

Meeting of:	Cabinet
Date of Meeting:	Thursday, 18 January 2024
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Initial Budget 2024/25 and Medium Term Financial Plan 2024/25 to 2028/29 Proposals for Consultation
Purpose of Report:	To put forward the Council's budget proposals for consultation with residents, other stakeholders and the Council's Scrutiny Committees
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Director of Corporate Resources
Elected Member and Officer Consultation:	Cabinet Members and Strategic Leadership Team
Policy Framework:	Approving the 2024/25 Budget is a Council function
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The report provides Elected Members with an updated financial position for the Council following the UK Government Autumn Statement and Welsh Government Budget. The report sets out the Council's proposed budget for 2024/25, including initial savings proposals and use of reserves to deliver a balanced budget for 2024/25. For context the report contains a summary of the principles set out in the Financial Strategy that have helped shape these proposals. • The purpose of the report is to provide Members with the opportunity to oversee and scrutinise the proposals and includes details of future transformation and reshaping proposals to support the Council's finances in the medium term. • The report also describes the approach taken to developing the budget proposals, and of the process for consultation ahead of formal consideration of final budget proposals by Cabinet and Council in the coming weeks. • The report emphasizes the challenge the Council has in maintaining sustainable finances and services in an environment of greatly rationed funding alongside ever increasing social care pressures as highlighted in the table below, which is replicated in a full form in the main body of the report. Delivering Social Services potentially takes up 31% of the Council's resources, up from 29% in 2023/24 and 25% in 2015/16. 	

	Learning & Skills	Schools	Social Services	Others	Total Pressures
	£000	£000	£000	£000	£000
Adjusted Original Budget	14,050	114,239	85,260	80,873	294,422
Total Pressures	231	4,939	12,858	2,820	20,848
Use of Reserves	0	900	0	-348	552
Savings	-354	-180	-1,755	-5,558	-7,847
Net Funding Increase	- 123	5,659	11,103	-3,086	13,552
% Increase / (Decrease)	-0.88%	4.95%	13.02%	-3.82%	4.60%
Net Budget 2024/25	13,927	119,898	96,363	77,787	307,974

Recommendations

1. That Cabinet notes the Council's updated financial position as set out in this report.
2. That Cabinet considers and approves the revised funding and spend assumptions, along with the draft saving proposals and refers this report and appendices to Scrutiny Committees for their consideration and debate, with all Committee views being referred for scrutiny at the Corporate Performance and Resources Scrutiny Committee and for a composite response to be developed and referred back to a Special Cabinet on 29th February 2024.
3. That Cabinet approves the savings proposals as described in the body of this report and appendix to be published for consultation with Vale of Glamorgan residents and other groups impacted by the Council's budget as described in the body of this report.
4. That Cabinet notes the underlying level of financial pressures not included in the proposals, most notably fully funding pay awards and meeting the demands of providers in their annual uplifts.
5. That the use of the urgency procedure as set out at section 15.14 of the Council's constitution be agreed to refer the report to as described in Recommendation (2) for consideration as soon as possible.

Reasons for Recommendations

1. It is important for Cabinet to be regularly appraised of the Council's medium term financial position.
2. Scrutiny is an essential part of the budget setting process and it is important that the funding and savings assumptions are validated and the savings proposals are realistic and deliverable and will not have any unintended impacts.
3. To ensure the savings proposals are consulted upon widely.
4. To ensure Cabinet is aware that work is in place to manage and mitigate these pressures but do nevertheless represent significant financial risk.
5. To ensure that the Initial Budget 2024/25 and Medium Term Financial Plan 2024/25 to 2028/29 Proposals for Consultation report could be presented to a Special Cabinet on 29th February, 2024 for consideration and approval.

1. Background

Financial Strategy

- 1.1 Cabinet agreed the Financial Strategy for the 2024/2025 Budget and 2024/25 to 2028/29 Medium Term Financial Plan in July 2023. It set out the principles underlying the development of the financial plans along with initial financial projects (which were revised in November) along with the approach and timetable for setting the budget in March 2024.

- 1.2** The underlying principles are unchanged and underpin the budget proposals described in this report:
- i. **Delivering the Corporate Plan** - aligning resources to Council objectives
 - ii. **Focus on Supporting the Most Vulnerable** – these are continuing challenging times with the cost of living crisis impacting on many residents. It is more important than ever within financial restraints to target resources at those services supporting the most vulnerable.
 - iii. **Sustainable Finances** – finances need to be sustainable over the medium term.
 - iv. **Appropriate Level of Reserves** – reserves need to be at an appropriate level and aligned with the Council’s key risks.
 - v. **Generating Local Tax Revenue** – key controllable revenue stream subject to a policy decision.
 - vi. **Fees & Charges** – the Council should look to recover all costs in its approach to fees and charges other than where it consciously offers concessions.
 - vii. **Collective Responsibility to Manage the Finances** - a key element of excellent track record in managing its finances is the collective ownership of the finances throughout the Council.
 - viii. **Accessible and Transparent Finances** - the best decisions are based on having the best information available and the Council will strive to continue to present its finances in a way that makes them accessible and readily understandable.
 - ix. **Deliver Best Value** – the Council must utilise its finite resources as efficiently as possible.
- 1.3** The Full Strategy is available at:
[Financial Strategy 2024/25](#)
[Autumn Statement](#)
- 1.4** The UK economy provided a challenging backdrop to the Chancellor’s Autumn Statement on 22nd November. There has been persistent inflation, rising interest rates and no growth. Inflation peaked at 11.1% in October 2022 and was widely anticipated to ease across the spring and summer coming more into line with the Bank of England’s target rate of 2% towards the end of 2024. However, it proved difficult to address, with its decline stalling in the early part of the year before easing back to 6.7% in September and 4.8% in October. The Bank of England has had a singly focussed strategy to reducing inflation – increasing interest rates and raised the rate continuously over an eighteen month period to 5.25% in August. Whilst inflation has subsequently moved in the right direction it has had the additional impact of suppressing growth in the economy, year on year to October 2023 UK growth has been nil %.
- 1.5** Despite the overall challenging economic conditions there has been significant wage growth which provided the Chancellor with better than forecast revenues and some headroom going into the Autumn Statement. Disappointingly for the Council, this was not directed to the public sector, neither Health nor Local Government, but instead was used to fund a 2% reduction in National Insurance Contributions from 1st January 2024.

Welsh Government Settlement

- 1.6** The Welsh Settlement was published Tuesday 19th December 2023 with Local Authority level detail available the following day. The timing of this is very late in the Council's Budget Setting cycle and given the UK level constraints came with low expectations of being able to meet the demands of Welsh Local Authorities.
- 1.7** The Welsh Government's budget will increase by £401M (2.1%) to £19.775bn for 2024/25. The budget included the much-anticipated increase for Local Government of 3.1% overall, with the increase in Aggregate External Funding (AEF) being £169.8M. This is significantly less than the financial demands of councils across Wales with the Welsh Local Government Association (WLGA) highlighting pressures many times in excess of this.
- 1.8** Overall, the Standard Spending Assessment (SSA) increased by £301.365M (4.08%), funded by the 3.1% increase in AEF and an increase in the Council Tax base across Wales. The increases in the individual blocks are set out below.
- 1.9** Table 1 - SSA by Block for Wales

Block	2023/24	2024/25	Change
	£000	£000	%
School Services	2,863,796	2,968,909	3.67
Other Education	43,402	41,928	-3.40
Personal Social Services	2,190,592	2,355,584	7.53
Roads and transport	221,380	232,466	5.01
Fire	174,997	187,251	7.00
Other services	1,300,814	1,337,638	2.83
Deprivation Grant	22,000	22,000	0.00
Council Tax Reduction Scheme	244,000	244,000	0.00
Debt financing	323,175	295,743	-8.49
Total	7,384,155	7,685,520	4.08

Council Spending/Funding

- 1.10** For 2023/24 the Council had a net expenditure budget of £294.422M funded by £202.497M Aggregate External Grant/Welsh Government Grant (Revenue Support Grant and Non Domestic Rates), Council Tax £91.9M and this was augmented through use of Reserves £3.296M.
- 1.11** The key areas of spend are set out in Table 2 below.
- 1.12** Table 2 – Net Expenditure 2023/24

Service	Description	Net Spend 2023/24	% of Base Budget
		£000	%
Schools	Delegated spend for primary, secondary and Special schools including Additional Learning Needs Provision	114,239	39%
Social Care	Support services for vulnerable Adults and Children and Young People in our Community.	85,260	29%
Corporate Services and Policy	HR and Payroll; Finance including Council Tax, Rates and Benefits; Legal and Democratic Services; and also ICT and Office Accommodation costs total £5M.	16,080	5%
Learning & Skills	Central support for schools and arts and cultural provision.	14,050	5%
Council Tax Reduction Scheme		11,460	4%
Waste and Recycling	The cost of Waste and Recycling Services	9,897	3%
Borrowing Costs	Capital financing costs and investment income	8,672	3%
Fire Levy	Payment of the levy to South Wales Fire & Rescue Service	7,778	3%
Highways	The cost of Highways and Engineering including Flood, Drainage and road maintenance	6,800	2%
Other Neighbourhood Services	Leisure, Parks, Street Cleansing and Supported Bus Services	5,794	2%
School Transport	Transporting Children and Young People to Mainstream and Special sector schools	5,715	2%
Regeneration and Planning	Includes management of the Planning function including development of the LDP, Regeneration, Country Parks and Tourism services.	3,401	1%
General Fund Housing	Community Safety and Homelessness provision	1,934	1%
Members Costs	Cost of Members Expenses and	1,674	1%
Regulatory Service	Food safety, animal welfare	1,668	1%

Total		294,422	100%
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- 1.13** 74% of the Council’s net spend is on Schools and Social Services (including Central Education and School Transport costs) which highlights the lack of flexibility there is when the Council is faced with difficult resourcing decisions when setting its budget. This is heightened when Council Tax Reduction, Borrowing Costs and Fire Levy are also taken into the mix accounting for a further 10% which is effectively fixed.

Life in the Vale

- 1.14** The Council’s Financial Strategy set out a commitment to continuous consultation on the budget.
- 1.15** The Council launched its Let’s Talk about Life in the Vale Survey in August 2023. It is being run on behalf of the Council by independent researchers at Data Cymru. This survey is different to other Vale wide surveys that the Council has run in the past. It doesn’t simply ask how satisfied people are with Council services. Instead, there is a genuine attempt to understand what life is like for people living in the Vale and how public services affect this.
- 1.16** This approach is being taken to enable (wherever possible, within funding constraints) services to be developed in a way that means they will improve people’s quality of life, and wherever possible address the issues that matter to those who live in the Vale.
- 1.17** The survey asked about people’s experience of trying to influence decisions in their community. This is to help to give as many people as possible the opportunity to participate and become involved in the decision-making process, shape what the Council does and how it does it.
- 1.18** The survey has concluded and there is a wealth of data and much of this feeds into deliberations on setting the budget for 2024/25 and the finances across the medium term. A full report on the survey will be presented to Cabinet in the first quarter of 2024.
- 1.19** 1,892 residents responded to the survey across the Vale, 65% from Barry and a broadly equal proportion of the remainder from the eastern and western Vale. The largest section of responders (23.8%) was in the 55 to 64 age group and 23.8.% live in the most deprived wards.
- 1.20** Cost of Living is a significant issue for residents. Over 60% had purposely not put their heating on in the last six months and only 44% said they could pay an unexpected but necessary payment of £850.
- 1.21** Residents were asked about their priorities and to rank their importance. The top priority for 42% of the population was ‘Easily accessible care and health care services when I or my family need them’ and 78.1% ranked this in their top three priorities. Second at 26.6% was ‘buy or rent a good quality home’ and 47.6% ranked this in their top three. It is reassuring that these are areas that the Council is focussing resources on through its Financial Strategy.

2. Key Issues for Consideration

Overview of Current Financial Position and Funding Gap

2.1 Table 3 below sets out the current funding and spending assumptions for the Council, the key changes to the November position being updates to funding – both Government Grant and Welsh Government Funding.

2.2 Table 3 – Overall Summary

	2024/25	2025/26	2026/27	2027/28	2028/29
	£K	£K	£K	£K	£K
Additional Funding					
Government Grant	6,099	2,089	2,110	2,131	2,152
Council Tax	7,454	3,937	4,090	4,250	4,416
Reversal of 2022/23 use of reserves	-496	0	0	0	0
Use of smoothing Reserves	-56	-1,799	-500	-445	0
Total Additional Funding	13,001	4,227	5,700	5,936	6,568
Investment	318	1,262	1,000	0	0
Demography	5,064	2,635	2,543	2,543	2,543
Inflation Pay	6,150	3,658	3,731	3,805	3,882
Inflation Non Pay	5,193	5,110	5,075	5,075	5,075
Capital Financing	50	285	496	187	0
Other Pressures	4,073	702	365	252	623
Total Pressures	20,848	13,652	13,210	11,862	12,123
Overall Gap	7,846	9,425	7,510	5,926	5,555

2.3 Growth in additional funding is significantly exceeded by a range of expenditure pressures giving rise to an overall gap of £7.846M.

Review of Funding Assumptions

2.4 Grant

2.5 The Vale of Glamorgan has received a draft grant settlement of £208.901M for 2024/25, a 3.1% uplift on grant of £6.104M for 2024/25. There was a £166K adjustment to the Council Tax Base of 2023/24 reducing it from £202.797m to £202.631M so the effective increase is only 3.0%. This is only marginally better than anticipated in November.

2.6 As stated above, overall SSA for Welsh counties increased by 4.1% and Aggregate External Finance by 3.1%. For the Vale of Glamorgan, the SSA increase was a

4.38% increase to £309.899M a little above the average. The major blocks of Education and Social Services increased by 4.06% and 7.67% respectively. Full details are set out in the table below.

2.7 Table 4 – SSA by Block for Vale of Glamorgan

Block	2023/24	2024/25	Change
	£000	£000	%
School Services	126,764	132,043	4.16
Other Education	1,637	1,566	-4.38
Personal Social Services	81,615	87,792	7.57
Roads and transport	8,433	8,873	5.22
Fire	7,471	7,987	6.91
Other services	51,138	52,696	3.05
Deprivation Grant	167	167	0.00
Council Tax Reduction Scheme	9,230	9,284	0.59
Debt financing	10,450	9,486	-9.22
Total	296,904	309,895	4.38

- 2.8** The AEF calculation takes the Council’s Tax base into account assuming 100% collection as well as the underlying need through the total SSA. The grant calculation assumes that there is a standard rate of Council Tax of £1,565.35 across Wales and applies this to the Tax Base of 65,421 (approved by Cabinet in December) to generate an assumed level of Tax Revenue of £100.999M for the Vale of Glamorgan. The difference between Need £309.895M and revenue £100.999M is the Grant of £208.896M.
- 2.9** There are a number of revised assumptions for Council Tax revenues in 2024/25. Cabinet approved the 2024/25 Tax Base at its meeting on 14th December 2023. There was an overall increase of 1,063 band D properties taking the overall tax base to 63,397 (which includes empty properties and second homes but a 97.1% collection rate which is why this is different to the 65,421 in the earlier paragraph) of which 301 was general growth in properties, 475 premiums on long term empty properties and 287 premiums on second homes. The premium on long term empty properties equates to £696K of which £322K was already included in the base budget in 2023/24.
- 2.10** The report also models a 6.7% increase in Council Tax for 2024/25 and then 3.9% for future years of the Medium Term Financial Plan (MTFP). The 6.7% increase would generate a total of £99.080M in revenue from Council Tax but is still subject to a policy decision at Council on 6 March 2024. For 2023/24 the Vale of Glamorgan Council Band D Council Tax was £1,464.75 and £65 below the median for Wales. At this point, it is worth referencing that given pressures experienced by Councils across Wales, the Vale of Glamorgan would almost certainly remain

below the median for 2024/25. A 6.7% increase would take a Band D charge to £1,562.85 which is an increase of £98.10 or £1.89 per week.

Reserves

2.11 There has been a continuation of the measures introduced in 2023/24 to use reserves as a temporary measure to smooth transitory pressures. For two areas, energy and cost of living, the use of reserves is being stepped down as planned. However, for Homelessness there is further support being provided with a drawdown of £1.460M in 2024/25. There has been progress in delivery of the Council’s Homelessness Strategy but there is significant upward pressure on the service. The Homelessness budget and the accompanying use of reserves are under permanent review, and if this level of support is seen to continue these pressures will need to be fully reflected in the Council’s base budget thereby increasing the funding gap in year two of the MTFP. The full detail is set out in Table 5 below.

2.12 Table 5 - Use of Smoothing Reserves

	2023/24	2024/25	2025/26	2026/27	2027/28
	£000	£000	£000	£000	£000
Corporate Energy	1,200	700	0		
School Energy	1,200	400	0		
Homelessness	200	1,460	945	445	0
Cost of Living	200	100	0		
Risk, Reshaping and Investment	0	84	0		
Total Use of Smoothing Reserves	2,800	2,744	945	445	0
Movement in Use of Reserves		-56	-1,799	-500	-445

Review of Pressures

2.13 The Council has £37.6M of underlying pressures and has had to undertake a comprehensive exercise to determine which can be included in the 2024/25 Budget. Those cost pressures taken forward are set out in detail in Appendix A1. Appendix A2 is a high level analysis of those that have not been taken forward which is an update on the analysis in the November MTFP Refresh Report. This is a high risk approach and officers have been working hard to put in place mitigations and management actions to ensure that those pressures that it has not been possible to fund do not come forward as overspends in 2024/25.

Investment

2.14 There has been limited opportunity for investment in the 2024/25 budget proposals and it only totals £318K. It is confined to new resources for Autism provision at two sites and also further Welsh Immersion Provision at Ysgol Gwaun Y Nant, albeit the investment in the Welsh Immersion site is less than that initially sought and desired.

Demography

- 2.15** Demography is one of the key drivers of financial pressure for the Council. The underlying demographic pressure is £5.890M with £5.064M built into the Council's budget proposals. It has not been possible to fund demography in mainstream schools and whilst £0.896M is set aside for additional special education provision this does not fully meet demand. There is also £0.152M to meet the transport needs of these children. There was a surge in demand for Children's Social Care placement and Adult Social Care provision in 2023/24 and £4.015M is included in 2024/25 to address this demand.

Inflation – Pay

- 2.16** Inflationary pressures on pay are in excess of £8M driven by the persistent inflation in the UK economy across 2023/24. However, it has only been possible to take £6.15M of this forward which effectively builds in an efficiency target across all services including schools. A flat rate increase of £1,200 is assumed for the Local Government pay award in April and 4% for the Teachers pay award in September. For future years of the plan 2% pay awards have been assumed as inflation returns to the Bank of England target rate.

Inflation – Prices

- 2.17** There are further inflationary pressures of £5.193M across the Council and is an area of concern with the underlying pressure somewhat greater at £8.910M. These pressures are predominantly in Social Care – both Children's and Adults. The Council acknowledges that external care providers are experiencing many of the same inflationary pressures, both pay and non-pay, as the Council. However, the Council's funding position will make it impossible to meet these in full. In Children's £0.490M has been set aside for increase provider fees and £3.000M in Adult Social Care. In Social Care there is also £2.000M step up to meet the 2023/24 increase in domiciliary care volumes generated by improved pay rates and travel times funded on a one off basis through reserves.

Capital Financing

- 2.18** A small sum of £50K has been included in 2024/25 to meet the capital financing costs of principal and interest repayments from the existing Capital Programme, and more significant sums across the medium term. The Capital Programme is being tightly managed to keep external borrowing to a minimum to avoid increasing the pressure on the revenue budget and the potential need for additional savings and efficiencies as a consequence.

Other Pressures

- 2.19** Other pressures amount to £4.073M and the amount brought into the proposed budget is less than half of the underlying pressures coming through. Additional Learning Needs is a continued area of pressure and £0.337M is included for three further resource bases across the county.
- 2.20** The pressure on the numbers of children looked after means that extra resources are required in the Council's service teams and associated support such as legal costs and transport. £0.940M has been included in the proposals. Given all of the

pressures across social care it has been necessary to rebase the social services budget programme, and this comes at a cost of £1.168M.

