

Name of Committee:	Cabinet
Date of Meeting:	<b>04/02/2019</b>
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	<b>Directorate of Environment and Housing - Proposed Fees and Charges for 2019 / 2020</b>
Purpose of Report:	To propose changes in service charges for functions managed by the Directorate for the financial year 2019/20
Report Owner:	Cabinet Member for Neighbourhood Services and Transport Cabinet Member for Social Care, Health and Leisure
Responsible Officer:	Miles Punter Director of Environment and Housing Services
Elected Member and Officer Consultation:	No Elected Members have been consulted Head of Neighbourhood Services and Transport Operational Manager - Neighbourhood Services: Operations Operational Manager - Engineering Operational Manager - Neighbourhood Services: Healthy Living and Performance Directorate Accountant Business Manager Committee Reports Equality Officer Operational Manager – Performance and Policy
Policy Framework:	This is a matter for executive decision by Cabinet.

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### Executive Summary:

- This report seeks approval of Cabinet for fees and charges for the Directorate for 2019 / 2020. The fees and charges recommended mainly reflect an inflationary increase of 3.2% rounded up to the nearest 10p. Some fees and charges have increased in addition to inflation to reflect the take up of services and the cost of delivery. A small number have remained the same but these are generally refundable deposits which have been left at rounded amounts such as £100.00

Exceptions to this include:

- The alternative approach proposed for areas such as Kings Square follows the principles contained within the income generation and commercial opportunities strategy and this is aimed at increasing commercial income.
- A new charge is proposed for replacement allotment keys of £16.60.
- Charges are recommended for bench or plaque dedications as there is an opportunity to significantly increase sales.
- It is recommended to increase the charges relating to commercial food waste collections due to higher collection and disposal costs.
- A new charge is proposed for a proof of address letter for street naming and numbering.

## **1. Recommendation**

- 1.1** That Cabinet approves the proposals for fees/charges and required policy/process changes as set out in this report and the associated appendices.
- 1.2** That delegated authority is granted of the Director of Environment and Housing in consultation with the relevant Cabinet Member and the Head of Finance to vary fees detailed in this report should a business need be established.
- 1.3** That the report be referred to Scrutiny Committees (Environment and Regeneration and Healthy Living and Social Care) for consideration.

## **2. Reasons for Recommendations**

- 2.1** To obtain Cabinet's approval of the charging and fees proposed for 2019/2020.
- 2.2** To allow minor 'in year' charging variations to be made promptly should there be a particular business need to do so.
- 2.2** To allow the charges and fees proposed to be considered, by the relevant Scrutiny Committee.

### **3. Background**

- 3.1** In October 2017, Cabinet approved the Income Generation and Commercial Opportunities Strategy. The Strategy sets out that as public funding becomes increasingly constrained and under more intense scrutiny, greater emphasis has to be placed upon self-generated income and developing and presenting products and services that will resonate with paying customers. The Strategy is based around a series of strategic objectives, with associated policy principles. These objectives and principles are intended to ensure the consistent consideration and implication of income generation proposals.
- 3.2** The Council delivers a number of chargeable services through the Directorate of Environment and Housing Services. These charges are set on an annual basis and this report sets out proposals for changes to fees and charges (with associated policy/process changes) for the Directorate. Within the Directorate charges are levied in Shared Regulatory Services (SRS) and Housing and Building Services, though the former is the responsibility of the SRS Joint Committee with reports on the latter presented to Cabinet as part of the Housing Revenue Account budget Management process. This report therefore primarily concerns Neighbourhood and Transport Services. This Service Area is required to make significant financial savings in 2019/20 of approximately £600,000. This is in addition to the sustained period of budget reductions delivered over a number of years. As revenue budgets have reduced, income from fees and charges becomes ever more important as a way of sustaining priority services. The department has a wide range of income sources that feed into its operational budgets and these include Welsh Government grants, income from external works, civil parking enforcement fines, lease income and a number of fees that are levied to the public and the commercial sector. The projected income for the department for 2019/20 is £7.3m with approximately £1.3m of this income coming from the fees and charges detailed within this report.
- 3.3** As part of the action plan to deliver the Income Generation and Commercial Opportunities Strategy, a review of all existing fees and charges is underway. At times of financial pressure, there may be a temptation to propose high fee increases. However, this would not necessarily guarantee a commensurate income increase across all areas, as patronage of certain services could reduce. As advised in previous fees and charges reports, this is of particular concern with outdoor sports and services used by more vulnerable sectors of our community. These considerations are consistent with the Income Strategy and have informed the proposals contained in this report.
- 3.4** This report sets out the proposed fees and charges for the range of services offered by Neighbourhood Services and Engineering & Transportation. Specific details are provided within the body of the report for Cabinet's consideration where there are significant changes to the fees and charges or associated policy/processes involved. The remaining fees and charges are detailed in the appendices which show the current and proposed level of charges. It is recommended that unless mentioned in this report increase of RPI has been

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applied rounded up to the nearest 10p. An Equalities Impact Assessment has been undertaken as part of the review of fees and charges and can be found in Appendix 4.

