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| <b>Meeting of:</b>                                  | <b>Cabinet</b>  |
| <b>Date of Meeting:</b>                             | <b>Thursday, 28 May 2026</b>                                      |
| <b>Relevant Scrutiny Committee:</b>                 | Place Scrutiny Committee  |
| <b>Urgent Decision Procedure Used (If yes, why)</b> | Not applicable  |
| <b>Item Type</b>                                    | Part I  |
| <b>Report Title:</b>                                | <b>Barry Making Waves Levelling Up Fund Update Report</b>         |
| <b>Portfolio Holder:</b>                            | Executive Leader and Cabinet Member for Performance and Resources |
| <b>Strategic Leadership Team:</b>                   | Director of Place   |
| <b>Lead Officer:</b>                                | Major Projects Manager  |

### **1.0 What is this report about?**

- 1.1 This report provides an update on The Mole and the Dock Office projects. These projects are being funded via the Council's Levelling Up Grant Fund.
- 1.2 Physical works are due to commence imminently on the renovation of the Dock Offices.
- 1.3 Survey work has been undertaken at The Mole under licence. The Council anticipates purchasing the site and starting enabling works in September 2026, subject to the making of a Harbour Revision Order.

### **What are the Recommendations?**

|     | <b>Recommendations – What and How?</b>  | <b>Reason for Recommendation – Why?</b>  |
|-----|---|--|
| 2.1 | That Cabinet endorses the arrangements and progress being made in respect of the Barry Making Waves projects.   | To apprise Cabinet of the current position regarding the projects and funding from UK Government.  |
| 2.2 | That Cabinet delegates authority to the Director of Place, in consultation with the Executive Leader and Cabinet Member for Performance and Resources, Chief Executive, Head of Finance/Section 151 Officer and the Monitoring Officer/Head of Legal and Democratic Services to negotiate | <ul style="list-style-type: none"> <li>To enable the procurement process for the Dock Office to progress efficiently through to completion, including the finalisation of contractual arrangements and award of contract, without the need for further Cabinet approvals at each stage.</li> </ul> |

|     | <b>Recommendations – What and How?</b>   | <b>Reason for Recommendation – Why?</b>   |
|-----|--|---|
|     | and agree contractual terms and conditions through the procurement process, and following completion of that process, to select the preferred operator and award the contract for the Dock Office, in connection with the development and delivery of the Barry Making Waves' Y Barri Creu Tonnau' Levelling Up project. | <ul style="list-style-type: none"> <li>• To ensure that appropriate governance and oversight is maintained through the requirement for consultation with the Executive Leader, relevant Cabinet Member, Chief Executive, Section 151 Officer and Monitoring Officer in relation to the agreement of contractual terms and selection of the preferred bidder.</li> <li>• To support the timely delivery of the Barry Making Waves / Y Barri Creu Tonnau Levelling Up Fund project by facilitating the appointment of an operator as a key component of bringing the Dock Office into operation.</li> <li>• To ensure compliance with procurement requirements while retaining sufficient flexibility to conclude the ongoing procurement process and respond to matters arising during the procurement process.</li> </ul> |
| 2.3 | That Cabinet delegates authority to the Monitoring Officer/Head of Legal and Democratic Services to complete and execute the contract and any associated legal documentation on behalf of the Council.   | To authorise the Monitoring Officer/Head of Legal and Democratic Services to execute the contract and associated legal documentation on behalf of the Council in accordance with established governance arrangements.   |

## **2.0 What is the background to this report?**

2.1 Cabinet were updated on 2nd October 2025 on all of the projects associated with [Barry Making Waves](#). A series of delegations were approved by Cabinet on 25th January 2025 [Levelling up and Long-Term Plan for Town Report](#).

2.2 This report provides an update regarding the progress on the projects since that report.

## **3.0 What issues are there to be considered?**

3.1 The Council is progressing the Barry Making Waves projects, as follows:

### **The Dock Office Operator Search**

3.2 The Council is currently tendering the opportunity for an operator to take on the management of the Dock Office, and to create an exciting and dynamic business hub.

