



Healthy Living & Social Care Scrutiny Committee

Forward Work Programme

May 2023 – April 2024

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 th May '23	4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	Last Received June '22. Last Quarter 3 report received February '23.	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Reported to Committee 16.05.23 (Min No. 26)
16 th May '23	Performance Evaluation Inspection of Vale of Glamorgan Social Services	Vice-Chair's Request.	To update Scrutiny Committee on the outcome of the recent inspection.	To ensure that Members are informed of Care Inspectorate Wales's assessment of the Vale of Glamorgan County Council's performance in exercising its social services	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Reported to Committee 16.05.23 (Min No. 25)

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				duties and functions in line with legislation.		
16 th May '23	Presentation - Children, Young People and Family Health Services Update.	Last presented January 2020 (annual).	Committee Update.	To inform Members on improvements made, new services available and next steps for the Children and Young People's Emotional Wellbeing and Mental Health Services (CYPF) in order to provide an integrated children and young people's emotional wellbeing and	External: Katie Simpson Deputy General Manager, Children, Young People and Family Health Services St David's Children's Centre 02921 836730 Katie.Simpson@wales.nhs.uk	Presented to Committee 16.05.23 (Min No. 23)

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				mental health service, with a single point of access and no wrong door approach.		
16 th May '23	Presentation – Llais Update	Chair's Request	Committee Update.	To inform Members on the new independent statutory body called Llais, set up by the Welsh Government, for the people of Wales to have their voices heard in the planning and delivery of their health and social care services on a local, regional	External - Stephen Allen Llais Regional Director 029 20750112 stephen.allen@llaiscymru.org	Presented to Committee 16.05.23 (Min No. 24)

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				and national level.		
13 th June '23	Annual Review of Commissioned Services to Adults with a Care and Support Need.	Last Received June '22.	To outline the activity undertaken regarding commissioned services for adults with care and support needs, and the priority actions.	To provide Members with an opportunity to exercise oversight of the key statutory function and the opportunity to understand the challenges faced by the Council and service providers in commissioning social care services for older people.	Ian McMillan, Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	Reported to Committee 13.06.23 (Min No. 115) Agreed at June '22 meeting for annual review to be received each June going forward.
13 th June '23	Vale of Glamorgan Council: Annual	Last received	To present the Vale of Glamorgan	How the Council will	Lance Carver, Director of Social Services.	Referred to Committee

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	Performance Calendar	September '22	Annual Performance Calendar which outlines the key plans/reports that will be subject to consideration by Members throughout the year..	involve Members in shaping the approach, key plans and reports aligned to the performance management framework annual calendar to enable the Council to meet the new performance requirements of the Local Government & Elections (Wales) Act 2021 and contribute to the national goals of the Well-being of Future Generations (Wales) Act 2015.	01446 704 678 icarver@valeofglamorgan.gov.uk	13.06.23 (Min No. 112)

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13 th June '23	Cardiff & Vale Regional Partnership Board (next 5 year) Joint Area Plan.	One off Report.	TBC	TBC	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk External: Cath Doman / Meredith Gardiner.	Reported to Committee 13.06.23 (Min No. 113)
13 th June '23	Family Information Service Annual Report.	Last received June '22.	To update Scrutiny Committee on the work of the Vale Family Information Service (FIS).	To ensure effective oversight of this important area of social services activity and that Scrutiny Committee continues to be updated with regard to the Family Information Service.	Ian McMillan, Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk Becky Wickett, Social Care Information Coordinator. 01446 704711 RWickett@valeofglamorgan.gov.uk	Reported to Committee 13.06.23 (Min No. 114) Requested by Director to slip from May to June meeting 02/05/23. Agreed at June '22 meeting to be received annually in May.

