

COMMUNITY LIAISON COMMITTEE

Minutes of a Hybrid meeting held on 2nd July, 2026.

The meeting papers are available [here](#).

The recording of the meeting is available [here](#).

To view the presentation and subsequent discussion for any Part I agenda item, please click the hyperlink contained in its title below.

Present: Councillor R.M. Birch (Chair); Councillor M.R. Wilson (Vice-Chair); Councillors A. Asbrey, S. Campbell, C.A. Cave, W. Gilligan, S.J. Haines, S.M. Hanks, H.M. Payne and S.D. Perkes.

Representing Town and Community Councils: Councillors M. Wilson (Cowbridge with Llanblethian Town Council), G. Thomas (Llantwit Major Town Council) (Substitute), M. Cuddy (Penarth Town Council), B. Morris (Colwinston Community Council), M. Phillips (Dinas Powys Community Council), J. Radcliffe (Eweny Community Council), J. Sykes (Llangan Community Council), L. Green (Llanmaes Community Council), P. Summers (Penllyn Community Council), C. Roach (Penllyn Community Council) (Substitute), S.M. Toker (St. Athan Community Council), G. Halliwell (St. Donats Community Council) (Substitute), A. Cory (St. Georges and St. Brides Super Ely Community Council), I. Perry (St. Nicholas and Bonvilston Community Council), N. Parry (Sully and Lavernock Community Council) and C. Hawkins (Wick Community Council).

Also present: Councillors L. Burnett (Executive Leader and Cabinet Member for Performance and Resources), Dr. I.J. Johnson and E. Williams (Cabinet Member for Social Care and Health).

119 ANNOUNCEMENT –

Prior to the commencement of the business of the Committee, the Principal Democratic and Scrutiny Services Officer read the following statement: “May I remind everyone present that the meeting would be live streamed as well as recorded via the internet and this recording archived for future viewing”.

120 [APOLOGIES FOR ABSENCE](#) –

These were received from Councillors N.P. Hodges, J. Lynch-Wilson and R.R. Thomas (Vale of Glamorgan Council); J. Shaw (Llandow Community Council), S. Jefferies (Llandough Community Council), S. Bonnar (Llanfair Community Council), A. Phillips (Peterston Super Ely Community Council), J. Drysdale (Peterston Super Ely Community Council) (Substitute), P. King (St. Athan Community Council), T. Partridge (St. Donats Community Council), J. Thomas (St. Donats Community Council) (Substitute) and J. Williams (Wenvoe Community Council).

121 [DECLARATIONS OF INTEREST](#) –

No declarations of interest were received.

122 [MINUTES](#) –

AGREED – T H A T the minutes of the meeting held on 22nd January 2026 be approved as a correct record.

123 [SOUTH WALES POLICE SERVICE: VERBAL UPDATE INSPECTOR HUW TYLER](#) –

The Inspector apprised the Committee on various matters in relation to the Vale of Glamorgan area since the last update that had been provided to the Committee in January 2026.

RESOLVED –

- (1) T H A T Inspector Tyler be thanked for their time and verbal update.
- (2) T H A T statistical data be shared in advance of the meeting as part of the agenda papers.

Reasons for decisions

- (1) To provide the Committee with a six-monthly update, since the last received in January 2026.
- (2) To provide members with the opportunity to consider data prior to the Inspector's verbal update.

124 [SOUTH WALES FIRE AND RESCUE SERVICE: VERBAL UPDATE GROUP MANAGER MICHAEL EVANS](#) –

RESOLVED –

- (1) T H A T the apologies received from Group Manager Evans be noted, with any pending queries from Committee Members emailed to the officer directly following the meeting.
- (2) T H A T statistical data be shared in advance of the meeting as part of the agenda papers.
- (3) T H A T a letter of thanks be sent to Group Manager Martin O'Keefe.

