

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Thursday, 06 October 2022</b>
Relevant Scrutiny Committee:	No Relevant Scrutiny Committee
Report Title:	Cabinet Quarterly Work Programmes – July to September 2022 and October to December 2022
Purpose of Report:	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2022 and to confirm the Quarterly Work Programme for October to December 2022.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Chief Executive
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Head of Finance/Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision by Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>To seek Cabinet approval and any comments in respect of the progress update for the quarter July to September 2022.</li> <li>To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from October to December 2022.</li> </ul>	

## **Recommendations**

1. That the updates to the Cabinet Quarterly Work Programme for July to September 2022 attached at Appendix 1 be agreed.
2. That the Cabinet Quarterly Work Programme October to December 2022 attached at Appendix 2 be endorsed.

## **Reasons for Recommendations**

1. To monitor progress.
2. To approve the Work Programme for October to December 2022.

## **1. Background**

- 1.1 The Cabinet Quarterly Work Programme for July to September 2022 (Appendix 1) and October to December 2022 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to December 2022.
- 1.2 The Forward Work Programme contains information on:
  - a. The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
  - b. The timetable for considering any plans which are the responsibility of the Executive;
  - c. Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

## **2. Key Issues for Consideration**

- 2.1 Appendix 1 to the report details the reports submitted for the quarter July to September 2022 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3 Appendix 2 details a Quarterly Work Programme for October to December 2022 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during October to December 2022.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.2 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

### **4. Climate Change and Nature Implications**

- 4.1 There are no direct implications as a result of the report.

### **5. Resources and Legal Considerations**

#### **Financial**

- 5.1 There are no direct implications as a result of the report.

#### **Employment**

- 5.2 There are no direct implications as a result of the report.

#### **Legal (Including Equalities)**

- 5.3 The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

### **6. Background Papers**

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**July 2022 – September 2022**



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## Forward Work Programme: July 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
July	Cabinet Quarterly Work Programme - April to June 2022 and July to September 2022.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2022 and to confirm the Quarterly Work Programme for July to September 2022 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No	Reported to Cabinet 7 <sup>th</sup> July, 2022 Min. No. C36 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/Cabinet-Quarterly-Work-Programme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/Cabinet-Quarterly-Work-Programme.pdf</a>
July	Vale of Glamorgan Council: Annual Performance Calendar 2022/23	To present the Vale of Glamorgan Annual Performance Calendar for 2022/23, which outlines the key plans/reports that will be subject to consideration by Members throughout the year. The report also outlines how the Council will involve Members in shaping the approach, key plans and reports aligned to the performance management framework annual calendar to enable the Council to meet the new performance requirements (Part 6 section 89-93) of the Local Government & Elections (Wales) Act 2021 (LG&E) and contribute to the national goals of the Well-being of	Leader	Yes (All Scrutiny Committees and Governance and Audit Committee)	No	Reported to Cabinet 7 <sup>th</sup> July, 2022 Min. No. C37 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/Annual-Performance-Calendar.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/Annual-Performance-Calendar.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		Future Generations (Wales) Act 2015 (WCFG).				
July	Highway Maintenance Three Year Plan 2022 - 2024	To advise Cabinet of the Highway Maintenance Three Year Resurfacing Plan and to agree the priority locations for resurfacing works for 2022/23.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to Cabinet 7 <sup>th</sup> July, 2022 Min. No. C38 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/Highway-Maintenance-Three-Year-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/Highway-Maintenance-Three-Year-Plan.pdf</a>
July	Vale of Glamorgan Replacement LDP (2021-2036) – Draft Sustainability Appraisal Scoping Report	To consider and approve the Draft Sustainability Appraisal Scoping Report for consultation purposes	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 7 <sup>th</sup> July, 2022 Min. No. C39 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/VoG-LDP-Draft-ISA-Scoping-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-07/VoG-LDP-Draft-ISA-Scoping-Report.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
July	Closure of Accounts 2021/22.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2021/22 financial year.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C46 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Closure-of-Accounts.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Closure-of-Accounts.pdf</a>
July	Capital Closure of Accounts 2021/22.	The accounts are complete, and this report is to inform Cabinet of the provisional financial position of the Council's Capital Programme for the 2021/22 financial year.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C47 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Capital-Closure-of-Accounts.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Capital-Closure-of-Accounts.pdf</a>
July	Annual Treasury Management Report 2021/22.	To present to Cabinet the annual review report on Treasury Management 2021/22.	Leader	Yes (Governance and Audit Committee)	Yes	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C48 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20">https://www.valeofglamorgan.gov.uk/Documents/Committee%20</a>