2.21 Finally, despite much progress with the Council’s Housing Strategy, homelessness continues to present a challenge and exiting the nightly hotel accommodation has not been possible at this time. The Budget contains £1.460M to meet the continued costs which for 2024/25 is met from an earmarked reserve. This approach is not sustainable in the long term and if it is not possible to exit the hotel provision in the next twelve months this will become a pressure on the Council’s base budget. It is for this reason, that there will be a significant focus on the Council’s housebuilding programme over the next 12 months.

2.22 Savings

2.23 The Financial Strategy set out the framework for developing to deliver savings to balance the 2024/25 as well as area of focus to transform and reshape services over the medium term as set out below.

2.24 Table 6 – Tactical and Transformational Themes

Tactical Savings Framework	Transformational Themes
Demand Management & Early Intervention	Target operating model
Generating Income	Strengthening communities
Service Review & Redesign	Service transformation
Wider Community	Digital innovation
Digital Strategy	Economic growth
Corporate Asset Management	
Workforce	
Contract Review/Procurement	

2.25 For 2024/25 savings of £7.847M have been identified to address the Council’s funding gap and the detailed proposals are included in Appendix B along with Equality Impact Assessment requirements and Human Resources impact. These are predominantly tactical in nature, £6.487M of the £8.847M required. The balance of £1.360M is from early transformational work.

Tactical Savings

2.26 The tactical savings are in the main through service redesign, rationalisation of service delivery levels, and generating additional income. There are also some technical savings such as recovery of historical Council Tax arrears.

2.27 Table 7 – Tactical Savings Summary

	2024/25	2025/26	2026/27
	£000	£000	£000
Demand Management & Early Intervention	0	0	0

Generating Income	1,553	-160	-550
Service Review & Redesign	3,557	416	-200
Workforce	0	0	0
Wider Community	0	0	0
Digital Strategy	25	0	0
Corporate Asset Management	173	70	0
Contract Review/Procurement	80	0	0
Technical	1,100	0	0
Total Tactical Savings Proposals	6,487	-106	-750

- 2.28** Almost 80% of the tactical savings are through Generating Income and Service Review & Redesign. The latter does have a workforce impact which is detailed in the Appendix, the Workforce theme being a cross organisational theme which is picked up as Target Operating Model in the medium term themes below. Development of the savings programme has been a genuine challenge and subject to much time and discussion. Service Review and Redesign proposals set out in the Appendix which are both internally and externally focussed.
- 2.29** The Tactical Savings proposals considered did initially total in excess of £7M but a number have not been taken forward in these proposals. Most notable was the potential reduction of £0.470M which currently supports non commercial bus routes. Savings suggestions such as this clearly reflect the extremely challenging decisions that are necessary and are taking place in setting the budget for 2024/25. However, it is important to stress that the removal of funding to support bus services was felt to be unacceptable, given the reliance of many residents and communities on supported buses and for this reason, and the need to support residents in more rural and deprived communities, who rely on such services, this specific saving proposal is not included in the final suite of savings proposed. This has had an impact on the proposed level of Council Tax being consulted on with retention of the support provided on non commercial routes contributing to 0.5% of the proposed 6.7% increase.
- 2.30** Technical was not one of the themes in the Financial Strategy. There are two such changes: firstly, recognition is given that as well as collecting 97.1% of 2024/25 Council Tax in year the Council will continue to collect Council Tax outstanding from previous years; and secondly, the Minimum Revenue Provision Policy has been reviewed with asset lives being reassessed.
- 2.31** Transformation
- 2.32** Given the pressures on Council services as described earlier in this report, the changing distribution of funding which is concentrating spend on education and social care services, and in response to expectations and demands of the residents of the Vale of Glamorgan, balancing the budget through tactical savings alone will not be sustainable in the medium term. As set out in the previous report to Cabinet, work has commenced on the next iteration of the Council's transformation programme.
- 2.33** Work is underway to develop transformation and reshaping ideas for the medium term against the framework of five interrelated themes above. For

2024/25, a number of savings schemes align with elements of the framework as illustrated in the following table.

2.34 Table 8 – Transformation Savings Summary

	2024/25	2025/26	2026/27
	£000	£000	£000
Target Operating Model	698	428	0
Strengthening Communities	0	0	0
Service Transformation	482	65	50
Digital Innovation	180	0	0
Economic Growth	0	0	0
Total Transformational Savings Proposals	1,360	493	50

Target Operating Model

- 2.35** This theme considers issues around the Council’s processes, people, structure, governance and technology and how the organisation should look and function to deliver our priorities and core activity.
- 2.36** Included within the draft budget proposals for 2024/25 are some early examples of this theme developing in terms of a focus on new income generation activities, including commercial waste, the operation of Council owned property with proposals for asset transfer and rationalisation, and the simplification of service structures by reducing duplicate functions across the organisation.

Strengthening Communities

- 2.37** The strengthening communities element of the transformation programme will see the Council evolve increasingly as an enabler and facilitator rather than direct provider of some services as well as how the organisation interacts with partners and what does this mean for the relationships with partners.
- 2.38** No specific savings schemes have been identified for 2024/25, however, work to develop this theme is underway with a commissioned piece of work looking at the Council’s relationship with third sector, Town and Community Councils, social enterprise and community groups scheduled to start this month. This theme will be developed further in the coming months.

Service Transformation

- 2.39** A key component of the transformation programme will be in considering how individual services can be transformed to make them more sustainable in the medium to longer term.
- 2.40** Some examples of service transformation to deliver financial savings and sustainability have been included within the proposals for the 2024/25 budget and these include a new approach to the operation of the pest control service, day services operation in social care, and the offer of additional concessions by the Neighbourhood Services and Transport Service.

Digital Innovation

- 2.41** The digital innovation theme will involve the Council seeking to ensure that digital innovation is at the heart of what we do and secures efficiency across the board.
- 2.42** Work to progress the Council’s newly adopted Digital Strategy has commenced with a pipeline of projects being identified. Some early schemes have been included within the budget proposals for 2024/25 relating to the use of digital technology to drive further energy efficiency within schools and the use of vehicle tracking information to assist with fleet utilisation.

Economic Growth

- 2.43** The theme of economic growth is centred around the Council’s role in supporting economic resilience in how to ‘level up’ and ensure that a place based approach is effective in the creation of sustainable communities with good employment.
- 2.44** Work is advancing on the Council’s approach to the significant place based funding that will be forthcoming, including via Transforming Towns and Levelling Up funding and in due course will complement the development of the approach to Council owned assets work that is being progressed as part of the Target Operating Model theme.
- 2.45** These transformation themes will be worked through in greater detail during the last quarter of 2023/24, with an emphasis on the ideas which are being prioritised for 2024/25 which are also being assessed for support from the Invest to Save Reserve and project management support requirements. Once the Council’s budget is approved in March, work will progress to deliver both the tactical savings for the forthcoming year in parallel with the transformation themes in order that these have greater prominence, and financial contribution, towards the 2025/26 budget.
- 2.46 Service Analysis**
- 2.47** The Council is committed to its overriding Financial Strategy principles of delivering the Corporate Plan and ensuring that services supporting the most vulnerable in the community are protected wherever possible. It has also sought to direct additional resources in line with the SSA increases in the Welsh Government Settlement.

- 2.48** Table Ten – Cost Pressures and Savings by Service

	Learning & Skills	Schools	Social Services	Others	Total Pressures
	£000	£000	£000	£000	£000
Original Budget	16,439	114,239	88,891	74,853	294,422
Centralisation Recharges	-2,389	0	-3,631	6,020	0
Adjusted Original Budget	14,050	114,239	85,260	80,873	294,422

Pressures					
Investment	-	318	-	-	318
Demography	-	897	4,015	152	5,064
Inflation	231	4,192	6,077	843	11,342
Other Pressures	-	-469	2,767	1,775	4,073
Capital Financing	-	-	-	50	50
Total Pressures	231	4,939	12,858	2,820	20,848
Use of Reserves	-	900	-	-348	552
Savings	-354	-180	-1,755	-5,558	-7,847
Net Funding Increase	-123	5,659	11,103	-3,086	13,552
% Increase / (Decrease)	-0.88%	4.95%	13.02%	-3.82%	4.60%
Net Budget 2024/25	13,927	119,898	96,363	77,787	307,974

- 2.49** There has been quite a shift in proposed Council spending. The budgets for Schools and Social Services have the greatest growth, and for both Council services exceed the Welsh Government notional increases set out earlier in the report. Spend on schools is proposed to increase by 4.95%, marginally above the 4.16% in the Settlement. Spend on Social Services would see a 13.02% increase which is significantly more than the 7.57% in the Settlement and reflects the pressures in volume, complexity and cost being experienced by the Directorate. This approach inevitably places considerable pressure on other key and front line services.
- 2.50** Despite the significant resources which have gone into Social Care and Schools in particular, they are considerably less than required. For Social Services there is going to be pressure from providers for price increases at a greater level than those included in the budget proposals. For schools, it has not been possible to fully resource the forecast pay awards and demographic growth in mainstream schools and the special schools as well as providing all of the additional resources required for Additional Learning Needs. This is naturally concerning given the financial challenges in schools in the current financial year, 2023/24 and the forecast run down of school reserves.

2.51 Fees and Charges

- 2.52** Services have been directed to increase discretionary fees and charges in line with CPI or to ensure costs are fully recovered, unless a Council policy decision has been taken to subsidise a service. In common with the general approach across Government, the September CPI of 6.7% is being applied.
- 2.53** The proposed fees and charges are set out in detail in Appendix C. In addition to the proposed increases the Council is also strengthening its debt recovery and reviewing its income arrangements to ensure payment can be made up front wherever possible. Some key changes to the Council's Fees and Charges for 2024/25 are set out below by Directorate.
- 2.54** Place – Some increase in fees in respect of hire of sites for filming etc. to ensure return is maximised for the Council. Some charges for the Country Parks have been held at 2023/24 levels where demand for these services is down such as School visits etc. The charges also include a new schedule of charges for Development Management Pre Application Advice and other Development Management Services which is linked to a saving in respect of income generation in this area. The proposed overnight charges for the Country parks will only be implemented following a full and thorough pilot scheme which will only happen after the implementation of ANPR at the parks. This will be required to assess the overall feasibility and viability of the proposed charges.
- 2.55** Social Services – Some significant increases in the per day rate across Internal Day Services to ensure better recovery of the costs of operating the services. In addition, the charging schedule includes the inclusion of an administration charge for Property cases including the deferred payment scheme, which will allow for the recovery of costs associated with setting up these arrangements. This new charge is linked to a saving included in the Savings proposals for 2024/25.
- 2.56** Learning and Skills – Charges are broadly in line with 6.7% increase with some increases in excess of this and at a lower rate to refine the charges for hire of rooms etc. The Library charges were increased using delegated powers during 2023/24 and therefore have not been further increased for 2024/25.
- 2.57** Corporate Resources – The charges for marriage and civil partnership ceremonies have been approved in advance via delegated authority to allow bookings to be taken in advance for 2024/25. All other charges have been increased broadly in line with the 6.7% indicative figure and some minor refinement of the charging schedule for property services.
- 2.58** Environment and Transport - In respect of Neighbourhood Services and Transport generally inflation of 6.7 % has been added to existing charges. Some charges have received an above inflation rise to move towards cost recovery or to align charges more to the market. There are a new set of charges for waste due to changes in the waste regulations from April. There are also new charges for highway development advice to recover costs incurred in providing professional services. Coastal car parking charges have also been amended to

provide new categories and to give the customer more options of what fee they pay depending on how long they stay.

2.59 An overarching Equality Impact Assessment has been completed for the fees and charges increase at 6.7% however where there are increases significantly above this sum other than allowing for changes for consistency dedicated Equality Impact Assessments should be considered by Service Departments.

2.60 Reserves

2.61 A review of reserves is currently being undertaken. This was always going to be part of the 2024/25 budget setting process but takes on great importance due to the unplanned run down of some service reserves in 2023/24, especially in Social Services. There is significant demand for social care at present and this remains a high risk area for the Council and the reserve will need to be replenished as part of the review. There will be further detail on this in the Final Budget report at the end of February.

2.62 The table below summarises the current reserves forecast, with further detail set out in Appendix D. Reserves are forecast to reduce by £14.180M to £42.662M over the next five years. The General Fund will continue to be held at its policy level, the Homelessness reserve is planned to reduce to support the Housing Strategy and there is also the planned use of Capital Reserves to support the Capital Programme. School Balances are forecast to be constant, but this is unlikely in light of the continued financial pressures they are facing.

2.63 Table Eleven – Summary of Reserves

As at	Estimated Balance 31/03/24	Estimated Balance 31/03/25	Estimated Balance 31/03/26	Estimated Balance 31/03/27	Estimated Balance 31/03/28	Estimated Balance 31/03/29
	£000	£000	£000	£000	£000	£000
General Fund	10,856	10,856	10,856	10,856	10,856	10,856
Insurance	4,878	4,878	4,878	4,878	4,878	4,878
<u>Service Reserves</u>	0	0	0	0	0	0
Learning and Skills	929	582	582	582	582	582
Social Services	103	103	103	103	103	103
Neighbourhood Services	2,996	2,950	1,200	1,200	1,200	1,200
Corporate Resources	640	458	378	378	378	378
Place	2,070	2,024	2,019	2,014	2,014	2,014
Other Service Reserves	1,603	1,639	1,637	1,672	1,672	1,672
Other Corporate	742	610	474	367	367	367
<u>Risk and Smoothing Reserves</u>	0	0	0	0	0	0

Homelessness and Housing Reserve	4,211	2,566	1,421	776	576	576
Cost of Living	325	200	200	200	200	200
Pay Pressures	3,869	3,869	3,869	3,869	3,869	3,869
Energy Pressures	1,335	435	435	435	435	435
Legal	1,871	1,679	1,485	1,485	1,485	1,485
Project Zero	1,677	1,683	1,619	1,644	1,734	1,734
Investment and Growth Fund	2,353	1,853	1,353	853	353	353
Reshaping Risk and Investment	4,261	4,093	4,093	4,093	4,093	4,093
Corporate Landlord	3,551	2,656	2,466	2,466	2,466	2,466
Digital Reshaping	1,365	1,365	1,365	1,365	1,365	1,365
<u>Capital Reserves</u>	0	0	0	0	0	0
Capital	4,624	1,203	1,223	1,236	1,236	1,236
Capital Regeneration	880	880	880	840	840	840
Sub Total	55,139	46,583	42,537	41,312	40,702	40,702
<u>Ring Fenced Reserves</u>						
Schools	754	754	754	754	754	754
Housing Revenue Account	949	1,026	1,102	1,137	1,171	1,206
Total Reserves	56,842	48,363	44,392	43,203	42,627	42,662

2.64 Next Steps & Consultation

2.65 This is the draft budget for consultation and its publication will enable three broad areas of consultation to commence which will span across the next four to six weeks ahead of the draft budget going forward to a Special Cabinet meeting on 29th February 2024.

2.66 Of significant importance is public consultation with the residents of the Vale of Glamorgan. There will be a four week consultation period and starting on 19th January, 2024 and running through to Friday 16th February, 2024. This will be a largely electronic exercise through the Council's website but there will be opportunity for written responses and through C1V by phone by Wednesday 14th February 2024 to enable consolidation of all of the responses.

2.67 Review by the Council's Scrutiny committees will take place across early/mid February, the first Scrutiny Committee will be Health Living & Social Care on 6th February, 2024 and the last is Corporate Performance & Resources which meets on 21st February, 2024 and which will also bring together the comments from all of the Scrutiny Committees to refer back to Cabinet.

2.68 The Council will also seek opportunities to canvas the views of other stakeholders to across this period. This will include the Schools Budget Forum,

Trades Unions, Equalities Consultative Forum, Public Services Board, Vale 50+ Strategy Forum and the Youth Council. The Council will widely promote the consultation via social media and the contacts and networks of the Participate network of Council staff involved in consultation work.

2.69 Timetable

2.70 The table below sets out the key dates through to Council approving the Council’s budget on 6th March, 2024.

Date	Body	Activity
19 January 2024	Community & Partners, including Trade Unions and Public Service Board	Consultation on budget proposals
February 2024	Scrutiny	Review estimates and savings proposals. First meeting 6 February Healthy Living & Social Care to last 21 February Corporate Performance & Resources.
16 February 2024	Community & Partners, including Trade Unions and Public Services Board	Consultation on the budget proposals closes
29 February 2024	Cabinet	Draft Budget
Late February/Early March 2024	Welsh Government	Final Grant Settlement
6 March 2024	Council	Agree Budget

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 The delivery of the Council’s Corporate Plan and wellbeing objectives is significantly influenced by the available finance to deliver services. This report provides the context in which the Council will be operating in the immediate and medium term.
- 3.2 This report provides an immediate and medium-term projection of the Council’s financial position, however the decisions to be taken on the Financial Strategy in the coming months will be influenced by the need to think about the longer term

implications of decisions, including the continued lobbying of Welsh Government for genuine multi-year financial settlements to enable better forecasting and projection of budgets. It is challenging to plan ahead with a single year settlement albeit there has been an indication of real terms reductions in future years.

- 3.3** The approach to setting a balanced budget described in the body of this report includes reference to collaboration and the value of this approach has been well evidenced in recent years, most notably in the response to the pandemic, where the pooling of resources (whether financial, capacity or expertise) has resulted in improved outcomes and better value for money. The Financial Strategy places emphasis on supporting the most vulnerable, and the proposals in this budget demonstrate how the Council is continuing to resource preventative services.
- 3.4** The report sets out proposals for consulting widely on the Council's budget, demonstrating the importance being placed on involving people in decision making and these proposals have been informed by the use of insight gained through engaging on the Council's Annual Self Assessment and in the production of the Annual Delivery Plan for 2024/25. In understanding the views of others through this process, decisions will be taken in an integrated way – both internally and externally.

4. Climate Change and Nature Implications

- 4.1** The Council's response to the declaration of Climate and Nature Emergencies (in 2019 and 2021 respectively) involves significant council wide activity to deliver. The ability to respond to these plans will be impacted by the availability of financial resources to deliver them. The Council has established this area of work as a priority through the current and draft Annual Delivery Plan 2024/25 and therefore will continue to resource activity as far as possible, in conjunction with other priorities.

5. Resources and Legal Considerations

Financial

- 5.1** The financial considerations are set out in the body of the report.

Employment

- 5.2** Salaries and wages are a major element of the Council's overall spend and the inflationary impact of the pressures represents a significant proportion of growth set out as part of these draft proposals.
- 5.3** There has only been a modest settlement from Welsh Government and the detailed review of pressures presents a challenging savings and efficiencies target of £7.847M for 2024/25 as a consequence of which there is likely to be an employment impact associated with these savings.

- 5.4 The attached savings schedules indicate service reviews taking place which may have an impact on FTEs.
- 5.5 Where there are such potential impacts, the Council will follow its existing policies and procedures and ensure that there is full engagement with staff and the Trades Unions. Further, some of the potential impact will reduce through turnover or redeployment.

Legal (Including Equalities)

- 5.6 The Council is required under statute to fix its Council Tax for the financial year 2024/25 by 11th March 2024 and to do so will have to agree a balanced revenue budget by the same date.
- 5.7 The Financial Strategy and process for approving the 2024/25 Budget and MTFP at Council in March 2024 is aligned to the Council's agreed Corporate Plan – 'Working Together for a Brighter Future' 2020 and the 2024/25 Annual Development Plan which is currently being developed.
- 5.8 The budget proposals as set out in the report has due regard to the requirements of the Council's Strategic Equality Plan including the Equalities Act 2010 and Public Sector Equality Duty for Wales. The subsequent development of specific proposals and strategies set out in the report will require the completion of Equality Impact Assessments. This involves systematically assessing the likely (or actual) effects of policies on individuals who have a range of protected characteristics under the Act.

