



Healthy Living & Social Care Scrutiny Committee

# Forward Work Programme

May 2023 – April 2024

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
12 <sup>th</sup> September '23	Revenue Monitoring – Q1.	<p><a href="#">Same period last reported July '22.</a></p> <p>Cabinet Forward Work Programme Item.</p>	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn for the period. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee 12.09.23 (Min No. ***).</a>
12 <sup>th</sup> September '23	Capital Monitoring – Q1. For the period 1 <sup>st</sup> April to 30 <sup>th</sup> June 2023.	<p><a href="#">Same period last reported July '22.</a></p> <p>Cabinet Forward Work</p>	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn for the period. The Capital Economic Regeneration Reserve is	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee 12.09.23 (Min No. ***).</a>

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		Programme Item.		managed effectively. and budgets are matched to operational responsibilities.		
12 <sup>th</sup> Sept '23	Corporate Safeguarding Annual Report. <b>(Reference from Cabinet).</b>	<a href="#">Last received July '22.</a>	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	<p><a href="#">Reported to Committee 12.09.23 (Min No. ***).</a></p> <p>Possibly slipped from Sept to Oct based on report going to Cabinet prior. 17/07/23.</p> <p>Slipped from July to Sept following notification from JW on 17/05/23 to Cabinet office.</p>

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12 <sup>th</sup> September '23	Integrated Family Support Service Annual Update	<a href="#">Last received September '22.</a>	To provide Committee with an opportunity to consider the Annual Report for the Vale of Glamorgan and Cardiff Integrated Family Support Team (IFST) before it is submitted to Welsh Government as required.	To allow members to consider the work of the IFST in relation to Welsh Government guidance.	<p>Amber Condry, Operational Manager for Children and Young People Services. 01446 704862 <a href="mailto:acondy@valeofglamorgan.gov.uk">acondy@valeofglamorgan.gov.uk</a></p> <p>Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a></p>	<p><a href="#">Reported to Committee 12.09.23 (Min No. ***).</a></p> <p>Agreed to remove report from FWP as a rolling annual item.</p> <p>Slipped to September '23 on Director's request 02-05-23.</p> <p>No recommendation for repeat of annual report at 6<sup>th</sup> sept '22 meeting but usually received each July.</p>

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						<p>Slipped by one meeting; July -to September '22 as requested by Director 16/06/22.</p> <p>Agreed at 06/7/21 meeting to be received annually in July.</p>
12 <sup>th</sup> September '23	Consultation draft of Council Annual Self-assessment.	Ref from Cabinet.	To seek endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report for consultation.	Ensure all Scrutiny Committees as per the Local Government & Elections (Wales) Act 2021) have oversight of the Draft Vale of Glamorgan Annual Self-	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee 12.09.23 (Min No. ***).</a>

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				Assessment report and their views inform the Council's approach to meeting the new performance requirements.		
12 <sup>th</sup> September '23	Annual Delivery Plan Monitoring Report: Quarter 1 Performance.	<p><a href="#">Last Q1 version received September '22.</a></p> <p>End of previous year (Part 2) (Q4) received July '23. [ADD LINK]</p>	To present Quarter 1 performance results for the Quarter 1 period aligned to the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to meet its performance requirements as outlined in the Local Government &	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee 12.09.23 (Min No. ***).</a>

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				Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. 3. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.		
9 <sup>th</sup> October '23	Presentation - Madeline's Project, Memory Jar Café.	Chair's Request	Committee Update.	TBC	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Presentation to be delivered prior to Oct Scrutiny Meeting.
9th October '23	Sports & Play: Update	<a href="#">Annual Report; last received September '22.</a>	To update committee on the current activities and operations of the Council's	To note the current good work being undertaken by the Council's	Dave Knevet, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevet@valeofglamorgan.gov.uk">DPKnevet@valeofglamorgan.gov.uk</a>	Uploaded to Oct Agenda.  Slipped to October on

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			Sport and Play Section.	Sport and Play Development Team.	Karen Davies, Principal Healthy Living Officer. 01446 704793 <a href="mailto:KJDavies@valeofglamorgan.gov.uk">KJDavies@valeofglamorgan.gov.uk</a>	Chair's request due to size of Sept Agenda.  Agreed at 06/09/22 meeting to be received annually in September.
9th October '23	1 <sup>st</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	Last municipal year 4 <sup>th</sup> Quarter received May '23. [ADD LINK]  <a href="#">Q1 last received Oct '22.</a>	To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Uploaded to Oct Agenda.  Slipped from July - Agreed by DSSOs to be combined with Qtr 2 for '23.



