The Vale of Glamorgan Council

Scrutiny Committee (Lifelong Learning): 7th December 2015

Report of the Director of Learning and Skills

Quarter 2 Learning and Skills Performance Report 2015/16

Purpose of the Report

1. To present performance results for quarter 2, 1st April- 30th September, 2015-16.

Recommendations

1. That Committee note service performance results and remedial actions to be taken to address service underperformance.

2. That Committee note progress to date in achieving key outcomes as outlined in the Corporate Plan 2013-17 and the Improvement Plan Part 1 2015-16.

Reasons for the Recommendations

3. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009.

4. To consider the quarter 2 Learning and Skills performance results as at 30th September 2015 in order to identify service areas for improvement work.

Background

2. The Service Plans are designed to focus on the achievement of key objectives within each Directorate which in turn contribute towards the achievement of identified outcomes in the Corporate Plan 2013-17, the Outcome Agreement 2013-16 and the Improvement Plan Part 1 2015-16.

3. Quarterly performance reports have been developed to reflect these Service Plans and designed to ensure that the Council reports performance in the context of progress against its objectives.

4. The performance report is structured as follows:

•   An overview provides a snapshot of the directorate's progress towards achieving the objectives contributing towards its service outcomes. It also highlights progress towards key actions in the Corporate Plan 2013-17, the Outcome Agreement 2013-16 and the Improvement Plan Part 1 2015-16 for which the directorate has lead

responsibility. Areas of underperformance are highlighted as are the planned remedial actions to bring these back on track.

- A brief evaluation is provided of each service outcome outlining overall progress (including actions and performance measures) towards achievement.

- Detailed progress is reported for each service objective looking at all actions broken down into completed, on track, slipped and not started actions.

- Progress is reported for all performance indicators by allocating a performance status symbol, ☺ relates to performance that has met or exceeded target, ☺ relates to performance within 10% of target and ☹ relates to performance that has missed target by more than 10%. A direction of travel arrow is also provided against each measure indicating whether current performance has improved, stayed static or declined on last year's first quarter performance. An upward arrow indicates that performance has improved on the same quarter last year, a static arrow indicates performance has remained the same and a downward arrow shows performance has declined compared to the same quarter last year.

Relevant Issues and Options

5. Overall, the department is considerably on track to achieving the objectives contributing to its service outcomes, with 94% of actions currently either completed or on track during the quarter. Of the 35 Actions, 4 have been completed, 29 are on track, and 2 have slipped this quarter. 82% of Corporate Plan actions are completed or on track for completion (Of the 11 Corporate Plan actions, 1 has been completed, 8 are on track and 2 have slipped this quarter). Of the 2 actions relating to the Improvement Objectives both are on track for completion. There are 3 Outcome Agreement actions relative to this directorate, all of which are currently on track for completion.

6. Against Outcome 1, 'Learners achieve their full potential in order to maximise their life opportunities', we have successfully utilised statutory intervention powers in order to effect change in schools when required in order to ensure accelerated improvement. The Director of Learning and Skills issued two warning notices and has extended the use of intervention powers in a secondary school, appointing additional governors. Attendance in Vale of Glamorgan secondary schools has been ranked 1st in Wales, a further improvement on last year's performance.

7. Targets for improvement in learner completion, attainment and success rates across the Cardiff and Vale Community Learning Partnership were set in excess of the national comparator by 15%. Provisional data suggests a success rate of 89%; this is a 2%increase on 2014 and 3% above the Welsh National average.

8. Moves to improve the standards of teaching, including the use of social media within the Cardiff and Vale Learning Partnership have been successful. A recent cycle of classroom observations gives a profile of 3 Excellent, 18 Good, and 3 Adequate.

9. A marketing strategy for Library services, giving a particular focus to online resources has been successfully developed. The Marketing Group and the Digital Development Officer for libraries have worked together to promote online resources and services at outreach events. In addition, preparations have been made for libraries to contribute to the Get Online Week and the #LoveDigital Libraries Festival in the autumn.

10. Slippage was reported against 2 actions under Outcome 1. In relation to undertaking initial skills assessments/diagnostics with learners enrolling onto courses over 10 hours, the Welsh Government has delayed its implementation of the initial essential

skills assessments [LS/A150 (CP/LS9)]. This delay has also been the cause of slippage against (LS/A151), the tracking, monitoring and recording of outcomes for adult learners using initial assessment data as baseline.

