



Healthy Living & Social Care Scrutiny Committee

# Forward Work Programme

**June 2022 (election year) – April 2023**

| Month                    | Report Title   | Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents | Purpose of Report  | Actual Impact of Report   | Responsible Officer and Contact Details   | Comment / Update / Reason for Slippage   |
|--------------------------|--|--|--|---|---|--|
| 7 <sup>th</sup> June '22 | 4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23. | <a href="#">Last Quarter 3 report received January '22.</a>                          | To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2022/23.                    | To maintain effective tracking of the Committee's recommendations and publication of the update work programme.   | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>                  | Presented to Committee on <a href="#">7<sup>th</sup> June 2022</a> (Min No.22)   |
| 7 <sup>th</sup> June '22 | Annual Review of Commissioned Services to Adults with a Care and Support Need.                                     | <a href="#">One-off Report</a>   | To outline the activity undertaken regarding commissioned services for adults with care and support needs, and the priority actions for 2022/23. | To provide Members with an opportunity to exercise oversight of the key statutory function and the opportunity to understand the challenges faced by the Council and service providers in commissioning social care | Amanda Phillips, Head of Resource Management and Safeguarding.<br>01446 704 683<br><a href="mailto:amphillips@valeofglamorgan.gov.uk">amphillips@valeofglamorgan.gov.uk</a> | Presented to Committee on <a href="#">7<sup>th</sup> June 2022</a> (Min No. 20)<br><br>Report added to June '22 Agenda.<br><br>Requested by JW on behalf of Director<br>17.05.22 |

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|                          |  |  |   | services for older people.  |  |  |
| 7 <sup>th</sup> June '22 | Family Information Service Annual Report 2020/21.                      | <a href="#">Last received May '21.</a>   | To update Scrutiny Committee on the work of the Vale Family Information Service (FIS).                        | To ensure effective oversight of this important area of social services activity and that Scrutiny Committee continues to be updated with regard to the Family Information Service. | Amanda Phillips, Head of Resource Management and Safeguarding.<br>01446 704 683<br><a href="mailto:amphillips@valeofglamorgan.gov.uk">amphillips@valeofglamorgan.gov.uk</a><br><br>Becky Wickett, Social Care Information Coordinator.<br>01446 704711<br><a href="mailto:RWickett@valeofglamorgan.gov.uk">RWickett@valeofglamorgan.gov.uk</a> | Presented to Committee on <a href="#">7<sup>th</sup> June 2022</a> (Min No. 21)<br><br>Agreed at 11/5/21 meeting to be received annually in May. Slipped to June as no meeting in May due to Election. |
| 5 <sup>th</sup> July '22 | Corporate Safeguarding Annual Report. <b>(Reference from Cabinet).</b> | <a href="#">Last received July '21.</a>  | To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding | To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise   | Lance Carver, Director of Social Services. 01446 704 678<br><a href="mailto:icarver@valeofglamorgan.gov.uk">icarver@valeofglamorgan.gov.uk</a>   | Presented to Committee on <a href="#">5<sup>th</sup> July 2022</a> (Min No. 108)<br>Usually received in July each year.  |

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|                          |  |   | across the Council.  | effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.  |  |   |
| 5 <sup>th</sup> July '22 | Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 2021/22. | <a href="#">Last received July '21.</a><br><br><a href="#">Quarter 3 last received March '22.</a> | To present quarter 4 performance results for the period 1st April 2021 to 31st March 2022 in delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives. | To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2021/22 aimed at making a positive difference to the lives of Vale of Glamorgan citizens. | Lance Carver, Director of Social Services. 01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a> | Presented to Committee on 5 <sup>th</sup> July 2022 (Min No. 112)<br><br>Confirmation from J.Archampong 6.4.22 that report to be received July '22. |

