

Meeting of:	Governance and Audit Committee
Date of Meeting:	Monday, 13 April 2026
Relevant Scrutiny Committee:	Resources Scrutiny Committee
Report Title:	Governance and Audit Committee Decision and Action Tracking.
Purpose of Report:	To provide members of the Committee with a tracking record of decisions made and actions requested by the Governance and Audit Committee during the current Municipal Year (May 2025 to April 2026)
Report Owner:	Head of Regional Internal Audit Service
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer
Elected Member and Officer Consultation:	No Elected Members have been consulted. Director of Corporate Resources Head of Regional Internal Audit Service
Policy Framework:	There is no impact on the policy framework and procedure rules.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • A Decision Tracking record has been devised to assist the Committee in tracking the decisions made and actions requested in the exercise of its functions. • A record of the outstanding formal decision/resolution made by the Governance and Audit Committee made during the 2024/25 Municipal Year is attached at Appendix A. • Appendix B is a record of decisions/resolutions for the current municipal year, also including informal actions raised by Committee members during meetings. It provides an update on progress of each resolution and action raised. • The Committee is recommended to note the contents of Appendix A and Appendix B and make comments, as appropriate. • It is recommended that the Governance and Audit Committee be kept regularly apprised off all outstanding decisions and / or resolutions and actions. 	

Recommendation

1. That the Governance and Audit Committee notes the contents of the report and makes comments as appropriate.

Reason for Recommendation

1. To advise the Governance and Audit Committee of progress in relation to its decisions and actions requested.

1. Background

- 1.1 At its meeting held on 23rd September, 2024, Members of the Governance and Audit Committee requested a tracking log / record in order to monitor the progress and outcomes of all formal decisions it had made during the Municipal Year in exercising its functions.
- 1.2 Subsequently, a Decision Tracking record has been devised and populated by Democratic Services.

2. Key Issues for Consideration

- 2.1 Decision Tracking record has been devised to assist the Committee in tracking the decisions made in the exercise of its functions.
- 2.2 A record of the outstanding formal decision made by the Governance and Audit Committee during the 2024/25 Municipal Year is attached at Appendix A.
- 2.3 Appendix B is a record of outstanding decisions/resolutions for the current municipal year and also includes outstanding informal actions raised by Committee members during meetings.
- 2.4 The Committee is recommended to note the contents of Appendices A and B and make comments, as appropriate.
- 2.5 The Governance and Audit Committee will be kept regularly apprised off all outstanding decisions/resolutions including informal actions.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 The tracking of resolutions and decisions made by the Governance and Audit Committee, assist with ensuring that actions are dealt with in a timely manner. It also assists with ensuring that the Governance and Audit Committee carries out its functions and aids transparency and work programming. Actions missed could

undermine the positive contribution that the Committee makes to both short and long-term service improvement and the Council's Well-Being Objectives.

4. Climate Change and Nature Implications

4.1 None as a consequence of this report.

5. Resources and Legal Considerations

Financial

5.1 None as a consequence of this report.

Employment

5.2 None as a consequence of this report.

Legal (Including Equalities)

5.3 None as a consequence of this report.

6. Background Papers

Meeting Date	Report Title	Resolution by Governance and Audit Committee	Completed/Outstanding
23rd September 2024	GOVERNANCE AND AUDIT COMMITTEE SELF-ASSESSMENT OF KNOWLEDGE AND SKILLS	Report noted and training programme for members of Governance and Audit Committee to be devised.	ONGOING - TRAINING PROGRAMME DEvised = IMPLEMENTATION DUE.