11. Of the 21 performance indicators, 11 have met or exceeded target, 1 is within 10% of target and 9 have missed target by more than 10%. There are also 5 Outcome Agreement and Improvement Objective measures for this directorate. Of the 5 Improvement Objective measures, 2 have exceeded target, and 3 have missed target by more than 10% this quarter. Of the 5 Outcome Agreement measures, 2 have exceeded target, and 3 have missed target by more than 10% this quarter.

12. The nine indicators that have missed target relate to:

- LS/M008: Whilst the percentage of youth workers holding relevant youth work qualifications at all levels has missed target this quarter, a number of staff are currently in training. Improved performance will be reflected in quarter 3 once coursework has been moderated. Going forward, approximately 10 staff have signed up to the Level 3 course commencing in October 2015.

- LS/M011: The number of accredited outcomes achieved by learners through the youth service reported during quarter 2 was 583 and missed its target of 1100. This performance is still an improvement on numbers, accreditations and Duke of Edinburgh completions reported in the last quarter. Further improvement in accreditations delivered will continue in the next quarter

- LS/M022a and LS/M022b: The percentage of pupils in primary and schools who have school meals. The figure reported is based on numbers on roll from 2014/15 as up to date numbers on roll for September 2015 are not yet available. This may have attributed to the reduction in numbers.

- LS/M024b: Percentage of free school meals taken up in secondary has missed target. The use of eligibility data from 2014/15 means the take up is overstated.

- LS/M043: In relation to the percentage of 16-18 year olds who are in education, employment or training, entry into employment and training has reduced from the previous quarter. This is because young people in TIER 0 have not been updated to be matched to the Careers Wales IO system, and therefore are still showing as Year 11. Those in TIER 0 will not be matched to the 5 TIER system until October and will be reflected in quarter 3's performance.

- LS/M044: The percentage of contact made through website provision who then engage with the service to improve their employment prospects failed to achieve target. It is anticipated that performance will improve as provision develops throughout the year.

- LS/M049b: The number of year 12/13 pupils known not to be in education, training or work-based learning (NEET). Quarter 2 data reported is taken from the Welsh Government 5 tier model for September 2015 which Careers Wales have advised is not as reliable. Work is underway in producing the annual destination data to be released at the end of October, which will give a more accurate picture of performance.

- LS/M054 (SCC/033f): The percentage of young people looked after with whom the authority is still in contact who are known to be engaged in education, training or employment at the age of 19. Of the 10 young people not in education, employment or training; 3 young people are currently unable to work due to illness/disability and 1 young person is a young parent. Social Services are currently working with the

remaining 6 young people to provide help and support in finding suitable education, employment or training opportunities.

13. A detailed report of the directorate's overall performance is provided at **Appendix 1.**

Resource Implications (Financial and Employment)

14. There are no additional budgetary implications arising from this report although underperformance in some areas may have a negative impact on external assessments of the Council and could put certain funding opportunities at risk.

Sustainability and Climate Change Implications

15. Underperformance issues relating to sustainability will be given due consideration both corporately and within the relevant service areas.

Legal Implications (to Include Human Rights Implications)

16. The Local Government Act 1999, the Wales Programme for Improvement and the Local Government (Wales) Measure 2009 require that the Council secure continuous improvement across the full range of local services for which it is responsible.

Crime and Disorder Implications

17. Underperformance issues relating to crime and disorder will be given due consideration both corporately and within the relevant service areas.

Equal Opportunities Implications (to include Welsh Language issues)

18. Underperformance issues relating to equalities will be given due consideration both corporately and within the relevant service areas.

Corporate/Service Objectives

19. The Corporate Plan 2013-17 outlines community leadership as a priority for the Council. Improving how the Council evidences and reports achievements of its outcomes and objectives contributes towards effective community leadership.

Policy Framework and Budget

20. This is a matter for Executive decision.

Consultation (including Ward Member Consultation)

21. The information contained within the report is based on quarterly returns provided by service directorates to the Performance and Development Team. An overall Council report on performance will be considered by Cabinet. Quarterly performance reports are reported to relevant Scrutiny Committees.

