

**AUDIT COMMITTEE PROPOSED FORWARD WORK PROGRAMME  
2016 – 2017**

DATE OF MEETING	FORWARD WORK PROGRAMME	OFFICER RESPONSIBLE	UPDATE
<b>2016</b>			
<b>27<sup>th</sup> July</b>	Information and Action Requests (if applicable).	Head of Audit (HOA)	Completed
	Updated Forward Work Programme	HOA	Completed
	IASS Outturn Report April 2016 to June 2016.	HOA	Completed
	Approval of the draft Annual Governance Statement 2015-16	Head of Finance	Completed
	Pre-audited Statement of Accounts 2015/16	Head of Finance	Completed
	Annual Corporate Risk Register	Head of Performance	Deferred
	Update on the Internal Audit Shared Service – External Assessment	HOA	Completed
	Whistleblowing Update	HOA	Completed
	Complaints update	HOA	Completed
	Computer Audit – Pilot Scheme	HOA	Completed
	Building Services Update	HOA	Completed
	Effectiveness of the Audit Committee	HOA	Completed
	External Auditors / Inspection Reports (where applicable).	Head of Finance/ Wales Audit Office (WAO)	N/A
<b>21<sup>st</sup> September</b>	Information and Action Requests	HOA	Submitted
	Updated Forward Work Programme	HOA	Submitted
	Amended Annual Governance Statement 2015/16	Head of Finance	Submitted
	Audited Statement of Accounts / Final Annual Governance Statement / ISA 260 report.	Head of Finance / WAO	Submitted
	Internal Audit 5 months Outturn Report April to August 2016.	HOA	Submitted
	Annual Corporate Risk Register	Head of Performance	Deferred to November
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	Submitted
<b>21<sup>st</sup> November</b>	Up dated Forward Work Programme	HOA	
	Information and Action Requests (where applicable)	HOA	
	Fraud update – NFI	HOA	
	School Summary Report	HOA	
	Central South Consortium Annual Governance Statement 2015-16	HOA	
	Corporate Risk Assessment Review 2016/17.	Head of Performance	
	Internal Audit Outturn Report – April 2016 to September 2016; including update on IASS Performance.	HOA	
	External Auditors / Inspection Reports (where applicable). –	Head of Finance/ WAO	
<b>2017</b>			
<b>20<sup>th</sup> February</b>	Up dated Forward Work Programme	HOA	
	Information and Action Requests (if applicable).	HOA	
	Internal Audit Shared Service Charter 2017-18	HOA	
	Internal Audit 10 months Outturn Report April 2016 – January 2017	HOA	
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
<b>24<sup>th</sup> April</b>	Information and Action Requests (where applicable)	HOA	
	Updated Forward Work Programme	HOA	
	Proposed Forward Work Programme 2017-18.	HOA	
	Internal Audit proposed Annual Strategy and Audit Plan 2017-2018.	HOA	

APPENDIX A

	<b>Audit Committee – Terms of Reference</b>	<b>HOA</b>	
	<b>Head of Audit’s Annual Opinion Report 2016/17</b>	<b>HOA</b>	
	<b>External Auditors / Inspection Reports (if applicable): -</b>	<b>Head of finance / WAO</b>	