

Meeting of:	Environment and Regeneration Scrutiny Committee
Date of Meeting:	Tuesday, 17 December 2019
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	Quarter 2 2019/20 Performance Report: An Environmentally Responsible & Prosperous Vale
Purpose of Report:	To present quarter 2 performance results for the period 1st April 2019 to 30th September 2019 for the Corporate Plan Well-being Outcome 2, 'An Environmentally Responsible & Prosperous Vale.'
Report Owner:	Rob Thomas, Managing Director and Sponsoring Director for Well-being Outcome 2, 'An Environmentally Responsible & Prosperous Vale.'
Responsible Officer:	Rob Thomas, Managing Director and Sponsoring Director for Well-being Outcome 2, 'An Environmentally Responsible & Prosperous Vale.'
Elected Member and Officer Consultation:	The performance report applies to the whole authority. Quarterly performance reports covering the Corporate Plan Well-being Outcomes and Objectives along with an overall Corporate Health Report will be considered by relevant Scrutiny Committees and Cabinet. Consultation has been undertaken with relevant Sponsoring Directors, Corporate Management Team and the Head of Policy & Business Transformation.
Policy Framework:	This is a matter for Executive decision by Cabinet.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The performance report presents our progress at quarter 2 (1st April to 30th September 2019) towards achieving our Corporate Plan Well-being Outcomes for year 4 of the Corporate Plan 2016-20 as aligned to Well-being Outcome 2, 'An Environmentally Responsible & Prosperous Vale'. • Overall, we have made good progress in delivering our Corporate Plan in relation to the Well-being Outcome 2 objectives of, 'Promoting regeneration, economic growth and employment' and 'Promoting sustainable development and protecting our environment'. This has contributed to an overall Green status for the Outcome at quarter 2 (Q2). • 90% (74/82) of planned actions aligned to 'An Environmentally Responsible & Prosperous Vale' have been attributed a Green performance status reflecting the exceptional progress made during the quarter. 3% (2/82) of actions were attributed an Amber status and 7% (6/82) have been attributed a Red status. 	

- In relation to Service Plan actions, there is a need to progress works in relation to; working with our partners to offer placement and work experience opportunities; completion of the new skate park at Cogan Recreation Ground; implementation of the revised Parking Policy; undertaking the review of school transport; and rolling out the Re:fit (energy efficiency improvement) programme across the Council. Although these actions have slipped this quarter, commentary provided by Officers states that they will be on track by the end of the year.
- Of the 42 performance indicators aligned to this Well-being Outcome, data was reported for 6 PIs of which a performance status was applicable for all. 67% (4/6) of measures were attributed a Green performance status, 33% (2/6) a Red status contributing to an Amber status overall for performance measures aligned to this Well-being Outcome at Q2.
- In relation to our measures, there is a need to improve our performance in relation to: the percentage of reported fly tipping incidents which lead to enforcement activity which remains low due to the difficulties in relation to a lack of evidence which is needed for successful prosecution; and the percentage of Council street lights that have been converted to LED. This has remained static since quarter 1, as we await the funding to replace another 3717 lanterns to LED on Strategic Routes. We have made good progress since quarter 1 going from an overall Red RAG status in quarter 1 to an overall Amber status for performance indicators in quarter 2.
- The report seeks elected members' consideration of Q2 performance results as aligned to Well-being Outcome 2 and the proposed remedial actions to address areas of identified underperformance. Upon consideration, the Scrutiny Committee is recommended to refer their views and any recommendations to Cabinet for their consideration.

Recommendations

1. That members consider performance results and progress towards achieving key outcomes in line with our year 4 priorities for Corporate Plan Well-being Outcome 2 - 'The Vale of Glamorgan has a strong and sustainable economy and the local environment is safeguarded for present and future generations'.
2. That members consider the remedial actions to be taken to address areas of underperformance and to tackle the key challenges identified, with their views and recommendations referred thereafter to Cabinet for their consideration and approval.

Reasons for Recommendations

1. To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens.
2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.

1. Background

- 1.1 The Council's Performance Management Framework is the mechanism through which our key priorities and targets are monitored and realised in order to secure continuous improvement.
- 1.2 As part of the review of its Performance Management Framework, the Council has adopted a Corporate Plan (2016-20) which reflects the requirements of the Well-being of Future Generations (Wales) Act 2015 and identifies 4 Well-being Outcomes and 8 Well-being Objectives for the Council.
- 1.3 On a quarterly basis, each Scrutiny Committee receives performance information linked with the Council's Well-being Outcome with which that Committee is aligned. In addition, Corporate Health priorities are also considered by the Corporate Performance and Resources Scrutiny Committee. Work has continued with Officers and a Member Working Group to further develop and enhance our Performance Management Framework arrangements and performance reporting in line with our duties as outlined in the WBFG (Wales) Act and the LGM with reference to the wider local government agenda.
- 1.4 **Appendix A** outlines our performance for the period 1st April to 30th September 2019 as aligned with Well-being Outcome 2, 'An Environmentally Responsible & Prosperous Vale'. The quarterly performance report presents the reader with a more accessible view of performance in relation to our priorities and draws together information from a wide range of sources. An additional overall Corporate Plan Summary Report provides an overview of the contribution to the

national Well-being Goals and overall progress against the Corporate Plan's Well-being Objectives and Corporate Health. This overview has been designed for use by all elected members, Council staff and customers and will be appended to the Cabinet and Corporate Performance and Resources Scrutiny quarterly performance report. The Corporate Plan Summary Report is referenced in the Background Papers to this report.

1.5 The performance report is structured as follows:

Section 1: States the overall RAG status attributed to the Well-being Outcome reflecting the progress made in delivering our priorities.

- **Position Statement:** Provides an overall summary of performance in relation to Corporate Health and highlights the main developments, achievements and challenges for the quarter.
- **Performance Snapshot:** Provides an overview for each Well-being Objective, describing the status of Corporate Plan actions and performance indicators. A RAG status is attributed to actions and measures under each Well-being Objective to reflect overall progress to date and contributes to the overall RAG status for the Well-being Outcome.
- **Performance Exceptions:** For ease of scrutiny, any actions or PIs attributed a Red status are presented here including a direction of travel and commentary on the performance.
- **Achievements:** Highlights the key achievements to date in delivering the intended outcomes for the Well-being Outcome.
- **Challenges:** Highlights the key challenges that are or could impact on achieving the intended outcomes for the Well-being Outcome.

Section 2: Corporate Health - Managing our Resources

- Provides a summary of the key issues relating to the use of resources and the impact on delivering improvement during the quarter. The focus is on key aspects relating to People, Finance, Assets, ICT, Customer Focus and Risk Management (both service level and corporate risks) contributing to the Corporate Plan Well-being Outcome.

Glossary: Provides an explanation of the performance terms used within the report.

- The performance report uses the traffic light system, that is, a Red, Amber or Green (RAG) status and a Direction of Travel (DOT) to aid performance analysis.
- Progress is reported for all key performance indicators and actions by allocating a RAG performance status.

Appendices:

- **Appendix 1:** Provides, by Well-being Objective, detailed information relating to the Service Plan actions which have contributed to Corporate Plan actions.
- **Appendix 2:** Provides detailed performance indicator information linked to each Well-being Objective which show for our planned activities, how much we have done, how well we have performed and what difference this has made. It must be noted that any annually reported performance indicators will be reported at end of

year when data becomes available. In addition, new performance indicators that have been introduced in 2019 as part of the Council's revised Performance Management Framework will not have data available until end of year as this year will be used to establish baseline performance. A Not Available (N/A) status will be attributed to all such measures with commentary provided confirming this status. We will continue to develop our key measures within each Well-being Objective to ensure these most accurately reflect our Corporate Plan Well-being Outcomes.