#### **4. Key Issues for Consideration**

- 4.1** The proposed charges for services for 2019/20 are set out in the appendices as follows:

Appendix 1 Neighbourhood Services

Appendix 2 Engineering and Transportation

Appendix 3 Porthkerry Cemetery

- 4.2** To ensure that current charges reflect inflationary pressures, it is proposed to uplift the majority of service fees by the amounts contained within the attached appendices. Charges from Barry Town Council proposed for Porthkerry Cemetery reflect the current arrangements at Merthyr Dyfan Cemetery, in Barry.

- 4.3** A number of charges are also proposed to increase to better reflect the actual costs of service provision in a move towards full cost recovery which is one of the objectives of the Income Generation & Commercial Opportunities Strategy and to generate additional revenue where this is appropriate and the analysis of demand suggests it is possible to do so. In some instances, this requires changes to the policy/processes involved and these are detailed below.

##### **Neighbourhood Services (Appendix 1)**

- 4.4** The majority of charges for Neighbourhood Services are proposed to increase in line with inflation (or slightly more reflecting take up of services and the cost of delivery). A small number of the fees and charges have remained the same as they are deposits which are refunded.

- 4.5** The following describe changes to fees/charges and associated policy/processes where an alternative approach has been followed.

##### **King Square, Barry**

- 4.6** The price of using King Square is proposed to increase at a rate higher than inflation to reflect the continued and strong demand for this facility. It is considered that should these fees be increased as recommended, demand will not be negatively impacted and result in an overall reduction in income. This is consistent with the policy principle contained within the Income Generation and Commercial Opportunities Strategy which states that "services that have the ability to achieve or exceed full cost recovery on a consistent basis are encouraged to operate more commercially in order to reduce dependence on core funding". As such, in addition to the changes to charges for Kings Square, work will continue to explore other ways of utilising King Square to generate revenue. Further proposals will be developed for Cabinet's consideration in due course.

### **Allotments**

- 4.7** Cabinet endorsed the draft Allotments Strategy in March 2012. This Strategy set out the aim of working towards achieving full cost recovery for operating these facilities over time. This is also a policy principle contained in the Council's Income Generation and Commercial Opportunities Strategy which states "the Council will work towards achieving full cost recovery unless it is determined there are legal, strategic, wellbeing, or contractual reasons for not doing so". No legal, strategic or contractual reasons have been identified for not moving towards full cost recovery in this area.
- 4.8** Allotments provide an opportunity for allotment holders to improve their well-being through exercise and the production of food. In order to balance the well-being benefits of allotments with the costs to the Council of operating these sites, it is recommended that the price for allotments will increase over time towards full cost recovery and other means of management of them will also be explored. Further proposals on this will be developed for Cabinet's consideration in due course.
- 4.9** However, currently no charge is levied for the replacement of allotment keys. In order to cover costs of this service it is proposed to introduce a charge of £16.60 per replacement key in line with the fee for replacement Alley gate keys.

### **Dedications**

- 4.10** A review of fees for dedication schemes took place in 2017/2018 as part of the Income Generation and Commercial Opportunities Programme. This review resulted in an increase in the price of bench plaques in 2018/19. Since the increased fee there have been many enquiries, although no new plaques have been placed. It is therefore suggested to reduce these fees in 2019/20 with the aim of increasing take up. Details of these fees are outlined in appendix 1.
- 4.11** The price of pier plaques is proposed to increase at a rate higher than inflation to reflect the continued and strong demand for these memorials. It is considered that should these fees be increased as recommended, demand and income will not be negatively impacted. This is consistent with the policy principle contained within the Income Generation and Commercial Opportunities Strategy.

### **Bulky Waste**

- 4.12** It is proposed in future years to move towards the full recovery of costs associated with the service. The Council's bulky item collection service currently costs £15 per three items. Additional items are charged at £5 each up to a maximum of two items. It is recommended leaving this charge unchanged for 2019/20, but reviewing it for 2020 / 21 to move towards full cost recovery.

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- 4.13** It was agreed by Cabinet during 2018/19 that certain recycling receptacles would be free to residents. It is proposed that the cost of certain recycling containers will remain free to assist in increasing participation in 2019/20.

