



Live Well Scrutiny Committee Forward Work Programme 2025 - 26

Corporate Plan Objectives	
Supporting and Protecting Those Who Need Us	Creating Great Places to Live, Work and Visit
Adult Services, Children and Young People's Services, and Resource Management & Safeguarding, Leisure and Sports.	Libraries, Arts, and Culture, Adult Community Learning, Community Safety, Homelessness, Public Protection – Shared Regulatory Services, and Equalities (external policy)

Cabinet Members	Directors
Cabinet Member – Social Care and Health	Director of Social Services
Cabinet Member - Education, Arts and the Welsh Language	Director of Learning and Skills
Cabinet Member - Leisure, Sport and Wellbeing	Director of Environment and Housing
Cabinet Member - Public Sector Housing and Tenant Engagement	
Cabinet Member - Community Engagement, Equalities and Regulatory Services	

Democratic Services Contact	Committee Membership
Amy Rudman Principal Democratic & Scrutiny Services Officer arudman@valeofglamorgan.gov.uk 07784 239 277 / 01446 709 855	Committee Membership Webpage Scrutiny Information Webpage(s)

Co-opted Membership	
Osian Carroll osian.carroll@cacv.org.uk	Cardiff & Vale Citizens Advice, Housing Caseworker

Forms of Scrutiny	
Investigative (Task and Finish)	Committees can take deeper dives into topics using a range of methods based upon the Committee's forward work programme and identified priorities.
Proposal	Policies are in development and are seeking Scrutiny feedback and recommendations to help shape the Council's future direction.
Briefings	Information only or update items which are for noting and where scrutiny can add limited value but the Member call-in procedure is used required.

Task and Finish Working Groups [Investigative]		
<ul style="list-style-type: none"> • Cross-party work, with a clearly defined scope, and the Cabinet Member sighted. • Brought together on a voluntary basis by 4 to 8, politically balanced (where practical) Members, with the Chair decided by the "home" Scrutiny committee. • Leverage the expertise of officers, partners, wider stakeholders alongside evidence and insight from the people of the Vale of Glamorgan who will be invited and encouraged to participate as expert witnesses and share their lived experiences. • Hold the Cabinet and officers accountable on specific topics while proactively shaping the Council's policy direction. • Reports and recommendations fed back to the Cabinet Member, Scrutiny Committee and Cabinet for consideration. 		
Topic	Officer Lead	Timeframe
<p><u>Equal Opportunities and Accessibility in the Sports and Leisure Sector for Underrepresented Groups.</u></p> <p>Including a focus on disabled persons and female service user participation levels to help mitigate inactivity and poor health in both young and mature service users. As well as looking at both informal or organised sport to help reduce sedentary lifestyles and increase social participation, that in turn can reduce feelings of anxiety and loneliness.</p>	<p>Dave Knevett Operational Manager, Neighbourhood Services, Healthy Living & Performance. DPKnevett@valeofglamorgan.gov.uk</p>	<p>Topic and Review Group Composition approved 8th July 2025.</p> <p>Report to Committee: 11th November 2025 (excluding August 2025 Recess).</p>

Live Well Committee Meetings [Proposal]

- Six scheduled meetings per Municipal Year.
- Opportunity for Committees to make individual recommendations on policies that are still in their development stage, and where decisions have yet to be taken.
- Committee recommendations fed back to Cabinet to consider as a policy develops, with Cabinet providing a response to recommendations, including any rationale for accepting, partially accepting or rejecting.
- Arena for responding to Cabinet Member Decision Call-ins and/or Committee Requests for Consideration.

Topic	Officer Lead	Meeting Date
Request for Consideration: Colcot Sports Centre – Next Steps	Dave Knevett Operational Manager, Neighbourhood Services, Healthy Living & Performance. DPKnevett@valeofglamorgan.gov.uk	27 th May 2025 Received by Committee
Committee Forward Work Programme	Amy Rudman Democratic Services arudman@valeofglamorgan.gov.uk	27 th May 2025 Received by Committee
Performance Evaluation Inspection of Vale of Glamorgan Social Services	Lance Carver Director of Social Services. lcarter@valeofglamorgan.gov.uk	27 th May 2025 Last iteration of the report. Received by Committee
Social Care Records System	Lance Carver Director of Social Services. lcarter@valeofglamorgan.gov.uk	27 th May 2025 Last iteration of the report. Received by Committee
Annual Report of the Director of Social Services - Challenge Version	Lance Carver Director of Social Services. lcarter@valeofglamorgan.gov.uk	27 th May 2025 Last received July '24. Received by Committee
Annual Review of Commissioned Services to Adults with a Care and Support Need	Ian McMillan Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	8 th July 2025 Last received June '24. Received by Committee
Work to tackle poverty and the current cost of living crisis – End of Year Update 2024/2025.	Helen Moses Operational Manager for Corporate Strategy and Insight. HMoses@valeofglamorgan.gov.uk	8 th July 2025 Last received January '25 Received by Committee
Libraries Annual Report	Trevor Baker Head of Strategy, Community Learning and Resources. tbaker@valeofglamorgan.gov.uk	9 th September 2025 Last received July '24. Scheduled.
Annual Children and Young People Services Placements Review	Rachel Evans Head of Children and Young People Services. RJEvans@valeofglamorgan.gov.uk	11 th November 2025 Last received December '24.

