same BCU after the contract expired with Bridgend at the end of March 2022. He also thanked all concerned for the amount of work that had gone into getting to this position.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,



## RESOLVED –

- (1) T H A T the position of the CCTV system upgrade programme and that the current CCTV monitoring arrangement with Bridgend County Borough Council terminates on 31st March, 2022 be noted.
- (2) T H A T the proposals for collaborative working with Cardiff Council and the Police and Crime Commissioner as set out in the Executive Summary above be agreed.
- (3) T H A T a temporary CCTV monitoring solution from April 2022 to be sited in the Civic Offices until June 2022 (that ensures continuity of CCTV service throughout the various upgrade stages be agreed.
- (4) T H A T authority be delegated to the Director of Environment & Housing Services and Monitoring Officer / Head of Legal and Democratic Services in consultation with the Cabinet Member for Legal, Regulatory and Planning Services to enter into an agreement arrangement with Cardiff Council in respect of the monitoring of the CCTV System in the Vale of Glamorgan and also into an agreement with the PCC in respect of the funding of such monitoring.
- (5) T H A T the Monitoring Officer / Head of Legal and Democratic Services be granted authority to prepare, negotiate execute and complete all legal documentation required in connection with the proposed arrangements detailed in the above recommendations.
- (6) T H A T the use of the urgent decision procedure as set out in Section 14.14 of the Council's Constitution be exercised as the existing contract with Bridgend County Borough Council expires on 31st March, 2022.

Reasons for decisions

- (1) To inform Members of progress made to the upgrade of CCTV.
- (2) To agree, in principle, a change to the monitoring arrangements for CCTV that meets the partnership needs for collaboration across the Vale of Glamorgan.
- (3) To agree, in principle, the necessary interim CCTV monitoring arrangements.
- (4) To agree, in principle, the arrangements for negotiating and concluding the necessary agreements with Cardiff Council and the PCC.
- (5) To allow for preparation of all the necessary legal documentation required in connection with the proposals to be duly executed for when all other recommendations are agreed.
- (6) To begin the necessary interim CCTV monitoring arrangements from 1st April, 2022.

**C877 VALE OF GLAMORGAN REPLACEMENT LOCAL DEVELOPMENT PLAN 2021 - 2036: DRAFT REVIEW REPORT AND DRAFT DELIVERY AGREEMENT PUBLIC CONSULTATION RESPONSES (LRPS) (SCRUTINY – ENVIRONMENT AND REGENERATION) –**

The Cabinet Member for Legal, Regulatory and Planning Services presented the results of the public consultation on the draft Review Report and draft Delivery Agreement for the Replacement Local Development Plan and sought approval to submit the amended documents to the Welsh Government.

In September 2021, Cabinet considered and approved the draft Review Report and the draft Delivery Agreement for public consultation purposes (Minute C675 refers). The report set out the findings of the public consultation exercise held between 5th November, 2021 and 31st January, 2022 together with proposed amendments to both documents. Cabinet was asked to endorse the changes prior to submitting them to the Welsh Government. The Council would be required to prepare the Replacement Local Development Plan in accordance the approved Delivery Agreement in line with the LDP Regulations 2005 (as amended).

The Cabinet Member asked Cabinet to note that a late representation (ID 716) had been received in respect of the draft Review Report consultation, which brought the total number of draft Review Report representations to 53 and not 52 as stated in paragraph 2.2 of the Cabinet report. Officers had acknowledged receipt of the late representation and the comments had been taken into account.

He therefore asked Cabinet to note the additional representation and to consider the additional comments together with the Council's response alongside the other draft Review Report representations set out in Appendix B to the Cabinet report, which was noted.

The Leader said that the report would go on to Full Council before submission to Welsh Government. He also advised that the Council Principal Offices would be the Civic Offices in Barry and not the Dock Office.

This was a matter for Executive and Council decision.

Cabinet, having considered the report and all the issues and implications contained therein,

**RESOLVED –**

(1) T H A T the responses to the representations on the draft Delivery Agreement and draft Review Report as set out in Appendices A and B respectively to the report were considered and referred to Council in April 2022 for approval.

(2) T H A T the proposed changes as set out in Appendix C to the report were endorsed and referred to Council and the draft Delivery Agreement and draft Review Report are updated accordingly.

- (3) T H A T in pursuance of recommendations 1 and 2, the amended Delivery Agreement and Review Report be submitted to Council for consideration and subject to ratification, to the Welsh Government for approval.
- (4) T H A T following Welsh Government approval of the Delivery Agreement and Review Report, copies be made available for inspection at the Council's principal office during normal office hours and published on the Council's web site.
- (5) T H A AT delegated authority be granted to the Head of Regeneration and Planning in consultation with the Cabinet Member for Legal, Regulatory and Planning Services to make any further typographical or other minor amendments as required by the Welsh Government.
- (6) T H A T the letter attached at Appendix D be sent to all specific and general consultees, respondents to the public consultation and those who had asked to be kept informed of progress on the Replacement LDP.
- (7) T H A T a further report on the Replacement LDP 'Vision, Issues and Objectives' be prepared and considered by Cabinet in due course.