2. Key Issues for Consideration

- 2.1 An overall **Green** RAG status has been attributed to Well-being Outcome 2, 'An Environmentally Responsible & Prosperous Vale', to reflect the good progress made towards achieving improved outcomes for residents and our customers during the quarter.
- 2.2 In relation to the 82 Service Plan actions aligned to this Well-being Outcome for 2019/20, a status was applicable for 74 actions. 90% (74/82) have been attributed a Green performance status reflecting the progress made during the quarter, 3% (2/82) was attributed and Amber status and 7% (6/82) actions were attributed a Red status.
- 2.3 In relation to Service Plan actions, there is a need to progress a number of actions which have slipped this quarter. These relate to: work with the Department of Work & Pensions to provide a range of work opportunities in the Council for volunteers in receipt of state benefits (HR/A009); completion of the new skate park at Cogan (NS/A053); implementation of the revised Parking Policy (NS/A057); review of the post 16 School / College transport policy (NS/A060) and fare paying school transport buses (NS/A061); and implementation of the Refit (energy efficiency improvement) programme across the Council (FIT/A006).
- 2.4 Of the 42 performance indicators aligned to this Well-being Outcome, data was reported for 6 PIs of which a performance status was applicable for all. 67% (4/6) of measures were attributed a Green performance status, 33% (2/6) a Red status contributing to an overall Amber status for performance measures aligned to this Well-being Outcome at Q2.
- 2.5 In relation to performance measures, there is a need to improve: the percentage of reported fly tipping incidents which lead to enforcement activity (CPM/016) which remains low due to the difficulties in relation to a lack of evidence which is needed for successful prosecution; and the percentage of Council street lights that have been converted to LED (CPM/154). This has remained static since quarter 1, as we await funding to replace another 3717 lanterns to LED on Strategic Routes. We have made good progress since quarter 1 going from an overall Red RAG status in quarter 1 to an overall Amber status for performance indicators in quarter 2.
- 2.6 A detailed report outlining the progress made this quarter towards achieving Well-being Outcome 2 is provided at **Appendix A**.
- 2.7 An overview of overall progress against the Corporate Plan Well-being Objectives and how this contributes to the national Well-being Goals is provided in the [Corporate Plan Summary Report](#).

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** Performance Management is an intrinsic part of corporate governance and integrated business planning which underpins the delivery of the Council's Corporate Plan and its Well-being Outcomes. Our Corporate Plan has been structured around the Well-being of Future Generations (Wales) Act 2015, through the development of four Well-being Outcomes and eight Well-being Objectives. By aligning our Well-being Outcomes in the Corporate Plan with the Well-being Goals of the Act, this will enable us to better evidence our contribution to the Goals.
- 3.2** Performance reporting is an important vehicle for showing our progress, not only in terms of impacts across the national well-being goals through achievement of our well-being objectives but also in terms of the changes and improvements made in our approach to integrated planning.
- 3.3** The five ways of working are a key consideration in our corporate Performance Management Framework ensuring that we continue to focus on working differently and in an inclusive way to challenge why, what and how we respond to our key performance challenges.

4. Resources and Legal Considerations

Financial

- 4.1** There are no additional budgetary implications arising from this report, although underperformance in some areas may have a negative impact on external assessments of the Council and could put certain funding opportunities at risk.
- 4.2** The report includes information relating to the use of financial, asset, ICT and people resources and how these are being deployed to support the delivery of the Council's Well-being Outcomes.

Employment

- 4.3** There are no direct workforce related implications associated with this report. However, there are a number of issues contained within the performance report that if not effectively managed have the potential to impact on our staff establishment and performance overall. This may in turn impact adversely on achievement of key outcomes associated with the Corporate Plan and our Corporate Health priorities.

Legal (Including Equalities)

- 4.4** The Local Government (Wales) Measure 2009 requires that the Council secure continuous improvement across the full range of local services for which it is responsible.
- 4.5** The Well-being of Future Generations (Wales) Act 2015 requires the Council to set and publish annual Well-being Objectives that maximise its contribution to achieving the Well-being goals for Wales and report its progress in meeting these.

5. Background Papers

[Corporate Plan Summary Report](#)

ENVIRONMENTALLY
RESPONSIBLE
& PROSPEROUS



VALE OF GLAMORGAN COUNCIL

Environmentally Responsible & Prosperous Vale Performance Report

QUARTER 2:1 APRIL 2019 – 30 SEPTEMBER
2019



**Our overall RAG status for 'An Environmentally Responsible and Prosperous Vale' is
GREEN**

1.0 POSITION STATEMENT

We continue to make positive progress in delivering our Corporate Plan priorities in relation to the Well-being Outcome 2 Objectives, 'Promoting regeneration, economic growth and employment' and 'Promoting sustainable development and protecting our environment'. This has contributed to an overall GREEN RAG status for the Outcome at quarter 2.

At quarter 2, 90% (74/82) of our **Service Plan actions** were attributed a Green RAG status therefore continue to be on track for completion at the end of the year. 3% (2/82) of the actions were attributed an Amber RAG status and the remaining 7% (6/82) attributed to a Red RAG status. Therefore, there is a need to progress works in relation to; working with our partners to offer placement and work experience opportunities; completion of the new skate park at Cogan Recreation Ground; implementing the revised Parking Policy; undertaking the review of school transport; and implementing the Re:fit (energy efficiency improvement) programme across the Council. Although these actions have slipped this quarter, commentary provided by Officers states that they will be on track by the end of the year.

Of the 42 **performance indicators** aligned to this Well-being Outcome, data was reported for 6 and a RAG status was applicable for all. 67% (4/6) of measures were attributed a Green performance status and 33% (2/6) a Red status, contributing to an Amber RAG status overall for performance measures aligned to this Well-being Outcome. The measures that were attributed a Red status relate to the percentage of reported fly tipping incidents which lead to enforcement activity which remains low due to the difficulties in relation to a lack of evidence which is needed for successful prosecution; and the percentage of Council street lights that have been converted to LED. This has remained static since quarter 1, as we await the funding available to replace another 3717 lanterns to LED on Strategic Routes. We have made good progress since quarter 1 going from an overall Red RAG status in quarter 1 to an overall Amber status for performance indicators in quarter 2.

1.1 PERFORMANCE SNAPSHOT

ACTIONS

Our performance against the Service Plan actions is on track for delivery, giving us an overall **GREEN** RAG status for this outcome.

Service Plan Actions

Objective 3: Promoting regeneration, economic growth and employment

			N/A	Total
27 (G)	2 (A)	2 (R)	0	31

Objective 4: Promoting sustainable development and protecting our environment

PERFORMANCE MEASURES

Our performance against performance measures is on track, giving us an overall **AMBER** RAG Status against this outcome.

Performance Measures

Objective 3: Promoting regeneration, economic growth and employment

			N/A	Total
0 (G)	0 (A)	0 (R)	16	16

Objective 4: Promoting sustainable development and protecting our environment

			N/A	Total
			0	51
Total for the Outcome				
			N/A	Total
			0	82

			N/A	Total
			20	26
Total for the Outcome				
			N/A	Total
			36	42

1.2 Objective 3: Promoting regeneration, economic growth and employment

All measures for this objective are reported annually.