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Reports/Cabinet/2022/22-07-21/Annual-Treasury-Management-Report-2122.pdf</a>
July	Revenue Monitoring for the Period 1st April to 31st May, 2022.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31st May, 2022	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C49 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Revenue-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Revenue-Monitoring.pdf</a>
July	Capital Monitoring for the Period 1st April to 31st May, 2022.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April to 31st May, 2022 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C50 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Capital-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Capital-Monitoring.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
July	End of Year 2021/22 Corporate Plan Performance Report.  Updated title: Annual Delivery Plan Monitoring Report: Quarter 4 Performance 2021/22.	To present quarter 4 performance results for the period 1st April, 2021 to 31st March, 2022 in delivering our 2021/22 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C51 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/ADP-Q4-Performance-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/ADP-Q4-Performance-Monitoring.pdf</a>
July	Agreed Syllabus for Religion, Values and Ethics in the Vale of Glamorgan	To ensure that Cabinet considers the Agreed Syllabus for Religion, Values and Ethics in the Vale of Glamorgan as part of the new Curriculum for Wales.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C52 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Agreed-Syllabus.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Agreed-Syllabus.pdf</a>
July	Welsh Language Standards Annual Monitoring Report 2021-22	To seek approval for the Council's Annual Welsh Monitoring Report and update on 5-year Promotion Strategy.	Education, Arts and the Welsh Language	Yes (Corporate Performance and Resources and Learning and Culture)	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C53 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20">https://www.valeofglamorgan.gov.uk/Documents/Committee%20</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Reports/Cabinet/2022/22-07-21/Welsh-Language-Annual-Monitoring-Report.pdf</a>
July	Annual Report: Section 106 Agreements 2021/22.	To report on annual S106 income and expenditure.	Community Engagement, Equalities and Regulatory Services	No	No	Audit have advised that a report is no longer required.
July	Corporate Parenting Panel	To provide for the re-appointment of the Council's Corporate Parenting Panel.	Social Care and Health	No	No	Reported to Cabinet 21 <sup>st</sup> July, 2022 Min. No. C54 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Corporate-Parenting-Panel.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-07-21/Corporate-Parenting-Panel.pdf</a>

## Forward Work Programme: September 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
September	Draft Vale of Glamorgan Council Annual-Self Assessment 2021/22.	To seek Cabinet endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report 2021/22 for consultation.	Leader	No	No	Reported to Cabinet 8 <sup>th</sup> September, 2022 Min. No. C63 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/Draft-Council-Annual-Self-Assessment.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/Draft-Council-Annual-Self-Assessment.pdf</a>
September	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 23rd June, 2022.	Leader	No	No	Reported to Cabinet 8 <sup>th</sup> September, 2022 Min. No. C64 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/Use-of-CX-Emergency-Powers-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/Use-of-CX-Emergency-Powers-Report.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
September	Proposal to provide nursery provision at St. Nicholas Church in Wales Primary School.	To advise Cabinet of the outcome of the statutory notice to add nursery provision to St Nicholas Church in Wales Primary School and the process to be followed to allow a determination to be made.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 8 <sup>th</sup> September, 2022 Min. No. C65 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/Nursery-Provision-at-St-Nicholas-CiW.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/Nursery-Provision-at-St-Nicholas-CiW.pdf</a>
September	Vale of Glamorgan Council's Draft Welsh in Education Strategic Plan (WESP) 2022-2032.	To ensure that Cabinet considers the feedback from Welsh Government on the draft WESP and approve the final submission to Welsh Government.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 8 <sup>th</sup> September, 2022 Min. No. C66 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/WESP-Strategic-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/WESP-Strategic-Plan.pdf</a>
September	Tennis Court Refurbishments.	To approve a programme of improvements, in partnership with Tennis Wales, to various Council owned Tennis Courts.	Leisure, Sport and Well-being	No	No	Reported to Cabinet 8 <sup>th</sup> September, 2022 Min. No. C67 <a href="https://www.valeofglamorgan.gov.uk">https://www.valeofglamorgan.gov.uk</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-08/Tennis-Court-Refurbishment.pdf">/Documents/ Committee%20Reports/Cabinet/2022/22-09-08/Tennis-Court-Refurbishment.pdf</a>
September	Strategic Collaborative Working Initiatives Update.	To provide an update for Cabinet on the Council's strategic collaborative working initiatives	Leader	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Strategic-Collaborative-Working-Initiatives-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2022/22-09-29/Strategic-Collaborative-Working-Initiatives-Update.pdf</a>
September	Council Tax Discretionary Relief for Ukrainian Nationals.	To gain Cabinet's approval to grant Discretionary Council Tax Reduction in accordance with the provisions contained in section 13A of the Local Government Finance Act 1992 in respect of a class of individuals defined as Ukrainian Nationals.	Leader	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Council-Tax-Discretionary-Relief-for-Ukrainian-">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2022/22-09-29/Council-Tax-Discretionary-Relief-for-Ukrainian-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Nationals.pdf</a>
September	Oracle Upgrade Update.	To provide an update on the Go Live date for the implementation of Oracle Fusion including the cost of the implementation.	Leader	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Oracle-Upgrade-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Oracle-Upgrade-Update.pdf</a>
September	Amended School and College Transport Policy.	To advise Cabinet of the results of a recent public consultation on a revised School and College Transport Policy and gain approval to publish the amended policy on the Council's website by 1st October 2022 so that it can be implemented on 1st September 2023.	Sustainable Places	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Amended-School-and-College-Transport-Policy.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Amended-School-and-College-Transport-Policy.pdf</a>
September	Proposal to add St Richard Gwyn to the Capital Programme.	Outline the proposed changes to St Richard Gwyn Project within the Sustainable Communities for Learning Programme and	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 29th September, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		changing the project from a Mutual Investment Model (MIM) to a Capital Scheme.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Proposal-to-add-St-Richard-Gwyn-to-the-Capital-Programme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Proposal-to-add-St-Richard-Gwyn-to-the-Capital-Programme.pdf</a>
September	Purchase of Land at Lower Cosmeston Farm for Education Development for Special Educational Needs School	To seek Cabinet approval to continue with the acquisition of Welsh Government owned land at Lower Cosmeston Farm, Lavernock Road, Penarth, for the provision of Special Educational Needs School to expand provision as part of Ysgol Y Deri.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Part-I-Purchase-of-Land-at-Lower-Cosmeston-Farm-for-Education-Development-for-Special-Educational-Needs-School.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Part-I-Purchase-of-Land-at-Lower-Cosmeston-Farm-for-Education-Development-for-Special-Educational-Needs-School.pdf</a>
September	Annual Report of the Director of Social Services 2021/22 – Final Version.	To ensure Cabinet agree the future priorities for the service.	Social Care and Health	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeof">https://www.valeof</a>



