

CABINET

Minutes of a Hybrid meeting held on 16th October, 2025.

The Committee agenda is available [here](#).

The Meeting recording is available [here](#).

Present: Councillor L. Burnett (Chair); Councillors R.M. Birch, G. John, S.D. Perkes, S. Sivagnanam, E. Williams and M.R. Wilson.

Also Present: Councillor Dr. I.J. Johnson.

C112 ANNOUNCEMENT –

The Leader commenced by advising of some housekeeping issues and advised that the meeting was being livestreamed, recorded and would be uploaded to the Vale of Glamorgan Council's website as soon as practicable after the meeting.

C113 APOLOGY FOR ABSENCE –

This was received from Councillor B.E. Brooks.

C114 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 2nd October, 2025 be approved as a correct record.

C115 DECLARATIONS OF INTEREST –

No declarations of interest were received.

C116 REPORTING ARRANGEMENTS FOR JOINT COMMITTEE MEETINGS (REF) –

The reference from Governance and Audit Committee held on 15th September, 2025 was presented.

The matter related to a number of meetings not managed by the Council but where the Council was one of a number of parties that had participated. Governance and Audit Committee had discussed a proposal for a new process that would involve a report being presented to Cabinet on a quarterly basis which would provide an overview of all the Joint Committee Meetings of which the Vale of Glamorgan Council was a formal member and links to the respective minutes.

RESOLVED – T H A T the proposed new process in which a quarterly report be presented to Cabinet providing an overview of meetings of Joint Committees be endorsed.

Reason for decision

Having regard to the contents of the reference and discussions at the meeting.

C117 CORPORATE RISK: QUARTER 1 UPDATE (REF) –

The reference from Governance and Audit Committee held on 15th September, 2025 was presented.

The Leader said there were a few areas of discussion at the Committee meeting with four recommendations from the Committee for Cabinet to consider:-

- Since the Committee meeting, Cabinet at its meeting on 2nd October, 2025 had considered a 'Barry Making Waves Levelling Up Fund Update' report which discussed the latest position Committee had asked for.
- There was an ongoing investigation with regards CCR Energy and Aberthaw Power Station and details of the outcome of that investigation would be available upon its conclusion.
- Cabinet would be happy for the national report on temporary accommodation, housing and homelessness to be shared with Cabinet and the Governance and Audit Committee when it became available.
- Matters of monitoring contracts and overspends for some projects had been raised previously and Members were aware that there were strict monitoring arrangements in place and any overspends were fully investigated by qualified quantity surveyors. Delegated Powers were agreed by Full Council and any issues related to the use of those powers not being used as prescribed should be reported to the Monitoring Officer. The Council also had regular capital monitoring reports that detailed changes in expenditure. If there were instances that Committee were concerned about, Cabinet would welcome clarification of those.

RESOLVED – T H A T the reference from Governance and Audit Committee held on 15th September, 2025 be noted.

Reason for decision

Having regard to the contents of the reference and discussions at the meeting.

C118 Q1 2025/26 PROGRESS AGAINST EXTERNAL REGULATORY RECOMMENDATIONS AND END OF YEAR POSITION FOR 2024/25 (REF) –

The reference from Governance and Audit Committee held on 15th September, 2025 was presented.

Committee had had an in depth discussion in relation to the report, with one recommendation for Cabinet to consider the Panel Performance Assessment (PPA) target date, and that be looked at again, with the recommendations broken down to give some key milestones regarding delivery of those recommendations.

The Leader said that the Director had answered the point at the meeting and therefore would draw the Director's attention to the commitment made at the meeting that the Council's performance at quarter 2 would be presented to the next Joint Scrutiny session, which would include an update on the PPA recommendations.

RESOLVED – T H A T the reference from Governance and Audit Committee held on 15th September, 2025 be noted.

Reason for decision

Having regard to the contents of the reference and discussions at the meeting.

C119 LIBRARIES ANNUAL REPORT 2024/25 (REF) –

The reference from Live Well Scrutiny Committee held on 9th September, 2025 was presented.

The Cabinet Member for Education, Arts and the Welsh Language said there was a good discussion at the meeting on a report that contained a lot of information. Aside from being able to offer books on loan, Councillor Birch said that libraries also provided services such as:-

- being able to loan CDs;
- provide advice;
- hubs for recycling;
- provision of Warm Spaces;
- tablet loan scheme;
- borrow box scheme;
- knitting groups;
- Maker Spaces;
- holiday activities;
- Lego clubs;
- Libraries were also trialling being able to take card payments and it was hoped that service would be available soon for residents to pay for services by card.