Corporate Plan Actions	Action		Direction of Travel compared to previous quarter status
	Service Plan Actions	Action Status	
ER1: Maximise economic growth, inward investment and employment opportunities through the Capital region and Cardiff Airport and St Athan Enterprise Zone. (2019/20)	6		
ER2: Develop opportunities for employment and training through new developments, regeneration schemes and the management of the Council's assets. (2019/20)	7		
ER3: Implement a comprehensive programme of regeneration across the Vale including: <ul style="list-style-type: none"> • The Rural Local Development Strategy • Town Centres Framework • Penarth Esplanade • Barry Waterfront including the Barry Island Link Road • Links between Penarth Haven and the Town Centre. (2019/20) 	10		
ER4: Deliver transport improvement schemes associated with the Cardiff Capital Region Metro including bus prioritisation measures at Port Road and Cardiff Road. (2018/19)	3		
ER5: Implement Integrated Network and Active Travel Maps to provide residents and visitors with a comprehensive information resource to travel efficiently and safely. (2018/19)	1		
ER6: Support local businesses and increase the number of visitors to the Vale through the implementation of the Tourist Destination Management Plan and an annual programme of events and festivals. (2019/20)	4		

1.3 Objective 4: Promoting sustainable development and protecting our environment

Of the 26 indicators identified under Objective 4, 20 are reported annually and 6 quarterly. Of the 6 indicators where data was reported at quarter 2, all could be attributed a RAG Status. 4 were attributed a Green status (CPM/238, CPM/239, CPM/020 & CPM/021) and 2 were attributed a Red performance status (CPM/016, CPM/154).

Corporate Plan Actions	Action		Direction of Travel compared to previous quarter
	Service Plan Actions	Action Status	
ER7: Adopt and implement the LDP as a framework for sustainable development in the Vale of Glamorgan. (2016/17)	5		
ER8: Develop and adopt a Community Infrastructure Levy which uses developer contributions to improve community facilities. (2016/17)	1		
ER9: Implement a Local Transport Plan to improve accessibility, road safety, air quality and reduce congestion. (2019/20)	9		
ER10: Work with Welsh Government to deliver improvements to Five Mile Lane. (2018/19)	3		
ER11: Complete the National Cycling Network Route 88 to promote active travel and healthier lifestyles and reduce unnecessary vehicle travel, road congestion and pollution. (2017/18)	3		
ER12: Improve accessibility to public transport for 16 to 18 year olds and 60 plus by promoting and increasing take up of Welsh Government Concessionary Travel Schemes. (2018/19)	1		
ER13: Deliver a co-ordinated approach to managing the Barry Island. (2018/19)	1		
ER14: Work with partners to continue the regeneration of Barry Island and promote the development of land at Nells Point for tourism and leisure purposes. (2018/19)	6		
ER15: Review and implement the Council's Carbon Management Plan and targets to reduce emissions from council buildings, street lighting and council vehicles. (2017/18)	5		
ER16: Develop and implement a Waste Reduction Strategy and remodel our waste management infrastructure to increase participation in recycling, reduce the growth of municipal waste and meet national targets. (2018/19)	15		
ER17: Value biodiversity and enhance and create habitats for important species. (2019/20)			

Corporate Plan Actions	Action		Direction of Travel compared to previous quarter
	Service Plan Actions	Action Status	
ER18: Minimise the risk and impact of flooding and coastal erosion via an effective Flood Management Plan, flood reduction measures and a Shoreline Management Plan. (2017/18)	2		
ER19: Achieve four National Beach Awards in recognition of the high standard of cleanliness, good facilities and attractiveness of our beaches. (2018/19)			

1.4 PERFORMANCE EXCEPTIONS

1.4.1 Objective 3: Promoting regeneration, economic growth and employment

Corporate Plan Action ER002: Develop opportunities for employment and training through new developments, regeneration schemes and the management of the Council's assets.

Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
HR/A009: Work with the Department of Work & Pensions to provide a range of work placement/ work experience opportunities in the Council for volunteers in receipt of state benefits.	25			Two placements continue to be employed via agency in the Council. We now need to look at how we integrate this within our wider work experience offering. We will make contact with DWP and discuss how we further utilise this offering.

Corporate Plan Action ER003: Implement a comprehensive programme of regeneration across the Vale including:
 • The Rural Local Development Strategy • Town Centres Framework • Penarth Esplanade • Barry Waterfront including the Barry Island Link Road • Links between Penarth Haven and the Town Centre

Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
NS/A053: Complete the new skate park at Cogan Recreation Ground.	50			Whilst we have slipped slightly behind on this action in terms of an original completion date of 31 st October, contractors commenced work on site mid-September and the scheme is progressing well. The completion of the new skate park is now expected at the end of November 2019.

There were no performance measures attributed with a Red status during the quarter 2 period.

1.4.2 Objective 4: Promoting sustainable development and protecting our environment

The table below highlights the actions attributed with a Red status and provides commentary on the performance.

Corporate Plan Action: ER9 Implement a Local Transport Plan to improve accessibility, road safety, air quality and reduce congestion.

Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
NS/A057: Implement the revised Parking Policy.	0			Cabinet Decision needed to agree a way forward. Currently anticipate a further report in Autumn 2019.

Corporate Plan Action: E11 Improve accessibility to public transport for 16 to 18 year olds and 60 plus by promoting and increasing take up of Welsh Government Concessionary Travel Schemes.

Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
NS/A060: Undertake a review of the post 16 School / College transport policy.	0			To be undertaken once Cabinet has made a decision on Fare Paying school transport future funding (expected Q3 2019).
NS/A061: Undertake review of fare paying school transport buses.	75			Report on withdrawing funding for fare paying school transport to be presented to Business Cabinet in October with a decision by the end of Q3.

Corporate Plan Action: ER15 Review and implement the Council's Carbon Management Plan and targets to reduce emissions from street lighting, council vehicles and council buildings.

Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
FIT/A006: Implement the Refit (energy efficiency improvement) programme across the Council and work with services to ensure they benefit from the scheme.	20			There have been some delays in respect of the investment grade proposals (IGP) received from the contractor which in some cases fail to meet the Salix loan criteria. We will be organising a project board meeting to discuss the options. It is likely that with the project board's approval we can move forward and deliver the majority of the projects in the IGP documents in a slightly different way.

Performance Indicator	Q2 2018/19	Q2 2019/2020	Q2 Target 2019/2020	Direction of Travel	Commentary
CPM/016: The percentage of reported fly tipping incidents which lead to enforcement activity.	0%	0	10%		This remains low as a result of the types of waste fly tipped as it is notoriously difficult to catch offenders where there is no traceable evidence.
CPM/154: Percentage of Council street lights that are LED.	66.4%	67.33%	80%		Salix funding available to replace another 3713 lanterns to LED on Strategic Routes over the next 18

Performance Indicator	Q2 2018/19	Q2 2019/2020	Q2 Target 2019/2020	Direction of Travel	Commentary
					months. Work has yet to start on this project.

