



Vale of Glamorgan Council

Corporate Performance and Resources Scrutiny Committee

# Forward Work Programme

**June 2022 (election year) – April 2023**

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
June	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22.	Last Quarter 3 report received January 2022.	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2022/23.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Presented to Committee on 16 <sup>th</sup> June (Min no 74) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Q4-Tracking-and-FWP.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Q4-Tracking-and-FWP.pdf</a>
June	Introduction To the Corporate Performance & Resources Scrutiny Committee.		Introduce the Committee to the work and remit of the Corporate Performance & Resources Scrutiny Committee.	To make Committee Members aware of the work and remit of the Corporate Performance & Resources Scrutiny Committee.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Presented to Committee on 16th June (Min no 72) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Introduction-to-CPR-Presentation.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Introduction-to-CPR-Presentation.pdf</a>
June	Sickness Absence Report - CFWP	Quarter 2 reported to Committee in January 2022.	To include quarter by quarter comparisons and details of the wellbeing	The report be referred to Corporate	Laithe Bonni, Operational Manager Employee Services	Presented to Committee on

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			work being undertaken to date as requested by the Committee	Performance and Resources Scrutiny Committee for consideration, with any comments referred back to Cabinet for further consideration.	Isbonni@valeofglamorgan.gov.uk	<p>16th June (Min no 73)  <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Ref-from-Cab-Q4-Sickness-Absence-Report-2021-2022.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Ref-from-Cab-Q4-Sickness-Absence-Report-2021-2022.pdf</a></p> <p><a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Ref-from-Cab-Q4-Sickness-Absence-Report-to-Cabinet.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-06-16/Ref-from-Cab-Q4-Sickness-Absence-Report-to-Cabinet.pdf</a></p>
July	Project Zero	Presented to Committee in June 2021	To report progress in delivering Project Zero.	To update the Committee on the continuing engagement being undertaken as part of Project Zero.	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Originally scheduled for June.  Presented to Committee on

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						13 <sup>th</sup> July (Min no 165) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Project-Zero-Progress.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Project-Zero-Progress.pdf</a>
July	Corporate Safeguarding Annual Report CFWP	Previously referred to Committee in June 2021	To update Committee on the work undertaken to improve corporate arrangements and to ensure their effectiveness	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.	Lance Carver, Director of Social Services, lcarver@valeofglamorgan.gov.uk	Presented to Committee on 13 <sup>th</sup> July (Min no 163) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Ref-from-Cab-Annual-Corporate-Safeguarding-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Ref-from-Cab-Annual-Corporate-Safeguarding-Report.pdf</a>

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July	Closure of Accounts 2021/22	Last received July 2021.	The accounts are complete and this report is to inform Scrutiny Committee of the provisional financial position of the Council for the 2021/22 financial year.	Members aware of the provisional financial position and actions that have been taken.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Moved to September / October's meeting.
July	1 <sup>st</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22.	Last municipal year 4 <sup>th</sup> Quarter received June 2022.	To report progress on the Scrutiny recommendations [Apr, May, June] and to confirm the Committee's work programme for 20**/**.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Moved to November's meeting.
July	Annual Delivery Plan Monitoring Report: Quarter 4 Performance 2021/22.	Cabinet Forward Work Programme Item.	To present quarter 4 performance results for the period 1st April 2021 to 31st March 2022 in delivering our 2021/22 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2021/22 aimed at making a positive difference to the lives of Vale of Glamorgan citizens. To ensure the Council is effectively assessing its performance in line with the requirement to meet our performance	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Presented to Committee on 13 <sup>th</sup> July (Min no 168) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/ADP-Q4-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/ADP-Q4-Monitoring.pdf</a>

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				requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.		
July	Revenue Monitoring for the Period 1st April to 31st May 2022.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue expenditure for the period	To inform Committee of the projected revenue outturn for 2022/23.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorg.gov.uk	Presented to Committee on 13 <sup>th</sup> July (Min no 166) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-</a>