- 3.3 The tender is following a Four-Staged Tender Approach, in accordance with advice provided by Ardal.
- 3.4 Stage 1 Wales Procurement Specific Questionnaire (WPSQ) was a high-level expression of interest, which was undertaken between 2nd May 2025 and 13th June 2025.
- 3.5 Stage 2 (Invitation to submit Initial Tender) was issued 1st August 2025 and bidders had until 19th September 2025 to respond. The bids have been evaluated and feedback provided.
- 3.6 At the time of writing this report, the Council is at Stage 3 (Invitation to Participate in Dialogue), and a series of dialogue sessions have been held between officers and the bidders. This stage is extremely important and has taken time and has enabled negotiations between the shortlisted bidders and the Council around key topics.
- 3.7 Stage 3 is due to close shortly, and Officers are finalising the specification and final questions for Stage 4. Stage 4 (Invitation to Submit Final Tender) will enable the opportunity for bidders to submit their best final tenders following dialogue.
- 3.8 There have been delays to the original programme due to several factors, notably the need to carefully assess the Stage 2 tender responses by a range of expertise across the Council due to the unique offer this is. Further, officers are seeking specialist legal external advice in respect of contract terms and conditions, given the unique nature of the contract.
- 3.9 A recommendation has been included to request delegated powers for the appointment of the operator, following this procurement process.
- 3.10 The Council is progressing the Barry Making Waves projects, as follows:

### **Dock Office**

#### **Renovation work**

- 3.11 Regarding the renovation of the building, the Council has made positive progress and early engagement with a contractor has already commenced, given the sensitive nature of the works. A design team has been commissioned, and surveys are underway/completed. The survey data will inform the full programme of works to the building, including (but not exhaustive): mechanical, fire engineering, electrical, drainage, asbestos and structural.
- 3.12 Works to be undertaken include (but not limited to): roof repairs, external stone repairs, window repairs, drainage remediation, mechanical and electrical improvements, new internal lighting and full internal redecoration.
- 3.13 A full schedule of works is currently being reviewed and costed, which will be fully informed via survey data.
- 3.14 The Council originally anticipated that a new staircase would be required to satisfy current building regulations in respect of fire egress. However, fire safety modelling has been undertaken, to inform a revised plan, thereby negating the need for an additional staircase.

This still needs to be considered by Building Control and the Fire Service via a formal application, but if agreed, this would be a significant cost saving to the project.

- 3.15 It is anticipated that the contractor would start on site by the end of May 2026, which is when scaffolding will be erected.
- 3.16 Staff are currently vacating the building and moving to alternative premises as part of the Council's Eich Lle programme.

### **The Mole**

#### **Legal**

- 3.17 Lovell Partnerships Ltd. and Associated British Ports (ABP) have a Licence in place which has enabled Lovell to undertake survey work.
- 3.18 The Council has now agreed Heads of Terms with ABP to purchase the site. Key terms are therefore agreed.

#### **Harbour Revision Order**

- 3.19 ABP require Welsh Government (WG) approval for a Harbour Revision Order (HRO). [Procedural harbour order guidance for Wales 2018](#).
- 3.20 The Mole is within the boundary which ABP has jurisdiction as statutory Harbour Authority and therefore requires Welsh Government approval and a new order to be created to relinquish that responsibility.
- 3.21 The Council has sought external specialist legal advice on the most appropriate approach to securing the site, including whether additional statutory powers would be required. That advice has informed the Council's approach to acquisition and delivery and confirms that while further steps may be taken to ensure title certainty, this does not prevent the Council from proceeding with acquisition or the commencement of development. The Council's position aligns with ABP's who are now managing this process.
- 3.22 The process, in summary, is as follows:
- Step 1: Submit formal notice to WG in writing of intention to submit an application.
  - Step 2: WG respond to that notice.
  - Step 3: Pre application stage - to consult on the proposed application for a period of at least six weeks with statutory stakeholders.
  - Step 4: Prepare consultation report to provide details of the consultation, including responses received, and how it has had regard to these responses.
  - Step 5: Draft Order.
  - Step 6: Submit formal order to WG.
  - Step 7: Applicant to arrange a notice advertising the application in the London Gazette and one or more local newspapers for 2 consecutive weeks. A 42-day statutory period for objections and representations. Any objections ideally need to be negotiated between applicant and objector.
  - Step 8: The Welsh Ministers will make a decision on the application.

- Step 9: The applicant must publish a confirmation notice in the London Gazette and the same local advertisement as the original notice, stating that the harbour order has been made, stating where a copy of the order can be viewed, when the order comes into operation and the procedure to challenge the validity of the order.