1.5 OUR ACHIEVEMENTS

<ul style="list-style-type: none"> We continue to work with the business community and promote economic growth in the Vale of Glamorgan and Cardiff Capital Region. On the 7th October, we ran another Vale Start Up Club dedicated to those starting a business or having started within the last 3 years and based in the Vale of Glamorgan. The Vale Start Up Club is an extremely valuable resource for any new or start up business to take advantage of because of the value gained by sharing challenges with others, networking and the collaboration opportunities. Further dates and guest speakers have been agreed for January, March and June 2020. On June 4th, 2018, a fourth Enterprise Zone event was held at St. Athan, focusing on a new area for innovative businesses to locate. Participants also discussed details of the support available from Welsh Government SMART Innovation and Innovate UK to advise and fund innovative businesses.
<ul style="list-style-type: none"> During quarter 2 we secured £49,104.50 of developer contributions through Section 106 of the Planning Act. These funds will be used towards providing the necessary infrastructure and improving community facilities in the Vale.
<ul style="list-style-type: none"> The Greenlinks service continues to be provided to those who are unable to access regular public transport. There have been a number of new volunteers that have been recruited to the Greenlinks service this quarter allowing the service to successfully operate around the Vale with 3,000 passenger trips offered during quarter 2.
<ul style="list-style-type: none"> The final construction elements of the Five Mile Lane project are continuing on site with a planned completion currently anticipated before the end of the calendar year allowing the scheme to remain on track and within in budget. Traffic was successfully switched onto the new road on 11th September 2019 and an opening ceremony has been organised on 15th October 2019. On- going traffic management and road closures are necessary to complete the construction phase and are being coordinated and managed to reduce impact on businesses and travelling public as far as possible.
<ul style="list-style-type: none"> Regeneration projects across the Vale such as; Barry Gateway, Cowbridge Livestock market, Barry Island/Nells Point and Penarth Regeneration, remain on track with positive progress being made during the quarter. The planning application for the redevelopment of the toilet block at Nells Point was submitted in August and is currently progressing through the planning system and work continues on the development of a marketing plan for Nells Point as a hotel site. This will build upon the work already undertaken in the year such as promotion at a major international real estate event (MIPIM) by both the Department of International Trade and City Deal colleagues on behalf of the Council.
<ul style="list-style-type: none"> Work has commenced on the Hood Road Goods Shed site and the developer is in the process of accessing the first element of grant support provided by our Targeted Regeneration Investment Programme. This fantastic urban project will benefit from £500,000 from the Programme which is providing £100m of capital funding across the country over three years to support regeneration projects in town centres and neighbouring areas.
<ul style="list-style-type: none"> As an environmentally responsible Council, we continue to deliver services in line with our Carbon Management Plan and reduce emissions from street lighting, buildings and vehicles. During the quarter, our fleet management department have procured only environmentally friendly vehicles that meet EU standards. Not only does this have a positive impact on people's health and well-being, we are also safeguarding our environment by reducing the amount of harmful emissions such as carbon dioxide, carbon monoxide, hydrocarbons, particulate matter and nitrogen oxides emitted into the environment, all of which have detrimental environmental impacts. This quarter, Officers have also been working with schools and service departments in relation to various Salix energy reduction schemes to reduce emissions.
<ul style="list-style-type: none"> We continue to perform well in relation to waste collection and recycling with 73.74% of household waste collected by the Council in quarter 2, prepared for reuse and/or recycled. This performance is well above the 65% recycling target set by Welsh Government for 2019/20 and on track for the 2024/25 target of 70%. The black bag restriction implemented in September 2019 has also contributed towards this performance which exceeds statutory targets.
<ul style="list-style-type: none"> All relevant staff have received training on the new source segregated recycling vehicles, 11 of which are now operational and collecting source separated material across the Rural Vale as part of the adoption of the "Collections Blueprint" consulted upon and agreed by Cabinet in 2018. The blueprint is part of Welsh Governments proposed service that, if adopted across the whole of Wales, would result in high rates of high quality recycling, significant cost savings and improved sustainable development outcomes.

- We have joined a new national initiative with Keep Wales Tidy (Carw Cymru) which nationally commits to improving local environment quality. The Council has obtained funding to provide campaigns to reduce litter/dog fouling and fly tipping with officers currently carrying out educational promotion with the public.
- Our Waste Management Team continues to remove reported fly tipping within the target timescale of 3 days and strives to maintain this high performing level of service. During quarter 2, it took 179 working days to clear the 113 fly tipping incidents giving an average performance of 1.58 days to remove fly tipping.
- We are continuing to successfully deliver the 3 year Highway Resurfacing Plan, providing the foundation for delivering a well-maintained and managed highway infrastructure which is essential to sustain the Vale's economic and transportation needs. The micro-asphalt and surface dressing element of the Plan are now completed in accordance with programmed works and the resurfacing element of the programme continues to progress well with ongoing works planned to continue until the budget is fully spent.

1.6 OUR CHALLENGES

- This quarter has seen slippage in respect of the actions aligned to improving accessibility to public transport for 16-18 year olds. A review of the post 16 School / College transport policy is now expected in quarter 3 pending a decision by Cabinet on Fare Paying School Transport future funding.
- Whilst we have made progress in increasing the number of 16-24-year-old employees this year, we recognise that more work is needed in this area. During the quarter we attended Careers Fairs and local schools to discuss career, apprenticeship, trainee and graduate opportunities and in quarter 3 we will work with our recruitment colleagues to discuss ways of further promoting these opportunities within the new e-recruit world. The recent appointment of a new Head of Human Resources will allow us to further define and drive our goals relating to raising the profile of the Council as an appealing place to work for 16-24 year olds.
- Whilst progress to date in relation to the Cardiff Capital Region (City Deal) is positive, we need to ensure that the interests of the Vale of Glamorgan continue to be effectively promoted. Of particular relevance is the need to promote the Airport and St. Athan as centres for economic growth and job creation, improving strategic access to the Vale, increasing the supply of affordable housing and the continued regeneration of Barry.
- There is a need to mitigate the ongoing uncertainty in relation to external funding arrangements (exacerbated by Britain exiting the European Union) and secure Pipeline funding from the Welsh Government to develop and deliver key regeneration projects that reflect local needs and opportunities. In addition, Rural Communities Capital funding for all sectors is likely to end in 2020, resulting in cost pressures on the Council in subsequent years. This funding has been used to invest in Council assets since 2004.
- The development industry in the Vale of Glamorgan is as busy as it has ever been, and this is placing pressure on our resources in Development Management and on the local infrastructure overall. On average over 600 homes are being built yearly, and major infrastructure projects being undertaken such as 5 Mile Lane, Darren Farm link road, Cowbridge, and Northern Access Road, St. Athan. In addition, further pressures result from delays in technical input from statutory consultees on planning applications who are facing their own resource challenges. The department has been working hard to deal with these work pressures whilst maintaining customer service and delivering services in accordance with the Welsh Government framework.
- High streets and town centres throughout the UK are facing enormous challenges, with major retail closures. Barry town centre is no exception having suffered several recent closures of national retailers. We recognise that the landscape in which town centre businesses are trading is changing and old ways of doing business are no longer effective. However, new and exciting opportunities are emerging, and we have already begun to engage with business owners to maximise economic growth, employment and visitor numbers and we are currently in the process of developing a growth plan for the Vale of Glamorgan which will consider all the above factors.
- The Vale's road network is a continuing deteriorating asset which requires ongoing significant investment in excess of £2m year a year to maintain a steady state condition. The overall condition of the highway network has generally deteriorated since the end of LGBI investment somewhat negating the improvements made at that time. Through careful prioritisation and allocation of capital expenditure through the Council's Highway Maintenance 3-year Plan, we are working to maximise our ability to maintain the local highway network, ensuring that the roads that require the most urgent works are prioritised.