Reasons for decisions

- (1) To maintain open lines of communication with Committee Members ahead of the next quarterly committee meeting.
- (2) To provide members with the opportunity to consider data prior to the Group Manager's verbal update.
- (3) To ensure that the Committee's formal and sincere thanks are passed to Group Manager O'Keefe for his valuable contributions to the Committee in recent years.

125 PUBLIC SERVICE BOARD UPDATE FROM THE TOWN AND COMMUNITY COUNCIL PUBLIC SERVICE BOARD REPRESENTATIVE: COUNCILLOR PHIL SUMMERS (PENLLYN COMMUNITY COUNCIL) –

Councillor Summers provided an overview of key matters considered at the most recent meetings of the Public Service Board (PSB), noting that detailed notes had also been circulated to Committee Members ahead of the meeting.

RESOLVED –

- (1) T H A T Councillor Summers be thanked for their written and verbal update in their capacity as the Town and Community Council Representative on the Public Service Board.
- (2) T H A T supplementary information in relation to the Good Food and Movement Implementation Plan 2026-28 be circulated to all committee members following the meeting.

Reasons for decisions

- (1) To ensure effective engagement between Town and Community Councils and the Public Service Board to adhere to the Statutory Guidance for the Well-being of Future Generations (Wales) Act.
- (2) To share additional information that had become available since publication of the committee agenda, especially in relation to actions to address the gap between the most and least deprived areas for reception aged children living with overweight and obesity in Vale of Glamorgan being 11.2% (2024/25) and the fact the gap was greater than at an all-Wales level [CMP, 2024/25].

126 REVIEW OF WAYS OF WORKING WITH TOWN AND COMMUNITY COUNCILS IN THE VALE OF GLAMORGAN (REF) –

The Director of Corporate Resources alongside the Head of Democratic Services presented the report to explore how the Principal Council and Town and Community Councils could build upon existing relationships and explore how these could be

further improved, noting the pressures currently being experienced by both tiers of government, and presented a proposed roadmap for delivery.

RESOLVED –

- (1) T H A T the proposal for reviewing ways of working with Town and Community Councils, as outlined in Appendix A to the report, be endorsed.
- (2) T H A T the report as presented be shared with all Town and Community Council Clerks and One Voice Wales following the meeting.
- (3) T H A T placemaking be agreed as a topic of focus for the first forum meeting in October 2026.
- (4) T H A T Vale of Glamorgan Councillor Joanna Protheroe be invited to attend the first forum meeting in October 2026.

Reasons for recommendations

- (1) To demonstrate support for the change in strategic approach to working with Town and Community Councils.
- (2) To harness further views from Town and Community Councils and One Voice Wales ahead of further implementation.
- (3) To address comments raised by members of the Community Liaison Committee in relation to the Council's approach to placemaking in more rural areas of the Vale of Glamorgan.
- (4) In their capacity as Rural Champion for the Vale of Glamorgan Council, and in addition to the attendees list set out in Appendix B to the report.

127 PRESENTATION – REQUEST FOR CONSIDERATION – PENLLYN COMMUNITY COUNCIL: HIGHWAY REPAIRS, IMPROVEMENTS, AND MAINTENANCE –

Penllyn Community Council had submitted a Request for Consideration for “Information on the Council's Policy and Plans for scheduled & reactive highway repairs, Improvements, and maintenance throughout the Vale Council area for Municipal Year 2026-27.”

A presentation in response to this Request for Consideration was given to Committee by the Operational Manager for Engineering.

RESOLVED –

- (1) T H A T the Operational Manager for Engineering be thanked for their time and presentation.

(2) T H A T sources of information, as discussed during the meeting, be shared with all Town and Community Council Clerks following the meeting.

Reasons for recommendations

(1) In response to the Request for Consideration submitted by Penllyn Community Council on Highway Repairs, Improvements, and Maintenance.

(2) To support Town and Community Councils with accessing and referring to current information and guidance in order to respond to highway repair, improvements, and maintenance queries in their respective communities.