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11 th July '23	Revenue Outturn [Closure of Accounts].	Last received September '22.	The accounts are complete, and Scrutiny Committee is informed of the provisional financial position of the Council for the previous financial year.	Members aware of the provisional financial position and actions that have been taken.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Reported to Committee 11.07.23 (Min No. 180). Usually received in July each year.
11 th July '23	Capital Outturn [Closure of Accounts].	Last received September '22.	The accounts are complete, and Scrutiny Committee is informed of the provisional financial position of the Council for the previous financial year.	Members aware of the provisional financial position and actions that have been taken.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Reported to Committee 11.07.23 (Min No. 181). Usually received in July each year.
11 th July '23	Annual Delivery Plan Monitoring Report: End of	Last received July '22.	To present Quarter 4 performance	To ensure the Council clearly demonstrates the	Lance Carver, Director of Social Services.	Reported to Committee

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	Year Quarter 4 Performance.	Quarter 3 last received March '22.	results for the period in delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives.	progress being made towards achieving its commitments in the Annual Delivery Plan aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	01446 704 678 icarver@valeofglamorgan.gov.uk	11.07.23 (Min No. 183).
11 th July '23	Annual Report of the Director of Social Services - Challenge Version.	Last received July '22.	To ensure that Elected Members receive a copy of the Director's Annual Report, contribute to the challenge process and agree the future priorities for the service.	The challenge version of the Director's report allows members and stakeholders an opportunity to comment and inform a future final draft which will be considered by Cabinet.	Lance Carver, Director of Social Services. 01446 704 678 icarver@valeofglamorgan.gov.uk	Reported to Committee 11.07.23 (Min No. 182). Usually received in July each year.

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11 th July '23	Annual Treasury Management Report 2022/23.	Ref from Cabinet.	To present to Members the annual review report on Treasury Management 2022/23.		Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Confirmed 27.06.23 that report only being referred to CPR.
12 th September '23	Revenue Monitoring – Q1.	Same period last reported July '22. Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn for the period. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Reported to Committee 12.09.23 (Min No. 302).

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12 th September '23	Capital Monitoring – Q1. For the period 1 st April to 30 th June 2023.	Same period last reported July '22. Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn for the period. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Reported to Committee 12.09.23 (Min No. 303).
12 th Sept '23	Corporate Safeguarding Annual Report. (Reference from Cabinet).	Last received July '22.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Reported to Committee 12.09.23 (Min No. 306). Possibly slipped from Sept to Oct based on report

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			across the Council.	effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.		going to Cabinet prior. 17/07/23. Slipped from July to Sept following notification from JW on 17/05/23 to Cabinet office.
12 th September '23	Integrated Family Support Service Annual Update	Last received September '22.	To provide Committee with an opportunity to consider the Annual Report for the Vale of Glamorgan and Cardiff Integrated Family Support Team (IFST) before it is submitted to Welsh Government as required.	To allow members to consider the work of the IFST in relation to Welsh Government guidance.	Amber Condy, Operational Manager for Children and Young People Services. 01446 704862 acondy@valeofglamorgan.gov.uk Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Reported to Committee 12.09.23 (Min No. 305). Agreed to remove report from FWP as a rolling annual item. Slipped to September '23 on Director's request 02-05-23. No recommendation

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						<p>for repeat of annual report at 6th sept '22 meeting but usually received each July.</p> <p>Slipped by one meeting; July -to September '22 as requested by Director 16/06/22.</p> <p>Agreed at 06/7/21 meeting to be received annually in July.</p>
12 th September '23	Consultation draft of Council Annual Self-assessment.	Ref from Cabinet.	To seek endorsement of the Draft Vale of Glamorgan Annual Self-Assessment	Ensure all Scrutiny Committees as per the Local Government & Elections (Wales)	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Reported to Committee 12.09.23 (Min No. 307).

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			Report for consultation.	Act 2021) have oversight of the Draft Vale of Glamorgan Annual Self-Assessment report and their views inform the Council's approach to meeting the new performance requirements.		
12 th September '23	Annual Delivery Plan Monitoring Report: Quarter 1 Performance.	Last Q1 version received September '22. End of previous year (Part 2) (Q4) received July '23. [ADD LINK]	To present Quarter 1 performance results for the Quarter 1 period aligned to the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Reported to Committee 12.09.23 (Min No. 308).

