

**HOMES AND SAFE COMMUNITIES SCRUTINY COMMITTEE**  
**FORWARD WORK PROGRAMME 2018/19**

<b>MONTH</b>	<b>REPORT TITLE</b>
5 <sup>th</sup> December 2018	<ul style="list-style-type: none"> <li>• *CFWP – Quarter 2 Performance Reporting.</li> <li>• *CFWP – Housing Asset Management Strategy</li> <li>• *CFWP – Initial Capital Programme Budget Proposals.</li> <li>• *CFWP – Initial Revenue Budget Proposals.</li> <li>• *CFWP - Initial Housing Revenue Account Budget.</li> <li>• Youth Justice Plan 2018/19</li> <li>• Digital Inclusion</li> <li>• Presentation – Prevention of Terrorism</li> </ul>
9 <sup>th</sup> January 2019	<ul style="list-style-type: none"> <li>• *CFWP – Revenue and Capital Monitoring</li> <li>• *CFWP - Vale Timebanking Project – Six monthly monitoring report</li> <li>• *CFWP – Tenancy Ready Scheme</li> <li>• *CFWP - Draft Homelessness Strategy <i>[Possible Special Meeting for this item?]</i></li> <li>• Work Programme Schedule and 3<sup>rd</sup> Quarter Decision Tracking</li> <li>• The Civil Protection Unit – responsibilities and work plan. Six monthly Update</li> <li>• Community Investment Strategy (Housing) – Six Monthly Monitoring Report</li> <li>• Housing Compliance Update Report <i>[Email sent to Mike Ingram about this].</i></li> </ul>
6 <sup>th</sup> February 2019	<ul style="list-style-type: none"> <li>• Youth Offending Service: Mid-Year Performance Report</li> <li>• Environment and Neighbourhood Strategy (Housing) – Six monthly monitoring report</li> </ul>
6 <sup>th</sup> March 2019	<ul style="list-style-type: none"> <li>• *CFWP – Revenue and Capital Monitoring</li> <li>• *CFWP – Quarter 3 Performance Monitoring</li> <li>• Corporate Plan Annual Delivery Plan 20<sup>**</sup>/20<sup>**</sup></li> </ul>
3 <sup>rd</sup> April 2019	<ul style="list-style-type: none"> <li>• Work Programme Schedule and 4<sup>th</sup> Quarter Decision Tracking</li> <li>• Customer Service Strategy (Housing) – six monthly monitoring report</li> </ul>

**\*\*CFWP = Cabinet Forward Work Programme**

## Other reports to be added into schedule as and when available:

### Requested by Committee

- Q1 Housing and Building Services performance report 2014-15 - Report / presentation on the responses received as a result of the different consultation methods employed (08 Oct 14: Min No 510)
- Asset Management Strategy (includes Fuel Poverty)
- Barry Communities First Cluster Annual Progress Report (annually in April) (14 Apr 15: Min No 1095) **[from Scrutiny Committee (Economy and Environment)]** [last reported 25 Jul 16: Min No 224]
- Wrap up report on Empty Homes (07 Dec 16: Min No 585)
- Report in regard to investigating the appropriateness and feasibility of starting a sinking fund for future repairs to leasehold properties following completion of the Welsh Housing Quality Standard works in the Summer 2017 (07 Dec 16: Min No 588)
- Report on future housing (to include the work being carried out by the Audit service on contracts) (07 Dec 16: Min No 588)
- \*CFWP Vale Community Alarm System Update Report
- Report on Vacant Properties within the Private Sector (12 Sep 18: Min No 277)
- Report on Social Enterprise (12 Sep 18: Min No 278)

## Regular reports already added to the schedule:

### Annual

- Vale of Glamorgan Annual Report 20\*\*/20\*\* (Sept).
- Youth Justice Plan.
- Youth Offending Service: End of Year Performance Report.
- Scrutiny Committees' Draft Annual Report.
- Closure of Accounts.
- Initial Capital Programme Budget Proposals.
- Initial Revenue Programme Budget Proposals.
- Initial Housing Revenue Account (HRA) Budget Proposals.
- Corporate Plan Annual Delivery Plan 20\*\*/20\*\* (Mar)
- Tenant Engagement Strategy.
- Families First 2017/18 Annual Report.

### Biannual

- Youth Offending Service: Mid-year Performance Report.
- Customer Service Strategy (Housing) – Six Monthly Monitoring Report.
- Environment & Neighbourhood Strategy (Housing) – Six Monthly Monitoring Report
- Community Investment Strategy (Housing) – Six Monthly Monitoring Report
- Vale Timebanking Project - Six Monthly Monitoring Report.
- The Civil Protection Unit – Responsibilities and Work Plan.

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### **Quarterly**

- 1<sup>st</sup> Quarter [Apr, May & June] Decision Tracking and Forward Work Programme.
- 2<sup>nd</sup> Quarter [July & Sept] Decision Tracking and Forward Work Programme.
- 3<sup>rd</sup> Quarter [Oct, Nov & Dec] Decision Tracking and Forward Work Programme.
- 4<sup>th</sup> Quarter [Jan, Feb & Mar] Decision Tracking and Forward Work Programme.
- Quarter 1 [Apr, May & June] Performance Report: An Inclusive and Safe Vale. (Oct)
- Quarter 2 [July & Sept] Performance Report: An Inclusive and Safe Vale. (Dec)
- Quarter 3 [Oct, Nov & Dec] Performance Report: An Inclusive and Safe Vale. (Mar)

### **Infrequent**

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Requests for Call-in.

**N.B. The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**

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