**Commercial Waste**

- 4.14** A review of the commercial waste charges was made in 2018/19 in consultation with the income generation board. A report is currently being finalised in respect of the future of commercial waste although it is recommended to increase charges at a rate higher than inflation for food waste as the cost of collection and disposal is higher than our current charges. As part of this increased charge bin liners will be provided.

**Permits for Items on the Highway**

- 4.15** The Council currently levies a charge for permits to place skips, containers, scaffolding and hoarding on the highway. The duration of these permits was changed from 1 month to 2 weeks in 2018/19. Due to the amount of additional resource required for the change in duration of the permits, we recommend reverting back to monthly although with a proposal to increase the charge at a rate higher than inflation to keep the Council in line with neighbouring authorities. It is also recommended to remove the commercial rates due to the difficulties in distinguishing between commercial and residential customers. Demand should not be negatively impacted and this should result in an overall increase in income.

- 4.16** It is proposed to increase the charge of widening an existing crossover at a rate higher than Inflation to reflect the amount of officer resource that is required to deliver the service.

**Street Naming and Numbering**

- 4.17** To cover current staff costs in respect of the House name change it is proposed to raise this cost to £100.00 from £81.00. Currently no charge is levied for a proof of address letter or change of existing street name and therefore it proposed to introduce a new charge for each of these services to cover the Council's cost in undertaking these functions as listed in Appendix 2.

**Engineering and Transportation (Appendix 2)**

**Car Parks**

- 4.18** Any possible changes to car park charges will be subject of a report to Cabinet Shortly.

**Transportation**

- 4.19** A separate review is due to take place in respect of Fare Paying School Transport services which will be the subject of a further report. Until that report is considered, school transport fees and charges will remain the same.

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### **Porthkerry Cemetery (Appendix 3)**

- 4.20** As in previous years, the charges proposed are those put forward by Barry Town Council who manage the Cemetery on our behalf. The rates are in line with those charged by Barry Town Council at their cemetery in Barry.

## **5. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 5.1** It is necessary to review fees on an annual basis to ensure the continuation of services in light of increasing costs and reducing resources. The relevant part of the Corporate Plan is WO2 an Environmentally Responsible and Prosperous Wales.

This is undertaken in the context of the Wellbeing of Future Generations Act which requires the Council to consider five ways of working when making decisions. Thinking to the longer-term is a key consideration when setting fees and charges, to minimise the impact on the Council's ability to provide services in the future that the current budgetary pressures present. The proposals also seek to further the Council's Well-being Outcomes contained within the Corporate Plan. Fees and charges are proposed to further these objectives, within the context of the financial cost of doing so. There are no specific climate change implications arising from the fee increases proposed.

## **6. Resources and Legal Considerations**

### **Financial**

- 6.1** The fee increases outlined in this Report assist in reducing the budgetary pressures within the Directorate. All income from fees including grant income is being reviewed by the second phase of business transformation project underway for Neighbourhood Services and Transport.

### **Employment**

- 6.2** There are no employment implications in this report.

### **Legal (Including Equalities)**

- 6.3** Under relevant legislation the Council is permitted to charge for certain services it provides. Full details of the relevant legislation on fees and charges is contained in the Income Generation and Commercial Opportunities Strategy.
- 6.4** An equal opportunities scoping assessment has been undertaken and shows that there are no unacceptable adverse effects on the protected characteristics identified by the assessment. It is also considered that the charges proposed will not preclude any sectors of the community from accessing the services provided.

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In particular blue badge holders will continue to be exempt from car parking charges.

## **7. Background Papers**

None.