DECISION TRACKING RECORD- GOVERNANCE AND AUDIT COMMITTEE 2025/26

APPENDIX B

Meeting Date	Report Title	Formal Resolution or Informal Action	Resolution or Action requested by Governance and Audit Committee	Completed/Outstanding
21st July 2025	Vale of Glamorgan Council: Review of Arrangements for Commissioning Services	Informal Action	For the full schedule of the areas covered by the review to be shared with Committee members.	Ongoing - passed to Head of Finance / Section 151 Officer
15th September 2025	Reporting Arrangements for Joint Committee Meetings	Formal Resolution	T H A T the Council's Head of Democratic Services, alongside the Monitoring Officer / Head of Legal and Democratic Services, undertake a review of outside representatives and lay members within Council Committees in order to increase participation and review their responsibilities, especially regarding the call-in procedure, and to try and increase the participation and representation of members of the public within the Council's processes.	Ongoing - review commencing - outputs to be implemented for 2026/27 Municipal Year.
20th November 2025	Audited Statement of Accounts	Formal Resolution	T H A T the Governance and Audit Committee receive a Lessons Learnt report including the production of the recommendations from Audit Wales made following the 2024/25 accounts audited and referred to Full Council	COMPLETED - considered by the Committee on 23rd February 2026. Report noted.
15th December 2025	Temporary Accommodation: Long Term Crisis?	Formal Resolution	T H A T the Chair of the Governance and Audit Committee also write to Welsh Government to express concern that no additional funding has been provided to local authorities in relation to the new piece of legislation.	Ongoing - letter drafted waiting approval of Chair.
23rd February 2026	Vale of Glamorgan Council: School Balances	Formal Resolution	T H A T the proposed Council actions (Appendices B and C to the report) and the related recommendations be endorsed and approved.	COMPLETED
23rd February 2026	Corporate Complaints – Supporting Service Improvement	Formal Resolution	Report endorsed and referred to Cabinet.	COMPLETED - referred to Cabinet 26th March 2026. Cabinet noted report.
23rd February 2026	Corporate Complaints Annual Report	Formal Resolution	Report noted and referred to Cabinet along with Committee's recommendation - The Committee felt it was important for the Council to take on board the lessons learned from the complaints and service improvement processes (including examples of service improvement from relevant departments such as Social Services), and to ensure the relevant learning and findings were taken forward in terms of further staff training, information sharing across Council departments, etc.	COMPLETED - referred to Cabinet 26th March 2026. Cabinet noted report.
23rd February 2026	Lessons Learnt – Closure of Accounts	Formal Resolution	Report noted and Committee requested that the journal approvals be revisited and a more risk-based approach be undertaken, subject to when resources were available to do so.	COMPLETED - passed to Head of Finance/Section 151 Officer.
23rd February 2026	Treasury Management and Investment Strategy 2026/27 and Update for 2025/26	Formal Resolution	Report noted.	COMPLETED
23rd February 2026	Corporate Risk: Quarter 3 Update	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED - referred to Cabinet 26th March 2026. Cabinet noted report.
23rd February 2026	Corporate Risk: Quarter 3 Update	Formal Resolution	T H A T a report on the risk and governance aspects around the regeneration schemes be provided to Committee at its meeting in June	Ongoing - to be presented as part of the Risk Register Update for June meeting.
23rd February 2026	Corporate Risk: Quarter 3 Update	Formal Resolution	T H A T additional information be provided concerning the Task and Finish Group work undertaken by the Start Well Scrutiny Committee around Additional Learning Needs (ALN) and regarding the points raised at the meeting concerning homelessness as part of future reporting	Ongoing - to be presented as part of the Risk Register Update for June meeting.
23rd February 2026	Q3 2025/26 Progress Against External Regulatory Recommendations	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED - referred to Cabinet 26th March 2026. Cabinet noted report.
23rd February 2026	Mid-Year Audit Wales Work Programme Update 2025/26 - Vale of Glamorgan Council	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED - referred to Cabinet 26th March 2026. Cabinet noted report.

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23rd February 2026	Governance and Audit Committee Decision and Action Tracking	Formal Resolution	Report noted.	COMPLETED
23rd February 2026	Progress Against the Internal Audit Risk Based Plan	Formal Resolution	Report noted.	COMPLETED
23rd February 2026	Recommendation Monitoring	Formal Resolution	Report noted.	COMPLETED
23rd February 2026	Recommendation Monitoring	Formal Resolution	T H A T the Chair / Vice-Chair liaise with Internal Audit Services and Democratic Services regarding any significantly overdue recommendations and, if required, consider calling in any responsible Council officers to address these at the next Committee meeting in June.	Ongoing - meeting to be arranged by Democratic Services.
23rd February 2026	Forward Work Programme 2025/26 and Draft 2026/27	Formal Resolution	Report noted.	COMPLETED