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| 5th July '22             | Revenue and Capital Monitoring 1 <sup>st</sup> April to 31 <sup>st</sup> May 2022.<br>[Individual reports] | <a href="#">Same period last reported July '21.</a><br><br>Cabinet Forward Work Programme Item. | To advise Committee of the progress relating to revenue and capital expenditure for the period 1 <sup>st</sup> April to 31 <sup>st</sup> May 2022. | That Members are aware of the projected revenue outturn for 2022/23. The Capital Economic Regeneration Reserve is managed effectively and budgets are matched to operational responsibilities. | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a> | Presented to Committee on 5 <sup>th</sup> <a href="#">July 2022</a> (Min No. 109 & 110) |
| 5 <sup>th</sup> July '22 | Annual Report of the Director of Social Services 2021-2022 Challenge Version.                              | <a href="#">Last received July '21.</a>   | To ensure that Elected Members received a copy of the Director's Annual Report, contribute to the challenge process and agree the future           | The challenge version of the Director's report allows members and stakeholders an opportunity to comment and inform a future final draft which   | Lance Carver, Director of Social Services.<br>01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>    | Presented to Committee on 5 <sup>th</sup> <a href="#">July 2022</a> (Min No. 111)       |

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|                               |   |  | priorities for the service.  | will be considered by Cabinet.   |   |  |
| 6 <sup>th</sup> September '22 | Closure of Accounts 2021/22. [Individual reports] | <a href="#">Last received July '21.</a>  | The accounts are complete, and Scrutiny Committee is informed of the provisional financial position of the Council for the 2021/22 financial year. | Members aware of the provisional financial position and actions that have been taken.            | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>  | Presented to Committee on <a href="#">6<sup>th</sup> September 2022</a> (Min No. TBC)<br><br>Slipped to September '22<br><br>Usually received in July each year. |
| 6 <sup>th</sup> September '22 | Sports & Play: Update                             | <a href="#">Annual Report; last received Jun '21.</a>                                | To update committee on the current activities and operations of the Council's Sport and Play Section.  | To note the current good work being undertaken by the Council's Sport and Play Development Team. | Dave Knevet, Operational Manager, Neighbourhood Services, Healthy Living & Performance.<br>01446 704 817<br><a href="mailto:DPKnevet@valeofglamorgan.gov.uk">DPKnevet@valeofglamorgan.gov.uk</a><br><br>Karen Davies, Principal Healthy Living Officer.<br>01446 704793<br><a href="mailto:KJDavies@valeofglamorgan.gov.uk">KJDavies@valeofglamorgan.gov.uk</a> | Presented to Committee on <a href="#">6<sup>th</sup> September 2022</a> (Min No. TBC)<br><br>Agreed at 06/09/22 meeting to be received annually in September.    |

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|                               |   |  |  |   |  | Slipped from June to Sept for '22.  |
| 6 <sup>th</sup> September '22 | Integrated Family Support Service Annual Update | <a href="#">Last received July '21.</a>  | To provide Committee with an opportunity to consider the 2021/22 Annual Report for the Vale of Glamorgan and Cardiff Integrated Family Support Team (IFST) before it is submitted to Welsh Government as required. | To allow members to consider the work of the IFST in relation to Welsh Government guidance. | Amber Condy, Operational Manager for Children and Young People Services.<br>01446 704862<br><a href="mailto:acondy@valeofglamorgan.gov.uk">acondy@valeofglamorgan.gov.uk</a><br><br>Rachel Evans, Head of Children and Young People Services.<br>01446 704 792<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a> | Presented to Committee on <a href="#">6<sup>th</sup> September 2022</a> (Min No. TBC)<br><br>Slipped by one meeting; July - to September '22 as requested by Director 16/06/22.<br><br>Agreed at 06/7/21 meeting to be received annually in July. |