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						<a href="#">13/Revenue-Monitoring.pdf</a>
July	Capital Monitoring for the Period 1st April to 31st May 2022.	Cabinet Forward Work Programme Item.	To advise Committee of the progress on the 2022/23 Capital Programme for the period 1st April to 31st May 2022 and to request changes to the Capital Programme.	To advise Committee of the progress on the Capital Programme.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorg an.gov.uk	Presented to Committee on 13 <sup>th</sup> July (Min no 167) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Capital-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Capital-Monitoring.pdf</a>
July	Draft Response to Welsh Government's Consultation Statutory Guidance and Directions made under the Local Government Act 2000, the Local Government (Wales) Measure 2011 and the Local Government and Elections (Wales)	Reference from Cabinet.	To seek approval for the submission of the Council's response to the above Welsh Government consultation.	To enable the Council to respond to the Consultation on Statutory Guidance and Directions made under the Local Government Act 2000, the Local Government (Wales) Measure 2011 and the Local Government and Elections (Wales) Act 2021 (including consultation with Scrutiny).	Jeff Rees, Operational Manager, Democratic Services <a href="mailto:JERees@valeofglamorgan.gov.uk">JERees@valeofglamorgan.gov.uk</a>	Presented to Committee on 13 <sup>th</sup> July (Min no 164) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Ref-from-Cab-Draft-Response-to-WG-Consultation.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-07-13/Ref-from-Cab-Draft-Response-to-WG-Consultation.pdf</a>

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	Act 2021 – Cabinet: 23 <sup>rd</sup> June, 2022.					
August	<b>RECESS</b>					
September	<b>Meeting postponed due to the death of Queen Elizabeth II. **Agenda items moved to October's meeting.**</b>					
October	Consultation draft of Council Annual Self-assessment 2021/22.	Reference from Cabinet.	Seeking members views.	To be confirmed.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Added to FWP on request of Operational Manager – Democratic Service (20 <sup>th</sup> June 2022). Presented to Committee on 13 <sup>th</sup> October (Min no 364) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Draft-Vale-of-Glamorgan-Council-Annual-Self-Assessment-2021-22.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Draft-Vale-of-Glamorgan-Council-Annual-Self-Assessment-2021-22.pdf</a>



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October	2 <sup>nd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule	1st Quarter received June 2022	To report progress on the Scrutiny recommendations [Jul, Sept] and to confirm the Committee's work programme for 20**/20**.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Moved to November's meeting (Q1 and Q2 combined).
October	Revenue Monitoring for the Period 1st April to 31st August, 2022	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue expenditure for the period.	To inform Committee of the projected revenue outturn for 2022/23. To respond to emerging pay and price inflationary pressures in 2022/23	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Presented to Committee on 13 <sup>th</sup> October (Min no 365) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Revenue-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Revenue-Monitoring.pdf</a>
October	Project Zero	Last reported in July 2022	To report progress in delivering Project Zero.	To update the Committee on the continuing engagement being undertaken as part of Project Zero.	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Moved to a future Committee date – December 2022.
October	Vale of Glamorgan Council: Annual Performance Calendar 2022/23	Reference from Cabinet	To present the Vale of Glamorgan Annual Performance Calendar for 2022/23, which outlines	To ensure all Scrutiny Committees and the Governance and Audit Committee	Tom Bowring, Head of Policy & Business Transformation	Presented to Committee on 13 <sup>th</sup> October (Min no 360)

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			the key plans/reports that will be subject to consideration by Members throughout the year. The report also outlines how the Council will involve Members in shaping the approach, key plans and reports aligned to the performance management framework annual calendar to enable the Council to meet the new performance requirements (Part 6 section 89-93) of the Local Government & Elections (Wales) Act 2021 (LG&E) and contribute to the national goals of the Well-being of Future Generations (Wales) Act 2015 (WBFGE).	(section 114 of the Local Government & Elections (Wales) Act 2021) have oversight of the Annual Performance Calendar and their views inform the Council's approach to meeting the new performance requirements.	TBowring@valeofglamorgan.gov.uk	<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Vale-of-Glamorgan-Council-Annual-Performance-Calendar-2022-23.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Vale-of-Glamorgan-Council-Annual-Performance-Calendar-2022-23.pdf</a>
October	Closure of Accounts 2021/22	Reference from Cabinet	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2021/22 financial year.	To enable the Scrutiny Committee responsible for finance to review the year end position.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Presented to Committee on 13 <sup>th</sup> October (Min no 361) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20R">https://www.valeofglamorgan.gov.uk/Documents/Committee%20R</a>

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						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Closure-of-Accounts-2021-22.pdf">eports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Closure-of-Accounts-2021-22.pdf</a>
October	Capital Closure of Accounts 2021/22	Reference from Cabinet	The accounts are complete, and this report is to inform Cabinet of the provisional financial position of the Council's Capital Programme for the 2021/22 financial year	To enable the Scrutiny Committee responsible for finance to review the year end Position.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Presented to Committee on 13th October (Min no 362) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Capital-Closure-of-Accounts-2021-22.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Capital-Closure-of-Accounts-2021-22.pdf</a>
October	Welsh Language Standards Annual Monitoring Report 2021-22	Reference from Cabinet	To seek approval for the Council's Annual Welsh Monitoring Report and update on 5-year Promotion Strategy.	To enable Scrutiny Committee (Learning & Culture and Corporate Performance & Resources) to consider the report (and appendices) prior to publication.	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Presented to Committee on 13th October (Min no 363) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Capital-Closure-of-Accounts-2021-22.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Capital-Closure-of-Accounts-2021-22.pdf</a>