Councillor Birch said that libraries had become so much more than when they simply loaned books and were now hubs that provided activities and services to the residents of the Vale of Glamorgan.

Councillor Wilson echoed residents being able to collect green bags and food bags from libraries and added that community libraries run by volunteers also provided excellent services to residents.

The Leader said that Scrutiny Committee had recommended to Cabinet that the re-launch of the Tablet Loan Scheme be promoted as much as possible going forward, which would be built into ongoing communications and promotion of the library service. Cabinet also passed on their thanks to the library staff for all of the work they did for the community.

RESOLVED – T H A T the re-launch of the Tablet Loan Scheme be promoted as much as possible going forward, which would be built into ongoing communications and promotion of the library service.

Reason for decision

Having regard to the contents of the reference and discussions at the meeting.

C120 COLWINSTON COMMUNITY HALL: PROPOSED COMMUNITY ASSET TRANSFER (CAT) (EL/PR) (SCRUTINY – RESOURCES SCRUTINY COMMITTEE) –

The Leader presented the report to advise Cabinet of the recommendations of the Community Asset Transfer (CAT) Working Group and following consultation with the Strategic Insight Board of a Stage 2 CAT application from Colwinston Community Hall Association.

The Leader clarified that the responsibilities for the post of Director of Environment and Housing referred to in the report would be carried out as part of an interim arrangement whilst recruitment for the current vacant post took place.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the Community Asset Transfer application submitted by Colwinston Community Hall Association be endorsed.

(2) T H A T the Director of Environment and Housing in consultation with Head of Finance / Section 151 Officer be authorised to agree terms and conditions for the grant of a new lease of the site to Colwinston Community Hall Association, for a term of 99 years, such new lease to be granted contemporaneously with, and conditional upon, the surrender of the existing lease, in consultation with the Executive Leader and Cabinet Member for Performance and Resources, Director of Environment and Housing and the Monitoring Officer / Head of Legal and Democratic Services.

(3) T H A T the Monitoring Officer / Head of Legal and Democratic Services be authorised to advertise the proposed disposal of open space by publishing a notice in a local paper for two consecutive weeks, inviting representations regarding the

proposed disposal, and that any objections received be duly considered and determined by the Monitoring Officer / Head of Legal and Democratic Services prior to completion of the transaction

(4) T H A T subject to Resolutions (1), (2) and (3) above, the Director of Environment and Housing in consultation with the Monitoring Officer / Head of Legal and Democratic Services be authorised to prepare and execute all the necessary documentation for the Community Asset Transfer.

(5) T H A T work to the roof of the property be endorsed as part of the transfer and the application to the Shared Prosperity Fund for a grant to support that.

Reasons for decisions

(1) To approve the Community Asset Transfer Request.

(2) In order that the terms and conditions could be agreed for the Community Transfer to be progressed.

(3) To meet the requirements in accordance with section 123 (2A) of the Local Government Act 1972.

(4) In order to complete the new lease and all the necessary associated legal documentation (including notices) to achieve the Community Asset Transfer.

(5) To approve the works to the defective roof to secure the future of the building and allow for the transfer to be completed and approve the application for grant funding in respect of the same.

C121 RESHAPING PROGRAMME UPDATE (EL/PR) (SCRUTINY – NO RELEVANT SCRUTINY COMMITTEE) –

The Leader presented the report to update Cabinet on progress made during Quarter 1 of the Reshaping Programme and sought endorsement of its ongoing direction.

Councillor Williams said that the report highlighted the amount of change going on within the Council, including significant accommodation changes and budget savings within the Social Services Directorate. Asset transfers such as the car park and toilets in Llantwit Major had had a big impact on the local community and responsibility had been transferred to the Town Council.

The Leader said she had spoken at the last Full Council meeting regarding the excellent Care Inspectorate Wales report for the Vale Community Resources service as a multi-disciplinary team proving support for residents of the Vale of Glamorgan. The Social Care team were innovative and were working to train carers and families to provide the correct support for those who need care. Provision across Directorates was focused on outcomes and how to do the best for service users as well as being

cost effective, with conversations taking place with service users to find out what good services meant to them and how to design those services.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the contents of the report and Appendix 1 which provided visibility and oversight of a range of initiatives within the Council's Reshaping Programme be endorsed, and the achievements and challenges identified within the report be noted.

(2) T H A T the risks identified within the report, and how those were being managed in line with the Council's Risk Management processes, be noted.