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| 6th September '22             | Regional Unpaid Carers Charter   | <a href="#">One-off report.</a>  | To provide Members with the opportunity to consider the development of the Regional Unpaid Carers Charters.          | For Members to consider and influence the draft Charters prior to subsequent approval by Cabinet and to assess the associated background information which will accompany the Charters.   | Natasha James, Operational Manager, Safeguarding & Service Outcomes<br>01446 704781<br><a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a> | Presented to Committee on <a href="#">6<sup>th</sup> September 2022</a> (Min No. TBC)<br><br>Requested by JW on behalf of Director<br>17/05/22                               |
| 6 <sup>th</sup> September '22 | Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2022/23. | <a href="#">End of previous year (Part 2) (Q4) received July '22.</a>                | To present quarter 1 performance results for the Quarter 1 period aligned to the Corporate Plan Well-being Outcomes. | To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2021/22 aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to meet its performance requirements as | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>           | Presented to Committee on <a href="#">6<sup>th</sup> September 2022</a> (Min No. TBC)<br><br>Confirmation from J.Archampong 6.4.22 that report to be received September '22. |



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|                               |   |  |  | outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. 3. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees. |   |   |
| 6 <sup>th</sup> September '22 | Cardiff and Vale of Glamorgan Market Stability Report 2022. | <a href="#">One-off Report</a>   | To share the Cardiff and the Vale of Glamorgan Market Stability Report 2022 report with Elected Members of the Scrutiny Committee, to enable their | To provide Scrutiny Committee with an opportunity to review the Market Stability Report prior to it being considered by Cabinet and Full Council.   | Lance Carver, Director of Social Services.<br>01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a> | Presented to Committee on <a href="#">6<sup>th</sup> September 2022</a> (Min No. TBC) |

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|                             |  |   | contribution to the final report.  |   |  |   |
| 4 <sup>th</sup> October '22 | 1 <sup>st</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23. | <a href="#">Last municipal year 4<sup>th</sup> Quarter received June '22.</a><br><a href="#">Q1 last received July '21.</a> | To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage for 2022/23. | To maintain effective tracking of the Committee's recommendations and publication of the update work programme. | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a> | Added to October Agenda.<br><br>Slipped to Oct '22 meeting from July to combine Q1 and Q2 tracking as both reduced Qtrs as a result of the Election and Recess. |
| 4th October '22             | 2 <sup>nd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23. | 1st Quarter received Oct '22<br><a href="#">Q2 last received Oct '21.</a>   | To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the Committee's work programme for 2022/2023.                               | To maintain effective tracking of the Committee's recommendations and publication of the update work programme. | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a> | Added to October Agenda.<br><br>Combined Q1 and Q2 tracking as both reduced Qtrs as a result of   |

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|                              |   |  |                        |                         |   | the Election and Recess.   |
| 4 <sup>th</sup> October 2022 | Consultation draft of Council Annual Self-assessment 2021/22. | Ref from Cabinet.  | Seeking members views. | TBC                     | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | <p>Referred/Added to October Agenda.</p> <p>Performance Calendar Referred to Committee <a href="#">Sept '22</a></p> <p>Confirmation from J.Rees 17/06/22 expected Oct '22.</p> <p>Confirmation from J.Archampong 6.4.22 that report to be received</p> |

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|                             |  |  |   |   |   | September '22  |
| 4 <sup>th</sup> October '22 | Revenue and Capital Monitoring 1 <sup>st</sup> April to *** 20**. [Individual reports]                       | Cabinet Forward Work Programme Item.   | To advise Committee of the progress relating to revenue and capital expenditure for the period 1st April to ***.  | That Members are aware of the projected revenue outturn for 20**/**. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities. | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>                        | Added to October Agenda.   |
| 4 <sup>th</sup> October '22 | Liberty Protection Safeguards (LPS).<br><br>(Previously known as: Deprivation of Liberty Safeguards (DoLS)). | <a href="#">Last received November '21.</a>  | To provide overview and summary of the activity within the LPS (Prev.DoLS) team and to highlight the resource and | To ensure members are aware of future changes to legislation and their anticipated impact.  | Amanda Phillips, Head of Resource Management and Safeguarding.<br>01446 704 683<br><a href="mailto:amphillips@valeofglamorgan.gov.uk">amphillips@valeofglamorgan.gov.uk</a> | Added to October Agenda.<br><br>Report scheduled for Oct '22 meeting |