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						<a href="https://www.glamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Annual-Report-of-the-Director-of-Social-Services-2021-22-%E2%80%93-Final-Version.pdf">glamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Annual-Report-of-the-Director-of-Social-Services-2021-22-%E2%80%93-Final-Version.pdf</a>
September	Vale of Glamorgan Local Development Plan 2011-2026: Public Consultation on Draft Supplementary Planning Guidance on Retail and Town Centre Development and Economic Development, Employment Land and Premises.	To consider and approve draft Supplementary Planning Guidance on Retail and Town Centre Development and Economic Development, Employment Land and Premises for public consultation prior to their formal adoption.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Draft-Supplementary-Planning-Guidance-on-Retail-and-Town-Centre-Development-and-Economic-Development-Employment-Land-and-Premises.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Draft-Supplementary-Planning-Guidance-on-Retail-and-Town-Centre-Development-and-Economic-Development-Employment-Land-and-Premises.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
September	Statues, Monuments, Street Names and Building Names - Review Panel - Update	To seek Cabinet approval to update the membership of the review panel, revise the Terms of Reference following the 2022 Local County Borough Council Elections and request approval for a second approach to Town and Community Councils to submit any further views to inform the panel's work in addition to inviting any views from the wider community via the Council's social media channels.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 29th September, 2022 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Statues-Monuments-Street-Names-and-Building-Names-Review-Panel-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-09-29/Statues-Monuments-Street-Names-and-Building-Names-Review-Panel-Update.pdf</a>
September	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2021/2022.	To report to Cabinet the findings of the Council's Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October, 2022.	Community Engagement, Equalities and Regulatory Services	No	No	Report deferred to 6 <sup>th</sup> October, 2022 cycle.