**Appendix 1**  
**NEIGHBOURHOOD SERVICES - SERVICE CHARGES**

Where applicable, VAT will be charged at the current rate

Description	Comments	2018 / 2019	2019 / 2020
<b>FOOTBALL AND RUGBY</b>			
<b>Senior</b>			
Hire of pitch and changing facilities	Per match	£53.00	£54.70
Hire of pitch	Per match	£40.00	£41.30
Hire of pitch and changing facilities (coaching day)	Per day	£78.00	£80.50
For games organised through the Vale of Glamorgan League		£47.00 (Maximum charge to club) £43.00	£48.60 (Maximum charge to club) £44.40
<b>Youth</b>			
Hire of pitch and changing facilities	Per match	£31.00	£32.00
Hire of pitch	Per match	£21.00	£21.70
Hire of pitch and changing facilities (coaching day)	Per day	£78.00	£80.50
<b>Junior (U12/U11 - 9v9) (U16/U15/U14/U13)</b>			
Hire of pitch and changing facilities	Per match	£11.00	£11.40
Hire of pitch	Per match	£7.00	£7.30
Hire of pitch and changing facilities (coaching day)	Per day	£78.00	£80.50
<b>Minis</b>			
Hire of pitch	Per game	No charge for grass pitch	No charge for grass pitch
Changing facilities (1 team)		£11.00	£11.40
Changing facilities (up to 5 mini age groups)	Per morning	£18.00	£18.60
Hire of pitch and changing facilities (coaching day)	Per day	£78.00	£80.50
<b>Wick Changing Pavilion</b>			
Changing rooms and showers - senior	Per match	£21.00	£21.70
Changing rooms and showers - juniors	Per match	£11.00	£11.40
Additional charge for use of hall and kitchen	Per match	£11.00	£11.40
General meetings and occasional hiring's (including fund raising events)	For first hour	£10.00	£10.40
	For every subsequent hour	£8.00	£8.30
Children's parties and other junior social events		£25.00	£25.80
Concessionary rate (less than 4 hours) i.e. OAP, junior and educational classes		£12.00	£12.40
All day bookings (all day use of the whole pavilion)	Per day	£57.00	£58.90
Hire of pitch and changing facilities (coaching day)	Per day	£78.00	£80.50
<b>Lacrosse</b>			
Hire of pitch and changing facilities	Per match	£57.00	£58.90
Schools	Per match	£28.00	£28.90
Hire of pitch and changing facilities (coaching day)	Per day	£78.00	£80.50
<b>Cricket - without attendant</b>			
Hire of pitch (weekday)	Per match	£55.00	£56.80
Hire of pitch (midweek evening)	Per match	£47.00	£48.50
Hire of pitch (Saturday)	Per match	£60.00	£62.00
Hire of pitch (Sunday)	Per match	£82.00	£84.70
Youth cricket	Per am / pm	£14.00	£14.50
Schools	Per am / pm	£41.00	£42.40
Deposit returnable for keys		£100.00	£100.00
<b>Cricket - with attendant - charges as above plus £100</b>			
<b>Bowls - All year round - Cowbridge and Rhosce only</b>			
Adult	All year	£119.00	£122.90
Under 16 / Over 66	All year	£67.00	£69.20
<b>Bowls - Season Ticket</b>			
Adult - including artificial	Per season (April-Sept)	£100.00	£103.20
Under 16 / Over 66	Per season (April-Sept)	£46.00	£47.50
<b>Bowls Day Rates</b>			
Adult	Person/hour	£7.00	£7.30
Matches	Person/hour	£7.00	£7.30
Under 16 / Over 66	Person/hour	£6.00	£6.20
Hire of woods / slips	Person/hour	£5.00	£5.20
Deposit on woods		£12.00	£12.40
<b>Tennis - no charge except</b>			
Approved clubs / Professionals per hour	Court/hour	£15.00	£15.50
Schools	Court/hour	£14.00	£14.50
<b>Pitch and Putt Golf - Penarth</b>			
Adult	Per round	£5.00	£5.20
Junior (under 16)	Per round	£4.00	£4.20
Over 60's	Per round	£4.00	£4.20
Family ticket ( 2 + 2)	Per round	£14.00	£14.50
Deposit on 2 clubs and 2 balls	Per round	£6.00	£6.20
Broken club	Per round	£24.00	£24.80
Lost balls	Per ball	£1.00	£1.10