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|                              |                           |  | capacity issues that has resulted in this area of work being included on the corporate risk register.   |   |   | as confirmed by JW 06/09/22.<br><br>No agreement made at Nov'21 meeting to receive report again and/or annually but, if required, report to be received Nov '22. |
| 8 <sup>th</sup> November '22 | Telecare Services Update. | <a href="#">Annual Report: last received Jun '21.</a>                                | To update Members on the work of the Telecare Service over the last 12 months and advise Members on the progress of the Telecare Service Management Review. | To appraise Members on the challenges, opportunities and strategic direction of the Vale of Glamorgan Council's Telecare service. | Andrew Cole, Operational Manager<br>Locality Services.<br>07775 634 180<br><a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a> | Slipped to November as requested by Director 31/08/22.<br><br>Slipped to October as requested at Sept Agenda Conference.<br><br>Slipped to Sept'                 |

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|                              |   |  |   |   |  | <p>22 pending outcomes of June Service Area Workshop 24/05/22</p> <p>Agreed at 08/6/21 meeting to be received annually in May. Slipped to June as no meeting in May due to Election.</p> |
| 8 <sup>th</sup> November '22 | Leisure Management Contract – Year 10 Performance Report. | <a href="#">Year 9 report received March '22.</a>                                    | To provide an update on the performance of the Leisure Management Contract. | To note the performance of the contractor during this period. | Dave Knevet, Operational Manager, Neighbourhood Services, Healthy Living & Performance.<br>01446 704 817<br><a href="mailto:DPKnevet@valeofglamorgan.gov.uk">DPKnevet@valeofglamorgan.gov.uk</a> | Slipped to November Meeting 19/08/22 – Waiting on Annual report from Legacy for year 10 of the Contract (the   |

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|                              |  |  |   |   |  | <p>contract year only finished on 31st July 2022).</p> <p>Agreed at 08/03/22 meeting that Year 10 be presented to Committee in the autumn of 2022 (September).</p> |
| 8 <sup>th</sup> November '22 | Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 2021/22. | <a href="#">Last received November '21.</a>  | To provide Scrutiny Committee with the Annual Report and review of the Collaborative. | To ensure that Committee maintain close scrutiny of this regional service on a regular basis. | <p>Angela Harris, Regional Adoption Manager.<br/>01446 706152<br/><a href="mailto:apharris@valeofglamorgan.gov.uk">apharris@valeofglamorgan.gov.uk</a></p> <p>Rachel Evans, Head of Children and Young People Services.<br/>01446 704 792<br/><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a></p> | Agreed at 09/11/21 meeting to be received annually in Nov.   |

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| 6 <sup>th</sup> December '22 | Children and Young People Services Annual Placement Review – Annual Update. | <a href="#">Last received November '21.</a>  | To outline the actions taken within Children and Young People Services during 2021/2022 with regard to placement provision for Children Looked After (CLA) and the priority actions for 2022/2123. | To provide Members with an opportunity to exercise oversight of the key statutory function.   | Rachel Evans, Head of Children and Young People Services.<br>01446 704 792<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a> | Slipped to December meeting on Director's request 09/09/22 due to work pressures.<br><br>Agreed at 09/11/21 meeting to be received annually in Oct. |
| 6 <sup>th</sup> December '22 | Initial Revenue Programme Budget Proposals.                                 | <a href="#">Last received December '21.</a>  | To submit for consultation the initial revenue budget proposals for 2022/23.   | In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget. | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>             |   |



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| 6 <sup>th</sup> December '22 | Initial Capital Programme Budget Proposals 2023/24 to 2027/28.           | <a href="#">Last received December '21.</a>  | To submit the Initial Capital Programme Proposals for 2023/24 to 2027/28 to Scrutiny Committee for consultation.   | In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.   | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a> |  |
| 6 <sup>th</sup> December '22 | Corporate Safeguarding Mid-Year Report. <b>(Reference from Cabinet).</b> | <a href="#">Annual version last received July '22.</a>                               | To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding | To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working. | Lance Carver, Director of Social Services.<br>01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>    |  |