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				with the requirement to meet its performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. 3. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.		
9 th October '23	Presentation - Memory Jar Café, founders meet-and-greet session.	Chair's Request	Committee Update.	Session recording made available to all elected members via the	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Session undertaken 4pm 9 th October 2023.

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				Committee Hub to promote the initiative.		Presentation to be delivered <u>prior</u> to Oct Scrutiny Meeting.
9th October '23	Sports & Play: Update	Annual Report; last received September '22.	To update committee on the current activities and operations of the Council's Sport and Play Section.	To note the current good work being undertaken by the Council's Sport and Play Development Team.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk Karen Davies, Principal Healthy Living Officer. 01446 704793 KJDavies@valeofglamorgan.gov.uk	Reported to Committee 09.10.23 (Min No. 419) Slipped to October on Chair's request due to size of Sept Agenda. Agreed at 06/09/22 meeting to be received annually in September.
9th October '23	1 st Quarter Scrutiny Decision Tracking of	Last municipal year 4 th	To report progress on Scrutiny	To maintain effective tracking of the	Amy Rudman, Democratic & Scrutiny Services Officer.	Reported to Committee

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	Recommendations and Updated Work Programme Schedule.	Quarter received May '23. [ADD LINK] Q1 last received Oct '22.	recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage.	Committee's recommendations and publication of the update work programme.	01446 709 855 arudman@valeofglamorgan.gov.uk	09.10.23 (Min No. 421) Slipped from July - Agreed by DSSOs to be combined with Qtr 2 for '23.
9 th October '23	2 nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Last received Oct '22. Qtr 1 received July '23 [ADD LINK]	To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Reported to Committee 09.10.23 (Min No. 421) Combined with Q1 for 2022 Municipal Year.
9 th October '23	Liberty Protection Safeguards (LPS). <i>(Previously known as: Deprivation of Liberty Safeguards (DoLS)).</i>	Last received October '22.	To provide overview and summary of the activity within the LPS (Prev.DoLS) team and to highlight the	To ensure members are aware of future changes to legislation and their anticipated impact.	Ian McMillan, Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	Reported to Committee 09.10.23 (Min No. 420) No agreement made at Oct'22

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			resource and capacity issues that has resulted in this area of work being included on the corporate risk register.			meeting to receive report again and/or annually but, if required, report to be received Oct '23.
7 th November '23	Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report.	Last received November '22.	To provide Scrutiny Committee with the Annual Report and review of the Collaborative.	To ensure that Committee maintain close scrutiny of this regional service on a regular basis.	Angela Harris, Regional Adoption Manager. 01446 706152 apharris@valeofglamorgan.gov.uk Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Reported to Committee 07/11/23 (Min No.499) Agreed at 08/11/22 meeting to be received annually in Nov.
7 th November '23	Telecare Services Update.	Annual Report: last received Nov '22.	To update Members on the work of the Telecare Service over the last 12 months and advise Members	To appraise Members on the challenges, opportunities and strategic direction of the Vale of Glamorgan	Andrew Cole, Operational Manager Locality Services. 07775 634 180 acole@valeofglamorgan.gov.uk	Reported to Committee 07/11/23 (Min No. 500) Agreed at November '22

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			on the progress of the Telecare Service Management Review.	Council's Telecare service.		meeting to receive annually.
5th December '23	Capital Monitoring – Q2. Capital Monitoring for the Period 1st April to 30th September 2023.	Last received Nov '22. Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Presented to Committee 05/12/23 (Min No. 591)
5th December '23	Revenue Monitoring – Q2. Quarter 2 Revenue Monitoring 2023/24	Last received Oct '22.	To advise Committee of the progress relating to revenue and capital	That Members are aware of the projected revenue outturn. The Capital	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Presented to Committee 05/12/23 (Min No. 590)