6. Background Papers

MTFP Refresh, Cabinet November 2023

[https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2023/23-11-16/MTFP-Refresh.pdf](https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/MTFP-Refresh.pdf)

Financial Strategy Cabinet July 2023

[https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2023/23-07-20/Financial-Strategy-2024-25.pdf](https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-07-20/Financial-Strategy-2024-25.pdf)

Appendix A1 Cost Pressures Awarded

Description	2024/25 Adjusted	2025/26	2026/27	2027/28	2028/29	Category of Growth
	£000's	£000's	£000's	£000's	£000's	
Directorate: Learning and Skills						
Delegated Schools						
Demographic increase in Mainstream schools - To meet the net cost of the increase in pupils in mainstream school.	-	392	300	300	300	Demographic
Demographic increase in pupils requiring placement in special school Ysgol Y Deri - Demographic increase in pupils requiring a specialist placement in Ysgol Y Deri School.	896	1,241	1,241	1,241	1,241	Demographic
Secondary Autism Satellite Provision - Cost of establishing an additional Secondary Autism Satellite Provision reflecting an increased need.	165	-	-	-	-	Investment
Expansion Hafan Primary Resource base - There is an increase in demand for placements at the Hafan resource base at Gladstone primary school which accommodates pupils with complex social and emotional mental health needs.	154	-	-	-	-	Pressure
Primary Welsh Immersion Unit - This cost pressure will increase the current Welsh immersion budget to continue to fund the primary Welsh immersion unit at Ysgol Gwaun Y Nant.	64	-	-	-	-	Investment
Gwaun Y Nant Resource base - In order to meet the increasing demand for pupils with autism and anxiety in the primary sector, and reduce the number of pupils requiring a specialist placement in Ysgol Y Deri, it is proposed that a new Welsh medium resource base is developed.	183	162				Pressure
Holton primary school resource base - In order to meet the increasing demand for pupils with autism and anxiety in the primary sector, and reduce the number of pupils requiring a specialist placement in Ysgol Y Deri, it is proposed that a new resource base is developed in the Barry area and opened in September 2024.	90	162				Investment
Teaching Pay Award - Funding in accordance with assumed Teaching pay award 2024/25 funded at 75% and assumed awards at 2% thereafter.	2,280	1,343	1,370	1,397	1,425	Inflationary - Pay
Non Teaching Pay Award -Assumed flat award of £1,200 in 2024/25 and 2 % thereafter.	1,912	1,020	1,040	1,061	1,082	Inflationary - Pay
Energy Step Down - assumed 35% reduction in energy costs in 2024/25	- 805					Pressure
Increased FSM Budget Step Down - assumed step down of FSM in settlement due to end of UC transitional arrangements and universal provision	-	- 100	- 100			Pressure
	4,939	4,220	3,851	3,999	4,048	
Central Learning and Skills						

Complex Needs Placements - Increase in pupils requiring Complex needs provision Out of County or in an independent provision.	-	140	140			Pressure
Reduction in Out of County Income	-	137	183	130	105	Pressure
Revenue impact of additional Sustainable Communities for Learning St Richard Gwyn - Revenue cost of borrowing to progress the scheme	-	140	115	187	-	Capital Financing
Revenue impact of additional Sustainable Communities for Learning Ysgol Iolo - Revenue cost of borrowing to progress the scheme	-	50	109	-	-	Capital Financing
Central Learning and Skills	-	467	547	317	105	
Total Learning and Skills	4,939	4,687	4,398	4,316	4,153	
Directorate: Social Services						
Children Services						
Special Guardianship and Residence Order Allowances - increased volumes	30	30	-	-	-	Pressure
Children Services Staffing to meet additional demand (Priority Cost Pressure) - additional capacity in response to rising demand for child protection and family support	552	86	-	-	-	Pressure
Legal Costs - increased volume of cases requiring legal proceedings	200					Pressure
Conveyance Children in Social Care Placements - increased costs of travel and larger numbers of children requiring transport	188					Pressure
Provider Fees - Additional funding for third party providers in 2024/25	490	300	300	300	300	Inflationary
Budget Programme - Additional capacity following Covid pandemic.	760					Pressure
External Placements - more children are requiring placements	915	200	200	200	200	Demographic
Total Children Services	3,134	616	500	500	500	
Adult Services						
Provider Fees - Additional funding for third party providers in 2024/25	3,000	4,500	4,500	4,500	4,500	Inflationary
Step In Provider Fees - lag in funding associated with 2023/24 provider fees increase.	2,000	-	-	-	-	Inflationary
Budget Programme - Additional capacity following Covid pandemic.	258					Pressure
Demographic Pressures - increased numbers of people requiring care and support	3,100	650	650	650	650	Demographic
Adult Services	8,358	5,150	5,150	5,150	5,150	
Resource Management and Safeguarding						
Regional Integration Fund Tapering - WG grant funding reduction	-	1,000	1,000	-	-	Investment
Staffing costs -Regrading of Care Home Staff - Regrading of Care Home staff has taken place which impacts a significant proportion of care home roles.	104	-	-	-	-	Pressure
Budget Programme - Additional capacity following Covid pandemic.	408					Pressure
Agency/ Vacancy cover and Night Post in Care Homes - To ensure consistent overnight support for increasingly complex residents and significant cover required for significant levels of sickness in care homes.	267	-	-	-	-	Pressure

Total Resource Management and Safeguarding	779	1,000	1,000	-	-	
Total Social Services	12,271	6,766	6,650	5,650	5,650	
Environment and Housing						
Waste Contract Contractual Inflation	-	75	75	75	75	Inflationary
Cost of B&B Homelessness Accommodation	1,460	- 500	- 500	- 445	-	Pressure
Highway Repairs - Increased costs of footway and carriageway repairs due to continued underfunding of highway and footway resurfacing / refurbishment.	-	500	500	500	500	Pressure
Asset Maintenance Neighbourhood Services Asset Repairs	-	50	50	50	-	Pressure
Total Environment and Housing	1,460	125	125	180	575	
Environment and Housing - Schools Transport						
School Transport - Inflationary increase for School Transport reflecting rising fuel costs and shortage of drivers and providers in the market.	-	200	200	200	200	Inflationary
ALN transport - The cost of transport for the Demographic increase pupils Ysgol y Deri,	152	152	152	152	152	Demographic
Total Environment and Housing - Schools Transport	152	352	352	352	352	
Place						
Creation of a new Head of Project Management (HoPM) It is intended this post will become self financing through income after the first year.	84	- 84	-	-	-	Pressure
Total Place	84	- 84	-	-	-	
Directorate: Corporate Resources						
Contract Inflation on Various ICT Contracts		35	-	-	-	Inflationary
Senior Lawyer (Public Matters)- supporting the Community Services team following grant fall out.		61	-	-	-	Pressure
Coroner		25	25	-	-	Pressure
Joint Coroner Service - Additional funding required to address a higher than anticipated increase for 2023/24.	80	-	-	-	-	Pressure
Microsoft Licences	86	-	-	-	-	Pressure
Exchequer Financial System - Transfer to a Cloud based system		100	-	-	-	Investment
Network management & Security licence		115	-	-	-	Pressure
Internal Audit Shared Service (IASS) - Funding required for the Council's share of increased salary costs for 2023/24 and 2024/25.	33	16	16	17	18	Pressure
Legal Services - Trainee Solicitor -Currently Reserve funded base budget ensures continuity.		35	-	-	-	Pressure
Legal Services (Community Services Team) - Market Forces Supplement.		29	-	-	-	Pressure
Registars - Proposed changes to birth and death registrations arising from a Home Office project for the digital transformation of the service.		-	51	-	-	Pressure
Total Corporate Resources	199	416	92	17	18	

Members Remuneration - Independent Remuneration Panel for Wales Draft Annual Report	94	-	-	-	-	Inflationary
Fire Levy - additional funding to be passported to Fire Service	414	-	-	-	-	Inflationary
Council Tax Reduction Scheme	32	-	-	-	-	Pressure
City Deal - Revenue Costs Associated with Prudential Borrowing for the Council's Contribution	50	95	272			Capital Financing
Total Policy	590	95	272	-	-	
Corporate						
Pay Award Non Schools Resources	429	286	292	298	304	Inflationary - Pay
Pay Award Non Schools General Fund Housing	32	21	22	22	23	Inflationary - Pay
Pay Award Non Schools Social Services	587	392	399	407	415	Inflationary - Pay
Pay Award Non Schools Place	124	83	84	86	88	Inflationary - Pay
Pay Award Non Schools Neighbourhood Services	494	330	336	343	350	Inflationary - Pay
Pay Award Non Schools Central Learning and Skills	231	154	157	160	163	Inflationary - Pay
Pay Award to allocate	61	31	31	32	32	Inflationary - Pay
Revaluation of Teacher Pension Fund assumed to be funded UK/Welsh Govt.						
Energy Step Down - assumed 35% reduction in energy allocation	- 805	-	-	-	-	Inflationary
Total Corporate	1,153	1,295	1,321	1,348	1,375	

Total Cost Pressures	20,848	13,652	13,210	11,863	12,123	
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	2024/25 Adjusted	2025/26	2026/27	2027/28	2028/29	Total
Investment	318	1,262	1,000	-	-	2,580
Demographic	5,064	2,635	2,543	2,543	2,543	15,328
Pressure	4,073	702	365	252	623	6,015
Inflationary - Pay	6,150	3,658	3,731	3,805	3,882	21,225
Inflationary	5,193	5,110	5,075	5,075	5,075	25,528
Capital Financing	50	285	496	187	-	1,018
Total	20,848	13,652	13,210	11,862	12,123	71,694

20,848	13,652	13,210	11,862	12,123	71,694
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Appendix A2 Cost Pressures Review Analysis	Schools			Learning & Skills			Social Services			Environment & Housing			Place			Corporate Resources			Policy			Total					
	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference			
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s			
Investments																											
Autism	124	165	-41	124	165	-41			0			0			0			0			0			124	165	-41	
Welsh Immersion	64	85	-21	64	85	-21			0			0			0			0			0			64	85	-21	
Resource Bases	130	90	40	130	90	40			0			0			0			0			0			130	90	40	
RIF	0	1,053	-1,053			0			0	0	1,053	-1,053			0			0			0			0	1,053	-1,053	
Pay Structure	0	3,000	-3,000			0			0		0	-1,053			0			0	0	3,000	-3,000			0	3,000	-3,000	
				318	340	-22	0	0	0	0	1,053	-1,053	0	0	0	0	0	0	0	3,000	-3,000	0	3,000	-3,000	318	4,393	-4,075
Demography																											
Mainstream	0	392	-392	0	392	-392			0			0			0			0			0			0	392	-392	
Special Demography	897	1,331	-434	897	1,331	-434			0			0			0			0			0			897	1,331	-434	
External Children's Placement	915	915	0			0			0	915	915	0			0			0			0			915	915	0	
Adults	3,100	3,100	0			0			0	3,100	3,100	0			0			0			0			3,100	3,100	0	
Special School Transport	152	152	0			0			0			0	152	152	0			0			0			152	152	0	
				897	1,723	-826	0	0	0	4,015	4,015	0	152	152	0	0	0	0	0	0	0	0	0	0	5,064	5,890	-826
Pay Inflation																											
Schools Pay Award	4,192	5,906	-1,714	4,192	5,906	-1,714			0			0			0			0			0			4,192	5,906	-1,714	
Local Government Pay	1,958	2,591	-633			0	231	308	-77	587	783	-196	587	702	-114	124	165	-41	429	572	-143		61	-61	1,958	2,591	-632
				4,192	5,906	-1,714	231	308	-77	587	783	-196	587	702	-114	124	165	-41	429	572	-143	0	61	-61	6,150	8,497	-2,346
Non Pay inflation																											
Children's Provider Fees	490	548	-58			0			0	490	548	-58			0			0			0			490	548	-58	
Adults Provider Fees	3,000	6,659	-3,659			0			0	3,000	6,659	-3,659			0			0			0			3,000	6,659	-3,659	
Step In Provider Fees	2,000	2,000	0			0			0	2,000	2,000	0			0			0			0			2,000	2,000	0	
Members Remuneration	94	94	0			0			0			0			0			0		94	94	0		94	94	0	
Fire Levy	414	414	0			0			0			0			0			0		414	414	0		414	414	0	
Schools Energy	-805	-805	0	-805	-805	0			0			0			0			0		414	414	0		-805	-805	0	
				-805	-805	0	0	0	0	5,490	9,207	-3,717	0	0	0	0	0	0	0	508	508	0	5,193	8,910	-3,717		
Pressures & Capital Financing																											
Resource Bases	337	598	-261	337	598	-261			0			0			0			0			0			337	598	-261	
ALN Needs in schools	0	400	-400	0	400	-400			0			0			0			0			0			0	400	-400	
Learning & Skills	0	1,260	-1,260			0	0	1,260	-1,260			0			0			0			0			0	1,260	-1,260	
Children's pressures	1,730	2,172	-442			0			0	1,730	2,172	-442			0			0			0			1,730	2,172	-442	
Adults	258	258	0			0			0	258	258	0			0			0			0			258	258	0	
Resource Management and S	779	954	-175			0			0	779	954	-175			0			0			0			779	954	-175	
Environment & Housing - Home	1,460	3,219	-1,759			0			0			0	1,460	3,219	-1,759			0			0			1,460	3,219	-1,759	
Place	84	374	-290			0			0			0			84	374	-290				0			84	374	-290	
Corporate Resources	199	889	-690			0			0			0						199	889	-690				199	889	-690	
Policy	81	550	-469			0			0			0								81	550	-469		81	550	-469	
Corporate energy	-805	-750	-55			0			0			0								-805	-750	-55		-805	-750	-55	
				337	998	-661	0	1,260	-1,260	2,767	3,384	-617	1,460	3,219	-1,759	84	374	-290	199	889	-690	-724	-200	-524	4,123	9,924	-5,801
	20,848	37,614	-16,766	4,939	8,162	-3,223	231	1,568	-1,337	12,859	18,442	-5,583	2,199	4,073	-1,873	208	539	-331	628	1,461	-833	-216	3,369	-3,585	20,848	37,614	-16,765

Appendix A2 Cost Pressures Review Analysis				Schools			Learning & Skills			Social Services			Environment & Housing			Place			Corporate Resources			Policy			Total				
Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference	Adjusted	Raw	Difference
£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	
Investments																													
Autism	165	165	0	124	165	-41																				124	165	-41	
Welsh Immersion	64	85	-21	64	85	-21																				64	85	-21	
Resource Bases	90	90	0	130	90	40																				130	90	40	
RIF	0	1,053	-1,053						0	1,053	-1,053															0	1,053	-1,053	
Pay Structure	0	3,000	-3,000															0							0	3,000	-3,000		
				318	340	-22	0	0	0	0	1,053	-1,053	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	-3,000	
Demography																													
Mainstream	0	392	-392	0	392	-392																				0	392	-392	
Special Demography	897	1,331	-434	897	1,331	-434																				897	1,331	-434	
External Children's Placements	915	915	0							915	915	0															915	915	0
Adults	3,100	3,100	0						3,100	3,100	0																3,100	3,100	0
Special School Transport	152	152	0										152	152	0												152	152	0
				897	1,723	-826	0	0	0	4,015	4,015	0	152	152	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Pay Inflation																													
Schools Pay Award	4,192	5,906	-1,714	4,192	5,906	-1,714																					4,192	5,906	-1,714
Local Government Pay	1,958	2,591	-633				231	308	-77	587	783	-196	587	702	-114	124	165	-41	429	572	-143					61	-61		
				4,192	5,906	-1,714	231	308	-77	587	783	-196	587	702	-114	124	165	-41	429	572	-143	0	61	-61			6,150	8,497	-2,346
Non Pay inflation																													
Children's Provider Fees	490	548	-58							490	548	-58															490	548	-58
Adults Provider Fees	3,000	6,659	-3,659							3,000	6,659	-3,659															3,000	6,659	-3,659
Step In Provider Fees	2,000	2,000	0							2,000	2,000	0															2,000	2,000	0
Members Remuneration	94	94	0																						94	94	0		
Fire Levy	414	414	0																						414	414	0		
Schools Energy	-805	-805	0	-805	-805	0																					-805	-805	0
				-805	-805	0	0	0	0	5,490	9,207	-3,717	0	0	0	0	0	0	0	0	0	0	0	0	0	508	508	0	
Pressures & Capital Financing																													
Resource Bases	336	598	-262	336	598	-262																					336	598	-262
ALN Needs in schools	0	400	-400	0	400	-400																					0	400	-400
Learning & Skills	0	1,260	-1,260				0	1,260	-1,260																		0	1,260	-1,260
Children's pressures	1,730	2,172	-442							1,730	2,172	-442															1,730	2,172	-442
Adults	258	258	0							258	258	0															258	258	0
Resource Management and Safeguarding	779	954	-175							779	954	-175															779	954	-175
Environment & Housing - Homelessness	1,460	3,219	-1,759										1,460	3,219	-1,759												1,460	3,219	-1,759
Place	84	374	-290													84	374	-290									84	374	-290
Corporate Resources	199	889	-690																199	889	-690						199	889	-690
Policy	81	550	-469																							81	550	-469	
Corporate energy	-805	-750	-55																							-805	-750	-55	
				336	998	-662	0	1,260	-1,260	2,767	3,384	-617	1,460	3,219	-1,759	84	374	-290	199	889	-690	-724	-200	-524			4,122	9,924	-5,802
	20,848	37,614	-16,766	4,938	8,162	-3,224	231	1,568	-1,337	12,859	18,442	-5,583	2,199	4,073	-1,873	208	539	-331	628	1,461	-833	-216	3,369	-3,585	20,847	37,614	-16,766		