Reasons for decisions

(1) The Reshaping Programme was a key strategic initiative supporting the Council's long-term financial sustainability and service transformation. The Quarter 1 update provided Cabinet with visibility of progress across all workstreams and ensured continued alignment with the Council's Medium Term Financial Plan and Corporate Plan (Vale 2030).

(2) Considering the risks intrinsic with the Reshaping Programme and the way those were being managed provided assurance that Cabinet was aware of those matters.

C122 VALE OF GLAMORGAN LOCAL DEVELOPMENT PLAN 2011-2026: SEVENTH ANNUAL MONITORING REPORT 2024/2025 (CEERS) (SCRUTINY – PLACE SCRUTINY COMMITTEE) –

The Cabinet Member presented to Cabinet the findings of the Council's seventh Local Development Plan Annual Monitoring Report and sought approval to submit the Plan to the Welsh Government by 31st October, 2025.

Overall, the seventh Annual Monitoring Report illustrated that good progress had been made in implementing most of the Plan's policies and that the Local Development Plan (LDP) strategy remained sound. Paragraphs 2.4 to 2.33 of the report set out an overview of each LDP objective. Targets that had not been met would be addressed in the forthcoming Replacement Local Development Plan which was currently being produced.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the seventh Local Development Plan (LDP) Annual Monitoring Report (AMR) be endorsed for submission to the Welsh Government by 31st October, 2025 and for publication on the Council's website.

(2) T H A T delegated authority be granted to the Head of Sustainable Development in consultation with the Cabinet Member for Community Engagement, Equalities and Regulatory Services to make typographical or other minor changes as necessary prior to publication.

Reasons for decisions

(1) To comply with Regulation 37 of the Town and Country Planning (Local Development Plan) (Wales) Regulations 2005.

(2) To make typographical or other minor changes as necessary without the need to seek Cabinet approval.

C123 REVISED SECTION 106 PROTOCOL FOR IMPLEMENTATION (CEERS) (SCRUTINY – PLACE SCRUTINY COMMITTEE) –

The Cabinet Member presented the report to seek Cabinet's endorsement of a revised Section 106 (S106) Protocol for implementation.

The Council signed up to the Placemaking Wales Charter in 2023 and Placemaking plans were subsequently prepared for Llantwit Major, Penarth and Cowbridge and approved by Cabinet in June 2025, with the Barry placemaking plan due to be adopted shortly. The revised S106 Protocol had been designed to help deliver some of those Placemaking projects.

There was no formal requirement to consult with Town and Community Councils but the revised Protocol sought to formalise that requirement going forward. Also to be formalised in the new Protocol was for a Panel to consider schemes over £40k, adopting a more holistic, place-based approach to the allocation of S106 funds to suitable schemes.

Councillor Williams said in reference to education contributions, the reason why money was not being spent locally may be questioned, however it was recognised that there was a lot of provision that would work across the Vale of Glamorgan, such as Special Educational provision. There would still be S106 contributions going into local educational facilities.

The nature of conversations had changed between the Council and Town and Community Councils as a result of the Placemaking agenda and it was important that be recognised in the revised Protocol. Town and Community Councils often engaged with local groups that could then be brought into ongoing local discussions.

Councillor Williams did say that Members and Town and Community Councils being given 21 days to make suitable suggestions for spend may be an issue as some only met once a month but thought there may be some adjustments on a case by case basis should there be an issue.

Councillor Sivagnanam agreed that there was some S106 spend in education but as the reach was greater that funding was not confined to one place. With regards engagement, the S106 team did engage as widely as possible and were happy where time would allow to give more time for engagement.

Councillor Wilson said that S106 contributions were sometimes complicated and subject to legal agreements with developers and other parties, as well as linked to Planning processes, but it was important to fulfil the conditions linked to the application.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the revised Section 106 Protocol (attached at Appendix A to the report) be approved for implementation which related to all financial planning contributions secured through a Section 106 agreement except for education contributions required to support the Council's Sustainable Communities for Learning (SCfL) rolling programme and off-site affordable housing contributions.
- (2) T H A T delegated authority be granted to the Head of Sustainable Development to authorise Section 106 spend on suitable schemes up to a value of £40,000.
- (3) T H A T the Planning Obligations Supplementary Planning Guidance be amended to reflect the revised Section 106 Protocol for implementation.

Reasons for decisions

- (1) To ensure the effective future implementation of Section 106 obligations whilst engaging relevant Members, Town and Community Councils and service areas in the process.
- (2) To ensure the effective future implementation of Section 106 contributions on suitable schemes.
- (3) To ensure that the Planning Obligations Supplementary Planning Guidance were up to date and reflected the current Section 106 implementation process.