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		Cabinet Forward Work Programme Item.	expenditure for the period.	Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.		
5th December '23	Revenue Refresh MTFP [Initial Revenue Programme Budget Pre-settlement Proposals].	Last received November '22. Reference from Cabinet.	To submit for consultation the initial revenue budget proposals.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Presented to Committee 05/12/23 (Min No. 589) Confirmation from GJ received 16.11.22 that report now expected each November. Equivalent MTFP and budget strategy update

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						received from Cabinet as a reference rather than stand-alone report for '22.
5th December '23	Capital Strategy [Initial Capital Programme Budget Pre-settlement Proposals].	Last received November '22. Reference from Cabinet.	To submit the Initial Capital Programme Proposals for the period for Scrutiny Committee consultation.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Not received for 2023 due to finance reporting changes. Confirmation from GJ received 16.11.22 that report now expected each November. Received as reference from Cabinet in Nov '22.

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5 th December '23	Corporate Safeguarding Mid-Year Report. (Reference from Cabinet).	Annual version last received July '23 [ADD LINK] Mid-year version last received December '22 .	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity taking place across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Presented to Committee 05/12/23 (Min No. 594)
5 th December '23	Children and Young People Services Annual Placements Review.	Last received December '22 .	To outline the actions taken within Children and Young People Services with regards to	To provide Members with an opportunity to exercise oversight of this	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Presented to Committee 05/12/23 (Min No. 593)

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			placement provision for Children Looked After (CLA) and the priority actions for going forward.	key statutory function.	Karen Conway, Operational Manager Placements and Permanency Team. 01446 704204 KConway@valeofglamorgan.gov.uk	Requested to be slipped from Oct to Dec '23 as per request from Director 12/9/23. Agreed at 06/12/22 meeting to be received in October '23.
5 th December '23	Cardiff and Vale of Glamorgan Market Stability Report.	Last received September '22	To share the Cardiff and the Vale of Glamorgan Market Stability Report 2022 report with Elected Members of the Scrutiny Committee, to enable their contribution to the final report.	To provide Scrutiny Committee with an opportunity to review the Market Stability Report prior to it being considered by Cabinet and Full Council.	External: Alison Law Cardiff & the Vale UHB - Strategic Planning Alison.Law@wales.nhs.uk Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Presented to Committee 05/12/23 (Min No. 592) Slipped to Dec on Director's request 08/09/23. No recommendation for repeat of annual report at 6th sept '22 meeting but

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						historically received in September.
5 th December '23	Annual Delivery Plan Monitoring Report: Quarter 2 Performance.	<p>Last received December '22.</p> <p>Quarter 1 received September '23.</p>	To present Quarter 2 performance results for the period in delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Presented to Committee 05/12/23 (Min No. 595)

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				meet our performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.		
9 th January '24	Annual Delivery Plan Consultation Draft. (Reference from Cabinet).	Last received December '21.	Member Consultation.	To ensure that all Scrutiny Committees have the opportunity to consider the draft Annual Delivery	Helen Moses, Strategy and Partnership Manager. 01446 709366 HMoses@valeofglamorgan.gov.uk	Presented to Committee 09/01/24 (Min No. ***)

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	Draft Vale of Glamorgan Council Annual Delivery Plan 2024-25			Plan and provide feedback as part of the programme of consultation.		
9 th January '24	Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Last received January '23.	To update Members on the work of the Cardiff and Vale of Glamorgan Regional Partnership Board in relation to the integration of health and social care.	To increase awareness of the work of the Cardiff and Vale of Glamorgan Regional Partnership Board and to ensure links to the wider Vale of Glamorgan Local Authority agenda and key priorities are considered and ensured and to keep Members appraised on and engaged with the work of the Regional	<p>External: Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. Cath.Doman@wales.nhs.uk</p> <p>Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk</p>	<p>Presented to Committee 09/01/24 (Min No. ***)</p> <p>Agreed at 10/01/23 meeting for report to be received Jan '24.</p>