- 3.23 Officers have met with ABP, as they would be the applicant seeking to remove the statutory duty and the responsibility would be for them to undertake the process set out above as applicant.
- 3.24 WG does not have a statutory determination period upon submission, which could pose a risk to the acquisition and ultimately the project. However, having met with WG officers, the Council has been assured that it will not be the intention to unnecessarily delay decision making.
- 3.25 The minimum timescales would be 4months due to statutory periods for pre-application and consultation as defined above. The process relies heavily upon there being no objections to the proposed HRO. If there are objections, the process requires these to be overcome, prior to any decision issued by WG. However, given that this order will seek to relinquish an area of harbour and the provisions which apply to it (from a dock that has not been commercially used for over 20 years), rather than establish a new or extended harbour it is considered the risk of relevant objections are lower.

### **Revisions to the Masterplan and Planning Strategy**

- 3.26 There is a pending hybrid planning application (planning reference 2023/00051/HYB) for the proposals at The Mole. This has been recently amended to reflect the omission of marina and incubator space.
- 3.27 Full planning permission for engineering works is being sought to raise the existing ground levels of The Mole site to a minimum of 9.00m Above Ordnance Datum (AOD) to mitigate against potential future flood risk, as part of this application, whilst the other elements are in outline. Outline planning permission is being sought for the development of a watersports centre, associated college/education facility and café on the eastern part of the site, residential development, public open space, and ancillary works, including access, parking, landscaping and other associated infrastructure.
- 3.28 The updated submission is supported by a suite of revised plans and technical documents (including architecture, transport, ecology, drainage, flood risk and green infrastructure).
- 3.29 Subsequent reserved matters applications would thereafter be submitted in respect of the watersports centre, associated college/education facility and café on the eastern part of the site, residential development, public open space, and ancillary works.

### **Programme**

- 3.30 There have been delays to the original timescales set out in the previous cabinet report. This is notably due to the HRO.

- 3.31 High level indicative timescales have been set out below:
- Hybrid Planning application amendments – submitted May 2026.
  - Harbour Revision Order – May-September 2026 – this is to be confirmed as awaiting programme from ABP.
  - Land acquisition from ABP - September 2026 (on or close to completion of the HRO)
  - Start enabling and remediation works on site – September 2026
  - Reserved matters application for Education and Watersports Activity Centre, public open space and residential housing – September 2026.
  - Construction start on site for education and watersports activity centre – May 2027 (Subject to Remediation).
  - Completion of LUF funded elements - infrastructure, education and watersports activity centre and public open space– March 2028.

### **Education and Watersports Activity Centre**

- 3.32 The current proposal is for the Council (via Lovell Partnership Ltd) to construct the education and watersports activity centre using the Levelling Up Funding, with a view to subsequently leasing the facility. It is anticipated that the building will be ready for occupation in March 2028.
- 3.33 Positive progress has been made between Project Management Unit, Lovell Partnerships Ltd, the appointed architect, and key stakeholders including Cardiff and Vale College (CVC) and Ocean Watersports Trust (OWT), to discuss this element of the project. It has been an iterative process, and further drafting will be undertaken to reflect those discussions.
- 3.34 This part of the hybrid planning application is a reserved matter. The detail will be developed over the forthcoming months to submit in autumn 2026 (subject to approval of the outline application).

### **Governance and Key Risk Management**

- 3.35 Cabinet determined a series of delegations on 25th January 2024 (Cabinet Minute C219) to the Director of Place (in consultation with the Executive Leader and Cabinet Member for Performance and Resources, Chief Executive, Head of Finance/Section 151 Officer and the Monitoring Officer/Head of Legal and Democratic Services), pursuant to the delivery of the Barry Making Waves 'Y Barri Creu Tonnau' Levelling Up Fund (Round 3) project.
- 3.36 The Council's Project Management Unit are managing the two projects on a day-to-day basis, alongside a range of internal and external professionals. In addition, monthly updates are provided to the Vale Place Board, to ensure senior officers and the Leader are fully sighted upon progress. The Council's Reshaping Assets Board are also updated regularly.  
Any
- 3.37 Project management meetings are held every two-four weeks, for the two individual projects with the project teams.
- 3.38 There are a wide range of risks associated with both projects, including financial, operational, legal, and delivery-related risks.