Relevant Scrutiny Committee

22. Lifelong Learning

Background Papers

Quarter 2 Learning & Skills Performance Report – Appendix 1

Contact Officer

Julia Archampong, Corporate Performance Manager

Officers Consulted

Corporate Management Team
Huw Isaac, Head of Performance and Development
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Responsible Officer:

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Learning and Skills Performance: Quarter 2 Overview Report

Performance Summary

- Overall, the department is considerably on track to achieving its Service Plan actions, with 94% of actions currently either completed or on track. There are a total of 35 actions in the Service Plan; 4 have been completed, 29 are on track, and 2 have slipped this quarter.
- Our contribution to the Corporate Plan is also on course, with 82% of actions either completed or on track for completion. Of the 11 Corporate Plan actions, 1 has been completed, 8 are on track and 2 have slipped this quarter.
- The 2 actions relating to the Improvement Objectives are on track for completion.
- There are 3 Outcome Agreement actions relative to this directorate, all of which are currently on track for completion.
- Of the 21 Performance Indicators that are measured quarterly, 11 (52%) have met or exceeded target, 1 (5%) was within 10% of target, and 9 (43%) have missed target by more than 10%. The nine indicators that have missed target relate to, LS/M008, LS/M049b, LS/M022a, LS/M022b, LS/M024b, LS/M011, LS/M044, LS/M043 and LS/M054. Please see relevant objectives for reasons for underperformance and proposed remedial action where appropriate. There are currently 5 Performance Indicators relating to the Improvement Objectives, 2 have met/ exceeded target, and 3 have missed target by more than 10%. There are also 5 Outcome Agreement measures for this directorate, 2 have exceeded target, and 3 have missed target by more than 10% this quarter.

A summary of action plan and performance status is provided below:

Service Plan Actions 2015/16	Total number	Complete	On Track	Slipped	Not due to have started
All Actions	35	4 (11%)	29 (83%)	2 (6%)	0
Corporate Plan Actions	11	1 (9%)	8 (73%)	2 (18%)	0
Improvement Objective Actions	2	0	2 (100%)	0	0
Outcome Agreement Actions	3	0	3 (100%)	0	0

Performance Indicators	Total number	☺	☺	☹	N/A
All Measures	21	11 (52%)	1 (5%)	9 (43%)	0
Improvement Objective Measures	5	2 (40%)	0 (0%)	3 (60%)	0
Outcome Agreement Measures	5	2 (40%)	0 (0%)	3 (60%)	0

Understanding the Performance Symbols and referencing system

Key

Measures:	Direction of travel:	Actions:
☺ Performance is on or above target	⬆ Performance has improved on the same quarter last year	**Completed**: Completed in full by due date.
😐 Performance is within 10% of target	⬌ Performance has remained the same as the same quarter last year	**On track:** Progressing and due to be completed by due date. On track actions reported at end of year relate to actions with an end date later than 31 Macrch 2015.
☹ Performance missed target by more than 10%	⬇ Performance has declined compared to the same quarter last year	**Slipped:** Limited progress has been made and an explanation must be provided inlcuding any planned remedial action(s) where appropriate. **Not due:** Action has been rescheduled for a later start date than that orginally planned.

An explanation of the referencing used in this report:

E.g. **LS/A001**

- **LS**: This refers to the service plan, in this case, Learning & Skills
- **A**: this refers to the fact that this is an action. Performance indicators will have an 'M' for 'measure' here.
- **001**: this is the unique/individual number reference for the action.

Where our actions link to other strategic plans, the following references may be seen in brackets after the action name:

- **CP/CL1**: The **CP** refers to the Corporate Plan. **CL1** is the reference number of the Corporate Plan objective the action links to.
- **IO/06**: The **IO** refers to the Improvement Objectives. **06,** refers to the number of the Improvement Plan objective linked to.
- **OA/01**: The **OA** refers to the Outcome Agreement with Welsh Government. **01** refers to the number of the Agreement linked to.
- **WAO:** This refers to Wales Audit Office improvement proposals related to the service area.

What have we achieved and is anyone better off?

Outcome 1: Learners achieve their full potential in order to maximise their life opportunities.

Performance snapshot

- 100% of actions are currently either completed or on track. Of the 40 actions 9 have been completed, 29 are on track, and 2 have slipped.
- Of the 21 performance indicators that are measured quarterly, 11 have met or exceeded target, 1 were within 10% of target, and 9 have missed target by more than 10%. See relevant objective under Annex A for more detailed reasons for underperformance and proposed remedial action where appropriate.
- We have utilised statutory intervention powers in order to effect change in schools when required. In order to accelerate improvement the Director of Learning and Skills issued two warning notices and has extended the use of intervention powers in a secondary school, appointing additional governors.
- Targets for improvement in learner completion, attainment and success rates across the Cardiff and Vale Community Learning Partnership were set in excess of the national comparator by 15%. Provisional data suggests a success rate of 89%; this is a 2% increase on 2014 and 3 % above the Welsh National Average.
- Moves to improve the standards of teaching, including the use of social media within the Cardiff and Vale Learning Partnership have been successful. A cycle of recent classroom observations gives a profile of 18 Good, 3 Excellent and 3 Adequate.
- A marketing strategy for Library services, giving a particular focus to online resources has been successfully developed. The Marketing Group and the Digital Development Officer for libraries have been working together to promote online resources and services at outreach events. Preparations have been made for libraries to contribute to the Get Online Week and the #LoveDigital Libraries Festival in the autumn.
- Attendance in Vale of Glamorgan secondary schools has been ranked 1st in Wales, a further improvement on last year's performance.