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						<a href="#">eports/Scrutiny-CRP/2022/22-10-12/Ref-from-Cab-Welsh-Language-Standards-Annual-Monitoring-Report-2021-22.pdf</a>
October	Vale of Glamorgan Public Services Board Annual Report 2020-21.	Last report in <a href="#">September 2021</a> .	To present an overview of the fourth year of progress in delivering the Wellbeing Objectives and actions set by the Vale PSB in its Well-being Plan.	To enable Members to consider the content of the Annual Report and progress being made in the delivery of the current Well-being Plan. To enable Members to make recommendations to the PSB. To advise Members of the plans for the new Well-being Plan to be published in 2023. To ensure all elected Members and the Community Liaison	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Presented to Committee on 13th October (Min no 366) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/PSB-Annual-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/PSB-Annual-Report.pdf</a>

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				Committee are aware of the work of the Public Services Board.		
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2022/23	Last report in <a href="#">July 2022</a> .	To present quarter 1 performance results for the period 1st April 2022 to 30th June 2022 in delivering our 2022/23 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2021/22 aimed at making a positive difference to the lives of Vale of Glamorgan citizens. To ensure the Council is effectively assessing its performance in line with the requirement to meet our performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Presented to Committee on 13th October (Min no 367) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/ADP-Quarter-1.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-CRP/2022/22-10-12/ADP-Quarter-1.pdf</a>

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				maximises its contribution to achieving the well-being goals for Wales. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.		
November	Quarterly sickness absence Report 2022/2023.	Cabinet Forward Work Programme Item.	To update Members on the sickness absence statistics for the 6-month period.	In order that Committee can monitor and consider the statistics and make any recommendations for consideration to Cabinet	Laithe Bonni, Operational Manager Employee Services lsbonni@valeofglamorgan.gov.uk	Moved to December meeting
November	Capital Monitoring for the Period 1st April to 31st August 2022	Reference from Cabinet.	To advise of the progress on the 2022/23 Capital Programme for the period 1st April to 31st August, 2022 and to request changes to the Capital Programme.	To advise Corporate Performance and Resources Scrutiny Committee of the progress on the Capital Programme.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Added to November's agenda.

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November	Draft Capital Strategy 2023/24 and Initial Capital Programme Proposals 2023/24 to 2027/28	Reference from Cabinet.	To gain approval for the Initial Capital Programme Proposals for 2023/24 to 2027/28 so that they may be submitted to Scrutiny Committees for consultation and to set out the Draft Capital Strategy for Cabinet Member to consider.	In order that Cabinet be informed of the comments of Scrutiny Committees before making a proposal on the 2022/23 Capital Programme	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Added to November's agenda.
November	Financial Strategy 2023/24 and Medium Term Financial Plan Refresh	Reference from Cabinet.	To advise Committee of the progress on the 2022/23 Capital Programme for the period 1st April to 30th September 2022 and to request changes to the Capital Programme.	The Council was open to clear and transparent financial reporting and an appropriate level of challenge to the management of its finances. A key element of the challenge process was through the Council's scrutiny function.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Added to November's agenda.
November	Capital Monitoring for the period 1st April to 30th September, 2022.	Cabinet Forward Work Programme Item.	To advise Committee of the progress on the 2022/23 Capital Programme for the period 1st April to 30th September 2022 and to request changes to the Capital Programme.	That Committee notes the progress made on delivering the 2022/23 Capital Programme, changes made and use of relevant powers.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Added to November's agenda.