<b>Season Tickets</b>			
Adult	Season	£76.00	£78.50
Junior (under 16)	Season	£36.00	£37.20
Over 60	Season	£36.00	£37.20
Family	Season	£123.00	£127.00
<b>Allotments</b>			
Barry / Rhose	Per 25.3m2 (1 perch)	£6.00	£6.20
Cowbridge	Per 25.3m2 (1 perch)	£13.00	£13.50
<b>JENNER PARK</b>			
<b>Comments</b>		<b>2018 / 19</b>	<b>2019 / 2020</b>
<b>Existing users</b>			
Barry Town United AFC First Team - Full Pitch	Per hour (excl lighting)	£35.00	£36.20
Barry Town United AFC First Team - Half	Per hour (inc reduced lights)	£23.00	£23.80
Barry and Vale Harriers	Per hour (inc reduced lights)	£23.00	£23.80
Intersensory Cycle Club		Free	Free
<b>Hire fees</b>			
Full Pitch - Football	Per Hour (excl. lights)	£70.00	£72.30
Half Pitch - Football	Per Hour (excl. lights)	£43.00	£44.40
<b>Schools Use of Jenner Park for Sports Days</b>			
Junior Schools - Vale		£71.00	£73.30
Senior Schools - Vale		£103.50	£106.90
Athletic Track	Per hour (inc. reduced lighting when required)	£82.00	£84.70
Commercial Hire		By negotiation	By negotiation
<b>Lighting Charges</b>			
Full Lighting (per hour)	Per hour	£33.00	£34.10
Reduced Lighting (per hour)	Per hour	£8.00	£8.30
<b>KINGS SQUARE</b>			
<b>Comments</b>		<b>2018 / 19</b>	<b>2019 / 2020</b>
Local or National charities	Hiring organisations to ensure all statutory permissions have been obtained at hirers cost.	By negotiation	By negotiation
Car Companies	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)	£180.00	£500.00
Other Commercial organisations	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)	£180.00	£200.00
<b>FITNESS CLASSES IN PARKS</b>			
<b>Comments</b>		<b>2018 / 19</b>	<b>2019 / 2020</b>
		Licence fee by negotiation	Licence fee by negotiation
<b>DEDICATION BENCHES</b>			
<b>Comments</b>		<b>2018 / 19</b>	<b>2019 / 2020</b>
Shared Bench	Max 3 plaques per shared bench. Price is per plaque	£500	£200.00
Exclusive Bench	Single plaque	£1,500	£500.00
Placement of a new bench	With a single plaque	N/A	£1,000.00
<b>DEDICATION TREES</b>			
<b>Comments</b>		<b>2018 / 19</b>	<b>2019 / 2020</b>
Dedication Tree	No plaques permitted	£300.00	£310.00
<b>Pier Plaques</b>			
<b>Comments</b>		<b>2018 / 19</b>	<b>2019 / 2020</b>
Small Pier Plaque	100mm x 12mm. (Max 20 Characters including spaces)	£25.00	£40.00
Large Pier Plaque	100mm x 36mm (Max 60 Characters including spaces)	£60.00	£80.00
<b>HIGHWAYS</b>			
<b>Comments</b>		<b>2018 / 19</b>	<b>2019 / 2020</b>
Café Style Licences to trade on the highway		£474.00	£489.20
Street Works Licence	For each 150 metre length of highway	£442.00	£456.20
Crane working on Highway	Per Day	£53.00	£54.70

Temporary Traffic Order		£512.00	£528.40
Emergency or 5 Days Order		£442.00	£443.70
Unauthorised skip / scaffolding / container on the highway	(plus the relevant permit charge) each occurrence for an unauthorised skip / scaffolding	£100.00	£100.00
Charge for return of illegal banners removed from public highway	Each Banner	£75.00	£75.00
Replacement of alley gate key (lost or damaged)	Per key	£16.00	£16.60
Replacement of allotment key (lost or damaged)	Per key	N/A	£16.60
Canopy, structure or sign overhanging the highway; (Section 177 Highway Act)		£81.00	£83.60
New crossovers		£204.00	£210.60
Widen existing crossovers		£69.00	£210.60
Making excavation in the highway licence Section 171 HA 180	For each 150 metre length of highway	£438.00	£452.10
Crane 'Sail over Highway' licence	each licence	£100	£103.20
Skip on the Highway Permit	2018/19 per 2 weeks 2019/20 per month	£41.00	£60.00
Container on the Highway Permit (Residential)	2018/19 per 2 weeks 2019/20 per month	£81.00	£100.00
Container on the Highway Permit (Commercial)	2018/19 per 2 weeks 2019/20 per month	£150.00	Removed
Scaffolding on the Highway Permit (Residential)	2018/19 per 2 weeks 2019/20 per month	£81.00	£100.00
Scaffolding on the Highway Permit (Commercial)	2018/19 per 2 weeks 2019/20 per month	£150.00	Removed
Hoarding on the Highway Permit (Residential)	2018/19 per 2 weeks 2019/20 per month	£81.00	£100.00
Hoarding on the Highway Permit (Commercial)	2018/19 per 2 weeks 2019/20 per month	£150.00	Removed

