



VALE OF GLAMORGAN COUNCIL
Application for appointment as a
Member of the Panel from which
Education Appeal Committees are drawn

Before you fill in the form you should read each section.

When you fill in the form please use black ink

use block letters

tick boxes and answer any questions beside the box you ticked. Answer all questions. If a question does not apply please say so. Do not leave the answer in a box blank or put a line in it. If there is not enough room for your answer please use a separate sheet of paper and number your answer.

If you want help to fill in the form please telephone:

Democratic Services
(01446) 709856
democratic@valeofglamorgan.gov.uk

When you have filled in the form please

tear off this sheet and keep it

return the form to:

Clerk to the Appeal Committee,
Democratic Services,
The Vale of Glamorgan Council,
Civic Offices,
Holton Road,
BARRY,
CF63 4RU

You may be disqualified if you solicit appointment.
The selection of a Panel member is confidential.

Clerk to the Appeal Committee

This form is available in Welsh / Mae'r ffurflen hon ar gael yn Gymraeg

Are you qualified for appointment as a Panel Member?

(These notes are for your guidance only. They do not cover all situations.)

You will not be eligible for appointment as a Panel Member if you are:

- Any member of the Local Authority (LA) (e.g. Councillors), or of the Governing Body of the school in question.
- Anyone, other than a teacher from another school, employed by the LA or by the Governing Body.
- Any person who has, or who has ever had, any connection with the LA or the school (e.g. former members of the Governing Body), or with any member or employee of the LA or Governing Body such that doubts might reasonably be raised over his or her ability to act impartially regarding the LA or the school. Employment by the LA as a teacher is not in itself a reason for disqualifying someone from membership – unless there is another reason to call into question their ability to act in an impartial manner.
- Any person who was party to, or took part in, any discussions regarding the decision not to admit the child or young person about whom the appeal is concerned.

It is important to note, that, although teachers may not be disqualified from membership under the categories described above, Schedule 24 paragraph (10) to the 1998 Act specifies that they may not be a member if they are a teacher at the school which is the subject of the appeal or appeals in question.

VALE OF GLAMORGAN COUNCIL

Application for Appointment as a Member of the Panel from which Education Appeal Committee members are drawn

For official use

Date Received:

Reference:

Details checked and updated as necessary

1. About yourself

a Your are Mr Mrs Miss Ms Dr Other please say here

b Your surname is
(please use block letters)

c Your forename is
(please use block letters)

d Your home address is
(please use block letters)

Postcode

e Your home telephone number is:

f How long have you lived in this area? Years

g Are you a parent? Yes Please tell me the ages of all your children **Male** **Female**

No

1 About yourself (continued)

h Please tell me about your interests (include your membership of any organisations or clubs) and how you spend your leisure time.
(Please see question 5 before you fill in this part.)

2 About your health

- a Have you good health? Yes No
- b Would you be able to sit on committees for long hours Yes No
- c Have you good hearing (with or without a hearing aid)? Yes No
- d Have you good eyesight (with or without glasses)? Yes No

3 About your qualifications

a Have you obtained GCSE, GCE, diploma, degree or other qualifications from school, college or university?

- Yes Please tell me what qualifications you obtained
(You do not need to give the name of the school or college)
- No

Place of Education	Did you obtain qualifications?	The number of qualifications obtained (e.g. 6 "O" levels)
Secondary School	Yes <input type="checkbox"/> No <input type="checkbox"/>	
College or University	Yes <input type="checkbox"/> No <input type="checkbox"/>	

3 About your qualifications (continued)

b Have you obtained any professional or trade qualifications for your work?

Yes Please say what qualifications

No

Qualification and Institute	Subject

(Please note that you do not need any qualifications to become a Panel member)

4 About your work

a Are you employed?

You work as a

Self employed?

at (please put the full address)

Not employed?

Your telephone number at work is

The name and address of your employer or business is

b Will you be able to take reasonable time off work to undertake your duties as a Panel member?

Yes

No

c Have you had other employment or done other paid work?

Yes Please tell me about this work (put your most recent work first)

No

From (year) Approximately	To (year)	Type of Work	Name of Employer and Town

5 About your voluntary work and your work in the community

a Are you an elected member of a Local Authority (not a community)

Yes Please tell me which Council

No

b Do you do any voluntary work now?

Yes Please tell me which Council

No

The voluntary work you do	How often do you do this work each week? <i>(Please put the number of hours)</i>	Is this work in your local community? <i>(Put Yes or No)</i>	When you began <i>(Put month and year)</i>

c Have you done any voluntary work in the past?

Yes Please tell me about this voluntary work

No

The voluntary work you did	Was this work in your local community? <i>(Put Yes or No)</i>	From <i>(Put month and year)</i>	To

5 About your voluntary work and your work in the community (continued)

d Do you have any other experience which you think would be relevant to the work of a Panel member?

Yes Please tell me about it.

No

6 About your husband, wife, partner and relatives

Have you a husband, wife or partner who works?

Yes Please tell me about your partner's work

No

7 About your suitability for appointment

The Council is required to take into account certain criteria in appointing Lay Members.

a Have you any personal experience in the management of any school, or the provision of education (otherwise than as a Governor or in any other voluntary capacity)?

Yes Details

No

7 About your suitability for appointment (continued)

b Are you a member of the Council or an employee of the Council?

Yes Details

No

c Have you currently, or at any time, had any connection with the Council, or with a member or employee of it, which might raise doubts as to your impartiality in serving as a Lay Member?

Yes Details

No

8 About your application

a Have you ever been a Panel member either in this area of the country or elsewhere?

Yes Please tell me when and where

No

From	To	Area
(Put month and year)		

b Are you being considered for, or have you applied for, appointment as a Panel member elsewhere?

Yes Details

No

c Please tell me why you wish to be a Panel member?

[Empty rectangular box]

8 About your application (continued)

d Please tell me anything else you would like me to know?

[Large empty rectangular box for response]

9 Declaration

The information I have given is true and complete to the best of my knowledge.
I would be able to carry out a full share of my duties if I was appointed a Panel member.

Signed

[Empty rectangular box for signature]

Date

[Empty rectangular box for date]