

CABINET

Minutes of a Hybrid meeting held on 5th June, 2025.

The Committee agenda is available [here](#).

The Meeting recording is available [here](#).

Present: Councillor L. Burnett (Chair); Councillors B.E. Brooks, R.M. Birch, G. John, S.D. Perkes, S. Sivagnanam, E. Williams and M.R. Wilson.

Also Present: Councillors C.M. Cowpe and Dr. I.J. Johnson.

C11 ANNOUNCEMENT –

The Deputy Leader commenced the meeting on behalf of the Leader who was delayed in attending at start of the meeting, by advising of some housekeeping issues and advised that the meeting was being livestreamed, recorded and would be uploaded to the Vale of Glamorgan Council's website as soon as practicable after the meeting. The Leader was able to join and resume the role as Chair for Agenda Item 5.

C12 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 22nd May, 2025 be approved as a correct record.

C13 DECLARATIONS OF INTEREST –

No declarations of interest were received.

C14 CARDIFF BAY ADVISORY COMMITTEE –

The minutes of the Cardiff Bay Advisory Committee meeting held on 30th April, 2025 were presented.

Councillor Wilson, who Chaired the meeting, advised Cabinet that there had been discussions concerning a Navigational Safety and General Progress Report, an update from Natural Resources Wales and events concerning the 25th anniversary of the Cardiff Harbour Authority which would be publicised as much as possible.

RESOLVED – T H A T the minutes of the Cardiff Bay Advisory Committee meeting held on 30th April, 2025 be noted.

Reason for decision

In noting the minutes.

C15 CORPORATE CONCERNS AND COMPLAINTS POLICY (EL/PR) (SCRUTINY – NO RELEVANT SCRUTINY) –

The Leader presented the report to present for approval by Cabinet the revised Corporate Concerns and Complaints Policy.

There had been a light touch review of the Policy as an aim within the new Vale 2030 Corporate Plan for the Authority to be the best it could be, as complaints took a number of forms and processes for complaints and concerns were looked at so as to improve customer service and engagement with communities.

The Leader referred to Page 3 of Appendix A which discussed what was and was not a complaint which differentiated what constituted a complaint or a request for service. Where it was found that a standard of service being provided was not sufficient then there had to be a clear Policy to address that matter.

Stage 1 looked at informal resolution and Stage 2 would instigate an investigation, with an opportunity to take the matter to the Ombudsman should any complaint not be resolved satisfactorily.

The report would be considered further by Governance and Audit Committee, with any views referred back to Cabinet. The report and Policy would be considered as agreed should there be no comments from the Committee.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T, subject to Resolution (2), the revised Corporate Concerns and Complaints Policy be approved.
- (2) T H A T the report and revised Policy are referred to Governance and Audit Committee for consideration, with any views referred back to Cabinet. Should there be no comments from the Committee, the report and Policy would be considered as agreed.

Reasons for decisions

- (1) To enable an updated Corporate Concerns and Complaints Policy to be approved.

(2) The Local Government and & Elections (Wales) act (2021) required Governance and Audit Committee to review and assess the Authority's ability to handle complaints effectively and to make reports and recommendations in relation to the Authority's ability to handle complaints effectively. In order that Cabinet could be apprised of the report and the comments made by Governance and Audit Committee.

C16 FIVE MILE LANE – EXTENSION OF LAND AGENT CONTRACT AND CAPITAL PROGRAMME REVISIONS (NBS) (SCRUTINY – PLACE) –

The Cabinet Member presented the report to advise Cabinet of a report later on the agenda which would seek Cabinet approval to extend the contract of the Council's land agent, to increase the project sum in the 2024/2025 Capital Programme and to request the project be added to the 2025/2026 Capital Programme.

Councillor Willson congratulated the Council concerning the Five Mile Lane project that had made a huge difference to residents and visitors to the Vale of Glamorgan.

The report explained the decisions required to best conclude all outstanding land compensation claims and was to be read in conjunction with a Part II report later on the agenda.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the contents of the report be noted with a view to taking a decision on the possible retention of the Council's current land agent, including increasing the financial ceiling to permit this later on the agenda.

(2) T H A T the requirement to increase both the 2024/25 and 2025/26 Capital Programmes to conclude all outstanding land compensation claims be noted.

(3) T H A T the contents of the report be considered in conjunction with the Part II report later on the agenda.

(4) T H A T use of the urgency procedure as set out at Section 15.14 of the Council's Constitution be agreed for Recommendations (1), (2) and (3) within the associated Part II report.

Reasons for decisions

(1) To advise Cabinet of the current position with land compensation claims and the administration of those claims, following compulsory purchase orders for the land required for the Five Mile Lane highway improvement scheme.

- (2) To advise Cabinet of the amendments to the Council's capital financing programmes required to enable the project to progress to its full completion.
- (3) To allow the Part I and Part II reports to be considered together.
- (4) To provide the best opportunity to promptly conclude all the outstanding land compensation claims associated with the project.

C17 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

C18 FIVE MILE LANE – EXTENSION OF LAND AGENT CONTRACT AND CAPITAL PROGRAMME REVISIONS (NBS) (EXEMPT INFORMATION – PARAGRAPHS 12, 13 AND 14) (SCRUTINY – PLACE) –

The Cabinet Member presented the report to seek Cabinet Approval to extend the contract of the Council's land agent, to increase the project sum in the 2024/2025 Capital Programme and to request the project be added to the 2025/2026 Capital Programme.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the retention of the Council's current land agent and an increase to the financial ceiling to permit that be approved.
- (2) T H A T the increase in value to the 2024/2025 Capital Programme for the Five Mile Lane project from £347,266 to £773,633.28 be approved.
- (3) T H A T that the Five Mile Lane project be approved and added to the 2025/2026 Capital Programme, with a budget of £1,557,273.18.
- (4) T H A T use of the urgency procedure as set out at Section 15.14 of the Council's Constitution be agreed for Resolutions (1), (2) and (3).

Reasons for decisions

- (1) The current land agent has detailed knowledge and experience of the project, and that should assist in ensuring that all outstanding landowner compensation

claims were determined by the end of 2025/26, Welsh Government's requested completion date for the work.

(2) To increase the 2024/25 Capital Programme to cover the payment of land compensation claims to date as part of the Compulsory Purchase Order (CPO) process.

(3) To include the scheme in the 2025/26 Capital Programme, to cover the payment of outstanding land compensation claims as part of the Compulsory Purchase Order (CPO) process and pay the retention to the Principal Contractor to complete assist in completing the project.

(4) To provide the best opportunity to promptly conclude all the outstanding land compensation claims associated with the project.