Directorate	Description of Saving Proposal	Investment Resource	Equality Impact Assessment Required	FTE Impact 2024/25	Saving Category	£'000 2024/25	£'000 2025/26	£'000 2026/27	£'000 2027/28	£'000 2028/29	Overall RAG Status	Comments/Narrative
Directorate Learning and Skills												
Schools	Energy Saving in Schools ICT switch Off	Transformational	Yes	No	0	Digital innovation	180	-	-	-	Green	
Subtotal Schools							180					
Learning and Skills	Payments to Non Maintained Nursery Providers Continuation of 23-24 Saving	Tactical	No	Yes	0	Service Review	14	-	-	-	Green	St Donats has been closed
Learning and Skills	Payments to Non Maintained Nursery Providers Additional Saving	Tactical	No	Yes	0	Service Review	36	11	-	-	Green	Final remaining non maintained nursery
Learning and skills	Move to full cost recovery position for ACL	Tactical	Yes	Yes	0	Generating Income	130	-	-	-	Amber	
Learning and Skills	Old Hall - 20% loss overall in Cowbridge consider alternative funding	Transformational	Yes	No	0	Target Operating Model	40	50	-	-	Amber	
Learning and Skills	Reduced Contribution School Improvement	Tactical	No	Budget Adjustment	0	Service Review	34	-	-	-	Green	CSC Contribution Budget Adjustment
Learning and Skills	Off set costs through targeted use of new grant funding	Tactical	No	Yes	0	Service Review	102	-	-	-	Green	
Subtotal Directorate Learning and Skills							356	61				
Social Services	Closer to Home Residential Care (C&YPs)	Transformational	No	Yes completed 2023/24	0	Target Operating Model	100	-	-	-	Amber	Delays on Building Programme and Recruitment of Staff, need to go through registration process- Likely to be utilised in Autumn of 2023 with first placement currently being reviewed. Likely to be between £65k and £85k
Social Services	Reduced building rental	Tactical	Yes	Yes	0	Corporate Asset Strategy	50	-	-	-	Amber	Part of wider asset reorganisation review overall costs and savings position.
Social Services	Closer to Home Supported Living (LD)	Transformational	Yes	Yes	0	Target Operating Model	100	-	-	-	Amber	Further smart houses planned, additional work required to review potential for savings.
Social Services	Day services remodelling & full cost recovery	Transformational	Yes	Yes	0	Service Transformation	180	-	-	-	Amber	
Social Services	Fee review & full cost recovery	Tactical	No	Yes	0	Generating Income	5	-	-	-	Amber	
Social Services	Telecare Expansion & fee review	Transformational	Yes	Yes	0	Service Transformation	20	5	-	-	Amber	
Social Services	Adult Transport Review	Tactical	No	Yes	0	Service Review	5	5	-	-	Amber	
Social Services	Releasing time to care	Tactical	Yes	Yes	0	Service Review	300	350	-	-	Amber	
Social Services	Continuing Health Care	Tactical	Yes	Yes	0	Service Review	250	250	-	-	Amber	
Social Services	Provider fees (cost avoidance – review of rate)	Tactical	No	Yes	0	Service Review	243	-	-	-	Amber	The Council plan to move to a sliding scale of fee increases from April 2024 with the largest increase being made to those providers that currently accept our standard contract rate. This will be undertaken between Jan and March 2024.
Social Services	Debt Recovery	Tactical	Yes	No	0	Generating Income	30	30	-	-	Amber	Due to capacity issues it is acknowledged that the Council has not robustly recovered outstanding debts. We are recruiting to a debt recovery role in the team and finalising a debt recovery process with legal services.
Social Services	Direct Payment Review	Tactical	No	No	0	Generating Income	10	10	-	-	Amber	The Direct Payments team will mre robustly apply already established processes in relation to the recouping of direct payments that have not been spent and are sitting in recipients accounts.
Social Services	Deferred Payment Arrangement fee (income)	Transformational	No	Yes	0	Target Operating Model	13	13	-	-	Amber	The Council incurs costs to substantiate that a charge/Deferred Payment Arrangement would be appropriate and on going administration costs as required by the Social Services and Well-Being (Wales) Act 2014.
	Residential Accommodation for children	Transformational	Yes	Yes	0	Target Operating Model	-	240			Amber	
Social Services	UASC Supported Accomodation	Transformational	Yes	Yes	0	Target Operating Model	75	75	-	-	Amber	
Social Services	Pop up Accomodation	Transformational	Yes	Yes	0	Target Operating Model	75	-	-	-	Amber	
Social Services	Additional Income	Tactical	No	Yes	0	Generating Income	300	-	-	-	Green	Budget Adjustment
Subtotal Directorate Social Services							1,755	978				
Neighbourhood and	Increase in fees and charges	Tactical	No	Fees and Charges	0	Generating Income	10	-	-	-	Green	Increase fees and charges for some NS and T services above inflation and move to full cost recovery.
Neighbourhood and	Parking Charging Review	Tactical	Yes	Yes	0	Generating Income	100	-	-	-	Amber	Introduce charges for Residents permits, additional carparks for charging, overnight motorhomes to be considered. Other Car Parks to be considered for closure or transfer where charging is not viable.
Neighbourhood and	Expand Construction and Design Team	Tactical	No	No	0	Generating Income	150	-	-	-	Amber	Increase income for team BUT dependant on work incoming RISK with falling capital budgets.
Neighbourhood and	Rationalisation of Public Conveniences	Tactical	Yes	Yes	0	Corporate Asset Strategy	100	-	-	-	Amber	Formally close Park Crescent, Barry Multistory, Thompson Street and Boverton Road Toilets. Review toilet cleaning at Country Parks. Rationalise other toilets and review opening hours.
Neighbourhood and	Review Charges for Coastal Toilets	Transformational	Yes	Yes	0	Target Operating Model	5	-	-	-	Amber	Introduce charging for resort toilets. Infrastructure would be needed. Income may well be higher but infrastructure costs need to be paid back. Consider funding from Invest to save reserve.
Neighbourhood and	Review Planting in Parks consider use of shrubs/drought resistant planting and sponsorship	Tactical	Yes	Yes	0	Service Review	40	-	-	-	Amber	Bedding plants only bought if sponsored otherwise move to shrubs requiring less maintenance. Less staffing covered elsewhere as a saving.
Neighbourhood and	Review Street Lighting Contract and Energy Costs	Tactical	No	Yes	0	Service Review	25	-	-	-	Amber	Review Street lighting contract to reduce cost and ensure system is efficient. Consideration of part night LED/light reduction.
Neighbourhood and	Jenner Park alternative model	Transformational	Yes	Yes	0	Service Transformation	65	-	-	-	Red	Jenner Park to be maintained by a sports club asset transfer may only be part year. NNDR recovery part of saving.
Neighbourhood and	Reassess Tracking Information to rationalise fleet	Transformational	Yes	Yes	0	Service Transformation	10	10	-	-	Amber	To be done as part of fleet review.

Neighbourhood and	Garage Generation of additional income	Transformational	Yes	Yes		Service Transformation	10	-	-	-	-	Amber	Increase price of MOTs to £54.75 (maximum allowed) . Promote MOTs to increase income (additional 120 MOTs per annum). This is not full cost recovery and charges are restricted by Government.
Neighbourhood and	Charging for public use of Electric vehicle chargers	Transformational	No	Yes		Service Transformation	7	-	-	-	-	Amber	Work with energy team to progress.
Neighbourhood and	Invest to Save Pest Control (Shared Regulatory Services)	Transformational	Yes	Yes		Service Transformation	50	-	-	-	-	Amber	Invest to save proposal for Authority Specific Pest Control to be funded from Invest to Save Proposal
Neighbourhood and	Parkwood VAT relief	Tactical	Yes	No		Service Review	70	-	-	-	-	Amber	Initial Discussions have commenced and independent advice sought
Neighbourhood and	School Crossing Patrols	Tactical	Yes	Yes	11	Service Review	100	-	-	-	-	Amber	Service Review ask schools to consider taking on SCP. Non statutory but assists road safety of all at school times. If not potential loss of 11 part time posts.
Neighbourhood and	Increase income charges for highway development	Tactical	No	No		Generating Income	50	-	-	-	-	Amber	Increase income for team BUT dependant on work incoming RISK due to resource levels and difficulty recruiting at salaries offered.
Neighbourhood and	Additional concessions	Transformational	Yes	No		Service Transformation	20	-	-	-	-	Amber	Commercial Opportunities for additional concessions
Neighbourhood and	Holm View	Transformational	Yes	Yes		Service Transformation	55	-	-	-	-	Amber	Holm View is a surplus site and utilities should be decommissioned.
Neighbourhood and	Various Vacant Posts to be deleted	Tactical	No	Yes	Vacant Posts	Service Review	200	-	-	-	-	Amber	Posts gone less resource. Make business suport more resilient by combining across housing and neighbourhood services.
Neighbourhood and	Limit black bags at Barry and Llandow Civic Amenity Sites	Tactical	No	Yes		Service Review	10	-	-	-	-	Amber	Helps us meet our statutory recycling targets as well as creating a saving to black bag disposal
Neighbourhood and	New Model for Community Centres to include full maintain of buildings	Transformational	Yes	Yes		Service Transformation	20	50	50	-	-	Amber	Repurpose community centres to enhance the sense of place to become hubs etc. Opportunities for greater external investment. Total revenue budget approximately 210k.
Neighbourhood and	Rationalise Winter Maintenance Gritting Routes	Tactical	No	Yes		Service Review	15	-	-	-	-	Amber	One less gritter and less areas salted. Less standby.
Neighbourhood and	Waste Maintenance collections at Flats and Apartments	Tactical	No	Yes	Check	Service Review	150	-	-	-	-	Amber	Challenging. There will be a service impact but the duty for these areas are with the landowners who need to be more proactive with their tenants
Neighbourhood and	School Grass Cutting full cost recovery	Tactical	No	Budget Adjustment		Service Review	50	-	-	-	-	Amber	This will remove the schools grounds maintenance team which is heavily subsidising school service. Schools will be offered full cost recovery service
Neighbourhood and	Remove Green Flag Park status from all 8 Council parks	Tactical	No	Yes	Agency 4	Service Review	140	-	-	-	-	Red	Service standards and agency staffing reduced at parks . Reduction of 2 vehicles. Service standards reduced. Less resource to react to park issues. Could be more ASB and vandalism.
Neighbourhood and	Alleygates in Barry and Penarth Service Review	Tactical		Yes		Service Review	25	-	-	-	-	Amber	Review provision of alleygates in areas of Barry and Penarth. Including alternative funding available.
Neighbourhood and	Directorate Business Support, Performance, Commercial Opportunities and Finance Review	Transformational		Yes		Service Transformation	25	-	-	-	-	Amber	Revised Housing and Neighbourhood Services BusinessSupport Unit to ensure support fits businesses.
Neighbourhood and	Decommission of foam stream equipment	Tactical	No	Yes		Service Review	14	-	-	-	-	Amber	The removal of the use of the foam will reduce the ability to provide this method of weed control (environmental benefit). Although the use of this equipment has become limited already this year due to current staffing levels.
Neighbourhood and	Expansion of Commerical Recycling Collections	Transformational		No		Target Operating Model	50	50	-	-	-	Amber	Additional commercial recycling customers following introduction of Source Separated Recycling for Commercial sector.
Neighbourhood and	Review of Street Cleansing Service	Tactical	No	Yes	1 agency and overtime and vacancy deletion	Service Review	191	-	-	-	-	Amber	This will reduce service standards such as delayed response to litter and refuse events and the physical removal of 50% of existing bins as it will not be possible to service the amount of bins that are present in the community. No dedicated town sweepers. All sweepers mobile
Neighbourhood and	Deploy an additional Enforcement car	Tactical	Yes	Yes		Service Review	10	-	-	-	-	Amber	Investment required for car. Income depends on compliance with traffic orders. Potential expansion to undertake other enforcement functions eg DVLA/ Moving Traffic Offences.
Neighbourhood and	Charge for Post 16 Transport	Tactical	Yes	Yes		Generating Income		300	-	-	-	Red	Consultation 2024 Policy must be in place October 2024 for implementation September 2025. Could cut and save £150k.
Neighbourhood and	Colcot Sports Centre	Tactical	Yes	Yes		Corporate Asset Strategy		70	-	-	-	Amber	
Neighbourhood and	Asset Transfers Single use Facilities	Transformational	Yes	Yes	Not yet determined possible impact	Target Operating Model	100	-	-	-	-	Amber	Asset Transfers to include Maslin Park, Wick, Windmill Lane, Penarth Athletic Club, Old Penarthians, St Brides. Cabinet Report went 2/2/23.
Neighbourhood and	Budget Adjustment Pre Tenancy Adviser and Voluntary Assisted Tenancies budget	Tactical	No	Budget Adjustment	n/a	Service Review	28	-	-	-	-	Amber	Budget Adjustment
Neighbourhood and	Miscellaneous	Tactical	No	No	n/a	Service Review	8	-	-	-	-	Green	Miscellaneous Budget Adjustments
Subtotal Directorate Neighbourhood and Housing							12	1,903	480	50	-	-	
Place	Review of facilities contracts	Tactical	No	Yes		Corporate Asset Strategy	23	-	-	-	-	Amber	Negotiations are underway regarding termination of the lease at VEC, this is an Invest to Save scheme that is subject to a business case.
Place	Review of visitor attractions in country parks	Tactical	No	Yes		Service Review	22	-	-	-	-	Amber	Medieval village will remain open to the public but associated support will be removed
Place	Review planning and additional fee income (e.g. PPAs)	Tactical	No	Budget Adjustment		Generating Income	20	-	-	-	-	Budget Adjustment	Income will be achieved from a combination of fee increases for preapplicatio and submissions and planning performance agreements as well as raising the fee target for planning applications
Place	Regeneration - General Budget Cutting	Tactical	No	No		Service Review	21	-	-	-	-	Amber	Reducing budgets to a base minimum to function. In some cases teams are left with several hundred pounds remaining on their budgets.
Place	Tourism marketing budget reduction	Tactical	No	No		Service Review	15	-	-	-	-	Amber	Leaves only £10k publicity budget for the Vale
Place	Facilities admin role	Tactical	No	No	0.5 Vacant post agency cover	Service Review	15	-	-	-	-	Amber	Facilities administration will be picked up as required by the remaining team.
Place	Planning - General Budget Cutting	Tactical	No	No		Service Review	11	-	-	-	-	Amber	
Place	Business Support Post Deletion recently Vacated Post	Tactical	No	No	1 Vacant Post	Service Review	33	-	-	-	-	Green	£33k to be achieved in 2024/25 through a review of vacant posts
Place	Countryside -Increased contribution Dunraven	Transformational	No	Yes		Target Operating Model	40	-	-	-	-	Amber	Transformation project - working with Dunraven estate to fund the Heritage Coast facilities at Dunraven beach.
Place	Close reception at Cosmeston	Tactical	No	Yes	1	Service Review	36	-	-	-	-	Amber	Reception building will be made available for vending offerincluding drinks and food.
Place	Building Control	Tactical	No	Yes		Generating Income	10	-	-	-	-	Amber	Additional Income on Building Control Fees
Place	Country Parks income	Transformational	Yes	No		Service Transformation	20	-	-	-	-	Amber	Re-explore oportunities for income in the parks including expanding parking area, concessions, lease renewals and other oportunities.
Place	ANPR Income Country Parks	Tactical	Yes	Yes		Generating Income	20	-	-	-	-	Amber	Dependent on installation of ANPR and includes possible overnight parking
Subtotal Directorate Place							3	286	-	-	-	-	
Resources	Financial Services: Review Docks Office Site Reduced cost to the Council as a result of a new approach to operating the Docks Office rather than corporate office accommodation.	Transformational	No	Yes	n/a	Target Operating Model	100	-	-	-	-	Amber	Full saving will not be achieved during 23/24 as review is ongoing and this is part of a wider review of office space. A Rateable Value reduction has realised part of the saving earlier than anticipated.

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Resources	Financial Services: Court Road Budget Deletion of the corporately held budget that previously supported the running of the Court Road site when operating as a depot. Costs of operating the new site are within the new school's budgets.	Tactical	No	No		0 Service Review	206	-	-	-	-	Amber
Resources	Financial Services: Civic Offices NDR Revaluation Saving resulting in a revaluation of the Civic Offices for the purpose of business rates.	Tactical	No	No		0 Service Review	25	-	-	-	-	Amber
Resources	Financial Services: Corporate Office Accommodation Facilities Management Reduction in security and portage cover within corporate office buildings and removal of the courier service.	Tactical	No	Yes		2 Service Review	95	-	-	-	-	Amber
Resources	Financial Services: Town Hall Income Increase in income received from the lease and service charge associated with the Town Hall.	Tactical	No	No		0 Generating Income	8	-	-	-	-	Amber
Resources	Financial Services: Reduction in Repairs & Maintenance Budget for Corporate Facilities Saving as a result of reducing repairs and maintenance budgets for corporate buildings.	Tactical	No	No		0 Service Review	50	-	-	-	-	Amber
Resources	HR & Organisational Development: Manual Handling Rental Saving as a result of relocating the Manual Handling team from BSC2 to the Civic Offices.	Tactical	No	No		0 Service Review	12	-	-	-	-	Amber
Resources	Directorate: Fees & Charges Inflationary and other increases on a range of directorate fees and charges, including Registrars.	Tactical	No	No		0 Generating Income	35	-	-	-	-	Amber
Resources	Directorate: Welsh Church Acts Recharge Recharging Council officer time from Directorate departments to the Welsh Church Acts Committee for professional services provided.	Tactical	No	No		0 Generating Income	10	-	-	-	-	Amber
Resources	Financial Services: Property Fees & Charges Additional professional fees income to the property department for capital schemes.	Tactical	No	No		0 Service Review	50	-	-	-	-	Amber
Resources	Directorate: Recharge to HRA for Central Services Recovering central services costs from the Housing Revenue Account.	Tactical	No	No		0 Generating Income	165	-	-	-	-	Amber
Resources	Financial Services: DWP Income Increased income from the DWP for benefit work processes.	Tactical	No	No		0 Service Review	16	-	-	-	-	Amber
Resources	Legal & Democratic Services: Licence Work Income Increased income to the Legal Services department as a result of professional services provided to other departments in processing licences.	Tactical	No	No		0 Service Review	5	-	-	-	-	Amber
Resources	HR & Organisational Development: Shared Cost AVCs Reduced employer national insurance contributions associated with an increase in the number of employees taking advantage of shared cost additional voluntary contributions.	Tactical	No	No		0 Service Review	10	-	-	-	-	Amber
Resources	Communications, Participation & Equalities Group: Media Monitoring System Reduction in the costs associated with the use of media monitoring system which provides intelligence on the Council's coverage in the media.	Tactical	No	No		0 Service Review	13	-	-	-	-	Amber
Resources	Digital Service: Managed Print Service Saving as a result of rationalising the existing printing devices in corporate office buildings and retendering the contract within the year.	Tactical	No	No	n/a	Contract Review/Procurement	80	-	-	-	-	Amber
Resources	Digital Service: Security Software Saving associated with discontinuing use of security software, with functionality replicated within existing systems.	Tactical	No	No		0 Digital Strategy	15	-	-	-	-	Amber
Resources	Financial Services: Open Banking & Payments Review of the systems used to process the Council's income, including banking and payment management.	Tactical	No	Yes dependent on		0 Digital Strategy	10	-	-	-	-	Amber
Resources	Legal & Democratic Services: Scanning Bureau Reduction in costs of accessing the scanning bureau by Legal Services.	Tactical	No	No		0 Service Review	12	-	-	-	-	Green
Resources	Directorate: Budget Reductions Savings from reducing supplies & services budgets across the Directorate, including through postage, subscriptions and miscellaneous budgets.	Tactical	No	No		0 Service Review	8	-	-	-	-	Amber

Resources	Legal & Democratic Services: Mayors Office Budget Reduction Reduction in miscellaneous expenses for the Mayor and removal of the Mayor's official car and budget, to be replaced with the use of an electric pool car for official business. The official car would be sold at auction and proceeds from the sale added to the Mayor's Fund for community grants.	Tactical	No	No	0	Service Review	44	-	-	-	-	Amber	
Resources	Communications, Participation & Equalities Group: Translation Budget Reduction Reduction in the costs of translating content through alternative methods and a reduction in wordcount professionally translated.	Tactical	No	No	0	Service Review	40	-	-	-	-	Amber	
Resources	Directorate: Reduction in Headcount This saving will be delivered by deleting a number of vacant posts, restructuring within teams resulting in changes to roles and reduction in headcount in areas across the Directorate including within HR & Organisational Development, Legal & Democratic Services, Financial Services, Communications Participation & Equalities Group and Digital Services.	Tactical	No	Yes	9.5	Service Review	339	-	-	-	-	Amber	
Subtotal Directorate Corporate Resources					11.5		1,348	-	-	-	-		
Policy	Mayor's hospitality budget and twinning savings	Tactical	No	Budget Adjustment	0	Service Review	37	-	-	-	-	Achieved Budget Adjustment	
Policy	Additional Investment Income (Temporary)	Tactical	No	Budget Adjustment	0	Generating Income	500	-	500	-	550	Green	On Target to Achieve in full
Policy	Temporary Capital Financing Headroom	Tactical	No	Budget Adjustment	0	Service Review	-	-	500	-	200		
Policy	MRP Policy Change	Tactical	No	Budget Adjustment	0	Technical	600	-	-	-	-	Amber	Dependent on approval by Governance and Audit Committee
Policy	Strong Communities Temp	Tactical	No	Budget Adjustment	0	Service Review	132	-	132	-	-	Green	
Policy	Insurance	Tactical	No	Budget Adjustment	0	Service Review	200	-	-	-	-	Amber	Dependent on Tender Outcome
Policy	Council Tax Arrears	Tactical	No	Budget Adjustment	0	Technical	500	-	-	-	-	Green	Assumed collection of historic Council Tax Arrears
Subtotal Policy					-		1,969	-	1,132	-	750		
Corporate - Cross C	Reduce Mileage Claim - Across Council	Tactical	No	Yes	0	Service Review	50	-	-	-	-	Amber	Reduction of mileage claims. Assists climate agenda. Promote electric pool cars.
Total Savings					27		7,847	387	-	700	-		
Subtotal Schools							180	-	-	-	-		
Subtotal Directorate Learning and Skills							356	61	-	-	-		
Subtotal Directorate Social Services							1,755	978	-	-	-		
Subtotal Directorate Neighbourhood and Housing							1,903	480	50	-	-		
Subtotal Directorate Place							286	-	-	-	-		
Subtotal Directorate Corporate Resources							1,348	-	-	-	-		
Subtotal Policy							1,969	-	1,132	-	750		
Subtotal Corporate							50	-	-	-	-		
Total Savings							7,847	387	-	700	-		
Subtotal Corporate Transformational							1,360	493	50	-	-		
Total Savings Tactical							6,488	-	106	-	750		