#### Commercial Waste Charges

Commercial Waste Charges	Comments	2018 / 2019	2019 / 2020
Per 25 sack bundle		£104.00	£107.40
Per 250 sack bundle		£1,040.00	£1,073.30
<b>Plastic wheeled bins</b>			
140L - Emptying charge		£5.30	£5.50
140L - Leasing charge	Weekly charge	£1.60	£1.70
240L - Emptying charge		£10.00	£10.40
240L - Leasing charge	Weekly charge	£1.80	£1.90
360L - Emptying charge		£14.20	£14.70
360L - Leasing charge	Weekly charge	£2.20	£2.30
660L - Emptying charge		£25.50	£26.40
660L - Leasing charge	Weekly charge	£3.95	£4.10
1100L - Emptying charge		£35.60	£36.80
1100L - Leasing charge	Weekly charge	£5.45	£5.70
<b>Steel Wheeled Bins</b>			
500L - Emptying charge		£18.90	£19.60
500L - Leasing charge	Weekly charge	£3.15	£3.30
660L - Emptying charge		£25.50	£26.40
660L - Leasing charge	Weekly charge	£5.00	£5.20
1100L - Emptying charge		£35.60	£36.80
1100L - Leasing charge	Weekly charge	£5.25	£5.50
1280L - Emptying charge		£38.60	£39.90
1280L - Leasing charge	Weekly charge	£5.95	£6.20
Charge for servicing any wheeled bin identified above that adopts a compaction system for handling residual waste		All prices identified above are doubled	All prices identified above are doubled
<b>Commercial Recycling Charges</b>			
<b>Commercial Recycling Sack Charges</b>			
Per 25 sack bundle		£35.00	£36.20
Per 250 sack bundle		£350.00	£361.20
<b>Commercial Biodegradable Food Waste Bags</b>			
Pack of 50 Biodegradable sacks to fit a 5L kitchen caddy	Additional Liners	£6.75	£2.00
Pack of 25 Biodegradable sacks to fit a 23L kerbside caddy	Additional Liners	£4.50	£3.00
Pack of 20 Biodegradable sacks to fit a 70L bin	Additional Liners	£4.50	£4.70
<b>Plastic Wheeled bins for Dry Recycling</b>			
23L - Emptying charge		£1.05	"to be removed for 2019/20 as we no longer offer this service"
23L - Leasing charge	Weekly charge	£0.25	"to be removed for 2019/20 as we no longer offer this service"
80L - Emptying charge		£1.80	"to be removed for 2019/20 as we no longer offer this service"
80L - Leasing charge	Weekly charge	£0.45	"to be removed for 2019/20 as we no longer offer this service"
140L - Emptying charge		£1.90	£2.00

140L - Leasing charge	Weekly charge	£0.50	£0.60
240L - Emptying charge		£3.40	£3.60
240L - Leasing charge	Weekly charge	£0.60	£0.70
360L - Emptying charge		£4.80	£5.00
360L - Leasing charge	Weekly charge	£0.75	£0.80
660L - Emptying charge		£8.60	£8.90
660L - Leasing charge	Weekly charge	£1.35	£1.40
1100L - Emptying charge		£12.05	£12.50
1100L - Leasing charge	Weekly charge	£1.85	£2.00
<b>Steel Wheeled bins for Dry Recycling</b>			
500L - Emptying charge		£6.40	£6.70
500L - Leasing charge	Weekly charge	£1.10	£1.20
660L - Emptying charge		£8.60	£8.90
660L - Leasing charge	Weekly charge	£1.70	£1.80
1100L - Emptying charge		£12.05	£12.50
1100L - Leasing charge	Weekly charge	£1.80	£1.90
1280L - Emptying charge		£13.00	£13.50
1280L - Leasing charge	Weekly charge	£2.05	£2.20
<b>Plastic Wheeled bins for Food Waste</b>			
23L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£1.05	£2.20
23L - Leasing charge		£0.25	£0.30
80L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£1.80	£3.80
80L - Leasing charge	Weekly charge	£0.45	£0.50
140L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£1.90	£4.00
140L - Leasing charge	Weekly charge	£0.50	£0.50
240L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£3.40	£7.20
240L - Leasing charge	Weekly charge	£0.60	£0.60
360L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£4.80	£10.00
360L - Leasing charge	Weekly charge	£0.75	£0.80
<b>Plastic Wheeled bins for Green Waste</b>			
140L - Emptying charge		£1.90	£2.00
140L - Leasing charge	Weekly charge	£0.50	£0.60
240L - Emptying charge		£3.40	£3.60
240L - Leasing charge	Weekly charge	£0.60	£0.70
360L - Emptying charge		£4.80	£5.00
360L - Leasing charge	Weekly charge	£0.75	£0.80
Charge for servicing any wheeled bin identified above that adopts a compaction system for handling residual waste		All prices identified above are doubled	All prices identified above are doubled
Replacement Charge for Duty of Care Note Documentation		£15.60	£16.10
<b>Domestic Recycling Services</b>			
<b>Comments</b>		<b>2018 / 2019</b>	<b>2019 / 2020</b>
Sold directly to the public via offices - 3 compostable bags for garden waste		Removed	Removed
Sale re-usable 90L green polypropylene handled sacks for garden waste		£2.00	£2.00
40L / 44L Recycling Box Net Cover		£1.00	£0.00
Sale Re-usable 90L blue polypropylene handled sacks with Velcro strap (per bag)		£2.00	£0.00
40L / 44L Recycling box		£2.00	£0.00
5L Kitchen Caddy		£1.00	£0.00
23L Kerbside Caddy		£1.00	£0.00
Hygiene Caddy		£2.00	£2.00
Kitchen Caddy liner bags per roll		£2.00	£0.00
Blue dog poo bags pack of 50		includes VAT at 20% £1.00	Removed
Blue dog poo bags pack of 100		includes VAT at 20% £2.00	£2.00
<b>Domestic Waste Collection Services for Bulky Household Goods</b>			
<b>Comments</b>		<b>2018 / 2019</b>	<b>2019 / 2020</b>
Bulky household goods (up to a max no.3 items) at the kerbside		Up to 3 items £15.00	£15.00
Bulky household goods (up to a max no. 5 items) at the kerbside		Charge for an additional item (up to a maximum of 2 additional items) £5.00	£5.00
Administration charge for issuing a HWRC van and/or trailer permit		Per permit £15.00	£15.00
<b>Coastal Management Charges</b>			
<b>Comments</b>		<b>2018 / 2019</b>	<b>2019 / 2020</b>
Docking charges for Waverly and Balmoral (Penarth Pier) Within normal working hours		£17.90	£20.00
<b>Slipway Permits</b>			
Slipway Permits for domestic and pleasure (Sully, Penarth & Watch Tower Bay)		Annual Charge £54.15	£55.90
Slipway Permits for commercial use (Sully & Penarth)		Annual Charge £117.20	£121.00
Replacement or additional slipway keys		£15.60	£16.10
<b>Beach Hut Booking Fees</b>			
<b>Comments</b>		<b>2018 / 2019</b>	<b>2019 / 2020</b>