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**October 2022 – December 2022**



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## Forward Work Programme: October 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Revenue Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Capital Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April to 31st August, 2022 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Draft Capital Strategy 2023/24 and Initial Capital Programme Proposals 2023/24 to 2027/28.	To gain approval for the Initial Capital Programme Proposals for 2023/24 to 2027/28 so that they may be submitted to Scrutiny Committees for consultation and to set out the Draft Capital Strategy for Cabinet Member to consider.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Financial Strategy 202/23 and Medium Term Financial Plan Refresh.	To review the financial pressures over the medium term and put in place a strategy for delivering the 2023/24 budget and sustainable finances over the medium term.	Leader	Yes (All Scrutiny Committees)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Cabinet Quarterly Work Programmes – July to September 2022 and October to December 2022.	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2022 and to confirm the Quarterly Work Programme for October to December 2022.	Leader	No	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	People Strategy and Supporting Documents.	<p>To advise Cabinet and seek agreement of the revised Draft People Strategy to run alongside and across the same timescale as the current Corporate Plan.</p> <p>To advise and seek Cabinet agreement of certain supporting draft documents which align to the People Strategy, as appended to this report, which include;.</p> <ul style="list-style-type: none"> <li>- Strategic Workforce Development Strategy and Implementation Plan</li> <li>- Hybrid Working Strategy</li> <li>- Learning and Development Plan</li> <li>- Volunteer Policy.</li> </ul>	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet 20 <sup>th</sup> October, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		The report also seeks approval for further consultation with staff and partners, given the importance of the strategy and supporting documents to the future way of working of the organisation.				
October	Council Annual Self-Assessment Approvals.	To seek cabinet endorsement of the Vale of Glamorgan Annual Self-Assessment Report 2021/22, incorporating the findings from engagement with key stakeholders.	Leader	No	Yes	To be reported to Cabinet 20 <sup>th</sup> October, 2022
October	Project Zero.	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No	Report was due to be reported to October cycle but has been delayed to January 2023 following Scrutiny consideration.
October	Tenant & Leaseholder Participation Strategy 2022 – 2025.	To approve and adopt the Tenant & Leaseholder Participation Strategy 2022 - 2025.	Neighbourhood and Building Services	No	No	To be reported to Cabinet 20 <sup>th</sup> October, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Cardiff and Vale of Glamorgan Market Stability Report 2022.	To approve the Cardiff and the Vale of Glamorgan Market Stability Report 2022.	Social Care and Health	No	Yes	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2021/2022.	To report to Cabinet the findings of the Council's fourth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October, 2022.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet
October	Dwr Cymru Welsh Water Consultation on the Drainage and Wastewater Management Plan (DWMP).	To seek Cabinet approval for the Council's response to the above consultation.	Community Engagement, Equalities and Regulatory Services	No	No	On the agenda for 6 <sup>th</sup> October, 2022 Cabinet



## Forward Work Programme: November 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 1 2022/23 Performance Report.	To present quarter 1 performance results for the period 1st April 2022 to 30th June 2022 for all service areas.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2023/24 and Medium Term Financial Plan 2022/23 to 2025/26.	To gain Cabinet's approval for the amended revenue budget for 2023/24 and to commence consultation on the initial revenue budget proposals for 2023/24.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Capital Programme Proposals 2023/24 to 2026/27.	To gain approval for the Initial Capital Programme Proposals for 2023/24 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account (HRA) Budget Proposals 2023/24.	To gain Cabinet's approval for the initial budget proposals for 2023/24 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation.	Leader	Yes (Homes and Safe Communities)	No
November	Treasury Management Mid-Year Report 2022/23.	To provide a mid-year report on the Authority's treasury management operations for the period 1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022.	Leader	No	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Q2 Sickness Absence Report 2022/2023.	To update Cabinet on the sickness absence statistics for the 6-month period from 1 <sup>st</sup> April 2021 to 31 <sup>st</sup> September 2022.	Leader	Yes (Corporate Performance and Resources)	No
November	Draft Annual Delivery Plan – Consultation.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
November	Vale of Glamorgan Annual Self-Assessment 2021/22.	To seek Cabinet endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report 2021/22.	Leader	No	No
November	Revenue Monitoring for the period April to September 2022.  <i>Report was considered by Cabinet on 6<sup>th</sup> October, 2022</i>	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
November	Capital Monitoring for the period April to September 2022.  <i>Report was considered by Cabinet on 6<sup>th</sup> October, 2022</i>	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	STEAM Targets 2022/23 – Annual Report.	To report annual results.	Education, Arts and the Welsh Language	Yes (Environment and Regeneration)	No
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To	Social Care and Health	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		provide assurance and understanding around safeguarding activity taking place across the Council.			

## Forward Work Programme: December 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	School Admission Arrangements 2024-2025.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code.	Education and Regeneration	Yes (Learning and Culture)	No
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Housing and Building	Yes	No
December	Vale of Glamorgan Replacement LDP (2021-2036) – Sustainability Appraisal Scoping Report.	To report the findings of the stakeholder consultation.	Legal, Regulatory and Planning	No	No