

Resources Scrutiny Committee Forward Work Programme 2026 - 27

| Corporate Plan Objectives |
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| Being the best Council we can be. |
| <p>Remit: Corporate Policies and Performance, Communication and Participation, Customer Relations, Finance, Procurement, Digital, Property, Human Resources, Equalities (internal policy) and Welsh (internal policy).</p> |

| Cabinet Members | Directors |
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| Cabinet Member - Performance and Resources Cllr Lis Burnett | Director of Corporate Resources Tom Bowring |
| Cabinet Member – Community Engagement, Equalities and Regulatory Services. Cllr Ruba Sivagnanam | <p>SLT: Head of Finance – Matt Bowmer Head of Digital – Nickki Johns Head of Legal and Democratic Services – Victoria Davidson Head of HR and Organisational Development – Tracy Dickinson</p> |

| Committee Membership | Democratic Services Contact |
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| <p>Chair: Cllr. Joanna Protheroe Vice-Chair: Cllr. Ewan Goodjohn</p> <p>Committee Membership Webpage</p> <p>Scrutiny Information Webpage(s)</p> | <p>Liz Whitaker Democratic and Scrutiny Services Officer ewhitaker@valeofglamorgan.gov.uk 01446 709144</p> |

| Co-opted Membership - TBC | |
|---------------------------|----------------|
| [NAME] | [Organisation] |
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| Forms of Scrutiny | |
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| Investigative (Task and Finish) | Committees can take deeper dives into topics using a range of methods based upon the Committee's forward work programme and identified priorities. |
| Proposal | Policies are in development and are seeking Scrutiny feedback and recommendations to help shape the Council's future direction. |
| Briefings | Information only or update items which are for noting and where scrutiny can add limited value but the Member call-in procedure can be used. |

| Task and Finish Working Groups [Investigative] | | |
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| <ul style="list-style-type: none"> • Cross-party work, with a clearly defined scope, and the Cabinet Member sighted. • Brought together on a voluntary basis by 4 to 8, politically balanced (where practical) Members, with the Chair decided by the "home" Scrutiny committee. • Leverage the expertise of officers, partners, wider stakeholders alongside evidence and insight from the people of the Vale of Glamorgan who will be invited and encouraged to participate as expert witnesses and share their lived experiences. • Hold the Cabinet and officers accountable on specific topics while proactively shaping the Council's policy direction. • Reports and recommendations fed back to the Cabinet Member, Scrutiny Committee and Cabinet for consideration. | | |
| Topic | Officer Lead | Timeframe |
| Resident Contact / Customer Relations improvements - TBC at June Committee Meeting | | |

| Resources Committee Meetings [Proposal] | | |
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| <ul style="list-style-type: none"> • Six scheduled meetings per Municipal Year. • Opportunity for Committees to make individual recommendations on policies that are still in their development stage, and where decisions have yet to be taken. • Committee recommendations fed back to Cabinet to consider as a policy develops, with Cabinet providing a response to recommendations, including any rationale for accepting, partially accepting or rejecting. • Arena for responding to Cabinet Member Decision Call-ins and/or Committee Requests for Consideration. | | |
| Topic | Officer Lead | Meeting Date |
| Resident Contact / Customer Relations Update Report | Tony Curliss Operational Manager Digital Transformation / Customer Relations | 3 rd June 2026 |
| Q4 Sickness Absence Report | Laithe Bonni | 3 rd June 2026 |

