



**Vale of Glamorgan Council**  
**Reshaping Services Programme**  
**Community Liaison Committee**  
**April 2016**

# Reshaping Aim & Objectives

## Aim

To reshape the Council to enable it to meet the future needs of citizens of the Vale of Glamorgan within the context of unprecedented financial challenges.

## Objectives

- To **identify alternative ways** of delivering services which provide better outcomes for citizens and/or more efficient means of delivery.
- To meet future financial challenges while **mitigating the impact of cuts** on service users.
- **To develop the Council and its partners** to ensure they are able to meet future challenges.

# Programme Update

## Service Specific Projects

- Additional Learning Needs & Inclusion
- Catering
- Library Services
- Transportation
- Building Maintenance
- Visible Services
- Planning
- Regulatory Services
- ICT
- Facilities Management
- Social Services Budget Programme

## Corporate Projects

- Town & Community Councils
- Demand Management
- Effectiveness of Spend
- Income Generation

## Programme Activity

- Organisational Development
- Communications & Engagement
- Programme Management

*[Detailed updates available from Cabinet Report, 14<sup>th</sup> December 2015]*

# TCC Project Update

- **Expressions of Interest** from TCCS received and meetings are now progressing to discuss opportunities in more detail.
- **Asset lists** provided to all TCCs and where interest exists, TCCs can contact the Council.
- Project team have developed the **Community Asset Transfer** process and guidance.



# Community Asset Transfer (CAT)

# CAT Guidance

- Approved by **Cabinet in April**.
- Based on WG guidance, with input from Glamorgan Voluntary Service, TCC Project Representative and One Voice Wales.
- **Three stage process:**
  - Expression of Interest
  - Full Business Plan
  - Council Decision
- Ensuring **transparent** and **sustainable** transfers based on sound decisions and identified need.
- Applicants can include TCCs, third sector organisations and community groups.
- Guidance provides **criteria, templates, sources of information** and **criteria** for applicants.

# CAT

- **Key principles:** community need, supporting Council aims and objectives, transparency in decision making and sustainability in the future operation of assets.
- **Examples** assets that could be considered for transfer: public toilets, playing fields, community centres and bowling greens.
- **Exempted assets:** where these are required for the delivery of essential services, are generating an income stream for the Council or have the potential to generate significant capital receipts.
- CAT will be by way of **lease or licence**, with freehold transfers only considered in exceptional circumstances. (The Tenure offered will be determined on a case-by-case basis, but the Council will endeavour to meet the applicants' funders' requirements wherever possible and appropriate).

# Stage 1 – Expression of Interest

- Recognition that **some information may be required prior** to expressing an interest in an asset.
- Applicant develops an **outline business case** including details of the organisation
- If documents are in order and the Council is supportive in principle of the concept, the applicant will be invited to proceed to **Stage 2**.
- If documents are not in order and/or the proposal is not supported, a **full explanation** will be provided.
- Once EOI received, Council will **advertise the opportunity more widely for four weeks**. All appropriate interested parties then invited to move to stage 2.

# Stage 2 – Full Business Plan

- Full Business Plan will be required including details of:
  - A minimum of 3 years financial forecasts
  - Business development strategy (sustainability plan)
  - Consultation survey
  - Needs analysis and projected utilisation
  - Type of transfer sought and why
  - Planned outcomes and benefits and how these will be monitored /measured
  - Track record for delivering service / managing property
  - Ability and experience of organisation in providing services through the medium of the Welsh Language
  - Capacity to manage the asset
  - Financial sustainability
  - Headline actions to deliver the project

# Stage 3 - Review & Decision Making

- A **CAT Working Group** comprising Council Officers and representatives from the voluntary sector and One Voice Wales will review.
- **Member consultation** and discussion.
- **Recommendation** made to the Council's Corporate Asset Management Group.
- Review and recommendations made by the Management Group for **Cabinet** consideration.
- **Criteria** for review of business plans included in the guidance.
- **Timescales** for review of business plans targeted at 12 weeks and further 12 weeks for decision making.

# Project Next Steps

- **Meetings** with larger Councils to continue to develop specific proposals for further consideration.
- **CAT and Clustering Guidance** to be published on Council's website with links to sources of further information for potential applicants.
- On-going development of **savings proposals**.
- Development of another **seminar** to support TCCs for later in 2016 – focus on lessons learnt to date and future opportunities.



**Diolch.**  
**Thank you.**