- The ever-increasing traffic growth within the Vale of Glamorgan remains a challenge for the Council. Increased congestion and pollution particularly in Eastern Vale and the Penarth Cardiff Bay corridor may impact negatively on the environment, economic productivity and health. We are currently investigating our options by way of an external evaluation process with the aim of improving sustainable transport options aimed at reducing pollution and congestion, improving health and wellbeing and access to employment.
- We recognise that we need to take bold action to reduce carbon emissions and have set out ambitious goals in our Carbon Management Plan, however, we require the necessary powers, resources and technical support to help us work towards reducing carbon emissions and meet our targets. We continue to work with partners across the region to develop and implement best practice methods that can deliver carbon reductions and help limit global warming. We will also work with stakeholders to explore ways to maximise local benefits of these actions in other sectors such as employment, health, agriculture, transport and the economy.
- Although the Vale has high rates of recycling with nearly two thirds of our waste being recycled, we need to reduce the levels of contamination in order to achieve challenging statutory targets imposed by Welsh Government in line with the Zero Waste agenda. During quarter 2, we began replacing the co-mingled recycling system with a source separated system. These changes to collection arrangements are being implemented across Wales as part of Welsh Government's move to reduce levels of contamination in recycling collections and allow even more of what we discard to be sent to incineration or land fill sites. We will ensure that we engage and support residents to make these changes as easily as possible.

2.0 CORPORATE HEALTH: MANAGING OUR RESOURCES

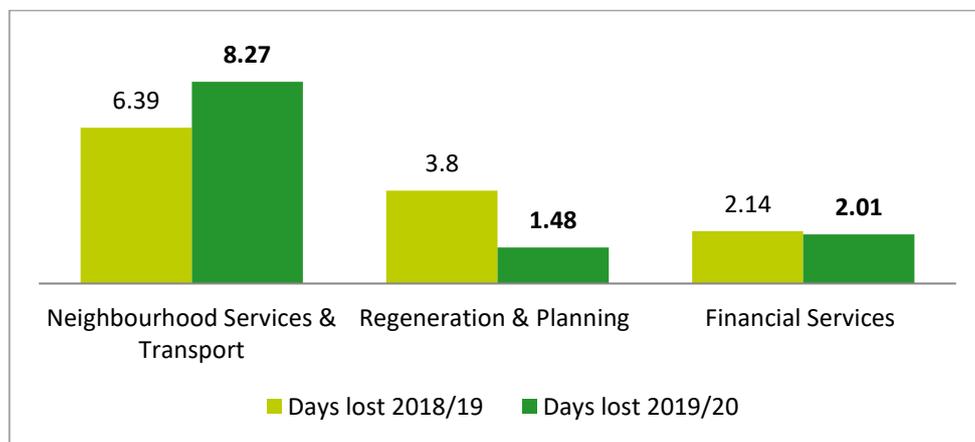


2.1 PEOPLE

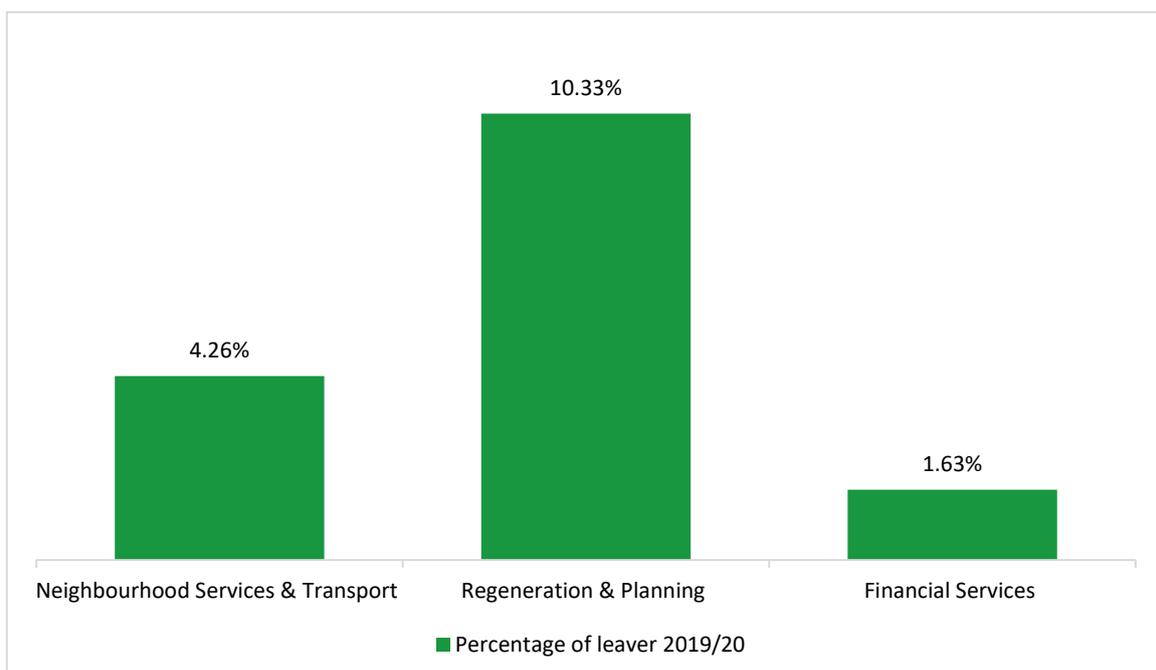
Attendance management remains a corporate priority and we continue to closely monitor progress to help improve performance corporately.

Across the Council (including schools) between Quarter 2 2018/19 and Quarter 2 2019/20, the number of days lost per full time equivalent (FTE) due to sickness increased by 1.03 days from 3.71 working days lost in Quarter 2 in 2018/19 to 4.74 days in Quarter 2 2019/20.

The graph below shows sickness absence data for services contributing to this Well-being Outcome at Quarter 2 for the past 2 years.



The total percentage turnover for services contributing to this Well-being Outcome during Quarter 2 2019/20 can be seen in the chart below.



The [sickness absence report](#) and [employee turnover report](#) provide a review of attendance management and staff turnover across all Council services during Q2 2019/20.

2.1 PEOPLE

We are making positive progress in relation to ongoing workforce activities identified by the services contributing to this Well-being Outcome.

We continue to explore opportunities for regional working within the Regeneration and Planning directorate to improve service resilience and expand skill sets. We have implemented succession planning initiatives which have included funding staff through day release educational courses and employing graduates undertaking professional qualifications. Apprentices have been appointed in the Building Control section and market forces supplements have been applied to key posts to attract employees. We continue to attract quality students looking to undertake year out work experience and this has provided an invaluable method of recruitment.

We have continued to ensure that staff are supported to develop individual skill sets that are required to support new ways of working in a variety of contexts and settings. We also continue to enhance the Management Development Programme in Regeneration Services so that current and future managers are equipped with the skills required to manage services of the future. A particular focus is being made to key areas of new legislation and guidance.

Career development is vital to staff retention and staff developing the experience to fill relevant posts. During the quarter, the training for this seasons winter maintenance operatives is substantially complete with working rotas identified and agreed. Any ongoing training will be managed within the service area to ensure that appropriate staff and resource are available to undertake the Council's winter service pre-salting treatments when sub-zero temperatures are forecast. This seasons winter maintenance service will operate from 14th October 2019 to mid-March 2020.