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|                              |  |  | activity taking place across the Council.  |  |   |   |
| 6 <sup>th</sup> December '22 | Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2022/23. | <a href="#">Quarter 1 received September '22.</a>                                    | To present quarter 2 performance results for the period ***** for the Corporate Plan Well-being Outcome *****. | To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales. | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Confirmation from J.Archampong 6.4.22 that report to be received December '22 |

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| 10th January '23 | Update on the Cardiff and Vale of Glamorgan Regional Partnership Board. | <a href="#">Last received January '22.</a>   | To update Members on the work of the Cardiff and Vale of Glamorgan Regional Partnership Board in relation to the integration of health and social care. | To increase awareness of the work of the Cardiff and Vale of Glamorgan Regional Partnership Board and to ensure links to the wider Vale of Glamorgan Local Authority agenda and key priorities are considered and ensured. 2. To keep Members appraised on the work of the Regional Partnership Board. | Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership.<br><a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a><br><br>Lance Carver, Director of Social Services. 01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a> | Agreed at 11/01/22 meeting for report to be received Jan '23. |
| 10th January '23 | 3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations   | Last 2nd Quarter received Oct '22.   | To report progress on the Scrutiny recommendations  | To report progress on Scrutiny recommendations   | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>   |   |

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|                  | and Updated Work Programme Schedule 20**/**.                      | <a href="#">Q3 last received Jan '22.</a>  | [Oct,Nov,Dec] and to confirm the Committee's work programme for 20**/**.                             | and to consider the updated Forward Work Programme together with any slippage for 20**/**.  |  |  |
| 10th January '23 | Revenue and Capital Monitoring 1 <sup>st</sup> April to *** 20**. | Cabinet Forward Work Programme Item.   | To advise Committee of the progress relating to revenue and capital expenditure for the period ****. | That Members are aware of the projected revenue outturn for 20**/**. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities. | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a> |  |

| Month                        | Report Title  | Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents | Purpose of Report   | Actual Impact of Report  | Responsible Officer and Contact Details   | Comment / Update / Reason for Slippage                                     |
|------------------------------|---|--|---|--|---|--|
| 7 <sup>th</sup> February '23 | No reports currently scheduled.   |  |   |  |   |  |
| 7 <sup>th</sup> March '23    | Service Plans and Target Setting to deliver the Annual Delivery Plan 2023/24. | <a href="#">Last received March '22.</a>   | To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government | The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets and Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured. The Council's Corporate Plan Performance Measurement Framework identifies a | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Confirmation from J.Archampong 6.4.22 that report to be received March '23 |

| Month                     | Report Title   | Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents | Purpose of Report   | Actual Impact of Report   | Responsible Officer and Contact Details   | Comment / Update / Reason for Slippage                                     |
|---------------------------|--|--|---|---|---|--|
|                           |  |  | Measure and Wellbeing of Future Generations Act   | relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured in line with requirements of the Local Government (Wales) Measure 2009 and in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.  |   |  |
| 7 <sup>th</sup> March '23 | Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2022/23. | Quarter 2 Reported: December '21.  | To present Quarter 3 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the Corporate Plan Well-being Objectives. | To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens and to ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Confirmation from J.Archampong 6.4.22 that report to be received March '23 |