Appendix C Fees and Charges

Directorate: Place

				2023/24	2024/25	2024/25	%
				Current	Suggested	Proposed	Increase
				Charge	increase	new rate	
Cosmeston							
Launching fee (boats and diving) – scouts, guides and education				£4.61	£0.14	£4.75	3%
Launching fee (boats and diving) -fee paying clubs/commercial				£9.16	£0.34	£9.50	4%
Annual launching fee - scouts, guides, schools and charitable organisations				£475.08	£4.92	£480.00	1%
Annual launching fee (fee paying organisations/ commercial)				£599.40	£0.60	£600.00	0%
Model boats (per launch)				£3.34	£0.16	£3.50	5%
Model boats (per year)				£410.70	£9.30	£420.00	2%
Horse riding (individual)				£28.58	£1.42	£30.00	5%
Horse riding (commercial)				£148.74	£1.26	£150.00	1%
Orienteering (Vale school)				£2.15	£0.00	£2.15	0%
Orienteering (non Vale School)				£2.97	£0.03	£3.00	1%
Orienteering (public)				£3.47	£0.03	£3.50	1%
Filming	per hour (maximum)			£283.80	£6.20	£290.00	2%
	per day	From		£1,100.00	£75.00	£1,175.00	7%
		To		£2,750.00	£200.00	£2,950.00	7%
Filming (set and clear down days)				£1,100.00	£175.00	£1,275.00	16%
Base unit parking (filming)			based on area used			£495 to £650, depend	New Consolidated Charge
Filming bond				£550.00	£0.00	£550.00	0%
Commercial photo shoot	per hour	From		£93.50	£6.50	£100.00	7%
		To		£165.00	£15.00	£180.00	9%
	per Half day	From		£110.00	£40.00	£150.00	36%
		To		£550.00	£40.00	£590.00	7%
	per full day.	From		£605.00	£45.00	£650.00	7%
		To		£1,320.00	£80.00	£1,400.00	6%
Dedication (tree)				£341.00	£24.00	£365.00	7%
Dedication (bench)				£1,714.95	£235.05	£1,950.00	14%
Dedication (plaque)				£344.10	£25.90	£370.00	8%
Educational talks/Ranger led visits (Vale Schools)		Min per booking		£50.00	£0.00	£50.00	0%
		Per pupil		£2.05	£0.00	£2.05	0%
Educational talks/Ranger led visits (non Vale school)		Min per booking		£70.00	£0.00	£70.00	0%
		Per pupil		£2.55	£0.00	£2.55	0%
Education talks (non-school)				£52.00	£0.00	£52.00	0%
Ranger led walk (adult)				£52.00	£0.00	£52.00	0%
Ranger led walk (child)				£52.00	£0.00	£52.00	0%
Teacher training days				£46.62	£0.38	£47.00	1%
Hire of new outdoor learning area				£108.23	£0.77	£109.00	1%
Hire of new outdoor learning area				£170.94	£4.06	£175.00	2%
Wedding event hire.				£1,110.00	£0.00	£1,110.00	0%
Trade events/fetes, etc.		Min per day		£222.00	£0.00	£222.00	0%
		Per stool		£28.58	£1.42	£30.00	5%
Hire of Forest Schools woodland area (commercial)				£85.75	£0.00	£85.75	0%
Event - country park use (commercial)		Min per day		£305.25	£19.75	£325.00	6%
		Per participant		£2.55	£0.20	£2.75	8%
Event - Lake (commercial)		Min per day		£305.25	£19.75	£325.00	6%
		Per participant		£2.55	£0.20	£2.75	8%
Commercial educational activities		Min per day		£83.25	£0.00	£83.25	0%
		Per child		£3.44	£0.06	£3.50	2%
Commercial `Pop up` events		From		£222.00	£18.00	£240.00	8%
		To		£444.00	£31.00	£475.00	7%
Car Parking (1) Fees –	SEASON 1	0-1HRS		£1.00	£0.00	£1.00	0%
	9am – 10pm.	0-2HRS		£2.00	£0.00	£2.00	0%
		0-3HRS		£4.00	£0.00	£4.00	0%
		0-4HRS		£4.00	£0.00	£4.00	0%

Appendix C Fees and Charges

Directorate: Place

				2023/24	2024/25	2024/25	%
				Current	Suggested	Proposed	Increase
				Charge	increase	new rate	
			ALL DAY	£5.00	£0.00	£5.00	0%
			BUS/COACH (ALL DAY)	£30.00	£2.00	£32.00	7%
Car Parking (1) Fees –	10pm - 9am		ALL NIGHT	£0.00		£5.00	New Charge
Car Parking (1) Fees – camper vans			OVERNIGHT	£0.00		£15.00	New Charge Trial Basis
Car parking (1) fees – Parking permit			6 MONTH	£30.00	£5.00	£35.00	17%
			12 MONTH	£50.00	£5.00	£55.00	10%
Porthkerry							
Horse riding (individual)				£28.58	£1.42	£30.00	5%
Horse riding (commercial)				£148.74	£11.26	£160.00	8%
Orienteering (Vale school)				£2.15	£0.00	£2.15	0%
Orienteering (non Vale School)				£2.97	£0.03	£3.00	1%
Orienteering (public)				£3.47	£0.03	£3.50	1%
Filming (per hour)	per hour (maximum)			£258.00	£32.00	£290.00	12%
Filming (per day)	per day		From	£1,000.00	£175.00	£1,175.00	18%
			To	£2,500.00	£400.00	£2,900.00	16%
Filming (set and clear down days)				£1,000.00	£275.00	£1,275.00	28%
Base unit parking (filming)			based on area used			£495 to £650, dependent on area used	New Consolidated Charge
Filming bond				£500.00	£50.00	£550.00	10%
Commercial photo shoot	per hour		From	£85.00	£15.00	£100.00	18%
			To	£150.00	£30.00	£180.00	20%
	per Half day		From	£100.00	£50.00	£150.00	50%
			To	£500.00	£90.00	£590.00	18%
	per full day.		From	£550.00	£100.00	£650.00	18%
			To	£1,200.00	£200.00	£1,400.00	17%
Dedication (tree)				£341.00	£24.00	£365.00	7%
Dedication (bench)				£1,714.95	£235.05	£1,950.00	14%
Dedication (plaque)				£341.00	£29.00	£370.00	9%
Educational talks/Ranger led visits (Vale Schools)			min per booking	£50.00	£0.00	£50.00	0%
			per pupil	£2.05	£0.00	£2.05	0%
Educational talks/Ranger led visits (non Vale school)			min per booking	£70.00	£0.00	£70.00	0%
			per pupil	£2.55	£0.00	£2.55	0%
Education talks (non school)				£52.00	£0.00	£52.00	0%
Ranger led walk (adult)				£52.00	£0.00	£52.00	0%
Ranger led walk (child)				£52.00	£0.00	£52.00	0%
Teacher training days				£46.62	£0.38	£47.00	1%
Trade events/fetes, etc.			Min per day	£220.00	£2.00	£222.00	1%
			Per stool	£28.58	£1.42	£30.00	5%
Lodge hire per hour (commercial)				£51.15	£0.85	£52.00	2%
Lodge hire per half day (commercial)				£107.80	£0.20	£108.00	0%
Lodge hire per full day (commercial)				£170.50	£1.50	£172.00	1%
Lodge hire cleaning bond				£27.50	£0.00	£27.50	0%
Lodge hire (6pm – 11pm only)				£368.50	£0.00	£368.50	0%
Lodge hire bond for evening use				£110.00	£0.00	£110.00	0%
Commercial educational activities			min per day	£83.25	£0.00	£83.25	0%
			per child	£3.44	£0.06	£3.50	2%
Hire of Forest Schools woodland area (commercial / educational)				£85.75	£0.00	£85.75	0%
Event use of part of meadow (day time 9am – 5pm)	per day		From	£222.00	£13.00	£235.00	6%
	per day		To	£444.00	£31.00	£475.00	7%
	25% of ticket receipts per day		From	£111.00	£7.00	£118.00	6%
	25% of ticket receipts per day		To	£222.00	£13.00	£235.00	6%
Event use of part of meadow (evening 6pm – 11pm)	per day		From	£222.00	£13.00	£235.00	6%
	per day		To	£444.00	£31.00	£475.00	7%

Appendix C Fees and Charges

Directorate: Place

			2023/24	2024/25	2024/25	%
			Current	Suggested	Proposed	Increase
			Charge	increase	new rate	
	25% of ticket receipts per day	From	£100.00	£7.00	£107.00	7%
	25% of ticket receipts per day	To	£200.00	£15.00	£215.00	8%
Commercial `Pop up` events	per day	From	£222.00	£18.00	£240.00	8%
	per day	To	£444.00	£31.00	£475.00	7%
Event use of meadow cleaning bond.			£220.00	£15.00	£235.00	7%
Nightingale Cottage meeting room hire 9am – 5pm	Full Day		£90.75	£4.25	£95.00	5%
Nightingale Cottage meeting room hire	Half Day		£62.15	£2.85	£65.00	5%
Cottage meeting room hire.			£27.50	£2.50	£30.00	9%
Hire of Lodge for wedding blessings (weekday)	max of 3 hours		£350.00	£100.00	£450.00	29%
Hire of Lodge for wedding blessings (weekday)	max of 1 hour		£175.00	£25.00	£200.00	14%
Hire of Lodge for wedding blessings (weekend)	max of 3 hours		£450.00	£75.00	£525.00	17%
Hire of Lodge for wedding blessings (weekend)	max of 1 hour		£200.00	£25.00	£225.00	13%
Hire of Lodge - cleaning bond			£0.00	£50.00	£50.00	New Charge
Wedding event hire.			£1,110.00	£0.00	£1,110.00	0%
Car Parking (1) Fees –	SEASON 1	0-1HRS	£1.00	£0.00	£1.00	0%
		0-2HRS	£2.00	£0.00	£2.00	0%
		0-3HRS	£4.00	£0.00	£4.00	0%
		0-4HRS	£4.00	£0.00	£4.00	0%
		ALL DAY	£5.00	£0.00	£5.00	0%
		BUS/COACH (ALL DAY)	£30.00	£2.00	£32.00	7%
Car parking (1) fees – Parking permit		6 MONTH	£30.00	£5.00	£35.00	17%
		12 MONTH	£50.00	£5.00	£55.00	10%
Car Parking (1) fees – Disabled Persons with Blue Badges			£0.00	£0.00	£0.00	n/a
Heritage Coast						
Educational talks / visits (vale school)	min per booking		£50.00	£0.00	£50.00	0%
	per pupil		£2.05	£0.00	£2.05	0%
Educational talks / visits (non vale school)	min per booking		£65.00	£0.00	£65.00	0%
	per pupil		£2.55	£0.00	£2.55	0%
Car Parking Fees	weekends / low season only.	ALL DAY	£3.00	£0.00	£3.00	0%
Events/fetes, etc. within the TOURISM LOCATION.	Min per day		£230.00	£0.00	£230.00	0%
	Per stool		£ 29.61	£0.39	£30.00	1%
Commercial `Pop up` events within the TOURISM LOCATION	From		£ 230.00	£0.00	£230.00	0%
	To		£ 460.00	£0.00	£460.00	0%
Large Meeting room hire		HALF DAY	£ 59.23	£3.77	£63.00	6%
		FULL DAY	£ 83.38	£5.62	£89.00	7%
Small meeting room		HALF DAY	£ 28.75	£1.25	£30.00	4%
		FULL DAY	£ 47.15	£2.85	£50.00	6%
Ranger led walks (adult)			£ 52.00	£3.00	£55.00	6%
Ranger led walks (child)			£52.00	£3.00	£55.00	6%
Ranger led walks (educational talks / non school)			£ 52.00	£3.00	£55.00	6%
Teacher training days			£42.00	£3.00	£45.00	7%
Orienteering (Vale school)			£1.95	£0.00	£1.95	0%
Orienteering (non Vale School)			£2.70	£0.00	£2.70	0%
Orienteering (public)			£3.15	£0.00	£3.15	0%
Cosmeston Medieval Village						
Filming (per hour)			£414.00	£6.00	£420.00	1%
Filming (per day)		From	#####	£90.00	£1,930.00	5%
		To	#####	£150.00	£3,600.00	4%
Filming (set and clear down days)			£1,150.00	£125.00	£1,275.00	11%
Filming bond			£575.00	£25.00	£600.00	4%
Commercial photo shoot	per hour	From	£ 97.75	£2.25	£100.00	2%

Appendix C Fees and Charges

Directorate: Place

		2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
	To	£172.50	£7.50	£180.00	4%
per Half day	From	£115.00	£35.00	£150.00	30%
	To	£575.00	£15.00	£590.00	3%
per full day.	From	£632.50	£17.50	£650.00	3%
	To	£1,380.00	£20.00	£1,400.00	1%
Hire of Village for event (per day, per weekend day or bank holi	From	£ 660.00	£40.00	£700.00	6%
per day	To	£1,100.00	£100.00	£1,200.00	9%
25% of ticket receipts per day	From	£220.00	£20.00	£240.00	9%
25% of ticket receipts per day	To	£440.00	£60.00	£500.00	14%
Hiring Bond (COVER CLEANING, DAMAGE ETC)		£ 550.00	£0.00	£550.00	0%
Hire of event field only (per day, per weekend day, per weeken	From	£220.00	£15.00	£235.00	7%
per day	To	£ 440.00	£30.00	£470.00	7%
25% of ticket receipts per day	From	£110.00	£10.00	£120.00	9%
25% of ticket receipts per day	To	£220.00	£30.00	£250.00	14%
Hiring Bond (COVER CLEANING, DAMAGE ETC)		£ 220.00	£0.00	£220.00	0%
Trade events/fetes, etc	Min per da	£220.00	£10.00	£230.00	5%
	Per stool	£28.33	£1.67	£30.00	6%
Hire of Village for – Live Action Roll Play activities	January – March & October –December	per 5 day v £1,320.00	£60.00	£1,380.00	5%
		per weeke £880.00	£45.00	£925.00	5%
	April – June	per 5 day v £1,540.00	£80.00	£1,620.00	5%
		per weeke £1,320.00	£80.00	£1,400.00	6%
	July – September	per 5 day v £1,650.00	£100.00	£1,750.00	6%
		per weeke £1,650.00	£100.00	£1,750.00	6%
	Hiring Bond (COVER CLEANING, DAMAGE ETC)	£550.00	£0.00	£550.00	0%

Public Rights of Way

Kissing gate / stile (Gift/donation/dedication)		£454.25	£55.75	£510.00	12%
Way marker post (Gift/donation/dedication)		£172.50	£17.50	£190.00	10%

Footbridge (Gift/donation/dedication)	From	£2,300.00	£3,700.00	£6,000.00	161%
	To	£3,450.00	£4,050.00	£7,500.00	117%

Restoration of a stone stile (Gift/donation/dedication)		£1,150.00	£250.00	£1,400.00	22%
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Planning - Development Management Pre-Application Advice
and other Development Management services

Appendix C Fees and Charges

Directorate: Place

		2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
Development Category					
Householder Development - Enlargement, improvement or alteration of an existing dwellinghouse (includes extensions to dwellings and outbuildings, enclosures etc...)	Up to 1 hour meeting with case officer via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.			£130.00 New Charge £60.00 New Charge £65.00 New Charge £25.00 Statutory Charge	
	Desktop Appraisal with Letter Response only				
Single dwelling (including conversions to a single residential use)	Up to 1 hour meeting with case officer via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.			£270.00 New Charge £100.00 New Charge £135.00 New Charge £250.00 Statutory Charge	
	Desktop Appraisal with Letter Response only				
Minor Development 2-9 residential units or where residential site is below 0.5ha. Non residential, change of use or mixed use where the gross floor space is less than 1000 square metres or the site area is less than 0.5ha.	Up to 1 hour meeting with case officer via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.			£400.00 New Charge £100.00 New Charge £200.00 New Charge £250.00 Statutory Charge	
	Desktop Appraisal with Letter Response only				
Major Development 10 – 24 residential units or where residential site area is more than 0.5ha.	Up to 2 hour meeting with case officer and team leader via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.			£1,300.00 New Charge £200.00 New Charge £650.00 New Charge £600.00 Statutory Charge	
	Desktop Appraisal with Letter Response only				
Large Major Development					
25 or more residential units or where residential site is more than 1ha. Non residential, change of use or mixed use where gross floor space is more than 2000 square metres or site area is more than 1.0ha.	Up to 2 hour meeting with case officer and team leader via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.			1700 New Charge £300.00 New Charge £850.00 New Charge £1,000.00 Statutory Charge	
	Desktop Appraisal with Letter Response only				
Listed Building Advice (Householder Schemes)	Up to 1 hour site meeting with Heritage Officer. Scope of information required to support application. A written response outlining the discussion, areas of consideration including planning history, policies and guidance and an initial officer assessment of the proposal.			£190.00 New Charge £95.00 New Charge	
	Desktop Appraisal with Letter Response only				
Listed Building Advice (Single dwellings and minor development)	Up to 2 hour site meeting with Heritage Officer. Scope of information required to support application. A written response outlining the discussion, areas of consideration including planning history, policies and guidance and an initial officer assessment of the proposal.			£370.00 New Charge £185.00 New Charge	
	Desktop Appraisal with Letter Response only				

Appendix C Fees and Charges

Directorate: Place

		2023/24	2024/25	2024/25	
		Current	Suggested	Proposed	%
		Charge	increase	new rate	Increase
Listed Building Advice (Major and Large Major Development)	Up to 2 hour site meeting with Heritage Officer. Scope of information r	Total Fee Including site visit		£1,000.00	New Charge
		Additional meeting and written advice in connection with the same scheme		£500.00	New Charge
		Welsh Government - Statutory Service		n/a	
Advertisement Consent Advice	Up to 1 hour meeting with case officer via telephone or virtual meeting	Total Fee		£130.00	New Charge
		On-site or Office Meeting (additional fee)		£30.00	New Charge
		Additional meeting and written advice in connection with the same scheme		£65.00	New Charge
		Welsh Government - Statutory Service		n/a	
Additional Development Management Services					
Duty Planner Surgery		Free		Free	
Pre-Submission Validation Check		Householder		£50.00	
		Other Developments		£100.00	
Full Planning Search				£125.00	
Confirmation of Compliance with Section 106 Agreement				£150.00	
Planning Site Specific Research		£62.25 per hour		£62.25 per hour	
Other Enquiries		Price on enquiry		Price on enquiry	
Planning Performance Agreement		Price on enquiry		Price on enquiry	

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Social Services

Description	Comments		2023/24	2024/25	2024/25	% Increase
			Current Charge	Suggested increase	Proposed new rate	

Internal Day Services Service Charge

Client Group:						
Older People	Per day		£71.62	£162.83	£234.45	227.3%
Physical Disability	Per day		£68.08	£77.54	£145.62	114.0%
Learning Disability	Per day		£121.77	£192.15	£313.92	158.0%

Telecare Service Charges

Clients may be eligible for the monitoring cost to be funded by Supporting People Grant. The grant allocation has not increased for several years. A fee increase will impact on the grant that is available to support monitoring costs.