We continue to engage volunteers for the Greenlinks transportation service and whilst there were difficulties during quarter 1 regarding volunteers preferring to drive cars as opposed to the larger mini buses, we have successfully continued to recruit new volunteers during the quarter 2 period. With the support provided by volunteers we are able to successfully run Greenlinks transportation services.

The recent implementation of the Neighbourhood Services structure has allowed us to reverse the ageing workforce profile. We are now experiencing several retirements, allowing for further recruitment opportunities to balance our age profile.

We have reviewed "out of hours" working arrangements to ensure adequate availability of resources and operational needs of service and public are adequately met. As of this quarter, our Highways Officers are covering matters relating to enforcement and neighbourhood services on a call out basis. The winter services are due to commence in quarter 3.

All service areas continue to contribute to the Council's Workforce Plan and Staff Charter initiatives in relation to workforce development, succession planning, recruitment and retention.

2.2 FINANCIAL

The latest Revenue Monitoring report for the period **1st April 2019 to 31st August 2019** which went to Cabinet on the 7th October 2019 reports that whilst it is early in the financial year an adverse variances are being projected for a number of services this year. Current forecasts are as follows:

Managing Director and Resources

Although it is early in the financial year; it is currently projected that the Managing Director and Resources service will outturn within target at year end.

- The Regeneration budget covers the Countryside, Economic Development and Tourism & Events functions. Although the forecast is shown as a balanced budget at year-end, a concern still remains around the income targets for car parking charges and commercial opportunities within the Countryside Division, as these historic saving targets will be difficult to achieve this year as charges aren't implemented. We will continue to achieve a balanced budget at end of year, but the situation will be closely monitored.
- Development Management Fee income remains on track to achieve its targets as a number of major applications have been received to date. An underspend in on staff costs has occurred as a result of staff movement and short term vacancies while the recruitment process takes place. Division is also continuing to pursue the use of Planning Performance Agreements and other means of income generation such as pre-planning application advice to help support the regulatory process. At this early stage of the year it is anticipated that the budget will outturn on target.

Environment and Housing

- Neighbourhood Services & Transport - This service is currently projected to have an adverse variance of £1.50m against the 2019/20 budget. The savings target for 2019/20 is £932k. Plans for saving this amount are underway and being continually monitored however several of the proposed savings have a long lead in time therefore it is currently projected that only around half of the savings will be found in 2019/20.
- Within the Waste Collection Service, it is anticipated that there will be an adverse variance of around £650k. There is still pressure on employee and transport budgets due to downtime involved in travelling to Cardiff to dispose of waste. Cowbridge is currently being used as a temporary transfer station for elements of recycling material with the aim of reducing this downtime however additional resource is still being utilised. The planned future service changes to the waste collection service are likely to require further resource in the initial period of service change. There is also a continued pressure on the budget due to the high price currently being paid to treat co-mingled recycling. The price has increased steadily over the last couple of years since China banned elements of recycling such as plastic into the country. Preparations are ongoing to enable the rollout of a kerbside sort method of recycling. It is anticipated that this will reduce the costs currently being spent on treating recycling, however the rollout will be phased from around Autumn 2019 therefore the full benefit will not be achieved in 2019/20.
- We currently face pressures of around £100k on the staffing budget at Barry Island. Due to the popularity of the resort additional resources have been utilised to maintain the expected cleanliness standards of the beach and promenade.

In 2019/20 there is a savings target of £594k allocated to Neighbourhood & Transport Services. A further £29k saving is expected from Regeneration, £115k from Development Management.

At Q2, the Capital programme (£46.7m) remains on track to and we continue to work with project managers to ensure capital projects are completed to timescales and budget.

The latest report for the Reshaping Services that was reported in October 2019, work continue to make positive progress and all reshaping projects contributing to this Well-being Outcome are currently on track to deliver the year's savings target.

2.3 ASSETS

Positive progress has been made to rationalise Civic Depots and other redundant assets and tenders are due to be sought during quarter 3 for alternative uses for assets including those located at Romilly Park, South Lodge, Penarth, Former Mess Rooms and Penarth Clifftop.

We have been working with colleagues across the Council to achieve the new targets in the Vale of Glamorgan Council Carbon Management Plan 2018-22. For example, discussions have continued with colleagues from Neighbourhood Services in relation to the possibility of introducing electric vehicles. A capital bid has been submitted for the cost of electric pool cars and the infrastructure required. We continue to have discussions with Welsh Government colleagues regarding the funding opportunities for electrification schemes. Colleagues have also been working with schools and service departments in relation to various Salix energy reduction schemes.

We successfully continue to review office and non-office accommodation, facilities management and corporate buildings as part of the SPACE project. The electronic desk occupancy study concluded this quarter at Docks Office, Barry, with phase 2 commencing imminently in the Civic Offices, Barry. The studies will utilise desk occupancy sensors to gather data to inform future space planning requirements.

Services continue to work together with the internal compliance team in regard to ensuring that our assets are compliant and safe. During the quarter, water risk assessments have been requested for our public conveniences and the Barry Splash Pad. Due to the number of buildings and historical compliance issues encountered over the years, we are aware that we still have work to do in this area and are working closely with our colleagues to achieve this goal.

2.4 ICT

We have continued to make progress towards delivering our key ICT priorities, contributing to improved service for residents and our customers.

The current fleet management system has been updated, the new touch screen software has been loaded onto the server and existing touch screen. We have ordered a touch pad for the workshop operation and this will be configured to the existing system once it has been received. This activity contributes to our successful move towards a paperless 'O' licence vehicle inspection procedure. Full training for staff has been undertaken and completed during quarter 2. The new tablets are currently being rolled out throughout the workshop.

Our investment in software and hardware in line with the Digital Vale agenda is making positive progress with a review of appropriate software and hardware options to improve management of the Council's highway asset in line with our digital agenda. This has been carried out in order for us to identify the most advantageous systems. A suitable business case has been developed to obtain the necessary approvals, also to delegate authority to progress the procurement and implement the identified system within the highways team to meet the necessary future needs of this essential service.

Positive progress has continued with mobile working for Neighbourhood Services. The set requirements have been checked in relation to software and ICT equipment, this will be reflected in part of a report due to go to Cabinet. This will also provide multi reporting for the service areas for officer on the front line, a key example of this is if there is an issue with a tree or a pothole, this can be reported in real time, therefore making the process easier and accessible.

We continue to develop opportunities for innovative ICT based technical mobile working practices including remote and out of office working based around the roll out of office 365 in line with the Digital Vale programme. During Quarter 2, we have continued to focus on the implementation of Microsoft Office 365 across the whole department and it has shown to be highly efficient and will improve productivity. We continue to explore working around bringing in your own devices and remote meeting facilities, this will allow us to improve and save in relation to our equipment.

2.5 CUSTOMER

Ensuring good customer focus remains a key priority in delivering Council services and a number of planned improvement activities have been undertaken across the Council with this in mind. For example, we are working to improve the alignment of the Council's external communications activity with the organisation's corporate priorities in order to aid their delivery with a particular focus on Digital Strategy and Reshaping. A new campaign focused approach to communications is currently being embedded in the team and a new approach to monitoring and evaluating the value of the Council's communications work is also being developed, this will allow more thematic planning to take place.

