

PUBLIC PROTECTION LICENSING COMMITTEE

Minutes of a Hybrid meeting held on 9th September, 2025.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Present: Councillor P. Drake (Chair); Councillor J.M. Norman (Vice-Chair); Councillors G. Bruce, V.P. Driscoll; C.P. Franks, E. Goodjohn, W.A. Hennessy, M.J.G. Morgan and M.R. Wilkinson.

248 ANNOUNCEMENT –

Prior to the commencement of the business of the Committee, the Chair read the following statement: “May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing”.

249 APOLOGIES FOR ABSENCE –

These were received from Councillors L. Burnett, N.B. Marshallsea and R. Sivagnanam.

250 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 10th June, 2025 be approved as a correct record.

251 DECLARATIONS OF INTEREST –

No declarations of interest were received.

252 APPLICATION TO WAIVE AGE POLICY GUIDELINES FOR LICENSING A PRIVATE HIRE VEHICLE (DEH) –

The report was presented by Licensing Team Manager. The Public Protection Licensing Committee had adopted age policy guidelines which detailed how old vehicles could be when first licensed as a hackney carriage or a private hire vehicle. This application for the grant of a private hire vehicle licence fell outside the Policy and therefore the Committee were asked to determine the application.

Following their presentation of the report, the Licensing Team Manager advised the following, in response to queries from the Committee:

- The Age Policy was in place to raise the standards of vehicles in the fleet.
- Similar applications to waive the age policy, that have been presented to Committee recently have been renewal applications, where as this was a new application.
- The Applicant was aware of the Age Policy, but had made the decision to apply for this vehicle to be licensed despite the age restrictions in the policy.
- As the vehicle was not currently licensed by the Vale of Glamorgan, Officers did not have access to information as to whether the vehicle had been involved in any accidents. However, if the Committee decided to agree to waive the Age Policy, the vehicle would need to pass an MOT, and additional relevant testing at the Council's Alps Depot.

The Chair subsequently advised that they had checked the current MOT certification of the vehicle, which was in place, and valid until August 2026.

Committee, having considered the report and all the issues and implications contained therein, subsequently:

RESOLVED – T H A T the Age Policy Guidelines adopted by this Committee be waived on this occasion, and that the vehicle be allowed to progress to the vehicle testing stage of the application process.

Reason for decision

Having regard to the information provided in the report, to the appended evidence and to the representations at the meeting, and due to the fact that the vehicle would need to pass the relevant safety testing in order to be licensed.

253 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

254 APPLICATION FOR A HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER'S LICENCE (DEH) (EXEMPT INFORMATION – PARAGRAPHS 12, 13 AND 14) –

The report was presented to Committee by the Licensing Team Manager. The purpose of the report was for Committee to determine whether an applicant was a fit and proper person to continue with the application process to become a Hackney Carriage and Private Hire Driver following information contained in their Disclosure & Barring Service (DBS) Certificate.

The Applicant was in attendance at the meeting. They made detailed verbal representations to Committee, and were asked several questions, including those

around the specific circumstances of the information contained in their Disclosure & Barring Service (DBS) Certificate.

Committee, having considered the report and all the issues and implications contained therein, subsequently:

RESOLVED – T H A T the Applicant was a fit and proper person to continue with the application process for a Hackney Carriage and Private Hire Driver's License, for the reasons outlined at the meeting, and provided to the Applicant.

Reason for decision

Having regard to the information provided in the report and appendices, and also to the representations made at the meeting, the Committee was satisfied that the granting of a license to the Applicant would not pose a risk to public safety.