VCAS Monitoring	(For Existing Customers only. New customers refer to Telecare pricing below)	Per Week	£1.24	£0.15	£1.39	12.1%	Align with Telecare Monitoring Charges, so that all customers are paying the same for monitoring services
VCAS Rental	(For Existing Customers only. Price increase covers additional Falls service now provided to Customers. New customers refer to Telecare pricing below)	Per Week	£3.50	£0.23	£3.73	7.0%	
TELE V Monitoring	(For Existing Customers only. New customers refer to Telecare pricing below)	Per Week	£1.30	£0.09	£1.39	7.0%	
TELE V Rental	(For Existing Customers only. Price increase covers additional Falls service now provided to Customers. New customers refer to Telecare pricing below)	Per Week	£5.40	£0.36	£5.76	7.0%	
TELE V Installation	(For Existing Customers only. New customers refer to Telecare pricing below)		n/a	n/a	n/a		See Telecare Installation
TELE V+ Monitoring	(For Existing Customers only. New customers refer to Telecare pricing below)	Per Week	£1.30	£0.09	£1.39	7.0%	
TELE V+ Rental	(For Existing Customers only. Price increase covers additional Falls service now provided to Customers. New customers refer to Telecare pricing below)	Per Week	£7.80	£0.52	£8.32	7.0%	
TELECARE monitoring		Per week	£1.30	£0.09	£1.39	7.0%	
TELECARE Essential SMART		Per week	£5.40	£0.36	£5.76	7.0%	
TELECARE Bronze SMART		Per week	£6.10	£0.41	£6.51	7.0%	
TELECARE Silver SMART		Per week	£7.20	£0.48	£7.68	7.0%	
TELECARE Gold SMART		Per week	£7.80	£0.52	£8.32	7.0%	
TELECARE Installation		One off	Free of charge		Free of charge		

VCAS:

Alarm Maintenance		Per week	£2.20	£3.56	£5.76	161.8%	Uplift appears to be high - fees brought into line. The 23/24 fee was understated.
Alarm Monitoring (52 weeks £1.24 p		Per week	£1.29	£0.10	£1.39	7.8%	Uplift also greater than 6.7% as fee brought into line. The 23/24 fee wa understated

Property cases (including Deferred Payment Scheme):

Initial Fee for admin and legal costs	For new property cases identified via Financial Assessments from 1st April 2024.	One off	£0.00	£0.00	£200.00		
Desktop property valuation	For new property cases identified via Financial Assessments from 1st April 2024.	One off	£0.00	£0.00	£175 +VAT		
Detailed property valuation (where	For new property cases identified via Financial Assessments from 1st April 2024.	One off	£0.00	£0.00	£400+VAT		
Administrative charge	For new property cases identified via Financial Assessments from 1st April 2024.	Annually	£0.00	£0.00	£150.00		

St Michaels Gardens Charges:

Service Charge			£155.87	£8.88	£164.75	5.7%	
Rental Charge			£93.03	£6.23	£99.26	6.7%	
Total Charge			248.9	15.11	264.01	6.1%	

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Learning and Skills

Description	Comments		2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
Penarth Pier Pavillion						
Classroom Hire 9am to 5pm	Corporate/ private	Weekend Supplement 25%	£ 175.00	£ 20.00	£ 195.00	11% plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	£ 25.00	£ 5.00	£ 30.00	20% per hour
Classroom Hire 6pm to 10pm	Corporate/ private	Weekend Supplement 25%	£ 225.00	£ 25.00	£ 250.00	11% plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	£ 35.00	£ 5.00	£ 40.00	14% per hour
Cinema Hire - Daytime for 3 hours	Corporate/ private	Weekend Supplement 25%	£ 175.00	£ -	£ 175.00	0% plus VAT - projectionist + film license fees apply
	Community/ charity	Weekend Supplement 25%	£ 45.00	£ 10.00	£ 55.00	22% per hour
Cinema Hire -Evening let (e.g., 6pm to 9pm)	Corporate/ private	Weekend Supplement 25%	£ 350.00	£ 25.00	£ 375.00	7% plus VAT + projectionist + film license fees
	Community/ charity	Weekend Supplement 25%	£ 65.00	£ 5.00	£ 70.00	8% per hour
Room 617 Hire 9am to 5pm	Corporate/ private	Weekend Supplement 25%	£ 250.00	£ 45.00	£ 295.00	18% plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	£ 25.00	£ 10.00	£ 35.00	40% per hour
Room 617 6pm to 10pm	Corporate/ private	Weekend Supplement 25%	£ 375.00	£ 20.00	£ 395.00	5% plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	£ 30.00	£ 20.00	£ 50.00	67% per hour
Gallery Hire 9am to 5pm	Corporate/ private	Weekend Supplement 25%	£ 450.00	£ 25.00	£ 475.00	6% plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	£ 60.00	£ 5.00	£ 65.00	8% per hour
Gallery 6pm to 10pm	Corporate/ private	Weekend Supplement 25%	£ 525.00	£ 20.00	£ 545.00	4% plus VAT / security rates may apply
	Community/ charity	Weekend Supplement 25%	£ 75.00	£ 5.00	£ 80.00	7% per hour / security rates may apply
Concessions		20% concession will be given to 3rd sector/charitable groups				
Commissions		25% commission will be charged on all sales made during art exhibitions.				
Penarth Pier Pavilion Wedding Venue Hire						
Monday – Thursday	May – October (high season)	Ceremony only (room 617 or Gallery – based on 4 hour let)	£ 525.00	£ 50.00	£ 575.00	10% Rates include VAT
Monday – Thursday	May – October (high season)	Wedding breakfast and/or evening party only	£ 1,950.00	£ -	£ 1,950.00	0% Rates include VAT; access from mid-day for set up + evening security
Monday – Thursday	March – April (mid-season)	Ceremony only (room 617 or Gallery – based on 4 hour let)	£ 495.00	£ -	£ 495.00	0% Rates include VAT
Monday – Thursday	March – April (mid-season)	Wedding breakfast and/or evening party only	£ 1,750.00	£ -	£ 1,750.00	0% Rates include VAT; access from mid-day for set up + evening security
Monday – Thursday	November – February (low season)	Ceremony only (room 617 or Gallery – based on 4 hour let)	£ 450.00	£ -	£ 450.00	0% Rates include VAT
Monday – Thursday	November – February (low season)	Wedding breakfast and/or evening party only	£ 1,500.00	£ 150.00	£ 1,650.00	10% Rates include VAT; access from mid-day for set up + evening security
Friday -Sunday	May – October (high season)	Ceremony hire fee	£ 750.00	£ 45.00	£ 795.00	6% Rates include VAT; access from mid-day for set up
Friday -Sunday	May – October (high season)	Venue hire - wedding breakfast and/or evening party (midnight finish, 11:30pm bar close)	£ 2,500.00	£ 250.00	£ 2,750.00	10% Rates include VAT; access from mid-day for set up + evening security
Friday -Sunday	March – April (mid-season)	Ceremony hire fee	£ 695.00	£ -	£ 695.00	0% Rates include VAT
Friday -Sunday	March – April (mid-season)	Venue hire - wedding breakfast and/or evening party (midnight finish, 11:30pm bar close)	£ 1,950.00	£ 195.00	£ 2,145.00	10% Rates include VAT; access from mid-day for set up + evening security
Friday -Sunday	November – February (low season)	Ceremony hire fee	£ 650.00	£ 45.00	£ 695.00	7% Rates include VAT
Friday -Sunday	November – February (low season)	Venue hire - wedding breakfast and/or evening party (midnight finish, 11:30pm bar close)	£ 1,750.00	£ 175.00	£ 1,925.00	10% Rates include VAT; access from mid-day for set up + evening security

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Learning and Skills

Description	Comments		2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
Libraries						
Overdue Fines	Books	Per Week	£ 0.60	£ -	£ 0.60	0%
Overdue Fines	Talking Books	Per Week	£ 0.60	£ -	£ 0.60	0%
Overdue Fines	DVDs	Per Week	£ 0.60	£ -	£ 0.60	0%
Loan Charges	Talking Books	For Three Weeks	£ 1.80	£ -	£ 1.80	0%
Lost and Damaged Items	Library Card		£ 2.00	£ -	£ 2.00	0%
Photocopying/Printing	A4 Black and White	a sheet	£ 0.20	£ -	£ 0.20	0%
	A3 Black and White	a sheet	£ 0.30	£ -	£ 0.30	0%
	A4 Colour	a sheet	£ 0.40	£ -	£ 0.40	0%
	A3 Colour	a sheet	£ 0.50	£ -	£ 0.50	0%
Laminating	A4	a sheet	£ 1.50	£ -	£ 1.50	0%
	A3	a sheet	£ 2.00	£ -	£ 2.00	0%
Advertising		per month	£ 15.00	£ -	£ 15.00	0%
Room Bookings						
Barry library Philip John Room		Per Hour	£ 20.00	£ -	£ 20.00	0%
		Per Day	£ 80.00	£ -	£ 80.00	0%
Barry library Community room		Per Hour	£ 15.00	£ -	£ 15.00	0%
		Per Day	£ 70.00	£ -	£ 70.00	0%
Barry Library Board Room		Per Hour	£ 20.00	£ -	£ 20.00	0%
		Per Day	£ 120.00	£ -	£ 120.00	0%
Barry Library ICT suite		Half Day	£ 40.00	£ -	£ 40.00	0%
Cowbridge Library ICT Suite		Half Day	£ 20.00	£ -	£ 20.00	0%
Barry – Makerspace		Per Hour	£ 20.00	£ -	£ 20.00	0%
		Half Day	£ 50.00	-£ 10.00	£ 40.00	-20%
Penarth - Makerspace		Per Hour	£ 15.00	£ 5.00	£ 20.00	33%
		Half Day	£ 40.00	£ -	£ 40.00	0%
Adult and Community Learning						
Full Fee No Concessions		10 week course	£ 125.00	£ 10.00	£ 135.00	8%
Fitness Classes No Concessions		10 week 1.5 hour course	£ 94.00	£ 8.00	£ 102.00	9%
One Day Courses		Per Day	£ 43.00	£ 3.00	£ 46.00	7%

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Corporate Resources

Description	Comments		2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase	
Registrars							
Marriage and civil partnership ceremonies							
De-commissioned rooms	Dunraven room (up to 75 guests)	Monday to Thursday	£180.00	£10.00	£190.00	5.6%	Approved via delegated powers
	Dunraven room (up to 75 guests)	Friday	£225.00	£15.00	£240.00	6.7%	Approved via delegated powers
	Dunraven room (up to 75 guests)	Saturday	£210.00	£30.00	£240.00	14.3%	Approved via delegated powers
	Southerndown room – committee room 3 (20 guests)	Monday to Thursday	£100.00	£10.00	£110.00	10.0%	Approved via delegated powers
	Southerndown room – committee room 3 (20 guests)	Friday	£100.00	£10.00	£110.00	10.0%	Approved via delegated powers
	Southerndown room – committee room 3 (20 guests)	Saturday	£100.00	£10.00	£110.00	10.0%	Approved via delegated powers
	Enhanced Southerndown room – committee room 3 (20 guests)	Monday to Thursday	£150.00	£10.00	£160.00	6.7%	Approved via delegated powers
	Enhanced Southerndown room – committee room 3 (20 guests)	Friday	£150.00	£10.00	£160.00	6.7%	Approved via delegated powers
	Enhanced Southerndown room – committee room 3 (20 guests)	Saturday	£150.00	£10.00	£160.00	6.7%	Approved via delegated powers
Additional services	Non-alcoholic first toast (1 bottle and 6 glasses)		£10.00	£1.00	£11.00	10.0%	
	Biodegradable confetti (1 cone)		£2.50	£0.50	£3.00	20.0%	
	Biodegradable confetti (5 cone)		£10.00	£1.00	£11.00	10.0%	
Approved Premises	Monday to Thursday		£500.00	£40.00	£540.00	8.0%	Approved via delegated powers
	Friday		£500.00	£40.00	£540.00	8.0%	Approved via delegated powers
	Saturday		£500.00	£40.00	£540.00	8.0%	Approved via delegated powers
	Sunday & Bank Holiday		£500.00	£40.00	£540.00	8.0%	Approved via delegated powers
Pre-ceremony consultation (45-minute meet)	During office hours		£40.00	£3.00	£43.00	7.5%	
	After 4:30pm Monday- Friday		£60.00	£4.00	£64.00	6.7%	
	Weekends		£60.00	£4.00	£64.00	6.7%	
Family history search			£20.00	£1.00	£21.00	5.0%	
First class post			£1.50	£0.20	£1.70	13.3%	
First class signed for			£4.00	£0.50	£4.50	12.5%	
Special delivery guaranteed by 1pm			£15.00	£1.90	£16.90	12.7%	
Airmail			£5.00	£0.60	£5.60	12.0%	
Copy certificates of entries in the registers of statutory fee			£11.00	£0.00	£11.00	0.0%	
Proof of life for foreign pensions			£10.00	£1.00	£11.00	10.0%	
Document certification	per document		£6.00	£0.40	£6.40	6.7%	
Legal Services							
Assignments including Licence to assign			£175.70	£11.75	£187.45	6.7%	
New Lettings (including Licences to underlet)			£175.70	£11.75	£187.45	6.7%	
Licences to Assign			£175.70	£11.75	£187.45	6.7%	
Licences to underlet			£175.70	£11.75	£187.45	6.7%	
Licence for Altercation			£163.90	£11.00	£174.90	6.7%	
Deed of Rectification (lease or transfer)			£58.60	£3.95	£62.55	6.7%	
Release Right to Buy Covenant			£117.10	£7.85	£124.95	6.7%	

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Corporate Resources

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
Deed of Covenant		£117.10	£7.85	£124.95	6.7%
Mortgage Redemption Fee		£35.10	£2.35	£37.45	6.7%
Concessions		£175.70	£11.75	£187.45	6.7%
Simple Workshop Tenancies		£234.10	£15.70	£249.80	6.7%
Simple Grazing Licences		£58.60	£3.95	£62.55	6.7%
Simple Farm Business Tenancies		£234.10	£15.70	£249.80	6.7%
Property Services					
Assignments including negotiating Licence to assign		£87.80	£5.90	£93.70	6.7%
Negotiating New Lettings		£175.38	£11.77	£187.15	6.7%
Negotiating New Lettings		£87.80	£5.90	£93.70	6.7%
Processing Licence for alteration requests		£58.61	£35.09	£93.70	59.9%
Negotiating wayleaves, agreements, licences for utilities and telecommunications		£0.00	£187.15	£187.15	new charge
Consultation on Deed of Rectification (lease or transfer) - unless Council error		£29.30	£1.95	£31.25	6.7%
Release of covenant negotiations	plus any external valuation fees applicable charged at cost	£87.80	£5.90	£93.70	6.7%
Negotiating Sales of land to adjoining owners		£175.38	£11.77	£187.15	6.7%
Negotiating terms for other transfers (unless major site which will be on case-by-case basis)		£351.31	£23.54	£374.85	6.7%
Simple Grazing, concession, filming Licences		£87.80	£5.90	£93.70	6.7%
Simple Farm Business tenancies		£234.10	£15.70	£249.80	6.7%
Easements		£117.10	£7.85	£124.95	6.7%
Human Resources					
DBS Umbrella Body Checks for External Organisations		£16.00	£1.00	£17.00	6.3% Statutory Increase
Payroll Bureau Service for External Organisation		£117.30	£7.85	£125.15	6.7%
Land Charges					
1. PLANNING AND BUILDING REGULATIONS					
1.1 Decisions and Pending Applications					
Which of the following relating to the property have been granted, issued or refused or (where applicable)					
(a) a planning permission		£4.33	£0.29	£4.62	6.7%
(b) a listed building consent		£4.33	£0.29	£4.62	6.7%
(c) a conservation area consent		£4.33	£0.29	£4.62	6.7%
(d) a certificate of lawfulness of existing use or development		£4.33	£0.29	£4.62	6.7%
(e) a certificate of lawfulness of proposed use or development		£4.33	£0.29	£4.62	6.7%
(f) a certificate of lawfulness of proposed works for listed buildings		£0.00	£0.00	£0.00	n/a
(g) a heritage partnership agreement		£4.33	£0.29	£4.62	6.7%
(h) a listed building consent order		£0.00	£0.00	£0.00	n/a
(i) a local listed building consent order		£2.33	£0.16	£2.49	6.9%
(j) building regulations approval		£2.33	£0.16	£2.49	6.9%

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Corporate Resources

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
(k) a building regulation completion certificate and		£2.33	£0.16	£2.49	6.9%
(l) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certificate scheme?					
1.2. Planning Designations and Proposals					
What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed deve		£4.66	£0.31	£4.97	6.7%
2. ROADS AND PUBLIC RIGHTS OF WAY					
2.1 Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:					
(a) highways maintainable at public expense;		£2.33	£0.16	£2.49	6.9%
(b) subject to adoption and, supported by a bond or bond waiver		£2.33	£0.16	£2.49	6.9%
(c) to be made up by a local authority who will reclaim the cost from the frontagers;		£2.33	£0.16	£2.49	6.9%
(d) to be adopted by a local authority without reclaiming the cost from the frontagers ?		£2.33	£0.16	£2.49	6.9%
PUBLIC RIGHTS OF WAY					
2.2 Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map?		£2.33	£0.16	£2.49	6.9%
2.3 Are there any pending applications to record a public right of way that abuts, or crosses the property, on a definitive map or revised definitive map?		£2.33	£0.16	£2.49	6.9%
2.4 Are there any legal orders to stop us, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown		£2.33	£0.16	£2.49	6.9%
2.5 If so, please attach a plan showing the approximate route.		£5.33	£0.36	£5.69	6.8%
OTHER MATTERS					
Apart from matters entered on the registers of local land charges, do any of the following matters apply to the property? If so, how can copies of relevant documents be obtained?					
3.1. Land Required for Public Purposes					
Is the property included in land required for public purposes?		£2.33	£0.16	£2.49	6.9%
3.2. Land to be Acquired for Road Works					
Is the property included in land required for road works?		£1.22	£0.08	£1.30	6.6%
3.3. Drainage Matters					
(a) Is the property served by a sustainable urban drainage system (SuDs)?		£1.55	£0.10	£1.65	6.5%
(b) Are there SuDs features within the boundary of the property? If yes is the owner responsible for maintenance?		£1.55	£0.10	£1.65	6.5%
(c) If the property benefits from a SuDs for which there is a charge, who bills the property for the surface water drainage charge?		£1.55	£0.10	£1.65	6.5%
3.4 Nearby Road Schemes					
Is the property (or will it be) within 200 metres of any of the following-:					
(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme;		£1.22	£0.08	£1.30	6.6%
(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway		£1.22	£0.08	£1.30	6.6%
(c) the outer limits of construction works for a proposed alteration or improvement to an existing road, involving (i) construction of a roundabout (other than a mini roundabout); or (ii) widening by construction of one or more additional traffic lanes;		£1.22	£0.08	£1.30	6.6%
(d) the outer limits of (i) construction of a new road to be built by a local authority; (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; or (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes;		£1.22	£0.08	£1.30	6.6%

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Corporate Resources

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
(e) the centre line of the proposed route of a new road under proposals published for public consultation;		£1.22	£0.08	£1.30	6.6%
(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; (ii) construction of a roundabout (other than a mini roundabout); or (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation ?		£1.22	£0.08	£1.30	6.6%
3.5. Nearby Railway Schemes					
(a) Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?		£7.55	£0.50	£8.05	6.6%
(b) Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?		£7.77	£0.52	£8.29	6.7%
3.6. Traffic Schemes					
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (which are named in Boxes B and C) and are within 200 metres of the boundaries of the property?					
(a) permanent stopping up or diversion;		£1.00	£0.07	£1.07	7.0%
(b) waiting or loading restrictions;		£1.00	£0.07	£1.07	7.0%
(c) one way driving;		£1.00	£0.07	£1.07	7.0%
(d) prohibition of driving;		£1.00	£0.07	£1.07	7.0%
(e) pedestrianisation;		£1.00	£0.07	£1.07	7.0%
(f) vehicle width or weight restriction;		£1.00	£0.07	£1.07	7.0%
(g) traffic calming works including road humps		£1.00	£0.07	£1.07	7.0%
(h) residents parking controls;		£1.00	£0.07	£1.07	7.0%
(i) minor road widening or improvement;		£1.00	£0.07	£1.07	7.0%
(j) pedestrian crossings;		£1.00	£0.07	£1.07	7.0%
(k) cycle tracks;		£1.00	£0.07	£1.07	7.0%
(l) bridge building;		£1.00	£0.07	£1.07	7.0%
(Prior to publicity programmes for schemes etc).					
3.7. Outstanding Notices					
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response					
(a) building works		£3.55	£0.24	£3.79	6.8%
(b) environment		£3.55	£0.24	£3.79	6.8%
(c) health and safety		£3.55	£0.24	£3.79	6.8%
(d) housing		£3.55	£0.24	£3.79	6.8%
(e) highways		£3.55	£0.24	£3.79	6.8%
(f) public health		£3.55	£0.24	£3.79	6.8%
(g) flood and coastal erosion risk management		£3.55	£0.24	£3.79	6.8%
3.8. Contravention of Building Regulations					
Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building					
		£2.33	£0.16	£2.49	6.9%
3.9. Notices, Orders, Directions and Proceedings under Planning Acts					
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the					
(a) an enforcement notice;		£1.22	£0.08	£1.30	6.6%