Committee Forward Work Programme – Six Monthly Update	Amy Rudman Democratic Services arudman@valeofglamorgan.gov.uk	11 th November 2025
Task & Finish Response Report	Amy Rudman Democratic Services arudman@valeofglamorgan.gov.uk	11 th November 2025
Leisure Management Contract – Year 13 Annual Performance Report	Dave Knevett Operational Manager, Neighbourhood Services, Healthy Living & Performance. DPKnevett@valeofglamorgan.gov.uk	13 th January 2026 Year 12 received January '25.
Housing Support Grant Delivery Plan	Mike Ingram Head of Housing and Building Services. MIIngram@valeofglamorgan.gov.uk	13 th January 2026 Last received November '24
Review of Vale of Glamorgan Council Strategic Equality Objectives for Period 2025-26	Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk	17 th March 2026

Member Briefings		
<ul style="list-style-type: none"> Information only reports provided to Elected Members, with a notification indicating when new material is available. Ad hoc reports and presentations from the Council and Partner organisations which would likely not benefit from Scrutiny time but be useful information to support Members in improving their awareness of local, regional and national policy direction. Member briefing sessions would be arranged, often before relevant Scrutiny Committee meetings, to invite officers or wider partners to provide whole Member briefing sessions and presentations as appropriate. 		
Topic	Officer Lead	Method and Timeframe
Leisure Management Contract – Year 13 Six-monthly update on performance data	Dave Knevett Operational Manager, Neighbourhood Services, Healthy Living & Performance. DPKnevett@valeofglamorgan.gov.uk	For Information Only Report First iteration, as agreed at 07/01/25 meeting. Circulated: 20th June 2025.
Corporate Safeguarding (Annual reference from Cabinet)	Lance Carver Director of Social Services. lcarver@valeofglamorgan.gov.uk	For Information Only Report Annual version last received September '24. Circulated: 4th August 2025.
Shared Regulatory Services Business Plan Annual Report	Helen Picton Head of Shared Regulatory Serviceshpicton@valeofglamorgan.gov.uk	For Information Only Report Due July 2025. Last received July '24. Scheduled.

Deprivation of Liberty Safeguards (DoLs)	Ian McMillan Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	For Information Only Report To be determined. Last received October '24.
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report	Rachel Evans Head of Children and Young People Services. RJEvans@valeofglamorgan.gov.uk	Method TBC Due November 2025. Last received November '24.
Annual Reports for Sports Development, 60+ Active Leisure Scheme and National Exercise Referral Scheme	Dave Knevett Operational Manager, Neighbourhood Services, Healthy Living & Performance. DPKnevett@valeofglamorgan.gov.uk	For Information Only Report Due November 2025. Last received November '24.
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. Cath.Doman@wales.nhs.uk	Presentation Due January 2026. Last received January '25.
Annual Update regarding Unpaid Carers and Regional Carers Strategy	Ian McMillan Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	For Information Only Report Due March 2026. Last received March '25.
Youth Justice and Early Support Service: Annual Plan & Performance	Rachel Evans Head of Children and Young People Services. RJEvans@valeofglamorgan.gov.uk	For Information Only Report Due April 2026. Last received April '25.
Local Housing Market Assessment	Mike Ingram Head of Housing and Building Services. MIngram@valeofglamorgan.gov.uk	For Information Only Report Due June 2025. Last received May '24. (Biannual Timeframe)
Family Information Service Annual Report	Ian McMillan Head of Resource Management and Safeguarding. imcmillan@valeofglamorgan.gov.uk	For Information Only Report Due June 2026. Last received June '24. (Biannual Timeframe)
Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan	Jason Bennett Head of Adult Services and Vale Alliance jbennett@valeofglamorgan.gov.uk	To Be Determined. As agreed at 08/03/22 HLSC Scrutiny meeting.
Annual Monitoring Report (Vale 2030): Quarter 2 2025/26.	Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk	To be determined. Due February 2026.

Art Spaces across the Vale of Glamorgan	Trevor Baker Head of Strategy, Community Learning and Resources. tbaker@valeofglamorgan.gov.uk	To be determined. During 2025.
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Leisure Management Contract Members Working Group.

The Live Well Scrutiny Committee Leisure Management Contract Working Group was re-established by the Committee on the [12th September 2023](#), following a recommendation raised within the 2021 Leisure Services Audit Wales report that identified a need for Elected Members to be involved in the monitoring processes for the Council's Leisure Management Contract.

The Group meet on an ad-hoc basis by invitation from the Operational Manager for Neighbourhood Services, Healthy Living & Performance, and conduct site visits of the Vale of Glamorgan Leisure Centres and relevant services.

The Group consists of six Elected Members from the Scrutiny Committee, not subject to political balance, with the last appointments made on 27th May 2025, being: Councillors A.M. Collins (Chair), B. Loveluck-Edwards (Vice-Chair), C.A. Cave, W.A. Hennessy, J. Lynch-Wilson and N.C. Thomas.