- 3.39 Key financial and economic risks include rising construction costs, market volatility, borrowing commitments for match funding, and the risk of projects extending beyond the March 2028 grant deadline, which could transfer financial liability to the Council. Unforeseen costs particularly at The Mole, such as the repairs to the dock walls and the extent of enabling works required, may also result in the need for additional funding. Nevertheless, whilst currently classified as medium risk at The Mole, these risks are being mitigated through robust cost planning, external cost consultancy, contingency allowances, competitive procurement, discussions around match-funding, and the preparation of detailed and regularly updated project programmes. This is discussed in more detail in the financial section below.
- 3.40 As set out above, work on the Dock Office project is anticipated to start in May 2026, for a period of 11 months, and early engagement with the contractor has already commenced, including cost planning. Therefore, the financial risks associated with this project are low.
- 3.41 Site specific issues, particularly at The Mole, such as ground conditions, contamination, and potential unforeseen site conditions could affect cost and programme certainty (medium risk). However, mitigation measures include extensive survey work already undertaken,
- 3.42 Further targeted investigations, early planning and statutory engagement.
- 3.43 There are legal risks associated to land ownership arrangements and the need for a Harbour Revision Order. These have been set out above and further legal advice is being sought to mitigate these risks. Cooperation with ABP is ongoing.
- 3.44 There are also risks for both projects in respect of statutory planning. The planning strategy has been set out above in respect of the development at The Mole. The Dock Office is a Grade II\* listed building, and therefore a full team approach has been adopted, including early engagement with a specialist heritage-led architectural company, and the Council's Listed Building Officer, to establish what needs listed building consent. Most of the works are repairs and restorations, however, it is critical to have statutory expertise within the team from the outset to mitigate any future issues and ensure the risk status remains low.
- 3.45 Overall, while several risks remain at medium level, appropriate mitigation measures are identified and in progress to support successful delivery of the programme.

#### **4.0 How has evidence been used to inform the report, including the views of others?**

- 4.1 The proposals set out in this report are informed by a range of existing evidence, stakeholder engagement and technical assessment. The Barry Making Waves project has been developed over a number of years, drawing on extensive place-making work and community engagement, supported initially through Heritage Lottery Fund activity and subsequent Levelling Up Fund bid development.
- 4.2 The Council has continued to engage with key stakeholders, including Cardiff and Vale College, Ocean Watersports Trust and development partners, to inform the evolving proposals. These discussions have helped shape the design, use and delivery approach for both the Dock Office and The Mole.

- 4.3 Technical evidence has also been critical in informing the report. This includes survey work (such as structural, environmental and infrastructure assessments), design development, cost planning, and specialist advice across planning, legal and commercial disciplines. This evidence base has informed the assessment of feasibility, programme, risk and financial considerations.
- 4.4 The procurement process itself has also provided a source of evidence, with bidder feedback and dialogue contributing to the refinement of the operational model for the Dock Office.
- 4.5 Engagement has therefore taken place at a formative stage and continues to inform the development of the proposals. Further engagement and consultation will be undertaken as the projects progress through planning, delivery and operational phases.

## **5.0 What are the next steps if the recommendations are approved?**

5.1 The next steps are summarised below:

- Dock Office – finalise schedule of works, price, and the appointment of the contractor. Works to commence on site in May 2026.
- The Mole – monitor planning application resubmission. Monitor ABP and progress of Harbour Revision Order. Development of detailed design with stakeholders, for the reserved matters application for the watersport activity and education centre, park and housing.

## **6.0 How does this report support Vale 2030 and Reshaping?**

6.1 This proposal seeks to deliver Objective 1 in the Council's Vale 2030 strategy, by supporting access to quality housing, services, and facilities.

## **7.0 How does this demonstrate the Five Ways of Working?**

7.1 The proposals demonstrate alignment with the five ways of working set out in the Well-being of Future Generations (Wales) Act 2015, and these principles have informed the development and delivery approach.

### **7.2 Long Term**

The projects represent a long-term investment in the regeneration of Barry Waterfront. The Dock Office refurbishment will secure the future use of a Grade II\* listed building, while The Mole development will support sustainable economic growth, education and leisure provision over the long term.

### **7.3 Prevention**

The Dock Office project prevents further deterioration of a heritage asset through proactive investment and reuse. The Mole development brings forward underutilised land, addressing risks associated with vacancy and disuse while supporting local economic resilience.

