

CABINET

Minutes of a Hybrid meeting held on 11th June 2026.

The Committee agenda is available [here](#).

The Meeting recording is available [here](#).

Present: Councillor L. Burnett (Chair); Councillors B.E. Brooks, R.M. Birch, G. John, S.D. Perkes, S. Sivagnanam, E. Williams and M.R. Wilson.

Also Present: Councillors S.M. Hanks, Dr. I.J. Johnson and N.C. Thomas.

C1 ANNOUNCEMENT –

The Leader commenced by advising of some housekeeping issues and advised that the meeting was being livestreamed, recorded and would be uploaded to the Vale of Glamorgan Council's website as soon as practicable after the meeting.

C2 DECLARATIONS OF INTEREST –

No declarations of interest were received.

C3 [MINUTES](#) –

RESOLVED – T H A T the minutes of the meeting held on 28th May 2026 be approved as a correct record.

C4 [LOCAL AUTHORITY GOVERNORS ADVISORY PANEL](#) –

The minutes of the Local Authority Governors Advisory Panel meeting held on 3rd June 2026 were presented.

Councillor Birch said it had been a positive meeting and there was full agreement for the people selected who had chosen to take part in the work of governing bodies. There were people with experience and strong connections to their local communities. In a few cases there were no applicants for certain positions and as such would approach local Councillors to ascertain if they would serve their local community.

The Leader said that the role of a school governor had wide-ranging requirements, required a degree of expertise, and thanked all those who had put their names forward to undertake the role.

RESOLVED –

(1) T H A T the minutes of the Local Authority Governors Advisory Panel meeting held on 3rd June 2026 be noted.

(2) T H A T the following appointments be made to the schools as set out below:

School	No. of Vacancies	Appointment
Albert Primary	2	Michael Fox Lindsay Lewis
All Saints CiW Primary	1	Jade Harrison
Cowbridge School	1	James Mordecai
Gwenfo Primary	1	Laura Williams
Jenner Park Primary	2	Sarah Cutting Alice Baynham*
Llangan Primary	2	Phil Kettley Victoria Parry*
Llantwit Major High School	1	Huw James Powell
Oakfield Primary School	1	Amber Condy
Palmerston Primary	1	Rachel Nugent Finn
Romilly Primary School	1	Keith Bates
St Richard Gwyn	1	Barbara Connell*
Victoria Primary	1	Nicola Williams
Y Bont Faen	1	Victoria Parry*
Ysgol Dewi Sant	1	David Powell
Ysgol Y Ddraig	1	David Powell
Ysgol Y Deri	2	Tim Exell Ceri Hill

* Subject to applicant agreement (**Bold** denotes applicant is in agreement)

** Updated following panel (Strikethrough denotes applicant does not wish to be appointed for the vacancy)

(3) T H A T Vale of Glamorgan Councillors who are Welsh speakers be considered for the vacant positions at Ysgol Sant Baruc and Ysgol Bro Morgannwg, with the Panel then being consulted for their approval of applicants identified.

Reasons for decisions

(1) In noting the minutes.

(2) To endorse the appointments to the above schools' Governing Bodies, having regard to the applications received and in order that vacancies, where required, could be advertised.

(3) To appoint to those positions in a timely manner, and to avoid a prolonged period of vacancy.

**C5 REVENUES AND BENEFITS SYSTEM CONTRACT RENEWAL
(EL/PR) (SCRUTINY – RESOURCES SCRUTINY COMMITTEE) –**

The Leader presented the report to seek Cabinet approval to award a five-year call-off contract to MRI Software Limited for the continued provision of the Council's Revenues and Benefits system, together with an integrated Electronic Data Management (EDM) solution and associated modules, by way of a direct award under the Technology Products and Associated Services 2 (TePAS 2) framework, RM6098, Lot 8 (Technology Catalogue).

The Leader referred to the associated Part II report on the agenda that would consider the commercial sensitivities of the matter. The Council was not seeking to undertake a full replacement of the Revenues and Benefits platform at this stage, but to secure the continued provision of the existing core system and its integrated associated modules by way of a framework call-off under TePAS 2 (RM6098) Lot 8, as advised by Ardal.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED – T H A T the contents of the report be noted, with a view to taking decisions on the award of the contract detailed within the Part II report later on the agenda.

Reason for decision

To advise of the current position with that particular contract.

**C6 WILKO REDEVELOPMENT PROJECT (EL/PR) (SCRUTINY –
PLACE SCRUTINY COMMITTEE) –**

The Leader presented the report to provide an update on the redevelopment of the former Wilko store and outlined proposals for its future use. It had always been the Council's goal to revitalise the town centre and it was confirmed that the property was not intended to be used in whole, or part, for housing.

The report was part of the communication strategy for the local community and to keep local people involved.

Appendix A to the report described the overview of engagement activity and showed there was support for an indoor market as well as showed what people thought was missing from the town centre. There had also been approaches from people who would want to participate or have a stall at the facility.

Future reports would be undertaken by the Deputy Leader and Cabinet Member for Sustainable Places who was also the Chair of the Barry Place Board.

The Leader said the Council shared the opinion that it was important to get the development going as soon as possible, but it was necessary to follow the appropriate steps when using public funding and bring back regular reports where required to demonstrate progress made.

The Deputy Leader was pleased it had been possible to bring the report to the meeting for consideration. There had been some initial safety issues to overcome in the building as part of what was a unique opportunity in the Vale of Glamorgan. People had been supportive and excited about the potential for an indoor market which would provide support for small, independent start-ups within flexible working space for a variety of small businesses. Further consideration could also be given to opportunities for both day and nighttime use of the facility in what was a large building.