<b>Summer Season 1st April - 31st October</b>			
Large Beach Hut - Full Day 10am-8pm		£30.00	£31.00
Large Beach Hut - Half Day 2pm-8pm		£15.00	£15.50
Small Beach Hut - Full Day 10am-8pm		£17.50	£18.00
Small Beach Hut - Half Day 2pm-8pm		£10.00	£10.50
<b>Winter Season 1st November - 31st March</b>			
Large Beach Hut - Full Day 10am-8pm		£10.00	£10.50
Small Beach Hut - Full Day 10am-8pm		£5.00	£5.50
<b>Annual Pass 1st April - 31st March</b>			
Large Beach Hut		£650.00	£670.80
Small Beach Hut		£475.00	£490.20
<b>Filming on Highways</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
Full Day		£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£75.00	£75.00
<b>Filming within Resorts</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
Full Day		£400 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£400 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£100.00	£100.00
<b>Filming within Car Parks</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
Full Day		£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£75 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£75 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
<b>Filming within Parks and Grounds</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
Full Day		£350 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£350 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£100 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£100 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
<b>Commercial Photo Shoot</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
Full Day		£550 - £1200 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£550 - £1200 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£85 - £150 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£85 - £150 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required

**Appendix 2  
ENGINEERING - SERVICE CHARGES**

Where applicable, VAT will be charged at the current rate

<b>ENGINEERING - SERVICE CHARGES</b>			
Where applicable, VAT will be charged at the current rate.			
<b>Coastal car parks from 15 March to 30 September:</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
<b>Harbour Rd &amp; Nell's Point, Barry before 4pm</b>			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1 + hours)		£6.00	£6.00
Coaches		£12.00	£12.00
<b>Harbour Rd &amp; Nell's Point, Barry after 4pm</b>			
Cars (0 - 7 hour) - £2.00		N/A	N/A
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1 + hours)		£3.00	£3.00
Coaches		£6.00	£6.00
<b>Off Season Charge Rate 1st October - 14 March</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
<b>Harbour Rd &amp; Nell's Point, Barry</b>			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1+ hours)		£3.00	£3.00
Coaches		£6.00	£6.00
<b>Coastal car parks (No Seasonal Variation)</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
<b>Brig-Y-Don, Ogmore By Sea, Rivermouth, Ogmore By Sea, Cymlau, Southerndown Before 4pm</b>			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1+ hours)		£6.00	£6.00
Coaches		£12.00	£12.00
<b>Brig-Y-Don, Ogmore By Sea, Rivermouth, Ogmore By Sea, Cymlau, Southerndown After 4pm</b>			
Cars (0 - 7 hour) - £2.00		N/A	N/A
Cars (0 - 1 hour) - £1.00		£1.00	£1.00
Cars (1+ hours) - £3.00		£3.00	£3.00
Coaches		£6.00	£6.00
H Bar Markings Administration and Works Cost	(Free for disabled drivers)	£266.00	£274.60
Traffic Counts - supply of existing data	for copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant	£159.00	£164.10
Traffic Counts - obtaining new data		£476.00	£491.30
Permanent Traffic Order	Change Per Committee Report	£3,359.00	£3,466.50
Supply of Accident Data	(where permitted by copyright) For copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant.	£159.00	£164.10
Adoption / Search Requiring A4 Plan		£21.00	£21.70
Complex Search		£69.00	£71.30