### **7.4 Integration**

The projects support multiple Council objectives, including economic development, regeneration, education, housing and community wellbeing. They are aligned with the Vale

2030 strategy and contribute to wider priorities such as tackling inequality, supporting skills development and enhancing public spaces.

### 7.5 **Collaboration**

Delivery of the projects involves collaboration with a range of partners, including development partners, educational institutions, third sector organisations and external advisors. This partnership approach supports more effective delivery and leverages external expertise and investment.

### 7.6 **Involvement**

The development of the proposals has been informed by community engagement and ongoing stakeholder involvement. This includes input from local groups, partners and service users, ensuring that the projects reflect local needs and priorities.

## **Resources**

### 8.0 **Finance**

- 8.1 The Council has secured a UK Levelling Up Grant of £19,785,183 to deliver the scheme.
- 8.2 The Council had also originally made provision for up to £2 million from reserves and unsupported borrowing.
- 8.3 Since the time of the original proposals, further information has been established, including:
- Repairs to the Dock Walls are required to enable development on The Mole - these are an unforeseen cost. The Dock Walls have been inspected by Marine Structural Engineers commissioned by Lovell Partnership Ltd, who have identified significant defects. These will need to be remedied.
  - Enabling works at The Mole - further survey work has been undertaken to fully determine the enabling works. Costs have been identified based upon the information available at present, and additional cushion has been added in the event of unforeseen.
  - Increase in inflation, in addition to adding further inflation as a contingency, due to the unpredictable increases to construction costs which the market has been experiencing.
  - Additional contingency added for design development and construction, given the unknowns associated with The Mole.
- 8.4 A Stage 1 cost plan is being reviewed and updated by Aecom to reflect the revised masterplan for The Mole, and the additional information. It is likely that there will be a funding gap, but work is being undertaken to reduce this risk.
- 8.5 It should be noted that a Stage 1 Cost Estimate covers all eventualities. Additional cost analysis will be undertaken as the plans develop. Until the programme is refined, fees have been determined, plan layout has developed, and additional survey work has developed to inform cost, this will remain as changeable.
- 8.6 In the meantime, options are being pursued to lever in additional funding to support the scheme, for example, funding through Cardiff Capital Region (CCR). CCR recently approached the Local Authority about potential sites which have a viability gap of up to £3 million. They are considering opening a grant to enable difficult sites to come forward, to

cover up to a £3 million funding gap. A proforma has been submitted to CCR, and further discussions are being held.

8.7 An additional funding opportunity is also being considered through the newly established Local Growth Fund for 2026/27.

8.8 The current profile of funding is as follows:

|                           | 2025/26 | 2026/27 | 2027/28 | Total  |
|---------------------------|---------|---------|---------|--------|
|                           | £'000   | £'000   | £'000   | £'000  |
| Levelling Up fund         | 500     | 20,770  | 515     | 21,785 |
| <b>Sources of Funding</b> |         |         |         |        |
| Grant                     | 500     | 19,285  | 0       | 19,785 |
| Reserves                  | 0       | 950     | 0       | 950    |
| Unsupported Borrowing     | 0       | 535     | 515     | 1050   |
| <b>Total</b>              | 500     | 20,770  | 515     | 21,785 |

8.9 Current spend in 2025/26 on 31st March 2026 was £199k, which primarily relates to survey work at the Docks and The Mole. A request will be made to Cabinet in the Capital closing report to reprofile this scheme in the 2026/27 and 2027/28 Capital Programme.

8.10 The funding will need to be reconsidered and reprofiled if and when additional funds become available.

8.11 The deadline of March 2028 for full spend of the award is very challenging and will remain a risk until the Council has taken possession of The Mole from ABP and progressed on site

8.12 The full programme of works for the renovations at the Dock Office is still being reviewed, following recent survey work at the building. The contract price is still under negotiation and will depend predominantly upon the scope of works, which will be informed by the survey work currently underway.

## 9.0 **Workforce.**

9.1 The delivery of the Dock Office and Mole projects is being supported through the Council's existing staffing resources, including the Project Management Unit, alongside input from a range of internal services such as Legal, Finance, Procurement, Property, Planning and Regeneration. Specialist external advisors and consultants have also been commissioned where required to provide additional capacity and expertise.