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November	1st and 2nd Quarter Scrutiny Recommendation Tracking 2022/23 and Updated Committee Forward Work Programme Schedule 2022/23	Last report in <a href="#">June 2022</a> .	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2022/23.	To maintain effective tracking of the Committee's recommendations and work programme.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 <a href="mailto:methomas@valeofglamorgan.gov.uk">methomas@valeofglamorgan.gov.uk</a>	Added to November's agenda.
December	Draft Annual Delivery Plan – Consultation.	Cabinet Forward Work Programme Item. Presented to Committee previously in December 2021.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	For Committee to consider.	Tom Bowring, Head of Policy & Business Transformation <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	
December	Project Zero	Last reported in <a href="#">July 2022</a> .	To report progress in delivering Project Zero.	To update the Committee on the continuing engagement being undertaken as part of Project Zero.	Tom Bowring, Head of Policy & Business Transformation <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	Slipped from October.
December	Quarter 2 2021/22 Performance Report	Last report in September (Quarter 1).	To present Quarter 2 results	In order that performance can be monitored, and any recommendations reported for consideration to Cabinet.	Julia Archampong, Corporate Performance Manager. <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	



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December	Corporate Safeguarding Mid Term Report.	Last report in July 2022.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity taking place across the Council.	To ensure that there is a wide-reaching level of Member of oversight regarding this important area.	Lance Carver, Director of Social Services, lcarver@valeofglamorgan.gov.uk	
December	Initial Revenue Programme Budget Proposals.	Cabinet Forward Work Programme Item. Presented to Committee previously in December 2021.	To inform Scrutiny Committee of the amended revenue budget and to submit for consultation the initial revenue budget proposals for 2022/ 23	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Carys Lord, Head of Finance / Section 151 Officer, CLLord@valeofglamorgan.gov.uk	
December	Initial Capital Programme Budget Proposals.	Cabinet Forward Work Programme Item. Presented to Committee previously in December 2021.	To submit the Initial Capital Programme Proposals for 2022/23	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Carys Lord, Head of Finance / Section 151 Officer, CLLord@valeofglamorgan.gov.uk	
December	Corporate Safeguarding Mid Term Report.	Annual version last received July 2022.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across	For Committee for consideration.	Lance Carver, Director of Social Services, lcarver@valeofglamorgan.gov.uk	

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			the Council. To provide assurance and understanding around safeguarding activity taking place across the Council.			
January	Quarterly sickness absence Report 2022/2023	Cabinet Forward Work Programme Item.	To update Members	In order that Committee can monitor and consider the statistics and make any recommendations for consideration to Cabinet	Laithe Bonni, Operational Manager Employee Services lsbonni@valeofglamorgan.gov.uk	
January	3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22.	Quarter 2 received October 2022.	To report progress on the Scrutiny recommendations [Oct, Nov, Dec] and to confirm the Committee's work programme for 2022/23.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	
January	Revenue and Capital Monitoring 1 <sup>st</sup> April – 30 <sup>th</sup> November 2022	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure.	The Capital Economic Regeneration Reserve is managed effectively and budgets are matched to operational responsibilities.	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	
January	Public Services update report	Presented to Committee in January 2022	To report on progress and include quarter by quarter comparisons	For Committee to consider and to be aware.	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	

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February	Pay Policy 2023/2024	Cabinet Forward Work Programme Item. (Presented to Committee in February 2022).	To consider the Pay Policy	To respond to the legal requirement under the Localism Act 2011 and to provide openness and accountability in relation to how the Council rewards its staff.	Tracy Dickinson, Head of Human Resources and Organisational Development <a href="mailto:tdickinson@valeofglamorgan.gov.uk">tdickinson@valeofglamorgan.gov.uk</a>	
February	3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23.	Quarter 2 received October 2022.	To report progress on the Scrutiny recommendations [Oct, Nov, Dec] and to confirm the Committee's work programme for 2022/23.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 <a href="mailto:methomas@valeofglamorgan.gov.uk">methomas@valeofglamorgan.gov.uk</a>	
February	Project Zero	Cabinet Forward Work Programme Item. (Presented to Committee in March 2022).	To report progress in delivering Project Zero.	To update the Committee on the continuing engagement being undertaken as part of Project Zero.	Tom Bowring, Head of Policy & Business Transformation <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	
February	Vale of Glamorgan Annual Delivery Plan 2022/23	Last received March 2022.	To present the Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan	Julia Archampong, Corporate Performance Manager. <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	
March	Revenue and Capital monitoring for the period	Cabinet Forward Work Programme Item.	To advise on progress to date	To monitor progress	Carolyn Michael, Interim Head of Finance	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	1 <sup>st</sup> April 2021 to 31 <sup>st</sup> January 2022				<a href="mailto:Michael@valeofglamorgan.gov.uk">Michael@valeofglamorgan.gov.uk</a>	
March	Service Plans and Target Setting	Last reported in March 2022.	To seek Members' endorsement of the priority actions as reflected in Service Plans and proposed service improvement targets that will deliver the Council's Annual Delivery Plan within the remit of the Committee.	.To ensure that the Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured during the period in question. 2. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured during the period in question.	Tom Bowring, Head of Policy & Business Transformation <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	
March	Vale of Glamorgan Replacement LDP	Reference from Cabinet.	To consider and approve the Draft Preferred	TBC	TBC	