What will we do to bring our slipped actions and measures back on track?

- **LS/A150 (CP/LS9**): In relation to undertaking initial skills assessments/diagnostics with learners enrolling onto courses over 10 hours, the Welsh Government has delayed its implementation of the initial essential skills assessments hours. This delay has also been the cause of slippage against **LS/A151**, the tracking, monitoring and recording of outcomes for adult learners using initial assessment data as baseline.
- **LS/M008:** Whilst the percentage of youth workers holding relevant youth work qualifications at all levels has missed target this quarter, a number of staff are currently in training; improved performance will be reflected in quarter 3 once coursework has been moderated. Approximately 10 staff have signed up to the Level 3 course commencing October 2015.
- **LS/M011:** The number of accredited outcomes achieved by learners through the youth service reported during quarter 2 was 583 and missed its target of 1100. This performance is still an improvement on numbers, accreditations and Duke of Edinburgh completions reported in the last quarter. Further improvement in accreditations delivered will continue in the next quarter.

- **LS/M022a/LS/M022b:** The percentage of pupils in primary and secondary schools who have school meals has missed target. The figures are based on numbers on roll from 2014/15 up to date numbers on roll for Sept 2015 are not available. This may overstate the reduction in the case of LS/M022a and understate the reduction in the case of LS/M022b..
- **LS/M024b:** Percentage of free school meals taken up in secondary has missed target. The use of eligibility data from 2014/15 means the take up is overstated.
- **LS/M043:** In relation to the percentage of 16-18 year olds who are in education, employment or training, entry into employment and training has reduced from the previous quarter. This is because young people in TIER 0 have not been updated to be matched to the Careers Wales IO system, and therefore are still showing as Year 11. Those in TIER 0 will not be matched to the 5 TIER system until October. This data will be reflected in quarter 3 performance.
- **LS/M044:** Whilst the percentage of contact made through website provision who consequently engage with the service in improving their employment prospects failed to achieve target, performance will generally increase as provision develops throughout the year.
- **LS/M049b:** The number of year 12/13 pupils known not to be in education, training or work-based learning (NEET). Data reported is taken from the Welsh Government 5 tier model which Careers Wales have advised is not reliable. Work is underway in producing the annual destination data to be released at the end of October which will give a more accurate picture of performance.
- **LS/M054 (SCC/033f) :** The percentage of young people looked after with whom the authority is still in contact who are known to be engaged in education, training or employment at the age of 19. Of the 10 young people not in education, employment or training; 3 young people are currently unable to work due to illness/disability and 1 young person is a young parent. Social Services are currently working with the remaining 6 young people to provide help and support in finding suitable education, employment or training opportunities.

Annex A: Detailed Quarter 2 Report

Outcome 1: Learners achieve their full potential in order to maximise their life opportunities

Objective 1: To support and challenge schools and settings to improve the range and quality of teaching and learning in order to increase achievement.

Actions - Quarter 2 Progress Update

Completed: 13%; On Track: 87%; Slipped: 0%

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A191a Work at Local Authority level to further develop key aspects of leadership such as working with Governors, tackling underperformance and effective use of grants. (Estyn R2)	31/03/2016	50	On Track	The monitoring of effectiveness of the PDG has been included as part of the governors' finance training. A self-evaluation tool has been shared with headteachers to facilitate an evaluation of how PDG grant has been used in each school. Five Newly appointed headteachers are enrolled on the CSC leadership programme with another 6 listed for cohort 3.
LS/A191b Develop Vale Head teacher Induction Programme, VIP. (Estyn R2)	31/03/2016	50	On Track	The Vale Induction Programme now has 14 headteachers participating. Each has been assigned a mentor and the first meeting of this academic year has been held. Five head teachers are enrolled on the CSC leadership program
LS/A192 Work with the CSC to develop a regional approach to improved moderation of statutory teacher assessment at the end of all Key Stages and implement external verification. (Estyn R1/R2)	31/05/2015	50	On Track	In 2014/15 nearly all Vale schools participated in cluster moderation. Teacher assessment was secure in most cases. Primary headteachers were reminded at the autumn term meeting of the importance of full participation in moderation events and that attendance will be monitored.