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9 <sup>th</sup> October '23	2 <sup>nd</sup> Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	<a href="#">Last received Oct '22.</a>  Qtr 1 received July '23 [ADD LINK]	To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Uploaded to Oct Agenda.  Combined with Q1 for 2022 Municipal Year.
9 <sup>th</sup> October '23	Liberty Protection Safeguards (LPS).  <i>(Previously known as: Deprivation of Liberty Safeguards (DoLS)).</i>	<a href="#">Last received October '22.</a>	To provide overview and summary of the activity within the LPS (Prev.DoLS) team and to highlight the resource and capacity issues that has resulted in this area of work being included on the corporate risk register.	To ensure members are aware of future changes to legislation and their anticipated impact.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Uploaded to Oct Agenda.  No agreement made at Oct'22 meeting to receive report again and/or annually but, if required, report to be received Oct '23.

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7 <sup>th</sup> November '23	Revenue Monitoring – Q2.	<p><a href="#">Last received Oct '22.</a></p> <p>Cabinet Forward Work Programme Item.</p>	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
7 <sup>th</sup> November '23	Capital Monitoring – Q2.	<p><a href="#">Last received Nov '22.</a></p> <p>Cabinet Forward Work Programme Item.</p>	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively,	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

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				and budgets are matched to operational responsibilities.		
7 <sup>th</sup> November '23	Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report.	<a href="#">Last received November '22.</a>	To provide Scrutiny Committee with the Annual Report and review of the Collaborative.	To ensure that Committee maintain close scrutiny of this regional service on a regular basis.	Angela Harris, Regional Adoption Manager. 01446 706152 <a href="mailto:apharris@valeofglamorgan.gov.uk">apharris@valeofglamorgan.gov.uk</a>  Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Agreed at 08/11/22 meeting to be received annually in Nov.
7 <sup>th</sup> November '23	Telecare Services Update.	<a href="#">Annual Report: last received Nov '22.</a>	To update Members on the work of the Telecare Service over the last 12 months and advise Members on the progress of the Telecare Service	To appraise Members on the challenges, opportunities and strategic direction of the Vale of Glamorgan Council's Telecare service.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 <a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a>	Agreed at November '22 meeting to receive annually.

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			Management Review.			
7 <sup>th</sup> November '23	Revenue Refresh MTFP [Initial Revenue Programme Budget <b>Pre-settlement</b> Proposals].	<a href="#">Last received November '22.</a>  Reference from Cabinet.	To submit for consultation the initial revenue budget proposals.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Confirmation from GJ received 16.11.22 that report now expected each November.  Equivalent MTFP and budget strategy update received from Cabinet as a reference rather than stand-alone report for '22.
7 <sup>th</sup> November '23	Capital Strategy [Initial Capital Programme Budget <b>Pre-settlement</b> Proposals].	<a href="#">Last received November '22.</a>	To submit the Initial Capital Programme Proposals for the period for Scrutiny	In order that Cabinet be informed of the comments of Scrutiny Committees and	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Confirmation from GJ received 16.11.22 that report now expected each November.

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		Reference from Cabinet.	Committee consultation.	other consultees before making a final proposal on the budget.		Received as reference from Cabinet in Nov '22.
7 <sup>th</sup> November '23	Presentation - Children, Young People and Family Health Services Update.	<a href="#">Last presented May '23.</a>	Committee Update.	To inform Members on improvements made, new services available and next steps for the Children and Young People's Emotional Wellbeing and Mental Health Services (CYPF) in order to provide an integrated children and young people's	External: Katie Simpson Deputy General Manager, Children, Young People and Family Health Services St David's Children's Centre 02921 836730 <a href="mailto:Katie.Simpson@wales.nhs.uk">Katie.Simpson@wales.nhs.uk</a>	Six monthly update agreed at May '23 meeting.

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				emotional wellbeing and mental health service, with a single point of access and no wrong door approach.		
5 <sup>th</sup> December '23	Corporate Safeguarding Mid-Year Report. <b>(Reference from Cabinet).</b>	Annual version last received July '23 [ADD LINK]  Mid-year version last received <a href="#">December '22</a> .	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity taking	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	

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			place across the Council.			
5 <sup>th</sup> December '23	Children and Young People Services Annual Placements Review.	<a href="#">Last received December '22.</a>	To outline the actions taken within Children and Young People Services with regards to placement provision for Children Looked After (CLA) and the priority actions for going forward.	To provide Members with an opportunity to exercise oversight of this key statutory function.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>  Karen Conway, Operational Manager Placements and Permanency Team. 01446 704204 <a href="mailto:KConway@valeofglamorgan.gov.uk">KConway@valeofglamorgan.gov.uk</a>	Requested to be slipped from Oct to Dec '23 as per request from Director 12/9/23.  Agreed at 06/12/22 meeting to be received in October '23.
5 <sup>th</sup> December '23	Annual Delivery Plan Consultation Draft. <b>(Reference from Cabinet).</b>	<a href="#">Last received December '21.</a>	Member Consultation.	To ensure that all Scrutiny Committees have the opportunity to consider the draft Annual Delivery Plan and provide feedback as part	Helen Moses, Strategy and Partnership Manager. 01446 709366 <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	