The Leader thanked all the Officers concerned for working to bring the report forward for consideration as soon as was possible.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T a market-led ground floor scheme be endorsed and that the continued development of options for the upper floors, subject to completion of the business case, design and feasibility work, be agreed.

(2) T H A T delegated authority be granted to the Director of Place in consultation with the Deputy Leader and Cabinet Member for Sustainable Places, the Executive Leader and Cabinet Member for Performance and Resources, the Chief Executive, Head of Corporate Landlord, Head of Finance/S151 Officer / Operational Manager Accountancy to agree design, business planning and operational arrangements relating to the building.

(3) T H A T delegated authority be granted to the Director of Place in consultation with the Deputy Leader and Cabinet Member for Sustainable Places, and Head of Finance/Section 151 Officer / Operational Manager Accountancy to progress to the next phase of the project, including the submission of funding applications and procurement of required professional services and contractors and the evaluation and award of contracts necessary to deliver the project.

(4) T H A T delegated authority be granted to the Director of Place to progress the project following completion of the market concept feasibility work, including commencement of a tender process for the capital works, the procurement of contractors, and the evaluation and award of the capital works contract necessary to deliver scheme.

(5) T H A T delegated authority be granted to the Monitoring Officer/Head of Legal and Democratic Services to complete and execute capital works contracts,

following a compliant tender exercise and all associated legal documentation relating to the occupation and use of property on behalf of the Council.

(6) T H A T delegated authority be granted to the Head of Finance/Section 151 Officer (in consultation with the Executive Leader and Cabinet Member for Performance and Resources, Chief Executive, and Director of Place) to approve additions, deletions, or transfers to or from the capital programme for the Wilko Redevelopment Project where required.

Reasons for decisions

(1) To support a flexible, high footfall use that contributed to town centre regeneration and economic growth while ensuring financial viability was fully tested.

(2) To enable timely progression of the project while maintaining appropriate governance and oversight.

(3) To secure external funding opportunities and move the project towards implementation.

(4) To enable delivery of the redevelopment and ensure compliance with procurement and financial regulations.

(5) To authorise the Monitoring Officer/Head of Legal and Democratic Services to execute a capital works contract and associated occupation and other legal documentation on behalf of the Council in accordance with established governance arrangements.

(6) To obtain authority for the funding to be included within the capital programme 2026/27.

C7 VALE OF GLAMORGAN COUNCIL NO RECOURSE TO PUBLIC FUNDS POLICY (CEERS) (SCRUTINY – NO RELEVANT SCRUTINY COMMITTEE) –

The Cabinet Member presented the report to provide an overview on the proposal to approve a formalised and consistent approach to supporting residents who had no recourse to public funds (NRPF) through the adoption of the Vale of Glamorgan Council's No Recourse to Public Funds Policy.

Councillor Sivagnanam said that the Policy would not change the support that the Council already provided but formalised the Council's approach to be consistent, fair and in line with existing legal requirements and best practice.

The Policy was a good example of working in partnership with the Bevan Foundation and Third Sector organisations to support people who may be affected.

The detailed Appendices concerning the Policy were attached to the report.

By adopting a model developed through engagement and consultation with expert input, the Council was able to ensure that residents received timely, lawful support and provided the Authority with a framework to strengthen work across the Council.

The Policy would not have a large effect on the Vale of Glamorgan in large numbers but would enable the Council to collect data on the numbers affected going forward to feed back to Welsh and UK Governments in future. The Policy was also inline with the commitments laid out in Vale 2030 and would improve clarity, consistency and confidence in how the Council supported some of its most vulnerable residents.

The Leader said it was an important piece of work to bring various strands together into one Policy for both staff and residents and would provide an opportunity to understand the situation more clearly in future.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the context of the work and its links to existing commitments be noted.

(2) T H A T the No Recourse to Public Funds Policy be approved for implementation across the Vale of Glamorgan Council.

Reasons for decisions

(1) To enable Members to consider the policy in its full context of local commitments within Vale 2030 and national commitments and feedback any comments for policy development.

(2) To ensure the Council had a formalised, consistent approach to supporting residents with No Recourse to Public Funds.

C8 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

C9 REVENUES AND BENEFITS SYSTEM CONTRACT RENEWAL (EL/PR) (SCRUTINY – RESOURCES SCRUTINY COMMITTEE) (EXEMPT INFORMATION – PARAGRAPH 14) –

The Leader presented the report to seek Cabinet approval to award a five-year call-off contract to MRI Software Limited for the continued provision of the Council's Revenues and Benefits system, together with an integrated Electronic Data Management (EDM) solution and associated modules, by way of a direct award under the Technology Products and Associated Services 2 (TePAS 2) framework, RM6098, Lot 8 (Technology Catalogue).

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the content of the Part I report be noted.
- (2) T H A T the award of a five-year call-off contract to MRI Software Limited for the continued provision, support and maintenance of the Council's Revenues and Benefits system, together with the integrated Electronic Data Management (EDM) solution and associated modules, by way of a direct award under the Technology Products and Associated Services 2 (TePAS 2) framework, RM6098, Lot 8 (Technology Catalogue, be approved.
- (3) T H A T delegated authority be granted to the Monitoring Officer/Head of Legal and Democratic Services in consultation with Head of Finance/Section 151 Officer to finalise, complete and execute the contract and all ancillary documentation necessary to give effect to Resolution (2), including any call-off terms, licences, data processing provisions, implementation documentation, transition arrangements and termination of legacy arrangements, as required.

Reasons for decisions

- (1) To advise of the current position with the particular contract.
- (2) To allow for the continuation of the Revenue and Benefits processing system and associated storage of documentation and records and for more efficient processes in the future.
- (3) To ensure that the necessary legal documentation was in place for the contract.