Reasons for decisions

- (1-2) To reflect feedback from the public consultation and enable officers to finalise the Delivery Agreement and Review Report for submission to the Welsh Government.
- (3) To comply with the Council's statutory duty under Section 69 of the Planning and Compulsory Purchase Act 2004 and Regulation 9 of the Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended).
- (4) To comply with Section 69 of the Planning and Compulsory Purchase Act 2004 and Regulation 10 of the Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended).
- (5) To make typographical or minor changes as necessary without the need to seek Cabinet approval.
- (6) To provide clarification on how some of the matters raised during the consultation will be considered as part of the Replacement LDP process.
- (7) To build consensus and inform the development of the Draft Preferred Strategy.

**C878 ENGINEERING CONTRACT FOR DIRECT LABOUR AND PLANT CALL-OFF CONTRACT 2022-2024 (NST) (SCRUTINY – ENVIRONMENT AND REGENERATION) –**

The Cabinet Member for Neighbourhood Services and Transport presented the report the purpose of which was to obtain approval to procure and agree the award of the Direct Labour & Plant Call-Off Contract 2022 – 2024.

The report detailed the tender process required for the Design & Construction Section's Direct Labour & Plant Call-Off Contract 2022 - 2024, which included conditions for an extension of a further 12 months on agreement with the relevant contractors.

Based on the returned tenders and the further assessment exercise it was proposed to appoint 3 Contractors, ranked in the order that was the most financially advantageous to the Council, with allocation of work based on resources available to meet the delivery requirements of the Design & Construction Section's work programme.

It was intended that the appointment of contractors to the Call off Contract would be initially for two years from the 1st July, 2022 until 31st March, 2024 with an option to extend the contract for a further 12 months.

The Contract(s) would be administered within the Engineering Section of Neighbourhood Services and Transport.

The Cabinet Member asked Cabinet to note some changes to the published Recommendations. Bullet point three of the Executive Summary advised that the existing Direct Labour & Plant Call-off Contract 2019/22 was required to be extended for 3 months from April to June 2022 at the tendered rates, to ensure that there were appropriate arrangements for essential business continuity. Councillor King proposed extending that period for up to 6 months. Paragraph 2.2 of the report discussed the values involved which would go over the threshold granted by delegated powers but was not clear within the report. As such, when the tender documents are returned it was expected that they would be included in an associated Cabinet report for consideration under Part I and Part II in the summer.

To clarify that point, Councillor King proposed the removal of published Recommendations 2 and 3, and the re-numbering and re-wording of Recommendation 4 to reflect the correct position and apologised for the late amendments.

The Leader further suggested the urgent decision procedure as set out in Section 14.14 of the Council's Constitution be exercised to allow the Director of Environment and Housing, in consultation with the Cabinet Member for Neighbourhood Services and Transport, to extend the existing Direct Labour & Plant Call-off Contract 2019-22 for an additional period of up to 6 months (April – October 2022) and ensure no loss of continuity of service.

The Director of Environment and Housing said that any extension would be for up to 6 months and that as soon as the tenders had been sent out and returned that a report would be brought back to Cabinet as Part I and Part II after May 2022.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein,

**RESOLVED –**

- (1) T H A T approval be given to procure the Direct Labour & Plant Call-Off Contract 2022 - 2024, for the provision of direct labour for future Highway schemes as referred to in the Report.
- (2) T H A T authority be delegated to the Director of Environment and Housing, in consultation with the Cabinet Member for Neighbourhood Services and Transport, to extend the existing Direct Labour & Plant Call-off Contract 2019-22 for an additional period of up to 6 months (April – October 2022) at the tendered rates, in order to facilitate the tender process, standstill period, evaluation and award of the Direct Labour & Plant Call-off Contract(s)2022-24, to ensure no business or delivery continuity is lost.
- (3) T H A T the urgent decision procedure as set out in Section 14.14 of the Council's Constitution be exercised to extend the existing Direct Labour & Plant Call-off Contract 2019-22 for an additional period of up to 6 months (April – October 2022) to ensure no loss of continuity of service.

Reasons for decisions

- (1) To ensure compliance with the Council's Contract Standing Orders and Financial Regulations.
- (2-3) To ensure business continuity and delivery of ongoing capital financed construction projects prior to the award of the Direct Labour & Plant Call-Off Contract 2022 – 2024.

**C879 MATTER WHICH THE CHAIRMAN HAD DECIDED WAS URGENT –**

**RESOLVED – T H A T** the following matter which the Chairman had decided was urgent for the reason given beneath the minute heading be considered.

**C880 UPDATE ON PENARTH PIER PAVILION AND THE POTENTIAL FUTURE WORKING ARRANGEMENTS AND OPPORTUNITIES FOR THE KYMIN HOUSE AND GARDENS (LAC) (SCRUTINY – LEARNING AND CULTURE) – (Urgent by reason of the need to seek endorsement of the direction of travel with regard to the future of the Kymin House and Gardens, the need to progress with community engagement work as outlined in the body of the report, and to ensure good governance and a decision in a timely manner in relation to the licence arrangements for the continued operation of the café at the Pier Pavilion)**

The Cabinet Member for Leisure, Arts and Culture presented the report the purpose of which was to provide an update on the progress that had been made in reinvigorating the Penarth Pier Pavilion since under Council management and to outline potential links with other Council assets such as the Kymin House and Gardens.