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Corporate Resources

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
(b) a stop notice;		£1.22	£0.08	£1.30	6.6%
(c) a listed building enforcement notice;		£1.22	£0.08	£1.30	6.6%
(d) a breach of condition notice;		£1.22	£0.08	£1.30	6.6%
(e) a planning contravention notice;		£1.22	£0.08	£1.30	6.6%
(f) another notice relating to breach of planning control;		£1.22	£0.08	£1.30	6.6%
(g) a listed building repairs notice;		£1.22	£0.08	£1.30	6.6%
(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum		£1.22	£0.08	£1.30	6.6%
(i) a building preservation notice;		£1.22	£0.08	£1.30	6.6%
(j) a direction restricting permitted development;		£1.22	£0.08	£1.30	6.6%
(k) an order revoking or modifying planning permission;		£1.22	£0.08	£1.30	6.6%
(l) an order requiring discontinuance of use or alteration or removal of building or works;		£1.22	£0.08	£1.30	6.6%
(m) a tree preservation order;		£1.22	£0.08	£1.30	6.6%
(n) proceedings to enforce a planning agreement or planning contribution		£1.22	£0.08	£1.30	6.6%
We currently do not have CIL in place. It will be at least another year. We will consider fees at this at a later time.					
3.10 Community Infrastructure Levy (CIL)					
(a) Is there a CIL charging schedule?				n/a	
(b) If yes, do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence				n/a	
(i) a liability notice?				n/a	
(ii) a notice of chargeable development?				n/a	
(iii) a demand notice?				n/a	
(iv) a default liability notice?				n/a	
(v) an assumption of liability notice?(vi) a commencement notice?				n/a	
(C) Has any demand notice been suspended?				n/a	
(d) Has the local authority received full or part payment of any CIL liability?				n/a	
(e) Has the local authority received any appeal against any of the above?				n/a	
(f) Has a decision been taken to apply for a liability order?				n/a	
(g) Has a liability order been granted?				n/a	
(h) Have any other enforcement measures been taken?				n/a	
3.11. Conservation Area Do the following apply in relation to the property					
(a) the making of the area a Conservation Area before 31 August 1974;		£2.33	£0.16	£2.49	6.9%
(b) an unimplemented resolution to designate the area a Conservation Area		£2.33	£0.16	£2.49	6.9%
3.12. Compulsory Purchase Has any enforceable order or decision been made to compulsorily purchase or acquire the property ?		£2.33	£0.16	£2.49	6.9%
3.13. Contaminated Land					
Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property);					
(a) a contaminated land notice;		£1.00	£0.07	£1.07	7.0%
(b) in relation to a register maintained under Section 78R of the Environmental Protection Act 1990:		£1.00	£0.07	£1.07	7.0%
(i) a decision to make an entry;		£1.00	£0.07	£1.07	7.0%
(ii) an entry;		£1.00	£0.07	£1.07	7.0%
(c) consultation with the owner or occupier of the property conducted under Section 78G(3) of the Environmental Protection Act 1990		£1.00	£0.07	£1.07	7.0%
3.14. Radon Gas Do records indicate that the property is in a "Radon Affected Area" as identified by Public Health England or Public		£1.22	£0.08	£1.30	6.6%

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Corporate Resources

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
3.15 Assets of Community Value					
(a) Has the property been nominated as an asset of community value? If so:		n/a English Legislation		n/a	
(i) Is it listed as an asset of community value?				n/a	
(ii) Was it excluded and placed on the “nominated but not listed” list?				n/a	
(iii) Has the listing expired?				n/a	
(iv) Is the Local Authority reviewing or proposing to review the listing? (v) Are there any subsisting appeals against the listing?				n/a	
(b) If the property is listed:				n/a	
(i) Has the local authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land				n/a	
(ii) Has the local authority received a notice of disposal?				n/a	
(iii) Has the community interest group requested to be treated as a bidder?				n/a	
1. References to the provisions of particular Acts of Parliament or Regulations include any provisions which they have replaced and also include existing or future amendments or re-enactments;					
2. The replies will be given in the belief that they are in accordance with information presently available to the officers of the replying local authority, but none of the local authorities or their officers accepts legal responsibility for an incorrect reply, except for negligence. Any legal responsibility for negligence will be owed to the person who raised the enquiries and the person on whose behalf they were raised. It will also be owed to any other person who has knowledge (personally or through an agent) of the replies before the time when he purchases, takes a tenancy of, or lends money on the security of the property or (if earlier) the time when he becomes contractually bound to do so.					
3. This form should be read in conjunction with the guidance notes available separately.					
4. Area means any area in which the property is located.					
5. References to the Local Authority include any predecessor Local Authority and also any Local Authority committee, sub-committee or other body or person exercising powers delegated by the Local Authority and their approval includes their decision to proceed. The replies given to certain enquiries cover knowledge and actions of both the District Local Authority and County Local Authority.					
6. Where relevant, the source department for copy documents should be provided.					

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
ENGINEERING - SERVICE CHARGES					
COASTAL CAR PARKS					
Harbour Road and Nells Point, Barry. Brig y Don and Rivermouth, Ogmre By S					
Cars (Up to 2 Hours)		£0.00	£2.00	£2.00	New Charge
Cars (Up to 4 Hours)		£0.00	£4.00	£4.00	New Charge
Cars (Up to 6 Hours)		£0.00	£6.00	£6.00	New Charge
Cars All Day		£0.00	£8.00	£8.00	New Charge
Coaches (where space available)		£0.00	£35.00	£35.00	New Charge
Coastal Season Parking Tickets					
6 Months	Coastal Permits are valid for use at any chargeable Vale of Glamorgan Council run resort car park	£33.30	£26.70	£60.00	80
12 Months	Coastal Permits are valid for use at any chargeable Vale of Glamorgan Council run resort car park	£55.50	44.5£	£100.00	80
Replacement Charge for Lost/ Change of Vehicle					New Charge
Reserving parking bays or sections of adopted highway for filming implemente			75	£80.00	6.7
Refresh H Bar Markings		New Charge		New Charge	New Charge
H Bar Markings Administration and works Cost		£400.00	£27.00	£427.00	6.7
TOWN CENTRE CAR PARKS					
Wyndham Street, Barry and Cowbridge Town Hall Car Park					
Cars (up to 2 Hours)	Charges apply Monday - Saturday from 8am - 6pm	Free		Free	Free
Cars (up to 4 Hours)	Charges apply Monday - Saturday from 8am - 6pm		2	£2.50	6.7
Cars (All Day)	Charges apply Monday - Saturday from 8am - 6pm	£6.00	£0.50	£6.50	6.7
	For copy of data already held. Any additional works to be charged on a time charge basis to be agreed with applicant				
Traffic Counts - Supply of Exiting Data		£194.40	£12.60	£207.00	6.7
Traffic Counts - Obtaining New Data		£583.10	£39.90	£623.00	6.7
Permanent Traffic Order	Change Per Committee Report (where permitted by copyright) For copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant.	£4,613.20	311.8	£4,925	6.7
Supply of Accident Data		£192.10	£12.90	£205	6.7
Description Comments 2023/2024					
Adoption / Search Requiring A4 Plan		£25.50	£1.50	£27	6.7
Complex Search		£150.00	£10.00	£160	6.7
House Name Change		£150.00	£10.00	£160	6.7
Proof of Address Letter		£50.00	£3.00	£53.00	6.7
Change of Existing Street Name	Once agreed by all residents	£200 for he process plus £50.00 per house on street	£16	£213.00 plus £53.00	6.7
Street Name / Number Redraw		2458.1	£164.90	£2,623	6.7
	Value shown is a minimum. Any additional work to be charged on a time charge basis to be agreed with applicant.				
Technical Approval of Highway Structures		£500.00	£34.00	£534	6.7
	Non-Refundable charge to prepare design and provide cost estimate. Any additional work to be charged on a time charge basis agreed with applicant. Manufacture and erection costs as agreed with applicant.				
Tourism Sign Design, Cost Estimate, Manufacture and Erection		£350.00	£23.00	£373	6.7
Recovery of Personal Items from Gullies / Drainage systems		£260.00	£17.00	£277	6.7
SAB Pre - Applicaton; not including meeting		£1,000.00		Up to 20 Properties or 2000m2 - £373. Over 20 Properties or 2000m2 - £1067	
SAB Pre - Application; including meeting		£1,200.00		Up to 20 Properties or 2000m2 - £480. Over 20 Properties or 2000m2 - £1280	
SAB Pre - Application; Site Visit		£150.00	£60.00	£210.00	40
Provision of Grit Bin or Salt Container (Subject to approval)		500	£34.00	£534.00	6.7
Refill of Grit Bin or Salt Container		£150.00	£10.00	£160.00	6.7
Charge for Shields for LED Lights		£100.00	£7.00	£107.00	6.7
Additional Street Name Plate		£260.00	£17.00	£277.00	6.7

TRANSPORTATION

2023/2024

School Transport - Contracted Mainstream Services

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase	
Replacement Bus Pass		11	£1.00	£12.00	6.7	
Annual Travel Pass (where available)		£350.00	£100.00	£450.00	28.5	
Greenlinks Fares						
Membership Fee						
1 Zone Single		£5.50	£0.50	£6.00	6.7	
1 Zone Return		£2.20	£0.30	£2.50	6.7	
2 Zone Single		£3.30	£0.20	£3.50	6.7	
2 Zone Return		£3.30	£0.20	£3.50	6.7	
3 Zone Single		£4.40	£0.60	£5.00	6.7	
3 Zone Return		£4.40	£0.60	£5.00	6.7	
Greenlinks Goup Hire						
Half Day		£5.50	£0.50	£6.00	6.7	
Full Day		£2.20	£0.30	£2.50	6.7	
Charge per Miles Travelled	Per Mile	£3.30	£0.20	£3.50	6.7	
GARAGE						
MOT'S		2023/2024	£40.00	£14.75	£54.75	37

HIGHWAYS / ENGINEERING

Connection to Highway Surface Drainage (Re-Cover all Costs)

2023/2024

2024/2025

From £1,000 to permit connection from private
(i) each individual property
(ii) per 100m2 of roof and yard from commercial /
industrial sites

Section 278 / 38 review and technical approval of details prior to agreement be

A minimum Fee of £1,200 is charged to approve a set of drawings for sites, where the bond value is greater than £15,000. A minimum fee of £600 is charged to approve a set of drawings for sites, where the value of the bond figure is up to a value of £15,000. A minimum fee of £300 is charged to approve a set of drawings for sites, where the value of the bond figure is up to a value of £7,000. A charge of on cost for inspection fees for each month the sites are continued to be inspected beyond the time limit within the legal agreement to be charged at an hourly rate of £65 / hr.

Section 38 Inspections

A minimum fee of £1,125 is charged for inspecting works with a value of up to £15,000. Where works have a value greater than £15,000 a fee of 7.5% (Engineering Fees only) is charged for any Section 38 or 228 agreement under the Highways Act 1980 or any other agreement for the adoption of a road.

Review of Extinguishment of Highways

Section 38/278 or 278 - A minimum fee of £1,125 is charged for inspecting works with a value of up to £15,000. Where works have a value greater than £15,000 a fee of 10% is requested for any Section 38 / 278 or 278 Agreement under the Highways Act 1980.

Recover all costs associated with enquiries associated with extinguishment of the highway. A charge of non-refundable charge of £250 to provide advice on the process and a decision in principle whether a highway extinguishment would likely be granted. Thereafter hourly rate of £65 / Per Hour

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
Pre Check for Requests for AIP's in relation to structures				Recover of costs associated with process of technical approval for highway structures, including culverts, retaining walls and bridges. All technical approvals to be completed in accordance with CG300 of the DMRB as appropriate. Initial enquiry / advice £300 (half day) thereafter hourly rate of £65 / hr.	
Design Lines and Signs				to provide advice or undertake technical design of highway signs and road markings for internal and external clients to appropriate highway standards. Charged at an hourly rate of £55 / hr subject to a minimum fee or charge of £350.	

FOOTBALL AND RUGBY

Senior					
Hire of pitch and changing facilities	Per Match		£60.60	£4.40	£65.00 7.3%
Hire of pitch	Per Match		£45.80	£3.20	£49.00 7.0%
Hire of pitch and changing facilities (coaching day)	Per Day		£89.30	£5.70	£95.00 6.4%
For games organised through the Vale of Glamorgan League		£54.20	(Maximum charge to	£3.80	£58.00 (Maximum Charge to Club £54.00) 7.0%
Youth					
Hire of pitch and changing facilities	Per Match		£35.40	£2.60	£38.00 7.3%
Hire of Pitch	Per Match		£24.20	£1.80	£26.00 7.4%
Hire of pitch and changing facilities (coaching day)	Per Day		£89.30	£5.70	£95.00 6.4%
Junior (U12/U11 - 9v9) (U16/U15/U14/U13)					
Hire of pitch and changing facilities	Per Match		£12.70	£1.30	£14.00 10.2%
Hire of pitch	Per Match		£8.10	£0.90	£9.00 11.1%
Hire of pitch and changing facilities (coaching day)	Per Day		£89.30	£5.70	£95.00 6.4%
Minis					
Hire of pitch	Per Game		No charge for grass pitch		
Changing facilities (1 Team)			£12.70	£1.30	£14.00 10.2%
Changing facilities(up to 5 mini age groups)	Per Morning		£20.70	£1.30	£22.00 6.3%
Hire of pitch and changing facilities (coaching day)	Per Day		£89.30	£5.70	£95.00 6.4%
Cricket - Without Attendant					
Hire of pitch (weekday)	Per Match		£63.00	£4.00	£67.00 6.3%
Hire of Pitch (Midweek Evening)	Per Match		£53.80	£3.20	£57.00 5.9%
Hire of Pitch (Saturday)	Per Match		£68.70	£4.30	£73.00 6.3%
Hire of Pitch (Sunday)	Per Match		£93.80	£6.20	£100.00 6.6%
Youth & Junior hire including schools of pitch	Per AM / PM		£16.20	£0.80	£17.00 4.9%
Schools	Per AM / PM		£46.95	£3.05	£50.00 6.5%
Deposit Returnable for Keys			£100.00	£7.00	£107.00 7.0%

DESCRIPTION	COMMENTS	2023/2024			
ALLOTMENTS					
Barry / Rhoose	Per 25.3m2 (1 Perch)		£11.20	£0.80	£12.00 7.1%
Cowbridge	Per 25.3m2 (1 Perch)		£14.00	£1.00	£15.00 7.1%

JENNER PARK

Barry Town United First Team - Full Pitch	Per Hour (excl Lighting)		£42.40	n/a	Removed Normal Hire Fees rmal Hire Fees
Barry Town United First Team - Half	Per Hour (inc. reduced lights)		£34.50	n/a	Removed Normal Hire Fees rmal Hire Fees
Barry and Vale Harriers	Per Hour (inc reduced lights)		£34.50	£2.50	£37.00 7.2%
Intersensory Cycle Club	Free	Free		£0.00	Free n/a
Full Pitch - Football	Per Hour (excl.lights)		£84.60	£5.40	£90.00 6.4%
Half Pitch - Football	Per Hour (excl.lights)		£52.00	£3.00	£55.00 5.8%

Schools Use of Jenner Park for Sports Days

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
Junior Schools - Vale		£82.00	£5.00	£87.00	6.1%
Senior School - Vale		£120.40	£7.60	£128.00	6.3%
Athletic Track	Per Hour (inc.reduced lighting when required)	£99.10	£6.90	£106.00	7.0%
Commercial Hire					
Full Lighting (per hour)	Per Hour	£81.20	£5.80	£87.00	7.1%
Reduced Lighting (per hour)	Per Hour	£19.80	£1.20	£21.00	6.1%
KINGS SQUARE	COMMENTS				
Local or National Charities	Hiring organisations to ensure all statutory permissions have been obtained at hirers cost.		2023/2024 By Negotiation	£0.00	By Negotiation n/a
Other Commercial Organisations	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)	£240.10	£15.90	£256.00	6.6%
COMMERCIAL ACTIVITIES IN PARKS	COMMENTS				
Fitness classes in park			2023/2024 Licence fee by negotiation	Licence fee by negotiation	
Commercial Events within Parks / Openspaces / Recreation Grounds			Licence fee by negotiation	Licence fee by negotiation	
DEDICATION BENCHES	COMMENTS				
Shared Bench	Price Per Plaque	£281.28	£18.72	£300.00	6.7%
Exclusive Bench (Depending on Location)	Single Plaque	£702.48	£47.52	£750.00	6.8%
Placement of a new bench on existing plinth (Depending on Location and Style)	With a Single Plaque plus Administration Costs / Installation and VAT		2023/2024 From £1200	£179.00	From £1379.00 14.9%
DEDICATED TREES	Comments				
Dedicated Tree	No plaques permitted, from £320	£377.00	£25.00	£402.00	6.6%
PIER PLAQUES	Comments				
Small Pier Plaques	100mm x 12mm (Max 20 Characters including Spaces)	£74.40	£75.60	£150.00	101.6%
Large Pier Plaques	100mm x 36mm (Max 60 Characters including spaces)	£119.90	£80.10	£200.00	66.8%
DESCRIPTION	Comments		2023/2024		
HIGHWAYS					
Café Style Licences to Trade on the Highway					
1 - 2 Table with up to 8 Chairs / Seats		£250.00	£17.00	£267.00	6.8%
3 - 4 Tables with up to 16 Chairs / Seats		£500.00	£34.00	£534.00	6.8%
5 - 10 Tables with up to 40 Chairs / Seats		£1,000.00	£67.00	£1,067.00	6.7%
11+ Tables with over 40 Chairs / Seats £35.00 per annum per chair over 40 chairs	Plus £35 per annum per chair over 40 Chairs	£1,500.00	£101.00	£1,601.00	6.7%
Outside Trading Area for the Sale of Goods: Outside Trading Area to be no greater than 10m2	COMMENTS		2023 / 2024		
Under 5 Square Metres	Annual Charge	£250.00	£17.00	£267.00	6.8%
Over 5 Square Metres but no greater than 10m2	Annual Charge	£500.00	£34.00	£534.00	6.8%
A frame advertising board:	An application for A Frame advertising board with a maximum of two advertising boards per business.	£111.50	£7.50	£119.00	6.7%
Street Works Licence	For each 150 metre length	£534.20	£35.80	£570.00	6.7%
Crane working on Highway, without the requirement of Traffic Management	Per day if no traffic management is required	£450.00	£30.00	£480.00	6.7%
Temporary Traffic Order		£618.70	£41.30	£660.00	6.7%
Emergency or 5 Days Order		£519.50	£34.50	£554.00	6.6%
Unauthorised skip / scaffolding / containers on the highway	(plus the relevant permit charge) each occurrence for an unauthorised skip / scaffolding	£103.70	£7.30	£111.00	7.0%
Charge for return of illegal banners or obstructions removed from public highway	Each Item	£103.70	£7.30	£111.00	7.0%
Replacement of alley gate key (Lost or Damaged)	Per Key	£22.50	£1.50	£24.00	6.7%
Master Key for Alley Gates (Organisations ONLY)		£25.00	£2.00	£27.00	8.0%
Replacement of allotment key (lost or damaged)	Per Key	£22.90	£1.10	£24.00	4.8%
Canopy, structure or sign overhanging the highway; (Section 177 Highway Act)		£100.00	£7.00	£107.00	7.0%
New crossovers		£245.90	£16.10	£262.00	6.5%