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A193a Work to ensure that fewer schools require Estyn or local authority monitoring. (Estyn R1/R2/R3)	31/03/2016	50	On Track	Of the schools inspected since June 2015, no school requires Estyn or LA monitoring. Support and challenge processes underpinned by the regional support and challenge framework. Continue to be implemental to improve schools and reduce the risk of them being judged to require Estyn or Local Authority monitoring.
LS/A193b Ensure that any school placed in a follow up category is supported and challenged to make accelerated progress so that it can be taken out of monitoring. (Estyn R1/R2/R3)	31/03/2016	50	On Track	Llanfair Primary has been removed from Estyn monitoring. Local Authority monitoring, support and challenge continues with the two remaining schools in Local Authority monitoring. Progress reviews have taken place with the one Vale school remaining in Estyn monitoring: support and challenge continues. An LA support plan has been produced and submitted to Estyn to the one school in need of significant improvement.
LS/A193c Use statutory intervention powers in order to effect change in schools when required. (Estyn R1/R2/R3)	31/03/2016	100	Complete	The Director has issued two warning notices and extended the use of intervention powers in a secondary school, appointing additional governors.
LS/A194a Work with the Central South Consortium Joint Education Service to develop highly effective regional HR policies and practice and Governor support services that support Governors in holding schools to account.	31/01/2016	50	On Track	Governor training continues. A report was presented to Scrutiny in October.
LS/A194b Implement the National Model for Regional Working, including the transfer of specialist HR, governor support and 14-19 functions.	31/01/2016	50	On Track	A new lead for 14-19 has been appointed by CSC. He has met with key officers. The lead for governor support of the CSC has reported to the operational board, indicating some progress in delivering regional working.

Performance Indicators - Quarter 2 Progress Update

PI Ref	Quarter 2 Actual 2015/16	Quarterly Target	Status	Direction of travel	Quarter 2 2014/15	Actual 2014/15	Comment
No quarterly measures applicable to this objective							

Objective 2: To meet the needs of all learners by providing a range of suitable and accessible learning opportunities and facilities.

Actions - Quarter 2 Progress Update

Completed: 30%; On Track: 63%; Slipped: 7%

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A195 Increase opportunities for adults to gain qualifications for their learning and improve quality in the learning experience. (CP/LS9)	31/03/2016	50	On Track	4 weeks into new Academic year and the Get Back on Track learning programme is on schedule.
LS/A150 Undertake initial skills assessments/diagnostic with all learners enrolling for courses over 10 hours. (CP/LS9)	WG delayed implementation	0	Slipped	Welsh Government have delayed the implementation of initial essential skills assessments with all learners enrolling for courses over 10 hours.
LS/A147 Engage with adult learners from the target groups to improve skills and remove barriers to learning and employment. (CP/LS9)	31/03/2016	90	On Track	Mapping of Progression routes is under way across the region
LS/A151 Track, monitor and record outcomes of adult learners using initial assessment data as baseline. (CP/LS9)	WG delayed implementation	0	Slipped	Welsh Government has delayed the implementation of initial assessments.

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A189 Set targets for improvement in learner completion, attainment and success rates across CVCLP partnership, to exceed the national comparator by 15% in 2015/16.	31/03/2016	100	Complete	Provisional unverified data indicates success rate of 89%. A 2% increase on 2014 and 3% above WNA
LS/A154 Improve standards in teaching including the use of social media within the Cardiff & Vale Learning Partnership through regular classroom monitoring and course improvement programmes. (CP/LS9)	31/03/2016	100	Complete	Completed cycle of classrroom observations gives a profile of 18 GOOD, 3 EXCELLENT & 3 ADEQUATE
LS/A196 Implement the School Investment Programme. (CP/LS1)	01/09/2017	80	On Track	The new building for Oakfield Primary School was completed and opened in September. Work to extend and remodel Ysgol Gymraeg Gwaun y Nant has progressed in line with plans. The new school building for Ysgol Gymraeg Dewi Sant has also been completed and opened in September. Consultation on transforming Barry secondary schools was completed in July 2015. Llanilltud Fawr and Eagleswell Primary Schools were amalgamated in September to form Ysgol y Ddraig. Planning permission was granted for the Llantwit Learning Community and work has commenced on site.
LS/A198 Collaborate with partners to increase Welsh medium learning activities for adults. (CP/LS13)	31/03/2016	90	On Track	4 courses to be commissioned through Mentor Bro Morgannwg during 2015
LS/A199 Engage with adult learners of all ages to improve skills and remove barriers to learning and employment. (CP/LS17)	31/03/2016	90	On Track	mapping of learner progression pathways is underway
LS/A200a Promote digital inclusion by extending information literacy activities in libraries. (CP/LS20)	31/03/2016	85	On Track	The Children's and Information Librarians have worked together in delivering an information literacy session to Year 5 pupils at Llanilltud Fawr Primary School, utilising library designed work booklets on the topic of Identity. The librarians plan to return to work with a class in year 6 and the session will also be delivered to a year 6 class at Barry in the near future.