We continue to work with sporting clubs in the Vale of Glamorgan to provide a sustainable way forward for the provision of single use sport facilities. This quarter we have successfully transferred all 8 Bowls clubs, this occurred on the 1st October. Discussions have recommenced on tranche two transfers. This proposal will also contribute to the Neighbourhood Service's Service Plan which is seeking to deliver significant financial savings as part of the Reshaping Services Programme.

Positive progress has been made to pursue joint working opportunities to reduce costs and maximise our resources. For example, our collaboration with the Regional Transport Authority is seeking to deliver transport improvement on a regional basis. Following the appointment of 3GS in October 2017, the scheme has now been presented to Welsh Government with representation from the Vale of Glamorgan Council. A project board is being established with cross directorate and member involvement.

The contribution towards exploring opportunities for establishing a Well-being Hub at Penarth Leisure Centre continues and officers have been attending project group meetings on a regular basis. The scheme has been presented to Welsh Government with representation from the Vale of Glamorgan Council. The creation of a wellbeing hub adjacent to the Penarth Leisure Centre will support the delivery of health and wellbeing services to the residents within the Eastern Vale Cluster. The services will be delivered collaboratively across organisations to promote a social model of care, focusing on people's physical, mental and social wellbeing.

Several themed events have been held during this quarter and Business Start-up clubs continue to draw extremely good numbers. Work continues closely with partners to lever in funding and jointly cover the costs of events. Cycling, Kerb craft and child pedestrian safety training is still ongoing with primary schools across the Vale of Glamorgan. Additionally, road safety training is planned to include motorcycle and young driver initiatives which have successfully been completed this quarter. A road safety event to target drink driving is planned at MOD St Athan in November, to highlight the importance around drink driving.

2.6 CORPORATE RISK

The most recent review of the Corporate Risk Register was used to inform the previous quarter's reports. The current status of the key corporate risks that have a bearing on this outcome are as follows:

Risk Ref	Risk	Residual Risk Score			Direction of Travel ¹	Forecast Direction of Travel ²
		Likelihood	Impact	Total		
CR4	Waste Management	4	2	8 (M/H)		
CR7	Environmental Sustainability	2	3	6 (M)		

¹ **Direction of travel** compared residual risk score for the current quarter with the previous quarter to indicate whether the risk is increasing/decreasing or staying static.

² **Forecast direction of travel** anticipates the future direction of the risk by taking into account factors that are likely to impact on it.

 risk is increasing,  risk is decreasing,  risk is remaining static

CR9	Public Buildings Compliance	2	2	4 (M)			
CR10	Safeguarding	1	3	3 (M/L)			

There are four corporate risks aligned to this outcome; waste management, environmental sustainability, public buildings compliance and safeguarding. Of the four corporate risks aligned to this outcome one has been attributed a Medium/High risk, two have been attributed a Medium risk and the final one has been attributed a Medium/Low risk.

In terms of forecast direction of travel, it is anticipated that all will remain static. Whereas Waste Management direction of travel is set to increase.

2.7 SERVICE PLANS RISKS

The current status of the Service Plan risks that have a bearing on this outcome are as follows:

Risk Description	Service Area	Status		Direction	Forecast Direction
Inability to meet Welsh Government demands in respect of Statutory Transport and Waste Guidance relating to the Waste Blueprint and the Active Travel and Learner Travel Wales.	Neighbourhood Services and Transport	Medium			
Failure to meet the national waste agenda and associated targets.	Neighbourhood Services and Transport	Medium /Low			
Failure to meet legal duties in relation to the Flood and Water Management Act.	Neighbourhood Services and Transport	Medium			
Inability to deliver the Highway Asset Management Plan priorities due to limited resources.	Neighbourhood Services and Transport	Medium			
Increased pressure on limited resources as a consequence of increased areas of maintenance.	Neighbourhood Services and Transport	Medium			
Annually shrinking budgets will impact negatively on consistently achieving high standards of cleanliness of the local environment.	Neighbourhood Services and Transport	Medium			

Loss and reduction of external grants. The cyclical and short term nature of funding streams impacts negatively on forward planning for a significant number of service areas including countryside management operations, renewal area, cultural, recreation and community schemes across the Vale. Also impacts negatively on sustainability of local businesses and jobs.	Regeneration and Planning	High			
Failure to manage the service's collaboration agenda effectively.	Regeneration and Planning	Medium			
Impact of regulatory and bureaucratic perception of the planning system and implications of Brexit, negatively impacting on investment and development.	Regeneration and Planning	Medium			
Insufficient property, procurement, legal and ICT support staff to enable effective contract and grant delivery.	Neighbourhood Services and Transport	Medium			
Increasing transport and waste budget pressures as a result of new developments and an inability to deliver savings to both transport and waste management services.	Neighbourhood Services and Transport	Medium /High			
Failure to meet the requirements of the forthcoming update to planning law in Wales.	Regeneration and Planning	Low			
Failure to obtain Waste and Transport Revenue and any necessary Capital Funding from Welsh Government including Leisure.	Neighbourhood Services and Transport	Medium			
Inability to maintain the long-term integrity of the highway infrastructure to an acceptable standard for citizens within limited resources.	Neighbourhood Services and Transport	Medium /High			

There are a total of 14 service risks that are aligned to this Well-being Outcome. Of these, the direction of travel for all 14 service risks, are anticipated to remain static over the coming months.

Service Plan Actions

NS: Neighbourhood Services & Transport

RP: Regeneration & Planning

FIT: Financial and ICT Services

GLOSSARY OF TERMS

Well-being Outcome:

The relevant Well-being Outcome set by the Council and featured in the Corporate Plan 2016-20.

Well-being Objective:

The relevant Well-being Objective set by the Council and featured in the Corporate Plan 2016-20.

Population Level Performance Indicators:

These headline performance indicators demonstrate progress in achieving outcomes at the community level rather than the individual level. The Council will certainly contribute towards population indicators through its work, however, it does not have sole responsibility for them and delivering sustained improvement on these indicators will involve a wide range of organisations working effectively in partnership.

Local Council Performance Indicators:

These are performance indicators which tell us how well we are delivering our services or activities and will identify how these contribute to the overall community-wide impact. The focus is on whether customers are better off as a result of what we do. In order to identify the most important performance measures to demonstrate our progress we need know: How much did we do? How well did we do it and; What difference have we made?

What difference have we made?	How well have we performed?	How much? (contextual data)
These performance measures will help us demonstrate whether customers in the Vale are better off. They will seek to measure the quantity/quality of change for the better for customers.	These performance indicators are qualitative and will be used to demonstrate how well the Council performed its activities.	These performance indicators are quantitative and will be used to measure how much and/or what the Council delivered.

Overall RAG status:

Provides an overall RAG health check showing our performance status against the Well-being Objective.

Measures (RAG)		Direction of travel (DOT)		Actions (RAG)		Overall (RAG) status Objective	
	Performance is on or above target.		These performance indicators are qualitative and will be used to demonstrate how well the Council performed its activities.		Green: Action completed or on track to be completed in full by due date.		Green: indicates that we are well on track to deliver the key outcomes relating to the Objective as set out in the Corporate Plan.
	Amber: Performance is within 10% of target.		Performance has remained the same as the same quarter last year.		Amber: Minor delay but action is being taken to bring action back on track.		Amber: indicates that at this stage, we are on target to deliver the Objective but some aspects need to be addressed in order to ensure we remain on track to fully achieve the Objective.
	Red: Performance missed target by more than 10%.		Performance has declined compared to the same quarter last year.		Red: Action has slipped with limited progress made and an explanation must be provided including any planned remedial action(s) and where appropriate a revised completion date.		Red: indicates that at this stage, we are not on target to deliver key outcomes relating to the Objective as set out in the Corporate Plan.

