

Meeting of:	Cabinet
Date of Meeting:	Thursday, 03 July 2025
Relevant Scrutiny Committee:	No Relevant Scrutiny Committee
Report Title:	Cabinet Quarterly Work Programme – July to September 2025
Purpose of Report:	To confirm the Quarterly Work Programme for July to September 2025.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Chief Executive
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Head of Finance/Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision by Cabinet
Executive Summary: <ul style="list-style-type: none"> To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from July to September 2025. 	

Recommendation

1. That the Cabinet Quarterly Work Programme July to September 2025 attached at Appendix 1 be endorsed.

Reason for Recommendation

1. To approve the Work Programme for July to September 2025.

1. Background

- 1.1 The Cabinet Quarterly Work Programme for July to September 2025 (Appendix 1) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to September 2025.
- 1.2 The Forward Work Programme contains information on:
 - a. The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - b. The timetable for considering any plans which are the responsibility of the Executive;
 - c. Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.2 Appendix 1 details a Quarterly Work Programme for July to September 2025 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during July to September 2025.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.2 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Climate Change and Nature Implications

- 4.1** There are no direct implications as a result of the report.

5. Resources and Legal Considerations

Financial

- 5.1** There are no direct implications as a result of the report.

Employment

- 5.2** There are no direct implications as a result of the report.

Legal (Including Equalities)

- 5.3** The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

6. Background Papers

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

July 2025 – September 2025



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Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
July	Vale of Glamorgan Council Annual Self-Assessment 2024-25.	To present the Vale of Glamorgan Council Annual Self-Assessment (incorporating end of year performance against the Annual Delivery Plan) 2024-25 (Appendix A).	Leader	Yes (Performance Joint Scrutiny Committee and Governance and Audit)	Yes	To be Reported to Cabinet 03/07/25
July	Cabinet Quarterly Work Programme - July to September 2025.	To confirm the Quarterly Work Programme for July to September 2025.	Leader	No	No	To be Reported to Cabinet 03/07/25
July	Capital Closure of Accounts 2024/25.	The accounts are complete, and this report is to inform Cabinet of the provisional financial position of the Council's Capital Programme for the 2024/25 financial year.	Leader	Yes (Resources Scrutiny Committee)	No	To be Reported to Cabinet 03/07/25
July	Closure of Accounts 2024/25.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2024/25 financial year	Leader	Yes (Resources Scrutiny Committee)	No	To be Reported to Cabinet 03/07/25
July	Annual Treasury Management Report 2024/25.	To present to Cabinet the annual review report on Treasury Management 2024/25.	Leader	Yes (Governance and Audit)	Yes	To be Reported to Cabinet 03/07/25
July	The Glastonbarry Music Festival, Romilly Park, Barry – Operating Licensing Agreement.	To seek the agreement of Cabinet to a request from the organisers of the Glastonbarry Music Festival for a licence to operate at Romilly park for	Deputy Leader / Sustainable Places	No	No	To be Reported to Cabinet 03/07/25

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		a period of 5 years.				
July	Financial Strategy 2026/27 to 2030/31.	To set the strategy for development of the Council's 2025/26 Budget and 2026/27 to 2030/31 Medium Term Financial Plan	Leader	Yes (Resources Scrutiny Committee)	Yes	To be Reported to Cabinet 17/07/25.
July	Corporate Asset Management Plan Annual Update.	To provide Cabinet with an update on performance against the Corporate Asset Management Plan (CAMP) targets.	Leader	Yes (Resources Scrutiny Committee)	No	Deferred to September Cabinet cycle
July	Vale of Glamorgan Council Annual Audit Summary 2023.	To present the Vale of Glamorgan Council Annual Audit Summary 2023.	Leader	No (Governance and Audit Committee)	No	Deferred to a future Cabinet cycle
July	Barry Island Changing Facilities and Upgrades.	To obtain approval to survey, design, procure and install changing facilities, signage, real-time digital water quality displays and all-terrain beach wheelchairs at Barry Island, and to amend the 2025/2026 Capital Programme.	Neighbourhood and Building Services	No	No	To be Reported to Cabinet 03/07/25
July	'On-Street' Car Parking Charges.	To introduce on-street parking charges at Penarth and Barry Island Seafronts.	Neighbourhood and Building Services	No	No	To be Reported to Cabinet 03/07/25
July	Court Road Multi-Story Car Park.	To determine the future use of Court Road Multi Storey Car Park.	Neighbourhood and Building Services	No	No	To be Reported to Cabinet 03/07/25

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
July	Objection Report: Proposed Traffic Regulation Order (TRO) for the Introduction of Car Park Charges at Cold Knap Car Park (Barry), Bron Y Mor Car Park (Barry), Portabello Car Park (Ogmore-By-Sea), Cliff Walk Car Park (Penarth) and West Farm (Southerndown).	To advise Cabinet of objections received to a TRO proposal and to agree an appropriate way forward.	Neighbourhood and Building Services	No	No	To be Reported to Cabinet 03/07/25
July	Cardiff and Vale Housing Partnership – Gateway Site Approval Process.	To advise Cabinet of the Gateway Site Approval Process that would govern the award of contracts to Lovell Partnerships under the Partnership Agreement and to seek Cabinet approval to delegate to Officers, decisions in relation to the award of contracts to Lovell Partnerships.	Public Sector Housing and Tenant Engagement	No	No	To be Reported to Cabinet 03/07/25
July	Annual Corporate Safeguarding Report: 2024/25.	To update Cabinet on the work that has been undertaken in relation to corporate arrangements for safeguarding across the Council.	Social Care and Health	No	No	To be Reported to Cabinet 17/07/25.

Forward Work Programme: September 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Draft Vale of Glamorgan Annual Self-Assessment Report 2024/25 inc . Annual Delivery Plan Monitoring Report: Quarter 4/ End of Year Performance 2024/25.	To present the Council's performance against the Annual Delivery Plan for Q4/End of Year and seek Cabinet endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report 2024/25 for consultation.	Leader	Yes (Governance & Audit Committee and Joint Performance Scrutiny Committee)	No
September	Quarter 1 Capital Monitoring 2025/2026.	To advise Cabinet of the progress on the 2024/25 Capital Programme for the period 1st April, 2025 to 30th June, 2025 and to request changes to the Capital Programme.	Leader	Yes (Resources Scrutiny Committee)	No
September	Quarter 1 Revenue Monitoring 2025/26.	To advise Cabinet of the Quarter 1 Revenue Monitoring position for 2024/25.	Leader	No	No
September	Quarter 1 Treasury Management Monitoring 2025/26.	To present to Cabinet the Quarter 1 Treasury Management 2025/26 Monitoring Report.	Leader	No (Governance and Audit and final referral to Full Council)	Yes
September	Financial Management Code Update 2024/25.	To consider the Council's compliance with the Financial Management Code 2024/25, preparation for 2025/26 and prospects for improvement.	Leader	Yes (Governance and Audit and Resources Scrutiny Committee)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Welsh Language Standards Annual Monitoring Report 2024-25. Deferred to September cycle of meetings from July.	To consider the Annual Welsh Monitoring Report for 2024/25.	Education, Arts and the Welsh Language	Yes (Start Well Scrutiny Committee)	No
September	Annual Report of the Director of Social Services 2024-2025.	To ensure that Cabinet agree the future priorities for the Directorate of Social Services.	Social Care and Health	Yes (Live Well Scrutiny Committee)	No