

CORPORATE PERFORMANCE AND RESOURCES SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME 2019-20

MONTH	REPORT TITLE
19 th December 2019 at 4.00pm	<ul style="list-style-type: none"> • *CFWP – Initial Capital Programme Budget Proposals • *CFWP – Initial Revenue Programme Budget Proposals • *CFWP – Initial Housing Revenue Account Budget Proposals • Q2 2019/20 Performance Report
29 th January 2020	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP – Reshaping Services Update • Improvement Objectives Part 1 / Corporate Plan • Progress Update on Joint Audit Service • 3rd Quarter Decision Tracking and Updated Forward Work Programme
26 th February 2020	<ul style="list-style-type: none"> • *CWFP – Corporate Safeguarding • *CFWP – Employee Pay Policy 2020/21 • *CFWP – Corporate Plan
1 st April 2020 at 4.00pm	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CWFP – Treasury Management and Investment Strategy • *CFWP - Council's Annual Self-Assessment • *CFWP – Vale of Glamorgan Wellbeing Objectives and Improvement Plan Part 1 • Q3 2019/20 Performance Report • Corporate Plan Annual Delivery Plan (including Service Plans and Target Setting)
30 th April 2020	<ul style="list-style-type: none"> • *CFWP – Reshaping Services Update • 4th Quarter Decision Tracking and updated Forward Work Programme

Other reports requested by Committee and / or Chairman to be added into schedule as and when available.

- Universal Credit – interim report re the commencement of UC (if further information received before the Welfare Reform annual progress report) (20 Sep 18: Min No 328) – included in Welfare Reform report scheduled for 27 November meeting
- Progress update report regarding the Joint Audit Service – date for report to be presented to Committee to be advised (27 Jun 19: Min No 106)
- Report in relation to the Contact Centre to be brought to the Scrutiny Committee before April 2020 (02 Oct 19: Min No 348)
- Reports in respect of matters being considered by the Public Services Board be

- presented to the Scrutiny Committee as appropriate (02 Oct 19: Min No 348)
- Regular progress updates on the Reshaping Services programme (24 Oct 19: Min No 415)
- Report with further information in relation to arrangements being made for further assistance with occupational health referrals (24 Oct 19: Min No 419)
- Sickness Absence – report to contain further data capture information re annual leave purchase scheme (how many staff purchased leave and the departments they were in); long term sickness with details of stress and measures in place to assist staff and work/life balance initiatives and phased returns; and information regarding stomach ailments (27 Nov 19: Min No)
- May 2020 – Update report on progress of Welfare Reform (27 Nov 19: Min No)

Regular reports already added to the schedule:

Annual

- Vale of Glamorgan Annual Report 20**/20**
- Welfare Reform annual progress report
- Scrutiny Committees' Draft Annual Report

Biannual

Quarterly

- 1st Quarter (April – June) Decision Tracking and Forward Work Programme (July)
- 2nd Quarter (July – September) Decision Tracking and Forward Work Programme (Oct)
- 3rd Quarter (October – December) Decision Tracking and Forward Work Programme (Jan)
- 4th Quarter (January – March) Decision Tracking and Forward Work Programme (May)
- Quarter 1 (April – June) Performance Report: Corporate Health (Oct)
- Quarter 2 (July – September) Performance Report: Corporate Health (Dec)
- Quarter 3 (October – December) Performance Report: Corporate Health (Mar)
- Quarter 4 (January – March) Performance Report: Corporate Health (Jun)

Infrequent

- Cabinet References
- Revenue and Capital Monitoring Reports
- Requests for Consideration
- Requests for Call-in

NB The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.