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A200b Improve reporting on support provided to job seekers and digital inclusion activities. (CP/LS20)	31/03/2016	50	On Track	An evaluation form has been devised for use from October onwards. This will gather basic evaluative information required by the service and to inform Welsh Public Library Standards
LS/A208 Develop a marketing strategy for Library Services with a particular focus on online resources.	01/09/2015	100	Complete	The marketing group and the Digital Development Officer for libraries have been working together to promote online resources. Many opportunities have been taken to promote online resources and services at outreach events, including Barry Scout fete (QR code hunt), Older Persons Strategy event (eBooks etc), Barry beach hut event (Digitisation project), volunteer event on King Square and information sessions for parents and children at schools. Preparations have been made for libraries to contribute to the Get Online Week and the #LoveDigital Libraries Festival in the autumn. All libraries have also hosted tablet training and digital drop-ins.
LS/A209 Establish and develop Friends Groups at main libraries.	31/03/2016	50	On Track	All main libraries now have a Friends Group, though at different stages of development. Activities such as quizzes or a games night have been arranged at 3 libraries with the intention of recruiting further members. The 3 groups are forming well and several have committee members, though nobody yet has been encouraged to take the role of chair or treasurer. Establishing formal committees is the next priority which senior librarians are working on with their groups. The group at Barry is at a more formative stage than others and has not yet arranged their first activity. Progress is good at all groups and with regular meetings, groups working to organise activities and some further recruitment is only a matter of time before confident chairs emerge.

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A190 Deliver training programmes in safeguarding and equality and diversity across Vale Adult Community Learning providers. (ACL PIAP 5.1.5, 5.1.6)	31/03/2016	75	On Track	It is expected that all tutors will have completed the mandatory elements of Skillsgate by end of Q2
LS/A201a Ensure that school attendance continues to improve as funding for Callio declines. (OA2) (Estyn R6)	31/03/2016	75	On Track	Vale secondary attendance at 94.7% is 0.8% above the Welsh average of 93.9%. Primary attendance for 2014/15 is 95.3%, the same as the previous year. Vale secondary attendance has been ranked first in Wales.
LS/A201b Implement operation process for the issuing of fixed penalty notices, FPNs. (OA2) (Estyn R6)	31/03/2016	75	On Track	All EWOs have been trained in the Code of Conduct and FPN operational process. All members of the EWS are processing FPNs.
LS/A201c Ensure EWO service use the full range of options in tackling persistent absences. (OA2) (Estyn R6)	31/03/2016	50	On Track	Spreadsheet is operational. EWS will work with legal services to ensure the full range of legal options are considered for those parents who are repeatedly prosecuted.
LS/A202 Track the performance of groups of learners and where necessary adjust provision to improve attainment. Groups to include: +1 learners, LAC, FSM and pupils within the Youth Justice System/known to the Youth Offending Service. (Estyn R1)	31/05/2015	75	On Track	The data system has been completed and is now operational. Senior officers are currently evaluating the system in order to establish the most effective use of the data prior to full implementation.
LS/A203 Review the Directorate's Additional Learning Needs service as part of the Council's Reshaping Services Change Programme (Tranche one).	31/07/2016	50	On Track	The Reshaping SEN Strategic Plan has been written and shared with the Reshaping Project Board. A Headteacher Advisory Group has been established and has met on two occasions to consult on the plan. Identified workstreams will now be identified to table specific aspects of the plan.