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				Partnership Board.		
9 th January '24	3 rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	Last received Feb '23. Last 2nd Quarter received Oct '23. [ADD LINK]	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme.	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Presented to Committee 09/01/24 (Min No. ***)
6 th February '24	Leisure Management Contract – Year 11 Performance Report.	Year 10 report received January '23.	To provide an update on the performance of the Leisure Management Contract.	To note the performance of the contractor during this period and to ensure that the Service responds to the findings of the Audit Wales report and in particular to ensure that the work underway	Dave Knevet, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevet@valeofglamorgan.gov.uk	Report slipped from January to February '24 on request of DK as Annual Report from Legacy received too late to meet Jan meeting reporting deadlines. Agreed at 10/01/23 meeting

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				on the Leisure Management Contract strengthens the application of the Sustainable Development Principle.		that Year 11 be presented to Committee in late 2023.
6 th February '24	Presentation - Children, Young People and Family Health Services Update.	Last presented May '23.	Committee Update.	To inform Members on improvements made, new services available and next steps for the Children and Young People's Emotional Wellbeing and Mental Health Services (CYPF) in order to provide an integrated	External: Katie Simpson Deputy General Manager, Children, Young People and Family Health Services St David's Children's Centre 02921 836730 Katie.Simpson@wales.nhs.uk	Six monthly update was due at the November '23 meeting but item was slipped to February '24 due to the availability of UHB colleagues to present. Six monthly update agreed at May '23 meeting [to be received at Nov '24 meeting].

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				children and young people's emotional wellbeing and mental health service, with a single point of access and no wrong door approach.		
6 th February '24	Revenue Monitoring – Q3.	Last received Mar '23. Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	

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6 th February '24	Capital Monitoring – Q3.	Last received Mar '23. Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	
6 th February '24	Revenue Refresh MTFP [Initial Revenue Programme Budget Post-settlement Proposals].	Last received February '23. Reference from Cabinet.	To submit for consultation the initial revenue budget proposals.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Confirmation from GJ received 02.05.23 that report now expected each February.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
6 th February '24	Capital Strategy [Initial Capital Programme Budget Post-settlement Proposals].	Last received February '23. Reference from Cabinet.	To submit the Initial Capital Programme Proposals for the period for Scrutiny Committee consultation.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Confirmation from GJ received 02.05.23 that report now expected each February.
6 th February '24	Vale of Glamorgan Council – Proposed Fees and Charges.	Last received Feb '23. Reference from Cabinet.	To propose changes in service charges for functions managed by the Council over five directorates for the financial year ahead.	Comments of Scrutiny Committee are referred to Corporate Performance and Resources as the lead Scrutiny Committee and thereon to Cabinet for consideration as part of the final	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				fees and charges setting.		
5 th March '24	Service Plans and Target Setting to deliver the Annual Delivery Plan.	Last received March '23.	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act.	The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets and Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured. The Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured in line with requirements of the Local Government (Wales) Measure</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				2009 and in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
5 th March '24	Annual Delivery Plan Monitoring Report: Quarter 3 Performance.	Last received March '23. Quarter 2 Received December '23 [ADD LINK]	To present Quarter 3 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens and to	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
5 th March '24	Annual Update regarding Unpaid Carers and Regional Carers Strategy.	Last received March '23.	To update Scrutiny Committee on support for carers.	To ensure Scrutiny Members are aware of the duties outlined within legislation and the Ministerial Priorities set for carers as well as considering the development of a Regional Strategy for carers.	<p>Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 najames@valeofglamorgan.gov.uk</p> <p>Nicola Hale, Team Manager, Performance and Information. 01446 704732 NJHale@valeofglamorgan.gov.uk</p>	Agreed at 07/03/23 meeting that next annual report received in March '24.
9 th April '23	No reports currently scheduled.					

Other matters requested by Committee to be added into schedule as and when available

Report/References/Presentations	Responsible Officer and Contact Details	Commentary
Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan Report.	Jason Bennett Head of Adult Services and Vale Alliance jbennett@valeofglamorgan.gov.uk	Stage One report received by Committee 08/03/22. (3) T H A T a further report following the first stage of the process be received by the Committee having regard to the fact that any future partnership agreement would be considered by Scrutiny Committee and would require approval by Cabinet.

