

**THE VALE OF GLAMORGAN COUNCIL**

**REQUEST FOR THE USE OF EMERGENCY POWERS –  
CORONAVIRUS PANDEMIC**

**SUBJECT:** Application for Flexible Retirement for P

1. **Originating / Department / Service** –

Finance – Managing Director and Resources

2. **Reason for Seeking Emergency Powers** –

P is employed in the Property Services Department of the Council and requested a flexible retirement arrangement to start in 4<sup>th</sup> May 2020 with a view to retiring by 1<sup>st</sup> April 2022 at the latest. The flexible retirement was requested to enable P to make the adjustment to retirement and to pass his knowledge on to other members of the team so that it is not lost.

The proposal is supported by the finance team as it will support P to make the transition to retirement whilst also giving the team the opportunity for him to pass on his knowledge to the remaining team members.

This is a Part II matter

3. **Policy Framework and Budget** –

PLEASE INDICATE as appropriate that the matter that you are seeking the use of Emergency Powers for is a Cabinet or Council function.

Cabinet  Council X

4. **Relevant Scrutiny Committee** –

Corporate Performance and Resources

**IMPORTANT**

The following sections **must** be completed **prior** to the request being submitted to the Democratic and Scrutiny Services Section for processing.

I confirm (delete as appropriate)

(a) That there are no financial implications and the relevant Cabinet Member, Leader and / or the Deputy Leader has been consulted and is in agreement with the use of Emergency Powers; ~~or~~

~~(b) That, in view of the financial commitments, the Head of Financial Services, the appropriate Chief Officer, the relevant Cabinet Member, Leader~~

and / or Deputy Leader have been consulted and are in agreement with the use of the Emergency Powers and that

~~(c) — For matters relating to the Planning Committee the Chairman of the Planning Committee has also been consulted and is in agreement with the use of Emergency Powers;~~

~~(d) — For matters relating to the Licensing Committee the Chairman of the Licensing Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

~~(e) — For matters relating to the Welsh Church Act Estate Committee the Chairman of the Welsh Church Act Estate Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

~~(f) — For matters relating to policy the relevant Scrutiny Committee Chairman has been consulted and is in agreement with the use of Emergency Powers.~~

**Signed:** Lorna Cross                      **Date:** 15/04/20  
**(Instructing Chief Officer)**

**Please print name:** Lorna Cross

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**I hereby approve under my Emergency Powers the attached recommendation(s) on behalf of the Council (please delete as appropriate).**

**Signed:** D.R. Thomas..... **Date:** 22/04/20.....  
**Managing Director**

**NB Should the relevant portfolio Cabinet Member be unable to be consulted only the Leader and / or Deputy Leader be consulted in their absence.**

**N.B. Cabinet: 23<sup>rd</sup> March, 2020 Minute No. 295**