9.2 The staffing resources required to deliver the projects are being funded through the Levelling Up Fund programme and associated project budgets. This includes both internal staffing time and externally procured support where appropriate.

- 9.3 The projects will continue to require coordinated input across a number of service areas, and this will be managed through established project governance arrangements. As the projects move into construction and operational phases, there may be further workforce implications, particularly in relation to contract management, oversight of delivery and ongoing operational interfaces.
- 9.4 At this stage, there are no direct implications for changes to the Council's workforce structure. However, the appointment of an external operator for the Dock Office will result in services being delivered through a third-party arrangement, and appropriate contract management arrangements will be put in place to oversee delivery.
- 9.5 The Council will also continue to have regard to its duties under the Social Partnership and Public Procurement (Wales) Act 2023, including consideration of fair work principles in the procurement and management of contracts, where relevant.

## **10.0 Legal and Equalities**

- 10.1 The Council is acting within its statutory powers to acquire land, procure services and deliver a regeneration project, as well as its wider powers to support economic development and regeneration within its area.
- 10.2 The procurement of an operator for the Dock Office is being undertaken in accordance with the Council's Contract Procedure Rules and applicable public procurement legislation. External specialist legal advice has been obtained in relation to procurement, subsidy control (formerly state aid), and commercial contractual arrangements. This ensures that the Council's approach is lawful, robust and consistent with regulatory requirements.
- 10.3 In respect of The Mole site, legal considerations relate to land acquisition and the requirement for a Harbour Revision Order. The Council has obtained external specialist legal advice to inform its approach and ensure that appropriate legal mechanisms are in place to support delivery of the scheme. This has enabled the Council to adopt a proportionate approach which allows the project to progress while maintaining appropriate legal safeguards.
- 10.4 The proposed delegations are consistent with the Council's Constitution and ensure that decisions are taken with appropriate governance and oversight. The requirement for consultation with the Executive Leader, relevant Cabinet Member, Chief Executive, Section 151 Officer and Monitoring Officer ensures that legal, financial and strategic considerations are properly addressed prior to contract award.
- 10.5 In addition, the Council has considered its wider statutory duties. This includes the Well-being of Future Generations (Wales) Act 2015, which requires the Council to act in a manner consistent with the sustainable development principle. The proposals support long-term economic, social and environmental wellbeing through regeneration and investment.
- 10.6 The Council must also comply with the Welsh Language (Wales) Measure 2011 and associated Welsh Language Standards. These will be considered as part of project delivery, including future operational arrangements.

- 10.7 The Council has also had due regard to its duties under the Equality Act 2010, including the Public Sector Equality Duty, and the socio-economic duty as enacted in Wales. These duties will continue to be considered as the projects progress through design, delivery and operation.
- 10.8 An Equalities Impact Assessment is not required at this stage, as this report seeks to provide an update on progress and establish governance arrangements rather than implement specific policies or service changes that would directly impact protected groups.
- 10.9 However, the Council recognises its duties under the Equality Act 2010, including the Public Sector Equality Duty, and the Welsh specific socio-economic duty, which requires due regard to the need to reduce inequalities of outcome resulting from socio-economic disadvantage.
- 10.10 The Barry Making Waves programme is intended to deliver wider regeneration benefits, including improved access to facilities, education opportunities, employment and public spaces. These outcomes have the potential to positively impact local communities, including those experiencing disadvantage.
- 10.11 As the projects move into more detailed design, planning and operational phases, the Council will continue to assess potential impacts on protected groups and take steps to ensure accessibility, inclusivity and fairness in delivery. Where required, more detailed equality impact assessments will be undertaken.
- 10.12 Engagement with stakeholders and local communities will also support this process and ensure that the development reflects the needs of a diverse population.

## 11.0 **Key Contacts**

### 11.1 **Who are the primary officers to contact with any comments and/or queries on the report?**

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| <p>Lead Officer:<br/>Charlotte Raine, Major Projects Manager, Project Management Unit Section.<br/><a href="mailto:clraine@valeofglamorgan.gov.uk">clraine@valeofglamorgan.gov.uk</a></p> | <p>Matthew Swindell, Cabinet and Committee Services Officer,<br/><a href="mailto:miswindell@valeofglamorgan.gov.uk">miswindell@valeofglamorgan.gov.uk</a></p> |
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## **Appendix**

None.

## **Background Documents**

None.