| Month                      | Report Title  | Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents | Purpose of Report                                   | Actual Impact of Report  | Responsible Officer and Contact Details   | Comment / Update / Reason for Slippage                                    |
|----------------------------|---|--|---|--|---|---|
|                            |   |  |   | and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.                                 |   |   |
| 7 <sup>th</sup> March '23  | Annual Update regarding Unpaid Carers and Regional Carers Strategy. | <a href="#">Last received March '22.</a>   | To update Scrutiny Committee on support for carers. | To ensure Scrutiny Members are aware of the duties outlined within legislation and the Ministerial Priorities set for carers as well as considering the development of a Regional Strategy for carers. | <p>Amanda Phillips, Head of Resource Management and Safeguarding.<br/>01446 704 683<br/><a href="mailto:amphillips@valeofglamorgan.gov.uk">amphillips@valeofglamorgan.gov.uk</a></p> <p>Natasha James, Operational Manager, Safeguarding &amp; Service Outcomes.<br/>01446 704781<br/><a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a></p> <p>Nicola Hale, Team Manager, Performance and Information.<br/>01446 704732<br/><a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a></p> | Agreed at 08/03/22 meeting that next annual report received in March '23. |
| 18 <sup>th</sup> April '23 | No reports currently scheduled.                                     |  |   |  |   |   |

| Month   | Report Title   | Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents | Purpose of Report   | Actual Impact of Report   | Responsible Officer and Contact Details  | Comment / Update / Reason for Slippage |
|---------|--|--|---|---|--|--|
| May '23 | 4th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20**/**. | Last 3rd Quarter received Jan '23. ]<br><a href="#">Q4 last received June '22.</a>   | To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme for 20**/**. | To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 20**/**. | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a> |  |



**Other matters requested by Committee to be added into schedule as and when available**

| Report/References/Presentations  | Responsible Officer and Contact Details   | Commentary  |
|--|---|---|
| Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan Report. | Suzanne Clifton, Head of Adult Services and Vale Alliance.<br>01446 704679<br><a href="mailto:sclifton@valeofglamorgan.gov.uk">sclifton@valeofglamorgan.gov.uk</a>          | Stage One report received by Committee 08/03/22.<br>(3) T H A T a further report following the first stage of the process be received by the Committee having regard to the fact that any future partnership agreement would be considered by Scrutiny Committee and would require approval by Cabinet.   |
| Social Services Report - Carers Strategy (Support for Carers in the Vale of Glamorgan).  | Amanda Phillips, Head of Resource Management and Safeguarding.<br>01446 704 683<br><a href="mailto:amphillips@valeofglamorgan.gov.uk">amphillips@valeofglamorgan.gov.uk</a> | New report as requested by the Director. Pending completion of regional strategy in partnership with Cardiff Council.   |
| Presentation – Cogan Wellbeing Hub Annual Update, Mr Geoff Walsh UHB.  | External Presenter – Mr Walsh.<br>VoG Contact: Amy Rudman<br>01446 709 855<br><a href="mailto:arudman@valeofglmaorgan.gov.uk">arudman@valeofglmaorgan.gov.uk</a>            | Was due January 2020 but delayed due to on-going discussions between UHB and VoG. Presentation last received January 2019.  |
| Presentation - Cardiff and Vale Suicide and Self-Harm Prevention Strategy 2017-2020: 12 Monthly Update – Suzanne Wood.                               | Dr Suzanne Wood<br>Consultant in Public Health<br>Medicine<br>02921 836503<br>suzanne.wood@wales.nhs.uk   | Last presented March 2019 (annual). Dr Wood confirmed in Feb '20 that the strategy was undergoing a refresh process and therefore would be available to present in July 2020.<br>July 2020 meeting cancelled in response to the national pandemic.<br>Dr Wood requested postponement on 08/10/20 due to Covid-19.<br>On Chairman's agreement [S.Griffiths 21/09/21], progress paused until 2022-23 FWP in light of resource pressures for NHS |