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	(2021-2036) – Draft Preferred Strategy, Initial Sustainability Appraisal Report / HRA		Strategy, Initial Sustainability Appraisal Report and HRA for public consultation purposes.			
April	Quarter 3 Corporate Plan Performance Report	Last report in December (Quarter 2).	To provide Committee with the details of performance for Quarter 3.	In order that performance can be monitored, and any recommendations reported for consideration to Cabinet.	Julia Archampong, Corporate Performance Manager. jarchampong@valeofglamorgan.gov.uk	
April	Welfare Reform Update report		Ongoing update on Welfare Reform (as per Scrutiny Committee's decision on 16 <sup>th</sup> June, 2021).	To update Members on the work undertaken by the Council in the implementation of the UK Government's Welfare Reform agenda	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Slipped into 2022/23 from 2021/22 at the request of the Sec 151 Officer.
April	Glamorgan Voluntary Services Annual report	Last report in April 2022.	The Glamorgan Voluntary Services Annual report be presented to the Voluntary Sector Joint Liaison Committee and be reported on an Annual basis to this Scrutiny Committee and that arrangements be made for this Committee to receive	To provide the Committee with information of the work of GVS throughout the year.	Rachel Connor Glamorgan Voluntary Services (GVS).	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			the current report together with a presentation.			
April	Unacceptable Actions Report – Annual Update.	Last report in April 2022.	For Committee to consider the update on Unacceptable Actions by Citizens and Social Media Policies.	As per purpose of the report.	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorg.an.gov.uk	Agreed at the Committee meeting in April 2022 meeting to be received annually.

**Other reports requested previously by Committee to be added into schedule as and when available**

**(Some of these reports have not been included in the main timetable but can be added as the situation progresses).**

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
On the Oracle implementation project, contract and budget, including information on how the original budget was reached and the factors behind the current overspend.	TBC	Raised at October 2022's meeting of the Committee.
On the Leisure Services budget, contract and the factors behind the current overspend.	TBC	Raised at the meeting of the Committee in October 2022.
Report on how the Council should continue to reduce the gender pay gap with the aim for all scale levels to have equal representation (05 Feb 20: Min No 661)	Laithe Bonni, Operational Manager Employee Services lsbonni@valeofglamorgan.gov.uk	To be considered during the Council's Workforce Planning review.
Progress report on the Digital Strategy – Customer and Employee (03 Mar 20: Min No 724)	Tony Curliss, Operational Manager for Customer Relations <a href="mailto:tcurliss@valeofglamorgan.gov.uk">tcurliss@valeofglamorgan.gov.uk</a> Laithe Bonni, Operational Manager Employee Services lsbonni@valeofglamorgan.gov.uk	The Digital Strategy review is currently being undertaken – to be reported when completed.
Report in respect of income levels, utilisation and the rationale for all fees and charges (21 Feb 21 Min No 423)	Tom Bowring, Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	To be reported as part of the budget setting process as part of the fees and charges approval process.
Report on comparison of income derived from football over recent years and number of teams (03 Mar 20: Min No 726)	Tom Bowring Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Impacted by Covid. Due to the exceptional year in which much organised activity was not possible, undertaking this exercise for the 2020/21 year was not feasible. However, this could be progressed retrospectively should Members deem it useful.

**Annual Reports**

Report	Responsible Officer and Contact Details	Commentary
Welfare Reform Annual Progress Report	Matt Bowmer, Head of Finance / Section 151 Officer, mbowmer@valeofglamorgan.gov.uk	Last reported 16 <sup>th</sup> June 2021 (Min No 138); update report to be presented in 2022/23 (date TBC).
Scrutiny Committees' Draft Annual Report	Cath Lindsey Assistant Democratic Services Officer celindsey@valeofglamorgan.gov.uk	Last reported to Full Council in December 2021 (Min 610); further report to go to Council / Scrutiny in 2022/23 (date TBC).

### Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
Quarterly Decision Tracking and Forward Work Programme	Mark Thomas Democratic and Scrutiny Services Officer methomas@valeofglamorgan.gov.uk	Each quarter
Quarterly Performance Reports: Corporate Health	Tom Bowring Head of Policy & Business Transformation TBowring@valeofglamorgan.gov.uk	Each quarter

### Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

**N.B. The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**