

The Vale of Glamorgan Council

Environment and Regeneration Scrutiny Committee: 14th September, 2017

Report of the Managing Director

1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2017/18

Purpose of the Report

1. To advise Members of progress in relation to the Scrutiny Committee recommendations and to confirm the updated Work Programme Schedule for the Scrutiny Committee for 2017/18:
 - 1st Quarter April - June 2017 (Appendix A)
 - Updated Work Programme Schedule for 2016/17 (Appendix B).

Recommendations

1. That the views of the Committee on the status of the actions listed in Appendix A to the report be sought.
2. That the updated Work Programme Schedule attached at Appendix B be approved and uploaded to the Council's website.

Reasons for the Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

Background

2. An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
3. The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

Relevant Issues and Options

4. Appendix A attached to this report sets out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the

required action is undertaken and to confirm which recommendations are to be agreed as completed.

5. Where appropriate, progress on actions relating to a service area covered by a previous Scrutiny Committee are now included in the Appendices for the appropriate Committee's consideration.
6. It is important that decisions of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
7. Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix B, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
8. The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution) , they will be included within the Programme as and when received.
9. Over recent years, Task and Finish Review activity has been primarily focussed on school improvement. For this, School Performance Panels have been formed for a number of Primary and Secondary schools. The objectives of these Panels are to review progress and to establish that up-to-date and authoritative plans are in place to address any concerns identified. The limited resources available within the Democratic and Scrutiny Services Section have been devoted to arranging / facilitating, undertaking research and supporting Panel Members in these exercises.
10. As the number of schools requiring support reduces, it is envisaged that other Task and Finish Review work will be considered at a later stage during the Municipal Year.
11. The Work Programme can also be found on the Council's website at the following link:

http://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

Resource Implications (Financial and Employment)

12. None as a direct result of this report.

Sustainability and Climate Change Implications

13. None as a direct result of this report.

Legal Implications (to Include Human Rights Implications)

14. None as a direct result of this report.

Crime and Disorder Implications

15. None as a direct result of this report.

Equal Opportunities Implications (to include Welsh Language issues)

16. None as a direct result of this report.

Corporate/Service Objectives

17. Scrutiny contributes to all Corporate and Service Objectives contained in the Corporate Plan and there is also an important role for Scrutiny to play in monitoring the progress for delivering these objectives. There is also an integrated planning action contained in the Corporate Plan for 2016 "Review the current arrangements to support effective scrutiny and facilitate more robust challenge and improved accountability" of which this Work Programme forms a part.

Policy Framework and Budget

18. This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.

Consultation (including Ward Member Consultation)

19. Not applicable given the issue is an internal matter.

Relevant Scrutiny Committee

20. All.

Background Papers

Relevant Scrutiny Committee and Cabinet minutes.

Contact Officer

Karen Bowen, Democratic and Scrutiny Services Officer, Tel: (01446 709856)

Officers Consulted

Jeff Rees, Principal Democratic and Scrutiny Officer
Jeff Wyatt, Operational Manager (Democratic Services)

Responsible Officer:

Rob Thomas, Managing Director

Uncompleted Recommendations

1st Quarter 2017/18

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

13 June 2017				
Min. No. 40 – Introduction to the Environment and Regeneration Scrutiny Committee – Recommended	Environment & Regeneration			
That the officers be thanked for a comprehensive presentation and the presentation be noted and uploaded to the website.			Presentation uploaded to the Council's website on 14 th June, 2017.	Completed
Min. No. 41 – 4th Quarter Scrutiny Decision Tracking of Recommendations and Proposed Work Programme Schedule 2017/18 (MD) – Recommended	Environment & Regeneration			
(2) That the work programme be amended to include the reports as outlined above and uploaded to the Council's website. <i>[Report in relation to broad band in rural areas to support the local economy; report on Vibrant and Viable Places 2 (Nov); Business breakfast at Vale Show to consider issues on the City Deal / feedback report following the Vale Show (Autumn); Dinas Powys bypass; Reshaping Services iro Parks and Grounds Maintenance Services]</i>			Work programme amended and uploaded to the Council's website.	Completed

ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME 2017/18

MONTH	REPORT TITLE
14 th September 2017	<ul style="list-style-type: none"> • *CFWP – Quarter 1 Performance Reporting • Resurfacing presentation • WeITAG Stage 1 presentation (Arcadis Consulting) • Improving Strategic Transport for Dinas Powys (Reference from Cabinet) • Forward Work Programme and 1st Quarter Decision Tracking • Scrutiny Committees' Draft Annual Report • Feedback Report: Business Breakfast - City Deal
12 th October 2017	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP - Annual Report Section 106 Agreements 2016-17
9 th November 2017	<ul style="list-style-type: none"> • *CFWP – Civil Parking Enforcement Update • Vibrant and Viable Places 2 • Forward Work Programme and 2nd Quarter Decision Tracking
30 th November 2017	<ul style="list-style-type: none"> • *CFWP – Initial Capital Programme Budget Proposals 2018/19 – 2022/23 • *CFWP – Initial Revenue Budget Proposals 2018/19 – 2022/23 • *CFWP – Quarter 2 Performance Reporting • *CFWP – Visible Services and Transport Enforcement arrangements
18 th January 2018	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP – Visible Services and Transport – Reshaping Services – Further Phases • Improvement Objectives Part 1 / Corporate Plan • *CFWP - Development of Waste Transfer Station • *CFWP - Regeneration Options – Court Road Depot • Forward Work Programme and 3rd Quarter Decision Tracking • *CFWP - Waste Management Strategy 2017-2027 • *CFWP - Income Generation Opportunities - Visible Services and Transport

** CFWP – Cabinet Forward Work Programme

15 th February 2018 @ 4.00 p.m.	<ul style="list-style-type: none"> • Council's Annual Self-Assessment • Transportation TFG Implementation Plan update report • Coastal Monitoring Annual Update • Flood Alleviation Schemes Update
15 th March 2018	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP – Quarter 3 Performance Reporting • *CFWP – Visible Services and Transport Fees and Charges • Service Plans • Target Setting • Highways Resurfacing three year programme report
April 2018	<ul style="list-style-type: none"> • Forward Work Programme and 4th Quarter Decision Tracking

Other reports requested by Committee to be added into schedule as and when available

To be reported as and when available

- Waste recycling initiatives
- Overall report on regeneration across the Vale to consider the impact of regeneration on other areas in the Vale
- Report on the Environment Bill and its impact
- Committee be updated on progress re Countryside Service Sites as appropriate (12 Apr 16: Min. No. 980)
- Q3 Visible Services Performance – reports to be presented in due course (12 Apr 16: Min. No. 982)
 - Update report on monitoring of vehicle usage and operational requirements in order to implement changes that had been outlined in the EDGE review
 - Review of the Implementation of a Tree Management Strategy
 - Street Parking Update report
- Section 106 Agreements Annual Report (19 Jul 16: Min No 193)
- Report on gaps in service provision around the Vale with regard to public transport to include consideration of the provision of a service to Llandough Hospital (19 Jul 16: Min No 193)
- LED Lighting Strategy
- Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)
- Coastal Monitoring Annual Update (27 Feb 16: Min No 815)
- Review of all Visible Services and Transport fees and charges (14 Feb 17: Min No 804)
- Three Year Programme annual update (Operational Plan to include methodology on how to assess roads) (14 Mar 17: Min No 916)

** CFWP – Cabinet Forward Work Programme

- Broad Band in rural areas to support the local economy (13 Jun 17: Min No 41)
- Reshaping Services in relation to Visible Services, particularly in relation to the impact in respect of the Parks and Grounds Maintenance Services (13 Jun 17: Min No 41)
- Active Travel update report re consultation process (13 Jul 17: Min No 154)

Requests for Consideration

NB The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

**** CFWP – Cabinet Forward Work Programme**