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A204a Further develop the role played by Inclusion staff in school improvement work, including the raising of standards. (Estyn R1)	01/09/2015	75	On Track	Inclusion staff have provided all challenge advisors with a wellbeing data pack. This includes key information on school attendance, exclusion rates, safeguarding practices and processes and social and emotional wellbeing of pupils. This document enables challenge advisors to identify any issues of concern to provide additional challenge to schools. Key data on other areas of ALN such as LAC and EMAS are also shared with challenge advisors at termly progress review days.
LS/A204b Track the performance of different groups of SEN pupils to determine emerging need and address as appropriate. (Estyn R1)	01/09/2015	75	On Track	The new data system is currently being used by all Inclusion Staff to track the performance of pupils with SEN. This information will be used to support pupils and challenge school's underperformance
LS/A214 Work with those responsible for the Pupil Deprivation Grant (PDG) to ensure effective use of the grant. (IO5)	31/03/2016	50	On Track	A strategy has been developed with the CSC to narrow the gap in performance between eFSM and non FSM. This includes the use of a continuum to evaluate the use of the PDG in each school.

Performance Indicators - Quarter 2 Progress Update

PI Ref	Quarter 2 Actual 2015/16	Quarterly Target	Status	Direction of travel	Quarter 2 2014/15	Actual 2014/15	Comment
How Much?							
LCL001 The number of visits to Public Libraries during the year, per 1,000 population.	2980.31	2750.00	☺	↓	3232.94	6260.41	
LS/M012a The number of books issued to customers in English.	205280.00	175000.00	☺	↓	206159.00	418928.00	
LS/M029 Number of hits on the library website.	65108.00	40777.00	☺	↓	71877.00	145042.00	
LS/M010b The number of successful completions on accredited Adult Literacy and Numeracy courses.	633.00	81.00	☺	N/A	N/A	207.00	Engagement with the number young people NEET remains high for Careers Wales Support Worker
How Well?							
LS/M012b The number of books issued to customers in Welsh.	5981.00	5000.00	☺	↑	5377.00	10790.00	
LS/M028 The percentage of admissions applications processed within 10 days.	100.00	95.00	☺	↑	87.86	93.96	All 204 admissions applications received during quarter 2 were processed within 10 days.
Better Off?							
There are no measures applicable this quarter							

Objective 3: To promote health and wellbeing and ensure the safety of our learners.

Actions - Quarter 2 Progress Update

Completed: 0%; On Track: 100%; Slipped: 0%

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A212 Work with partners to implement the Engagement and progressions Framework and reduce NEETS pre and post 18. (CP/LS16) (IO4) (PIAP 6.3, 6.4)	31/03/2016	22	On Track	We continue to strengthen our partnership approach by working collaboratively to reduce the number of NEETS in the Vale. In Q2 the WG 5 tier reveals 16-18 year olds NEETs figure was 2.2% taken from WG Tier 3 NEET data for 17/18 year olds on 30th September.
LS/A205 Further develop work of the Putting Families First programme to increase engagement with parents.	31/10/2016	75	On Track	The referral system is fully developed. As a result of being involved in the PFF Programme, 90% of parents state that they would like to go on to further learning or gain employment, 93% of parents completed the STEPS intervention, 88% report that their wellbeing and confidence has increased and 78% report that taking part in the Nurture and Child Development courses has helped them to support their child's learning.
LS/A206 Review the Directorate's Catering service as part of the Council's Reshaping Services Programme (Tranche one).	31/07/2016	50	On Track	During quarter 2 an options appraisal was completed. All models were scored from set criteria. A catering report has been produced which is due to go to the Project Board during week commencing 12 October for authorisation of the preferred Co Operative Model to be explored in more detail which will be used to inform the future Business Case. A more formal arrangement with Bridgend and Cardiff Councils is being explored for collaboration to take place on the preferred option.

Action Ref	Completion Date	% Complete	Status	Progress/ Outcomes
LS/A207a Further enhance the safeguarding of learners through addressing identified developmental need including chaperoning, safer recruitment and safeguarding procedures. (Estyn R6)	31/08/2015	50	On Track	Ongoing work to encourage compliance with Safer Recruitment continues in partnership with Transact and HR. A new process for the management of CIEE licencing is under development and will be ready for the implementation of new Child Performance Licensing Regulations on 30 October 2015. The continuing development of safeguarding procedures across the Directorate includes new model safeguarding polices due for release in October 2015 and the provision of a robust programme of safeguarding training throughout the year.
LS/A207b Work with schools to develop the use of safeguarding SER as a tool for improvement. (Estyn R6)	31/08/2015	50	On Track	Schools continue to be supported in the routine development of a Safeguarding SER, with particular support offered to schools facing an imminent inspection visit. Written guidance for schools on how to complete a safeguarding SER is available, supported by training. SER compliance is monitored via the safeguarding Audit.