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				of the programme of consultation.		
5 <sup>th</sup> December '23	Leisure Management Contract – Year 11 Performance Report.	<a href="#">Year 10 report received January '23.</a>	To provide an update on the performance of the Leisure Management Contract.	To note the performance of the contractor during this period and to ensure that the Service responds to the findings of the Audit Wales report and in particular to ensure that the work underway on the Leisure Management Contract strengthens the application of the Sustainable Development Principle.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Agreed at 10/01/23 meeting that Year 11 be presented to Committee in late 2023.



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5 <sup>th</sup> December '23	Cardiff and Vale of Glamorgan Market Stability Report.	<a href="#">Last received September '22</a>	To share the Cardiff and the Vale of Glamorgan Market Stability Report 2022 report with Elected Members of the Scrutiny Committee, to enable their contribution to the final report.	To provide Scrutiny Committee with an opportunity to review the Market Stability Report prior to it being considered by Cabinet and Full Council.	External: Alison Law Cardiff & the Vale UHB - Strategic Planning <a href="mailto:Alison.Law@wales.nhs.uk">Alison.Law@wales.nhs.uk</a>  Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Slipped to Dec on Director's request 08/09/23.  No recommendation for repeat of annual report at 6th sept '22 meeting but historically received in September.
5 <sup>th</sup> December '23	Annual Delivery Plan Monitoring Report: Quarter 2 Performance.	<a href="#">Last received December '22.</a>  Quarter 1 received September '23. [ADD LINK]	To present Quarter 2 performance results for the period in delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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			Well-being Objectives.	lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to meet our performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to		

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				achieving the well-being goals for Wales.		
9 <sup>th</sup> January '24	Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	<a href="#">Last received January '23.</a>	To update Members on the work of the Cardiff and Vale of Glamorgan Regional Partnership Board in relation to the integration of health and social care.	To increase awareness of the work of the Cardiff and Vale of Glamorgan Regional Partnership Board and to ensure links to the wider Vale of Glamorgan Local Authority agenda and key priorities are considered and ensured and to keep Members appraised on and engaged with the work of the Regional Partnership Board.	External: Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. <a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a>  Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Agreed at 10/01/23 meeting for report to be received Jan '24.

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9 <sup>th</sup> January '24	3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	<a href="#">Last received Feb '23.</a>  Last 2nd Quarter received Oct '23. [ADD LINK]	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme.	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
6 <sup>th</sup> February '24	Revenue Monitoring – Q3.	<a href="#">Last received Mar '23.</a>  Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

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6 <sup>th</sup> February '24	Capital Monitoring – Q3.	<a href="#">Last received Mar '23.</a> Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
6 <sup>th</sup> February '24	Revenue Refresh MTFP [Initial Revenue Programme Budget <b>Post-settlement</b> Proposals].	<a href="#">Last received February '23.</a>  Reference from Cabinet.	To submit for consultation the initial revenue budget proposals.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Confirmation from GJ received 02.05.23 that report now expected each February.

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6 <sup>th</sup> February '24	Capital Strategy [Initial Capital Programme Budget <b>Post-settlement</b> Proposals].	<a href="#">Last received February '23.</a>  Reference from Cabinet.	To submit the Initial Capital Programme Proposals for the period for Scrutiny Committee consultation.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Confirmation from GJ received 02.05.23 that report now expected each February.
6 <sup>th</sup> February '24	Vale of Glamorgan Council – Proposed Fees and Charges.	<a href="#">Last received Feb '23.</a>  Reference from Cabinet.	To propose changes in service charges for functions managed by the Council over five directorates for the financial year ahead.	Comments of Scrutiny Committee are referred to Corporate Performance and Resources as the lead Scrutiny Committee and thereon to Cabinet for consideration as part of the final	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

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				fees and charges setting.		
5 <sup>th</sup> March '24	Service Plans and Target Setting to deliver the Annual Delivery Plan.	<a href="#">Last received March '23.</a>	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act.	The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets and Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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				<p>main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured. The Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured in line with requirements of the Local Government (Wales) Measure</p>		



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				2009 and in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
5 <sup>th</sup> March '24	Annual Delivery Plan Monitoring Report: Quarter 3 Performance.	<a href="#">Last received March '23.</a>  Quarter 2 Received December '23 [ADD LINK]	To present Quarter 3 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens and to	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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				<p>ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
5 <sup>th</sup> March '24	Annual Update regarding Unpaid Carers and Regional Carers Strategy.	<a href="#">Last received March '23.</a>	To update Scrutiny Committee on support for carers.	To ensure Scrutiny Members are aware of the duties outlined within legislation and the Ministerial Priorities set for carers as well as considering the development of a Regional Strategy for carers.	<p>Natasha James, Operational Manager, Safeguarding &amp; Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a></p> <p>Nicola Hale, Team Manager, Performance and Information. 01446 704732 <a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a></p>	Agreed at 07/03/23 meeting that next annual report received in March '24.
9 <sup>th</sup> April '23	No reports currently scheduled.					