Since opening to the public under Council management in April 2021, Penarth Pavilion had generated additional income of over £70,000 through the Agreement between the Council and the Big Fresh Café, and profit share from cinema screenings, weddings, special events and commission from art sales.

A selection of community events had been undertaken at the Pavilion which included themed Halloween and Christmas events, open days, arts and crafts, carol concerts and music events. The Pavilion continued to provide a full programme of future activities and events for the community to enjoy, whilst also increasing income opportunities to support the running of the building.

The Kymin, Beach Road was currently empty, which provided the Council with an opportunity to deliver a further offer including community events and activities whilst also generating an income to support the running of the building. The successful model at the Pavilion could be replicated at the Kymin.

The report, as well as updating Cabinet on the Pier Pavilion, also outlined ways in which the Kymin house and gardens could potentially be adapted and leverage the shared opportunities in working in tandem with the Pier Pavilion.

The Cabinet Member was encouraged to see the diversity of events taking place at the Pavilion and had spoken to people in Penarth who found it welcoming and appreciated being to use and access the space.

Investment was being made for the Kymin to ensure the building remained watertight, secure and fit for purpose. There was an ongoing relationship with local community groups who already using the grounds of the Pavilion. Conversations were ongoing regarding the existing models and how the two sites could be branded to work together.

She did propose the inclusion of a new Recommendation (3) concerning delegating authority to the Monitoring Officer/ Head of Legal and Democratic Services to

execute the Licence between the Council and Big Fresh Catering Company, and the re-numbering of the remaining Recommendations accordingly.

Councillor King commented that the previous organisation had failed to make a financial success of operating the Pavilion, which defaulted back to the Authority as the landlord at the most challenging period of time for any business due to the pandemic. Those fortunes had been turned around and was now a successful community facility that had produced a financial surplus. He gave thanks and appreciation to all concerned that had made that possible.

Councillor Gray said it was fantastic to have seen an area brought back to how it should have been. The range of activities put on at the Pavilion was impressive and the Council's direct involvement in that had been key to that happening. Councillor Morgan had applauded the good management of the pavilion and what had been done in terms of amateur dramatics. It was not just a coffee shop, but a community facility that worked.

The Deputy Leader in referring to Big Fresh applauded the positive performance and that monies would be reinvested into schools, adding that Big Fresh paid the same as any other operator would to operate there and still able to reinvest back into schools. She was pleased to see consultation regarding the Kymin and hoped to see opportunities develop that would work going forward.

This was a matter for Executive and Council decision.

Cabinet, having considered the report and all the issues and implications contained therein,

RESOLVED –

(1) T H A T the progress that had been made in reinvigorating the Penarth Pier Pavilion since it was taken under Council management following the insolvency of Penarth Arts and Crafts Limited be noted and endorsed.

(2) T H A T the operational management of the Penarth Pier Pavilion would remain within the remit of the Council under the Learning & Skills portfolio, and that a new 12 month licence between the Council and The Big Fresh Catering Company (BFCC) be entered into under the powers delegated to the Head of Finance/Section 151 Officer.

(3) T H A T delegated authority be granted to the Monitoring Officer/ Head of Legal and Democratic Services to execute the Licence between the Council and Big Fresh Catering Company in line with Recommendation 2.

(4) T H A T Cabinet would continue to receive annual reports on the community and commercial use and activities at the Pavilion.

(5) T H A T the potential future uses of the Kymin, as outlined in the report, with a view to undertaking further engagement on the future of the site, both in terms of the Kymin grounds and the house be considered.

(6) T H A T the report be referred to Scrutiny Committee (Learning and Culture) for consideration, with any views and recommendations reported back to Cabinet. Should the Scrutiny Committee have no views or recommendations to be reported back to Cabinet following consideration of the report resolutions 1-5 above be actioned.

Reasons for decisions

- (1) To ensure that Cabinet is aware of recent developments.
- (2) To ensure consistency and build on the achievements to-date with the in-house operation of the Penarth Pier Pavilion, and to facilitate the ongoing benefits realisation programme for the Council, its schools, and the wider community with the continued operation of the onsite café by the Council's Local Authority Trading Company, BFCC.
- (3) To formalise the legal arrangements between the Council and Big Fresh Catering Company.
- (4) To allow Cabinet to exercise effective oversight of this valuable resource.
- (5) To provide Cabinet with an update on the proposals for the future uses of the Kymin and to seek endorsement for progressing further engagement work, which is timely given the planned work to make the building wind and watertight.
- (6) To ensure that there is a wider-reaching level of Member oversight regarding these key and important venues and in order that the resolutions of Cabinet as detailed at (1-5) above can be progressed following consideration by the Scrutiny Committee should no views or recommendations be referred back to Cabinet.