Performance Indicators - Quarter 2 Progress Update

PI Ref	Quarter 2 Actual 2015/16	Quarterly Target	Status	Direction of travel	Quarter 2 2014/15	Actual 2014/15	Comment
How Much?							
LS/M007 Percentage of the youth population aged 11-25 years in the Vale of Glamorgan who make contact with the Youth Service during the year.	28.29	28.00	☺	↑	24.26	25.59	IT Access now available in all outlying provisions from September 2015
LS/M041 Number of young people actively engaged with transition support workers. (IO4)	260.00	177.00	☺	↑	177.00	177.00	Improvement on numbers, accreditations and DofE completions. Accreditations being delivered up completions should materialise by next quarter
LS/M042 Of the top 10 wards in the Vale most affected by youth unemployment, the percentage that have been visited by learning coaches through mobile provision. (IO4)	100.00	100.00	☺	↔	100.00	100.00	
LS/M050 Number of NEETs who are in contact with NEET Support Officers. (OA2)	260.00	214.00	☺	↑	132.00	214.00	Figures suggest an increase in contact with the number of young people NEET. This is due to the number of young people requiring support in returning to education or training post summer holidays.
How Well?							

LS/M008 Percentage of youth workers holding relevant youth work qualifications at all levels.	78.79	90.00	☹	↓	95.83	83.08	We currently have a number of staff in training. They have completed the academic course work but we are waiting for the students work to be moderated by the YMCA Community College which will be in September 2015. Still waiting for outcome from training approximately 10. Signed up to Level 3 course commencing October 2015
LS/M022a The percentage of pupils in primary schools who have school meals.	36.13	45.00	☹	↓	37.45	41.76	The figures are based on numbers on roll from 2014/15 up to date numbers on roll for Sept 2015 are not available. This may overstate the reduction.
LS/M022b The percentage of pupils in secondary schools who have school meals.	35.61	45.00	☹	↑	27.34	43.02	The figures are based on numbers on roll from 2014/15 up to date numbers on roll for Sept 2015 are not available. This may therefore understate the level of take up.
LS/M024a The percentage take up of free school meals in primary schools.	74.27	79.00	😐	↑	70.32	77.71	The use of eligibility data from 2014/15 means the take up is overstated
LS/M024b The percentage take up of free school meals in secondary schools.	56.47	72.00	☹	↑	55.58	69.68	The percentage uptake will be lower as we have less pupils eligible for FSM. We are also using 2014/15 NOR but up to date FSM numbers
LS/M011 The number of accredited outcomes achieved by learners through the youth service.	583.00	1100.00	☹	↓	1486.00	2817.00	Improvement on numbers, accreditations and DofE completions. Accreditations being delivered up completions should materialise by next quarter.

LS/M043 Percentage of 16-18 year olds who are in education, employment or training. (OA2) (IO4)	66.76	92.80	☹	↓	88.70	92.80	Data is from tier 4 and 5. Entry into employment and training has reduced from previous quarter, this is because, young people in TIER 0 have not been updated to matched Careers Wales IO system, therefore young people are still showing as year 11. Tier 0 will not be matched to the 5 TIER system until October. Careers Wales have advised the data is not reliable for September. The Annual Destination data will be released end of October.
LS/M054 (SCC033f) Percentage of young people looked after with whom the authority is still in contact who are known to be engaged in education, training or employment at the age of 19. (OA2) (IO4)	50.00	60.00	☹	↓	77.78	57.14	Of the 10 young people not in education, employment or training; 3 YP are currently unable to work due to illness/ disability and 1 YP is a young parent. Social Services are currently working with the remaining 6 YP to provide help and support in finding suitable education, employment or training opportunities.
Better Off?							
LS/M044 Percentage of contact made through mobile provision who consequently engage with the service in improving their employment prospects. (IO4)	25.73	40.00	☹	↓	33.00	33.00	The number/percentage of contact with mobile provision will look to increase as provision develops
LS/M049b Number of Year 12/13 pupils known not to be in education, training or work-based learning (NEET). (OA2)	70.00	52.00	☹	↑	212.00	52.00	Data is taken from WG 5 TIER model for September. Data is circulated monthly therefore the last day of September is captured as Q2. However Careers Wales have informed that this month's data is not as reliable as they are now working towards the annual destination data for end of October.

LS/M051 Percentage of 16-18 year olds who are NEET. (OA1)	2.22	2.78	☺	N/A	N/A	2.78	A slight decline from Q1, as young people are placed into education or training with the help of support workers post summer holidays.