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| (As a reference from 28th May Cabinet) | Operational Manager Employee Services | |
| Draft People Strategy (As a reference from Cabinet) | Tracy Dickinson Head of HR and Organisational Development | 3rd June 2026 |
| Scrutiny Arrangements: First Year Review and Approval of the Forward Work Programme 2026/27. | Liz Whitaker – Democratic Services Officer | 3rd June 2026 |
| | | 8th July 2026 |
| Financial Strategy 2026/27 to 2030/31. (Reference from Cabinet) | Matt Bowmer Head of Finance/Section 151 Officer | 16th September 2026 |
| Enhancing support to residents during bereavement | James Langridge-Thomas Operational Manager Democratic Services | 16th September 2026 |
| Closure of Accounts 2026/26 | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 16th September 2026 |
| Capital Closure of Accounts 2025/26 | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 16th September 2026 |
| Corporate Asset Management Plan Annual Update. (Reference from Cabinet) | Tom Bowring Director of Corporate Resources | 16th September 2026 |
| Vale of Glamorgan Public Services Board Annual Report | Tom Bowring Director of Corporate Resources | 16th September 2026 |
| Procurement Savings from Schools | Matt Bowmer Head of Finance/Section 151 Officer | 16th September 2026 |
| Financial Management Code Update 2026/27. (Reference From Cabinet) | Matt Bowmer Head of Finance/Section 151 Officer | 16th September 2026 |
| Q1 Capital Monitoring (Reference from Cabinet) | Matt Bowmer | 16th September 2026 |

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| | Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | |
| Q1 Revenue Monitoring (Reference from Cabinet) | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 16 th September 2026 |
| Welsh Language Standards Annual Monitoring Report 2025/26 | Rob Jones Operational Manager - Corporate Communications | 11 th November 2026 |
| Refresh of Medium-Term Financial Plan 2026/27 to 2030/31. (Reference from Cabinet) | Matt Bowmer Head of Finance/Section 151 Officer | 11 th November 2026 |
| Draft Capital Investment Strategy 2027/28 and Initial Capital Programme Proposals 2027/28 to 2031/32 (Reference from Cabinet) | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 11 th November 2026 |
| Q2 Sickness Absence Report (Reference from Cabinet) | Laithe Bonni Operational Manager Employee Services | 11 th November 2026 |
| Resources Scrutiny Committee Recommendation Tracking and Updated FWP | Liz Whitaker Democratic Services Officer | 11 th November 2026 |
| Corporate Landlord Progress Update | Tom Bowring Director of Corporate Resources Lorna Cross Head of Corporate Landlord | 11 th November 2026 |
| Q2 Capital Monitoring Reference From Cabinet | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 13 th January 2027 |
| Q2 Revenue Monitoring Reference From Cabinet | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 13 th January 2027 |
| TBC - Report on Task and Finish Review | Chair of Task and Finish Group | 13 th January 2027 |
| Pay Policy 2027/2028 | Tracy Dickinson | 10 th March 2027 |

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| Reference From Cabinet | Head of HR and Organisational Development | |
| Q3 Revenue Monitoring Reference From Cabinet | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 10 th March 2027 |
| Q3 Capital Monitoring Reference From Cabinet | Matt Bowmer Head of Finance/Section 151 Officer Gemma Jones Operational Manager - Accountancy | 10 th March 2027 |
| Corporate Resources Directorate Plan 2027/28 | Tom Bowring Director of Corporate Resources | 10 th March 2027 |
| People Strategy Progress Update | Tracy Dickinson Head of HR and Organisational Development | 10 th March 2027 |
| Resident Contact / Customer Relations Update Report | Nickki Johns Head of Digital | 10 th March 2027 |
| Let's Talk About Life in The Vale Survey | Helen Moses Operational Manager - Corporate Strategy and Insight | To be scheduled |
| Report on Task and Finish Review | Chair of Task and Finish Group | To be scheduled according to T&F Review timeframe. |

For Information Reporting / Member Briefings

- Information only reports provided to Elected Members, with a notification indicating when new material is available.
- Ad hoc reports and presentations from the Council and Partner organisations which would likely not benefit from Scrutiny time but be useful information to support Members in improving their awareness of local, regional and national policy direction.
- Member briefing sessions would be arranged, often before relevant Scrutiny Committee meetings, to invite officers or wider partners to provide whole Member briefing sessions and presentations as appropriate.
- Information is also provided to the public via the Council's Scrutiny Webpage.

| Topic | Officer Lead | Method and Timeframe e.g. FIO report, Presentation, Member Briefing Session |
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| Glamorgan Voluntary Services Annual Report | Christine Boston Chief Executive Officer Glamorgan Voluntary Services | All Member Briefing Session Date TBC |

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| Working Group. – (If Required) |
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| [Purpose of Group] |
| [Membership] |