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|  |  | colleagues as a result of the national pandemic.   |
| Presentation - The Cardiff and Vale Dementia Strategy 2017-2027 Annual Update– Suzanne Wood. | Dr Suzanne Wood<br>Consultant in Public Health<br>Medicine<br>02921 836503<br>suzanne.wood@wales.nhs.uk  | Last presented July 2019 (received when applicable).<br>Was due July 2020 but delayed due to the meeting being cancelled in response to the national pandemic.<br>Dr Wood requested postponement on 08/10/20 due to Covid-19 until 2021.<br>On Chairman's agreement [S.Griffiths 21/09/21], progress paused until 2022-23 FWP in light of resource pressures for NHS colleagues as a result of the national pandemic.  |
| Presentation - Emotional Wellbeing & Mental Health Services Annual Update – Rose Whittle.    | Rose Whittle<br>Directorate Manager, and<br>Community Child Health Cardiff and<br>Vale UHB<br><u>Rose.Whittle@wales.nhs.uk</u><br>Katie Simpson<br><u>Katie.Simpson@wales.nhs.uk</u> | Last presented January 2020 (annual).<br>Request sent 15/01/21 for presentation to February 2021 Committee Meeting.<br>Postponement requested by Ms Whittle 18/01/21 @ 09:17 due to national pandemic pressures. Chairman agreed to postpone until new municipal year (May 2021).<br>On Chairman's agreement [S.Griffiths 21/09/21], progress paused until 2022-23 FWP in light of resource pressures for NHS colleagues as a result of the national pandemic. |

## Annual Reports

| Report  | Responsible Officer and Contact Details   | Commentary   |
|---|---|--|
| <b>Performance Monitoring Reports</b>   |   |  |
| Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.     | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Usually March each year.   |
| Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/** | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Usually in July each year.   |
| Consultation Draft - Council Annual Self-Assessment Report 20**/**                | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Usually in September each year.<br>For 21/22: will be via a ref from cabinet given the limited time. In future years, this may change following review and refinement of approach. |
| <b>Financial Reports</b>  |   |  |
| Revenue Closure of Accounts 20**/**.  | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>            | Usually in July each year.   |
| Capital Closure of Accounts 20**/**.  | Gemma Jones, Operational Manager Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>            | Usually in July each year.   |

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| Initial Revenue Programme Budget Proposals.                                | Gemma Jones, Operational Manager<br>Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>   | Usually in December each year.  |
| Initial Capital Programme Budget Proposals.                                | Gemma Jones, Operational Manager<br>Accountancy.<br>01446 709 152<br><a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>   | Usually in December each year.  |
| <b>Leisure Reports</b>   |   |   |
| Leisure Management Contract – Year * of 10<br>Performance Report.          | Dave Knevett, Operational Manager,<br>Neighbourhood Services, Healthy<br>Living & Performance.<br>01446 704 817<br><a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>       | Usually in February each year.<br>Year 10 report requested for September '22<br>at 08/03/22 meeting.  |
| Sports & Play: Update  | Dave Knevett, Operational Manager,<br>Neighbourhood Services, Healthy<br>Living & Performance.<br>01446 704 817<br><a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>       | Agreed at 06/09/22 meeting to be received<br>annually in September.<br>Previously in June each year (as of<br>08/06/21).<br>Received early in Feb 2020. |
| <b>Social Services Reports</b>   |   |   |
| Update on the Cardiff and Vale of Glamorgan<br>Regional Partnership Board. | Cath Doman, Director of Health and<br>Social Care, Integration at Cardiff and<br>Vale Integrated Health and Social Care<br>Partnership.<br><a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a> | Usually in January each year.   |
| Telecare Services Update.  | Andrew Cole, Operational Manager<br>Locality Services.  | Requested for May '22 at 08/06/21 meeting.<br>Usually in June each year (as of 21/22).  |

