

**AUDIT COMMITTEE PROPOSED FORWARD WORK PROGRAMME
2016 – 2017**

DATE OF MEETING	FORWARD WORK PROGRAMME	OFFICER RESPONSIBLE	UPDATE
2016			
27th July	Information and Action Requests (if applicable).	Head of Audit (HOA)	Completed
	Updated Forward Work Programme	HOA	Completed
	IASS Outturn Report April 2016 to June 2016.	HOA	Completed
	Approval of the draft Annual Governance Statement 2015-16	Head of Finance	Completed
	Pre-audited Statement of Accounts 2015/16	Head of Finance	Completed
	Annual Corporate Risk Register	Head of Performance	Deferred
	Update on the Internal Audit Shared Service – External Assessment	HOA	Completed
	Whistleblowing Update	HOA	Completed
	Complaints update	HOA	Completed
	Computer Audit – Pilot Scheme	HOA	Completed
	Building Services Update	HOA	Completed
	Effectiveness of the Audit Committee	HOA	Completed
	External Auditors / Inspection Reports (where applicable).	Head of Finance/ Wales Audit Office (WAO)	N/A
21st September	Information and Action Requests	HOA	Completed
	Updated Forward Work Programme	HOA	Completed
	Amended Annual Governance Statement 2015/16	Head of Finance	Completed
	Audited Statement of Accounts / Final Annual Governance Statement / ISA 260 report.	Head of Finance / WAO	Completed
	Internal Audit 5 months Outturn Report April to August 2016.	HOA	Completed
	Annual Corporate Risk Register	Head of Performance	Deferred to November
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	Completed
21st November	Up dated Forward Work Programme	HOA	Completed
	Referral from Cabinet – Corporate Assessment	Head of Performance / WAO	Completed
	Information and Action Requests (where applicable)	HOA	Completed
	Fraud update – NFI	HOA	Completed
	School Summary Report	HOA	Completed
	Central South Consortium Annual Governance Statement 2015-16	HOA	Completed
	Corporate Risk Assessment Review 2016/17.	Head of Performance	Completed
	Internal Audit Outturn Report – April 2016 to September 2016; including update on IASS Performance.	HOA	Completed
	Update on Contracts	Head of Finance	Completed
	External Auditors / Inspection Reports (where applicable). – Work Programme update	Head of Finance/ WAO	Completed
2017			
20th February	Up dated Forward Work Programme	HOA	Completed
	Information and Action Requests (if applicable).	HOA	N/A
	Internal Audit Shared Service Charter 2017-18	HOA	Deferred to April 17
	Internal Audit 10 months Outturn Report April 2016 – January 2017	HOA	Completed
	Update on Audit Plan 2016/17	HOA	Completed
	Treasury Management	Head of Finance	Completed
	Update on Staff Vacancies	Head of Finance	Completed
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	

APPENDIX A

24 th April	Information and Action Requests (where applicable)	HOA	N/A
	Updated Forward Work Programme 16/17	HOA	Submitted
	Proposed Forward Work Programme 2017-18.	HOA	Deferred to July 17
	IASS Charter 2017-18	HOA	Deferred to July 17
	Internal Audit proposed Annual Strategy and Audit Plan 2017-2018.	HOA	Submitted
	Audit Committee – Terms of Reference	HOA	Deferred to July 17
	Head of Audit's Annual Outturn and Opinion Report 2016/17	HOA	Submitted
	External Assessment of the Internal Audit Shared Service	HOA	Submitted
	External Auditors / Inspection Reports (if applicable): - External Audit – Annual Audit Plan 2017	Head of finance / WAO	Submitted