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in July each year.
Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year. For 21/22: will be via a ref from cabinet given the limited time. In future years, this may change following review and refinement of approach.
Vale of Glamorgan Council: Annual Performance Calendar 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in June each year.
Annual Delivery Plan 2023-24 Consultation Draft. (Reference from Cabinet).	Helen Moses, Strategy and Partnership Manager. 01446 709366 HMoses@valeofglamorgan.gov.uk	Usually in December each year.

Financial Reports		
Revenue Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in July each year.
Capital Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in July each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Pre-settlement.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in November each year (as of 16.11.22 confirmed by GJ).
Capital Strategy - Initial Capital Programme Budget Proposals. Pre-settlement.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in November each year (as of 16.11.22 confirmed by GJ).
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Post-settlement.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in February each year.
Capital Strategy - Initial Capital Programme Budget Proposals. Post-settlement.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in February each year.
Fees & Charges.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in February each year.

Leisure Reports		
Leisure Management Contract – Year ** Performance Report.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk	Usually in February each year. Year 11 report requested for late '23 at 10/01/23 meeting.
Sports & Play: Update [Including Updates on the progress of the Central South Regional Sports Partnership].	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk	Agreed at 09/10/23 meeting to be received annually in October. Agreed at 06/09/22 meeting to be received annually in September. Previously in June each year (as of 08/06/21). Received early in Feb 2020.
Social Services Reports		
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. Cath.Doman@wales.nhs.uk	Usually in January each year.
Telecare Services Update.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 acole@valeofglamorgan.gov.uk	Usually in November each year (as of 08/11/22).
Annual Report of the Director of Social Services 20**-20** – Challenge Version.	Lance Carver, Director of Social Services. 01446 704 678	Usually in July each year. Includes Representations and Complaints.

	icarver@valeofglamorgan.gov.uk	
Annual Update regarding Unpaid Carers and Regional Carer's Strategy.	Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 najames@valeofglamorgan.gov.uk Nicola Hale, Team Manager, Performance and Information. 01446 704732 NJHale@valeofglamorgan.gov.uk	Usually in March each year.
Corporate Safeguarding Annual Report.	Lance Carver, Director of Social Services. 01446 704 678 icarver@valeofglamorgan.gov.uk	Usually in July each year. Reference from Cabinet.
Family Information Service Annual Report 20**/**.	Ian McMillan, Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	Usually in May each year (as of 11/5/21). Previously July each year.
Children and Young People Services Annual Placement Review – Annual Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in October each year (as of 09/10/21). Previously September each year.
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 20**/**.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in November each year.
Liberty Protection Safeguards (LPS) <i>Previously known as: Deprivation of Liberty Safeguards (DoLS).</i>	Ian McMillan, Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	Usually received Annually. Next report due in or before October '23.

Integrated Family Support Service Annual Update	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Agreed at 12 th Sept '23 Committee Meeting to remove the report from the Committee FWP as a rolling annual item. Usually in July each year (as of July '21 meeting).
Annual Review of Commissioned Services to Adults with a Care and Support Need.	Ian McMillan, Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	Usually in June each year (as of June '22 meeting).

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 najames@valeofglamorgan.gov.uk	Usually in December/January each year. Reference from Cabinet.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer.	Usually May each year. Reporting on Jan, Feb and Mar.

	01446 709 855 arudman@valeofglamorgan.gov.uk	
1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 1 Performance 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually September each year. Reporting on April, May and June.
Annual Delivery Plan Monitoring Report: Quarter 2 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Annual Delivery Plan Monitoring Report: Quarter 3 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.
Revenue Monitoring Q1.	Gemma Jones, Operational Manager Accountancy.	Usually in September each year.

	01446 709 152 GHJones@valeofglamorgan.gov.uk	
Capital Monitoring Q1.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in September each year.
Revenue Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in November each year.
Capital Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in November each year.
Revenue Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in February each year.
Capital Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in February each year.

Infrequent

- Cabinet References.
- Requests for Consideration.
- Cabinet Call-in.
- Updates from the Leisure Management Contract Members Working Group.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.