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
Widen existing crossovers		£245.90	£16.10	£262.00	6.5%
Provisional Crossover licence agreement	where a low upstand kerb is present and he footway appears to be of sound condition.	£111.00	£7.00	£118.00	6.3%
Making excavation in the highway licence Section 171 HA 180	For each 150 metre length of highway	£529.40	£35.60	£565.00	6.7%
Crane "Sail Over Highway" Licence	Each Licence	£120.90	£8.10	£129.00	6.7%
Skip on the Highway Permit	Per Month	£70.20	£4.80	£75.00	6.8%
Container on the Highway Permit	Per Month	£117.10	£7.90	£125.00	6.7%
Scaffolding on the Highway Permit	Per Month	£117.10	£7.90	£125.00	6.7%
Hoarding on the Highway Permit	Per Month	£117.10	£7.90	£125.00	6.7%
Highways - Additional Charges for Temporary Signs:					
Temporary Events signing on Highway (Max Number 10) - Assessment Fee	Max 10	£150.00	£10.00	£160.00	6.7%
Temporary Events signing on Highway (Exceeding 10) - Assessment Fee £150	Exceeding 10	£200.00	£13.00	£213.00	6.5%
Temporary directional signing to new development for up to 6 months (per 5 No. signs) - Assessment Fee £75	6 Months	£150.00	£10.00	£160.00	6.7%
Temporary directional signing to new development 6 months extension (per 5 No. Signs) - Assessment Fee £75	Additional 6 Months	£150.00	£10.00	£160.00	6.7%
Temporary 12 months licence to lay a protected cable across footway to facilitate EV Charging in residential terraced streets with no off road parking; conditions to be considered for license.	Annual Charge	£180.00	£12.00	£192.00	6.7%
SPONSORSHIP					
COMMENTS					
2023/2024					
Roundabout - Bronze	Min Annual Charge	£2,220.00	£149.00	£2,369.00	6.7%
Roundabout - Silver	Min Annual Charge	£3,330.00	£223.00	£3,553.00	6.7%
Roundabout - Gold	Min Annual Charge	£4,440.00	£297.00	£4,737.00	6.7%
Gateway Sign - Platinum	Min Annual Charge	£5,550.00	£372.00	£5,922.00	6.7%
COMMERCIAL WASTE CHARGES					
COMMENTS					
2023/2024					
Per 25 Sack Bundle		£120.10	-£0.10	£120.00	-0.1%
Per 250 Sack Bundle		£1,199.69	£80.31	£1,280.00	6.7%
Plastic Wheeled Bins					
140L - Emptying Charge		£6.11	£1.89	£8.00	30.9%
240L - Emptying Charge		£11.66	£2.34	£14.00	20.1%
360L - Emptying Charge		£16.43	£2.57	£19.00	15.6%
500L - Emptying Charge		£21.92	£4.08	£26.00	18.6%
660L - Emptying Charge		£29.53	£5.97	£35.50	20.2%
1100L - Emptying Charge		£41.13	£6.37	£47.50	15.5%
Description					
COMMENTS					
2023/2024					
Charge for servicing any wheeled bin identified above that adopts a compactio					
All prices identified above are doubled					
COMMERCIAL RECYCLING CHARGES					
COMMENTS					
2023/2024					
Commercial Recycling Sack Charges					
Commercial Biodegradable Food Waste Bags					
Pack of 50 Biodegradable sacks to fit a 5L kitchen caddy	Additional Liners	£2.22	£0.28	£2.50	12.6%
Pack of 25 Biodegradable sacks to fit a 23L kerbside caddy	Additional Liners	£3.33	£0.17	£3.50	5.1%
Pack of 20 Biodegradable sacks to fit a 70L bin	Additional Liners	£5.22	£0.78	£6.00	14.9%
Plastic Wheeled Bins for Green Waste					
140L - Emptying Charge		£2.22	£0.78	£3.00	35.1%
240L - Emptying Charge		£4.00	£1.00	£5.00	25.0%
360L - Emptying Charge		£5.55	£0.95	£6.50	17.1%
Segregated Recycling					
140 l - Plastic & Metal	Weekly Charge		n/a	£2.50	New Charge
140 l - Glass	Weekly Charge		n/a	£2.00	New Charge
140 l - Food	Weekly Charge		n/a	£5.00	New Charge
240 l - Plastic & Metal	Weekly Charge		n/a	£3.00	New Charge

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments		2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
240 l - Cardboard or Paper	Weekly Charge	New Charge		n/a	£3.00	New Charge
240 l - Glass	Weekly Charge	New Charge		n/a	£3.00	New Charge
240 l - Food	Weekly Charge	New Charge		n/a	£9.00	New Charge
360 l - Plastic & Metal	Weekly Charge	New Charge		n/a	£4.00	New Charge
360 l - Cardboard or Paper	Weekly Charge	New Charge		n/a	£4.00	New Charge
500 l - Plastic & Metal	Weekly Charge	New Charge		n/a	£6.00	New Charge
500 l - Cardboard or Paper	Weekly Charge	New Charge		n/a	£6.00	New Charge
660 l - Plastic & Metal	Weekly Charge	New Charge		n/a	£7.00	New Charge
660 l - Cardboard or Paper	Weekly Charge	New Charge		n/a	£7.00	New Charge
1100 l - Plastic & Metal	Weekly Charge	New Charge		n/a	£10.00	New Charge
1100 l - Cardboard or Paper	Weekly Charge	New Charge		n/a	£10.00	New Charge
Mix & Match 4 Containers (Plastic & Metals,Paper,Cardboard) Weekly Collectic	Annual Charge	New Charge		n/a	£210.00	New Charge
Quad Bag (Weekly Collection RRV)	Annual Charge	New Charge		n/a	£104.00	New Charge
23 l Annual Food (Weekly Collection on RRV)	Annual Charge	New Charge		n/a	£104.00	New Charge
Replacement Charge for Duty of Care Note Documentation			£18.40	£1.60	£20.00	8.7%

DESCRIPTION	COMMENTS		2023/2024			
Domestic Recycling Services						
Sale - reuse 90L green polypropylene handled sacks for garden waste				£2.22	£0.28	£2.50 12.6%
Sale - reuse 90L blue polypropylene handled sacks with velcro strap (per bag)		Free				Free
5L Kitchen Caddy		Free				Free
90L Blue Recycling Bag		Free				Free
90L Orange Bag		Free				Free
90L Blue Recycling Bag for Flats		Free				Free
45L White Paper Bag		Free				Free
23L Kerbside Caddy		Free				Free
Hygiene Caddy			£10.00	£0.00	£10.00	0.0%
Kitchen Caddy Liner Bags Per Roll		Free				
Blue Dog Poo Bags Pack of 100	Includes VAT at 20%		£2.20	£0.30	£2.50	13.6%
Domestic Waste Collection Service for Bulky Household Goods	Comments		2023/2024			
Bulky household goods (up to a max of 3 No. items) at the kerbside	Up to 3 Items		£25.00	£2.00	£27.00	8.0%
	Charge for an additional item (up to a maximum of 2 additional items)		£5.00	£0.50	£5.50	10.0%
Bulky household goods (up to a max of 5 No. items) at the kerbside			£17.20	£1.30	£18.50	7.6%
Administration charge fo issuing a HWRC van and / or trailer permit	Per Permit					
Docking Charges for Waverley and Balmoral (Penarth Pier) within normal working hours.						
Weekdays	COMMENS		2023/2024	£58.80	£4.20	£63.00 7.1%
Saturdays				£74.40	£4.60	£79.00 6.2%
Sundays and Bank Holidays				£88.80	£6.20	£95.00 7.0%
Slipway Permits						
Slipway Permits for domestic and pleasure (Penarth and Watch Tower Bay)	Annual Charge		£65.50	£84.50	£150.00	129.0%
Slipway Permits for Commercial Use (Penarth)	Annual Charge		£141.80	£9.20	£151.00	6.5%
Replacement or Additional Slipway Keys			£22.90	£1.10	£24.00	4.8%

BEACH HUT BOOKING FEES	COMMENTS		2023/2024			
Summer Season 1st April - 31st October						
Large Beach Hut - Full Day - 10am - 8pm			£37.20	£2.80	£40.00	7.5%
Large Beach Hut - Half Day - 2pm - 8pm			£18.90	£1.10	£20.00	5.8%
Small Beach Hut - Full Day - 10am - 8pm			£21.80	£1.20	£23.00	5.5%
Small Beach Hut - Half Day - 2pm - 8pm			£13.20	£0.80	£14.00	6.1%
Winter Season 1st November - 31st March						
Large Beach Hut - Full Day - 10am - 8pm			£13.20	£0.80	£14.00	6.1%
Small Beach Hut - Full Day - 10am - 8pm			£7.10	£0.90	£8.00	12.7%
Annual Pass 1st April - 31st March						
Large Beach Hut			£868.90	£58.10	£927.00	6.7%
Small Beach Hut			£640.30	£42.70	£683.00	6.7%

Ceremonies (Wedding and Civil Partnerships)

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase
VENUE	COMMENTS	2023/2024			
Beach Hut		£1,100.00	£100.00	£1,200.00	9.1%
Barry Island Amphitheatre		£1,100.00	£100.00	£1,200.00	9.1%
Band Stand		£1,100.00	£100.00	£1,200.00	9.1%
Jackson Bay Beach		£1,100.00	£100.00	£1,200.00	9.1%
Filming on Highways	Comments	2023/2024			
	Guide price negotiable depending on special requirements with agreement of Chief Officers Plus VAT where required.				
Full Day		£333.00	£22.00	£355.00	6.6%
Per Hour		£88.00	£6.00	£94.00	6.8%
FILMING WITHIN RESORTS	COMMENTS	2023/2024			
	Guide price negotiable depending on special requirements with agreement of Chief Officers Plus VAT where required.				
Full Day		£444.00	£30.00	£474.00	6.8%
Per Hour		£114.30	£7.70	£122.00	6.7%
FILMING WITHIN CAR PARKS	COMMENTS	2023/2024			
	Guide price negotiable depending on special requirements with agreement of Chief Officers Plus VAT where required.				
Full Day		£333.00	£22.00	£355.00	6.6%
Description	Comments	2023/2024			
	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required				
Per Hour		£85.00	£6.00	£91.00	7.1%
Filming within Parks and Grounds					
	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required				
Full Day		£388.50	£26.50	£415.00	6.8%
	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required				
Per Hour		£111.00	£7.00	£118.00	6.3%
Commercial Photo Shoot	Comments	2023/2024			
	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required				
Full Day		£610 - £1332	£89.00	£651.00 to £1421.00	6.7%
	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required				
Per Hour		£94 - £167	£11.00	£100 - £178.00	6.6%
Cemetery					
Exclusive Right of Burial	In any earthen grave 7' x 4' (70 years)		£566.00	£28.00	£594.00 5%
	In any earthen cremated remains grave 4' x 3' (70 years)		£297.00	£15.00	£312.00 5%
In Graves for which an Exclusive Right of Burial has been granted	For an interment in an earthen grave	Below Eighteen Years (Cha 1 Depth)	£419.00	£21.00	£440.00 5%
		Below Eighteen Years (Cha 2 Depth)	£617.00	£31.00	£648.00 5%
		Below Eighteen Years (Cha 3 Depth)	£843.00	£42.00	£885.00 5%
		Eighteen years and over 1 Depth	£557.00	£28.00	£585.00 5%
		Eighteen years and over 2 Depth	£783.00	£39.00	£822.00 5%
		Eighteen years and over 3 Depth	n/a	n/a	
	For any interment of cremated remains in any earthen grave		£295.00	£15.00	£310.00 5%
	For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".		£79.00	£4.00	£83.00 5%
	Cancellation Fee		50% of original fee (For re-opened graves only).	50% of original fee (For re-opened graves only).	
	To provide a test dig for one depth		£287.00	£14.00	£301.00 5%
	To provide a test dig for two depth		£403.00	£20.00	£423.00 5%

Appendix C Fees and Charges

Where applicable, VAT will be charged at the current rate

Directorate: Environment and Housing

Description	Comments	2023/24 Current Charge	2024/25 Suggested increase	2024/25 Proposed new rate	% Increase	
Memorial Fees	For the right to erect any monument, not exceeding 4' high x 3' wide, on a full grave where an Exclusive Right of Burial has been granted		£242.00	£12.00	£254.00	5%
	For the right to erect any monument, not exceeding 2' 3" high x 2' wide, on a cremated remains grave where an Exclusive Right of Burial has been granted		£205.00	£10.00	£215.00	5%
	For the right to erect a tablet, not exceeding 18" x 12", on any grave where an Exclusive Right of Burial has been granted		£153.00	£8.00	£161.00	5%
	To carry out any additional inscription in relation to any form of memorial		£104.00	£5.00	£109.00	5%
Other	Search for, and a certified copy of an entry of burial in the register books		£11.00	£0.00	£11.00	0%
	Providing a duplicate burial deed		£11.00	£0.00	£11.00	0%
	For the assignment (transfer) of the Exclusive Right of Burial		£30.00	£0.00	£30.00	0%
	For the exhumation of human remains from an earthen grave		#####	£0.00	#####	0%
	For the exhumation of an urn containing cremated remains from any grave		£303.00	£0.00	£303.00	0%
	Capping fee for any earthen grave.		£192.00	£0.00	£192.00	0%

Appendix D Detailed Reserves Analysis

Reserve Category	Reserve Name	2023/24 Opening	2023/24 Movement	2023/24 Closing	2024/25 Movement	2024/25 Closing	2025/26 Movement	2025/26 Closing	2026/27 Movement	2026/27 Closing	2027/28 Movement	2027/28 Closing	2028/29 Movement	2028/29 Closing
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund	General Fund	11,523	- 667	10,856	0	10,856	0	10,856	0	10,856	0	10,856	0	10,856
Insurance	Insurance	4,878	-	4,878	0	4,878	0	4,878	0	4,878	0	4,878	0	4,878
Service Reserves	Education Improvement and Pressures	3,549	- 3,202	347	-347	0	0	0	0	0	0	0	0	0
Service Reserves	Libraries and Communities	397	-	397	0	397	0	397	0	397	0	397	0	397
Service Reserves	Catering Equipment	185	-	185	0	185	0	185	0	185	0	185	0	185
Service Reserves	SS Donation	4	-	4	0	4	0	4	0	4	0	4	0	4
Service Reserves	Social Services	10,012	- 9,912	100	0	100	0	100	0	100	0	100	0	100
Service Reserves	Neighbourhood Services Reserve	2,404	- 82	2,322	-46	2,276	-1750	526	0	526	0	526	0	526
Service Reserves	Bad Weather	470	-	470	0	470	0	470	0	470	0	470	0	470
Service Reserves	Civil Parking Enforcement	3	-	3	0	3	0	3	0	3	0	3	0	3
Service Reserves	Waste Management Contingency	200	-	200	0	200	0	200	0	200	0	200	0	200
Service Reserves	Place Donation	57	-	57	0	57	0	57	0	57	0	57	0	57
Service Reserves	Place Reserve	1,902	- 26	1,876	-46	1,830	-5	1,825	-5	1,820	0	1,820	0	1,820
Service Reserves	Porthkerry	67	-	67	0	67	0	67	0	67	0	67	0	67
Service Reserves	Cosmeston	70	-	70	0	70	0	70	0	70	0	70	0	70
Service Reserves	Corporate Resources	733	- 93	640	-182	458	-80	378	0	378	0	378	0	378
Service Reserves	Building Services	802	-	802	0	802	0	802	0	802	0	802	0	802
Service Reserves	Electoral Registration	296	48	344	36	380	-2	378	35	413	0	413	0	413
Service Reserves	Holton Road	46	-	46	0	46	0	46	0	46	0	46	0	46
Service Reserves	Strong Communities	221	-	221	0	221	0	221	0	221	0	221	0	221
Service Reserves	IASS Reserve	261	- 70	191	0	191	0	191	0	191	0	191	0	191
Service Reserves	Building Control	121	-	121	0	121	0	121	0	121	0	121	0	121
Service Reserves	Regulatory	101	-	101	0	101	0	101	0	101	0	101	0	101
Service Reserves	Trainee Appointments	521	- 100	421	-132	289	-136	153	-107	46	0	46	0	46
Service Reserves	Child Burial	85	-	85	0	85	0	85	0	85	0	85	0	85
Service Reserves	Mayors Foundation Grant	9	-	9	0	9	0	9	0	9	0	9	0	9
Service Reserves	Staff Employment Reserves	4	-	4	0	4	0	4	0	4	0	4	0	4
Risk and Smoothing F	Homelessness and Housing Reserve	4,358	- 245	4,113	-1645	2,468	-1145	1,323	-645	678	-200	478	0	478
Risk and Smoothing F	Asylum Seekers	98	-	98	0	98	0	98	0	98	0	98	0	98
Risk and Smoothing F	Cost of Living	854	- 529	325	-125	200	0	200	0	200	0	200	0	200
Risk and Smoothing F	Pay Pressures	4,168	- 299	3,869	0	3,869	0	3,869	0	3,869	0	3,869	0	3,869
Risk and Smoothing F	Energy Pressures	3,885	- 2,550	1,335	-900	435	0	435	0	435	0	435	0	435
Risk and Smoothing F	Legal Claims	2,000	- 129	1,871	-192	1,679	-194	1,485	0	1,485	0	1,485	0	1,485
Risk and Smoothing F	Energy Management Fund	159	- 82	77	70	147	94	241	91	332	90	422	0	422
Risk and Smoothing F	Social Services Vehicle and Licences	408	- 195	213	0	213	0	213	0	213	0	213	0	213
Risk and Smoothing F	Ash Die Back	335	- 230	105	0	105	0	105	0	105	0	105	0	105
Risk and Smoothing F	Project Zero	1,423	- 142	1,281	-63.275	1,218	-158.24	1,059	-66.37	993	0	993	0	993
Risk and Smoothing F	Investment and Growth Fund	2,353	-	2,353	-500	1,853	-500	1,353	-500	853	-500	353	0	353
Risk and Smoothing F	Reshaping Risk and Investment	2,523	1,738	4,261	-168	4,093	0	4,093	0	4,093	0	4,093	0	4,093
Risk and Smoothing F	Corporate Landlord	5,707	- 2,156	3,551	-895	2,656	-190	2,466	0	2,466	0	2,466	0	2,466
Risk and Smoothing F	Digital Reshaping	1,531	- 166	1,365	0	1,365	0	1,365	0	1,365	0	1,365	0	1,365
Capital Reserves	School Investment Strategy	1,896	- 779	1,117	-702	415	20	435	13	448	0	448	0	448
Capital Reserves	Vehicles Repair and Renewals	1,973	- 1,937	36	0	36	0	36	0	36	0	36	0	36
Capital Reserves	ICF Capital	259	- 259	0	0	0	0	0	0	0	0	0	0	0
Capital Reserves	Telecare	1,043	- 350	693	-300	393	0	393	0	393	0	393	0	393
Capital Reserves	Waste Transfer Station	891	- 265	626	-625	1	0	1	0	1	0	1	0	1
Capital Reserves	WG Schools Capital	2,334	- 2,335	-1	0	-1	0	-1	0	-1	0	-1	0	-1

Appendix D Detailed Reserves Analysis

Reserve Category	Reserve Name	2023/24 Opening	2023/24 Movement	2023/24 Closing	2024/25 Movement	2024/25 Closing	2025/26 Movement	2025/26 Closing	2026/27 Movement	2026/27 Closing	2027/28 Movement	2027/28 Closing	2028/29 Movement	2028/29 Closing
Capital Reserves	FSM Capital Grant	1,593	- 1,593	0	0	0	0	0	0	0	0	0	0	0
Capital Reserves	Capital Scheme Commitments	5,839	- 3,686	2,153	-1794	359	0	359	0	359	0	359	0	359
Capital Reserves	City Deal	1,898	- 1,898	0	0	0	0	0	0	0	0	0	0	0
Capital Reserves	Regeneration Reserve	0	880	880	0	880	0	880	-40	840	0	840	0	840
Schools	Schools	6,677	- 6,500	177	0	177	0	177	0	177	0	177	0	177
Schools	ICT hwb	353	-	353	0	353	0	353	0	353	0	353	0	353
Schools	3g Pitch Renewals and Repairs	50	-	50	0	50	0	50	0	50	0	50	0	50
Schools	Additional Needs Fund	174	-	174	0	174	0	174	0	174	0	174	0	174
Housing Revenue Ac	Housing Revenue Account	949	-	949	77	1,026	76	1,102	35	1,137	34	1,171	35	1,206
	TOTAL	94,653	- 37,811	56,842	- 8,479	48,363	- 3,970	44,393	- 1,189	43,203	- 576	42,627	35	42,662

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