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|   | 07775 634 180<br><a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a>   | (Previously January prior to pandemic).   |
| Annual Report of the Director of Social Services 20** - 20** – Challenge Version. | Lance Carver, Director of Social Services.<br>01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>   | Usually in July each year.<br>Includes Representations and Complaints.                                  |
| Annual Update regarding Unpaid Carers and Regional Carer's Strategy.              | Natasha James, Operational Manager, Safeguarding & Service Outcomes.<br>01446 704781<br><a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a><br><br>Nicola Hale, Team Manager, Performance and Information.<br>01446 704732<br><a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a> | Usually in March each year.   |
| Corporate Safeguarding Annual Report.   | Lance Carver, Director of Social Services.<br>01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>   | Usually in July each year.<br>Reference from Cabinet.   |
| Families First 20** - ** Annual Report.   | Mark Davies, Prevention & Partnership Manager.<br>01446 709 269<br><a href="mailto:MDDavies@valeofglamorgan.gov.uk">MDDavies@valeofglamorgan.gov.uk</a>   | Agreed at 7/6/22 meeting that report be removed from Committee's FWP.<br><br>Usually in July each year. |
| Family Information Service Annual Report 20**/**.                                 | Amanda Phillips, Head of Resource Management and Safeguarding.<br>01446 704 683<br><a href="mailto:amphillips@valeofglamorgan.gov.uk">amphillips@valeofglamorgan.gov.uk</a>   | Usually in May each year (as of 11/5/21).<br>Previously July each year.                                 |
| Children and Young People Services Annual Placement Review – Annual Update.       | Rachel Evans, Head of Children and Young People Services.   | Usually in October each year (as of 09/10/21).<br>Previously September each year.                       |

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|  | 01446 704 792<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>   |   |
| Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 20**/**.                                 | Rachel Evans, Head of Children and Young People Services.<br>01446 704 792<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>            | Usually in November each year.                      |
| Liberty Protection Safeguards (LPS)<br><br><i>Previously known as: Deprivation of Liberty Safeguards (DoLS).</i> | Amanda Phillips, Head of Resource Management and Safeguarding.<br>01446 704 683<br><a href="mailto:amphillips@valeofglamorgan.gov.uk">amphillips@valeofglamorgan.gov.uk</a> | Usually in November each year.                      |
| Integrated Family Support Service Annual Update  | Rachel Evans, Head of Children and Young People Services.<br>01446 704 792<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>            | Usually in July each year (as of July '21 meeting). |

## **Biannual Reports**

| <b>Report</b>                           | <b>Responsible Officer and Contact Details</b>  | <b>Commentary</b>  |
|---|---|--|
| Corporate Safeguarding Mid-Year Report. | Lance Carver, Director of Social Services.<br>01446 704 678<br><a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a><br><br>Natasha James, Operational Manager, Safeguarding & Service Outcomes.<br>01446 704781<br><a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a> | Usually in December/January each year. Reference from Cabinet. |

## Quarterly Reports

| Report  | Responsible Officer and Contact Details   | Commentary   |
|---|---|--|
| 4 <sup>th</sup> Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> . | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>      | Usually May each year.<br>Reporting on Jan, Feb and Mar.                   |
| 1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .             | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>      | Usually July each year.<br>Reporting on Apr, May and Jun.                  |
| 2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .             | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>      | Usually October each year.<br>Reporting on July and September.             |
| 3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .             | Amy Rudman, Democratic & Scrutiny Services Officer.<br>01446 709 855<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>      | Usually January each year.<br>Reporting on October, November and December. |
| Annual Delivery Plan Monitoring Report: Quarter 1 Performance 20 <sup>**</sup> / <sup>**</sup>                                  | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Usually September each year.<br>Reporting on April, May and June.          |
| Annual Delivery Plan Monitoring Report: Quarter 2 Performance 20 <sup>**</sup> / <sup>**</sup>                                  | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Usually December each year.<br>Reporting on July and September.            |

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| Annual Delivery Plan Monitoring Report: Quarter 3 Performance 20**/** | Julia Archampong, Corporate Performance Manager.<br>01446 709 318<br><a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> | Usually March each year.<br>Reporting on October, November and December. |
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### **Infrequent**

- Cabinet References.
- Revenue and Capital Monitoring Reports [6 reports per year; individual reports for Revenue and Capital; historically July, Oct and Jan].
- Requests for Consideration.
- Cabinet Call-in.
- Updates from the Leisure Management Contract Members Working Group.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**