SCRUTINY REVIEW TOPIC SUGGESTION FORM

BEFORE COMPLETING THIS FORM, PLEASE READ THE GUIDANCE NOTES ATTACHED



					BRO MORGANNWG	
I WOULD LIKE TO REGISTER A REQUEST FOR THE FOLLOWING MATTER TO BE REVIEWED:						
SUC	GESTED TOPIC FOR SO	CRUTINY REV	IEW:			
		IG THIS TOPIC (continue on a			PLEASE CONSIDER:	
sepa	arate sheet if necessary):				Why should there be a review on	
					this?	
					How does it link to the Council's strategic objectives and priorities?	
					What benefits to local people could result?	
SUF	PPORTING EVIDENCE (C	ontinue on a sep	arate s	sheet if	PLEASE CONSIDER:	
nece	essary):				What evidence is there to	
					support the above reasons?What are the facts?	
					, , , , , , , , , , , , , , , , , , ,	
DES	SIRED OUTCOME:				PLEASE CONSIDER:	
					What would you wish to see happen as a result of any review?	
					Why do you think the desired outcome is achievable?	
This	s topic (please tick appropria	nte box):				
Is my suggestion				Was suggested to me by a member of the public		
				tric public	,	
	Other (please specify)					
NAME:		SIGNATURE:			DATE:	

ADDRESS:			
E-MAIL ADDRESS:			
DAY TELEPHONE NO:			
EVENING TELEPHONE NO:			
FAX NO:			
ORGANISATION (if appropriate):			
Would you like to make a statement to the Scrutiny Committee in support of the request?	YES	□ NO	
If yes, which Scrutiny Committee?	Corporate Resources	5	
	Economy and Enviro	nment	
	Housing and Public Protection		
	Lifelong Learning		
	Social Care and Hea	lth	

Please return the completed form to:
The Scrutiny and Committee Services Section
The Vale of Glamorgan Council
Civic Offices
Holton Road
BARRY
CF63 4RU

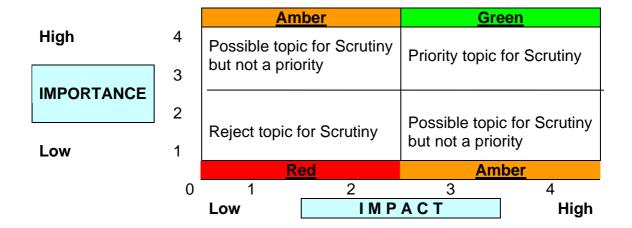
Alternatively, e-mail your form to JERees@valeofglamorgan.gov.uk

SCRUTINY REVIEW SCORING GUIDE AND PRIORITY GRID

Scoring Guide

Score	Importance Indicator	Impact Indicator
0	No evidence that the topic is linked to the Council's key objectives and priorities.	No identified benefits likely to result as a result of a review.
1	No evidence of links to the Council's aims and priorities, but an ongoing area of public concern that falls within the Authority's remit.	Minor potential benefits affecting one ward / customer / client group.
2	Some evidence of links to the Council's key objectives but they may be indirect and the topic is not related to current Council priorities.	Minor potential benefit affecting two or more wards / customer / client groups; or Moderate potential benefit affecting one ward / customer / client group. Potential benefit to an individual service area within the Council.
3	Good evidence linking to the Council's key objectives and priorities and / or evidence of public concern.	Moderate potential benefit affecting two or more wards / customer / client groups; or Substantial potential benefit affecting one ward / customer / client group. Potential benefit to a department within the Council.
4	Strong evidence of links to the Council's key objectives and priorities and a high level of public concern.	Substantial potential benefits for a significant proportion of the community. Substantial potential benefits for the Council.

Priority Grid



Key

A topic scoring 3 for Importance and 3 for Impact would be seen as green, indicating it as a priority.

Similarly, a topic scoring 1 for Impact and 1 for Importance would fall within red, indicating rejection.

Topics falling within amber would indicate possible topics for Scrutiny, but not a priority. A selection of amber topics would depend on capacity within the work programme to accommodate them.

In exceptional circumstances where a review would be prejudicial to the Council's interests, the Managing Director/ Director may advise the Scrutiny Committee that it would be best not to proceed with the review.