

THE VALE OF GLAMORGAN COUNCIL

REQUEST FOR THE USE OF EMERGENCY POWERS – CORONAVIRUS PANDEMIC

SUBJECT: Set up a C1V secondary hub in Members' Room in Civic Office to promote safe working and add resilience – to take effect from w/c 23 March 2020

1. **Originating / Department / Service** –

Resources

2. **Reason for Seeking Emergency Powers** –

PLEASE SPECIFY BELOW and attach appropriate Committee report / minute/ memo * (* delete as appropriate)

On the 23rd March, cabinet considered a report on how the Council was dealing with the impacts of Covid – 19. That report set out various actions and initiatives that were being put in place to ensure service resilience and management of risks. One of the items referenced in the report was the move towards the setting up of a second contact centre hub in the lower ground floor of the Civic Office. This is needed to ensure sufficient social distancing but also to add resilience to prevent the spread of the virus. Although referenced in the report, there was no specific recommendation in respect of the same, hence the need for an Emergency Powers decision for completeness.

In Budget terms, the cost is minimal as the space was available and there has merely been a relocation of desks, equipment and personnel.

3. **Policy Framework and Budget** –

PLEASE INDICATE as appropriate that the matter that you are seeking the use of Emergency Powers for is a Cabinet or Council function.

Cabinet

Council

4. **Relevant Scrutiny Committee** –

Corporate Performance and Resources

IMPORTANT

The following sections **must** be completed **prior** to the request being submitted to the Democratic and Scrutiny Services Section for processing.

I confirm (delete as appropriate)

(a) That there are no financial implications and the relevant Cabinet Member, Leader and / or the Deputy Leader has been consulted and is in agreement with the use of Emergency Powers; **or**

~~(b) That, in view of the financial commitments, the Head of Financial Services, the appropriate Chief Officer, the relevant Cabinet Member, Leader and / or Deputy Leader have been consulted and are in agreement with the use of the Emergency Powers and that~~

~~(c) For matters relating to the Planning Committee the Chairman of the Planning Committee has also been consulted and is in agreement with the use of Emergency Powers;~~

~~(d) For matters relating to the Licensing Committee the Chairman of the Licensing Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

~~(e) For matters relating to the Welsh Church Act Estate Committee the Chairman of the Welsh Church Act Estate Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

~~(f) For matters relating to policy the relevant Scrutiny Committee Chairman has been consulted and is in agreement with the use of Emergency Powers.~~

Signed: Rob Thomas.....
(Instructing Chief Officer)

Date:23/3/20

Please print name: D R Thomas.....

I hereby approve under my Emergency Powers the attached recommendation(s) on behalf of the Cabinet / Council (please delete as appropriate).

Signed: D R Thomas **Date:** ...23/3/20.
Managing Director

NB Should the relevant portfolio Cabinet Member be unable to be consulted only the Leader and / or Deputy Leader be consulted in their absence.

N.B. Cabinet: 23rd March, 2020 Minute No. 295