**Other matters requested by Committee to be added into schedule as and when available**

<b>Report/References/Presentations</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan Report.	Jason Bennett Head of Adult Services and Vale Alliance <a href="mailto:jbennett@valeofglamorgan.gov.uk">jbennett@valeofglamorgan.gov.uk</a>	Stage One report received by Committee 08/03/22. (3) T H A T a further report following the first stage of the process be received by the Committee having regard to the fact that any future partnership agreement would be considered by Scrutiny Committee and would require approval by Cabinet.

**Annual Reports**

Report	Responsible Officer and Contact Details	Commentary
<b>Performance Monitoring Reports</b>		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in July each year.
Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in September each year. For 21/22: will be via a ref from cabinet given the limited time. In future years, this may change following review and refinement of approach.
Vale of Glamorgan Council: Annual Performance Calendar 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in June each year.
Annual Delivery Plan 2023-24 Consultation Draft. <b>(Reference from Cabinet).</b>	Helen Moses, Strategy and Partnership Manager. 01446 709366 <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	Usually in December each year.

Financial Reports		
Revenue Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Capital Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Pre-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year (as of 16.11.22 confirmed by GJ).
Capital Strategy - Initial Capital Programme Budget Proposals. <b>Pre-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year (as of 16.11.22 confirmed by GJ).
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
Capital Strategy - Initial Capital Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
Fees & Charges.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.

<b>Leisure Reports</b>		
Leisure Management Contract – Year ** Performance Report.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Usually in February each year. Year 11 report requested for late '23 at 10/01/23 meeting.
Sports & Play: Update	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Agreed at 06/09/22 meeting to be received annually in September. Previously in June each year (as of 08/06/21). Received early in Feb 2020.
<b>Social Services Reports</b>		
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. <a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a>	Usually in January each year.
Telecare Services Update.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 <a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a>	Usually in November each year (as of 08/11/22).
Annual Report of the Director of Social Services 20**-20** – Challenge Version.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually in July each year. Includes Representations and Complaints.

Annual Update regarding Unpaid Carers and Regional Carer's Strategy.	<p>Natasha James, Operational Manager, Safeguarding &amp; Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a></p> <p>Nicola Hale, Team Manager, Performance and Information. 01446 704732 <a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a></p>	Usually in March each year.
Corporate Safeguarding Annual Report.	<p>Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a></p>	Usually in July each year. Reference from Cabinet.
Family Information Service Annual Report 20**/**.	<p>Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a></p>	Usually in May each year (as of 11/5/21). Previously July each year.
Children and Young People Services Annual Placement Review – Annual Update.	<p>Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a></p>	Usually in October each year (as of 09/10/21). Previously September each year.
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 20**/**.	<p>Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a></p>	Usually in November each year.
<p>Liberty Protection Safeguards (LPS)</p> <p><i>Previously known as: Deprivation of Liberty Safeguards (DoLS).</i></p>	<p>Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a></p>	Usually received Annually. Next report due in or before October '23.



Integrated Family Support Service Annual Update	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Agreed at 12 <sup>th</sup> Sept '23 Committee Meeting to remove the report from the Committee FWP as a rolling annual item.  Usually in July each year (as of July '21 meeting).
Annual Review of Commissioned Services to Adults with a Care and Support Need.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Usually in June each year (as of June '22 meeting).

### **Biannual Reports**

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
Corporate Safeguarding Mid-Year Report.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>  Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a>	Usually in December/January each year. Reference from Cabinet.

### **Quarterly Reports**

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
4 <sup>th</sup> Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer.	Usually May each year. Reporting on Jan, Feb and Mar.

	01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually January each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 1 Performance 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually September each year. Reporting on April, May and June.
Annual Delivery Plan Monitoring Report: Quarter 2 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually December each year. Reporting on July and September.
Annual Delivery Plan Monitoring Report: Quarter 3 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year. Reporting on October, November and December.
Revenue Monitoring Q1.	Gemma Jones, Operational Manager Accountancy.	Usually in September each year.

	01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
Capital Monitoring Q1.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in September each year.
Revenue Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year.
Capital Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year.
Revenue Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
Capital Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.

### **Infrequent**

- Cabinet References.
- Requests for Consideration.
- Cabinet Call-in.
- Updates from the Leisure Management Contract Members Working Group.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**