House Name Change		£81.00	£100.00
Proof of Address Letter		N/A	£25.00
Change of existing street name	Once agreed by all residents	N/A	£100 for the process plus £25 per house on street
Street Name / Number Redraw		£2,033.00	£2,098.10
Technical Approval of Highway Structures	Value shown in a minimum. Any additional work to be charged on a time charge basis to be agreed with applicant	£316.00	£326.20
Tourism Sign Design, Cost Estimate, Manufacture and Erection	Non-refundable charge to prepare design and provide cost estimate. Any additional work to be charged on a time charge basis agreed with applicant. Manufacture and erection costs as agreed with applicant	£266.00	£274.60
<b>Transportation</b>	<b>Comments</b>	<b>2018 / 2019</b>	<b>2019 / 2020</b>
<b>School Transport - Fare Paying Services</b>			
Single Journey	Subject to additional review due to take place in 2019	£1.00	£1.00
Return Journey	Subject to additional review due to take place in 2019	£2.00	£2.00

Annual Travel Pass	Subject to additional review due to take place in 2019	£300.00	£300.00
Monthly Travel Pass (on agreement with operator)	Subject to additional review due to take place in 2019	£30.00	£30.00
<b>School Transport - Contracted Mainstream Services</b>			
Replacement Bus Pass	Subject to additional review due to take place in 2019	£10.00	£10.00
Annual Travel Pass (where available)	Subject to additional review due to take place in 2019	£300.00	£300.00

### Appendix 3

All fees & charges are outside of scope

#### Proposed Prices for Porthkerry Cemetery 2019 / 2020

#### BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

<u>Exclusive Right of Burial</u>	<u>2018 / 2019</u>			<u>2019 / 2020 (Proposed)</u>		
In any earthen grave 7' x 4' (70 years)			£463			£488
In any earthen cremated remains grave 4' x 3' (70 years)			£242			£256
<b><u>Interment Fees</u></b>						
In Graves for which an Exclusive Right of Burial has been granted.						
For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
Below Eighteen Years	£344	£508	£694	£361	£533	£729
Eighteen years and over	£458	£644	N/A	£481	£676	N/A
For any interment of cremated remains in any earthen grave.			£243			£255
For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£66			£69
Cancellation Fee - 50% of original fee (For re-opened graves only).						
To provide a test dig for one depth			£236			£248
To provide a test dig for two depth			£332			£349
<b><u>Memorial Fees</u></b>						
For the right to erect any monument, not exceeding 4' high x 3' wide, on a full grave where an Exclusive Right of Burial has been granted:			£195			£205
For the right to erect any monument, not exceeding 2' 3" high x 2' wide, on a cremated remains grave where an Exclusive Right of Burial has been granted:			£165			£173
For the right to erect a tablet, not exceeding 18" x 12", on any grave where						

an Exclusive Right of Burial has been granted:	£124	£130
To carry out any additional inscription in relation to any form of memorial.	£84	£88

## Other

Search for, and a certified copy of an entry of burial in the register books.	£10	£10
Providing a duplicate burial deed.	£10	£10
For the assignment (transfer) of the Exclusive Right of Burial (Production of 'sealed' copy of Probate and no further assent).	£20	£20
For the assignment (transfer) of the Exclusive Right of Burial via a Statutory Declaration or further assent.	£30	£30
For the exhumation of human remains from an earthen grave.	£1,113	£1,169
For the exhumation of an urn containing cremated remains from any grave.	£275	£289
Capping fee for any earthen grave.	£174	£183

**NON RESIDENTS OF THE VALE OF GLAMORGAN ARE SUBJECT TO TRIPLE FEES ON ALL OF THE ABOVE, THIS MAY BE WAIVED AT THE DISCRETION OF THE CHIEF OFFICER / DEPUTY CHIEF OFFICER IN RELATION TO FORMER RESIDENTS OF THE VALE OF GLAMORGAN**