RISK MATRIX

The **Inherent Risk** defines the risk score in a pre-control environment i.e. what the risk would look like (score) without any controls in place to manage the risk.

The **Residual Risk** can be defined as the subsequent risk score as a consequence of applying controls to mitigate this risk.

Possible Impact or Magnitude of Risk	Catastrophic	4 <i>MEDIUM</i>	8 MEDIUM/HIGH	12 HIGH	16 VERY HIGH
	High	3 <i>MEDIUM/LOW</i>	6 <i>MEDIUM</i>	9 MEDIUM/HIGH	12 HIGH
	Medium	2 LOW	4 <i>MEDIUM</i>	6 <i>MEDIUM</i>	8 MEDIUM/HIGH
	Low	1 VERY LOW	2 LOW	3 <i>MEDIUM/LOW</i>	4 <i>MEDIUM</i>
Low 1-2 Low/Medium 3 Medium 4-6 Medium/High 8-10 High 12-16		Very Unlikely	Possible	Probable	Almost Certain
Likelihood/Probability of Risk Occurring					

Direction of travel compares residual risk score for the current quarter with the previous quarter to indicate whether the risk is increasing/ decreasing or staying static.

Forecast direction of travel anticipates the future direction of the risk by taking into account factors that are likely to impact on it.

Risk Key

	Risk level increased at last review
	Risk level decreased at last review
	Risk level unchanged at last review

APPENDIX 1: Service Plan Actions

Objective 3: Promoting regeneration, economic growth and employment

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER001				
NS/A051: Work with the Capital City Region to promote and facilitate more sustainable travel within the Vale and across the region and where necessary influencing and lobbying transport providers for better public transport options (Well-Being Plan).	31/03/2020	50	Green	The Council has now appointed a preferred cycle hire provider and intends to roll out a cycle hire pilot in Penarth. The study for the Barry Transport Interchange has been upgraded to a WelTAG 2 and 3 with WG permission.
LS/A013: Provide legal advice, guidance and support on legal matters in relation to the Capital region (Cardiff City Deal)- ongoing instructions being received.	31/03/2020	50	Green	Throughout the year ongoing input from a Legal Services perspective will be provided when required i.e. on an ad-hoc basis. No advice on these matters has been sought from Legal Services during quarter 2.
RP/A054: Work in partnership with the Cardiff Capital Region to promote Cardiff Airport and the Enterprise Zone and utilise the Local Development Plan as a planning framework for positive land use.	31/03/2020	50	Green	On June 4th a fourth enterprise zone event was held at St Athan, focusing on a new area for innovative businesses to locate. Also discussed were details of the support available from Welsh Government SMART Innovation and Innovate UK to advise and fund innovative businesses.
RP/A100: Deliver a series of business events to support local small and medium-sized enterprises and start-ups.	31/03/2020	50	Green	Marketing and invitations have been sent for Autumn Start Up club session and we are supporting another Business Wales event that we are hosting at the BSC2 in Q3. Evolutive is now being used to manage all engagement with SME's in the local area.
RP/A084: Progress work with our partners in relation to transport infrastructure, business support, regeneration, planning and housing, skills and innovation as part of the City Deal.	31/03/2020	50	Green	The Council continues to work with the region to develop transport, infrastructure, business support, regeneration, planning and housing via the City Deal Business Plan and other regional documents such as the regional plan for

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				regeneration and a proposed strategic development plan. Work around the development of a regional forum to develop a Strategic Development Plan continues and progress is being made towards agreement by all the member authorities to develop the new plan. Proposals around the SDP were agreed at Cabinet on 15 July 2019. The Council continues to work with the City Region to promote key business sites such as, the Enterprise Zone and Junction 34.
RP/A099: Develop Supplementary Planning Guidance for the Airport Master Plan.	31/03/2020	70	Green	Cabinet approved draft SPG for consultation purposes on 29/7/19 (min C67 refers). Public consultation currently underway.
ER002				
RP/A101: Develop opportunities for regeneration / investment projects to realise local employment opportunities.	31/03/2020	50	Green	Service level agreements have been drawn up between the South East authorities and vacant shops have been identified for potential support under TRI. The Economic Development team continue to field queries on inward investment and are supporting MIPIM at Cardiff by planning an event in Q3 at Renishaw.
RP/A102: Explore the development of a Business Improvement District and, if a successful ballot is held, support traders in the implementation of the BID.	31/03/2020	50	Green	Mosaic have developed a Draft Outline Business Plan and are actively canvassing business to engage with the process and understand/evaluate local feeling regarding a BID. Decision as to whether to progress to a full BID will be made on completion of this stage. If its proposed to progress, it plans to hold a BID ballot around Feb/Mar 2020.
RP/A103: Establish and implement the regional thematic property grants for 2019/20 and ongoing delivery of the Barry Gateway and Innovation Quarter project.	31/03/2020	50	Green	Grant details now finalised and a report outlining the governance approval process was presented and agreed by Cabinet on 15th July 2019. Engagement with property owners for empty units in priority area of Holton Road

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				has taken place. 5 projects in development for funding and further expressions of interest being developed.
RP/A104: Work with Cardiff and Vale College to bring forward a new site for college.	31/03/2020	50	Green	Ongoing land disposal negotiations with CAVC and Welsh Government regarding proposed two-site campus at the Council owned Innovation Quarter Southern Debts Site (Barry Waterfront) and a Council owned site near Airport business park.
HR/A008: Continue to work with service departments, and our key partners including local employers to increase the numbers of 16-24-year-old employees as a proportion of the wider workforce.	31/03/2020	40	Amber	Attended Careers Fairs to discuss apprenticeship opportunities, and we continue to challenge managers on opportunities to use apprenticeships, graduate and trainee opportunities in recruitment to develop our 16 - 24 age bracket. In Q3 we will work with our recruitment colleagues to discuss ways of further promoting these opportunities within the new e-recruit world.
HR/A009: Work with the Department of Work & Pensions to provide a range of work placement/ work experience opportunities in the Council for volunteers in receipt of state benefits.	31/03/2020	25	Red	Two placements continue to be employed via agency in the Council. We now need to look at how we integrate this within our wider work experience offering. We will make contact with DWP and discuss how we further utilise this offering.
HR/A013: Work with our key partners including further education establishments and local businesses to increase opportunities for 16-24-year olds to participate in work experience opportunities in line with the Council's 16-24 Strategy.	31/03/2020	40	Amber	Attended two local schools to discuss career opportunities at the Council, including apprenticeship opportunities. Making plans to have a Stonewall work experience candidate in legal in the coming months. Further exploring opportunities to raise the profile of the Council as an appealing place to work for 16 - 24 (employer brand - we need to define this further when new Head of HR starts in October.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER003				
RP/A059: Continue to deliver the Rural Development Strategy.	31/03/2020	50	Green	The mid term evaluation and the Legacy report are now complete, and we are working with the LAG to create an action plan based on the evaluation recommendations. WG have asked all LAGs to submit a potential spend profile to 2023 showing what the funding shortfalls would be. Spend and programme delivery are on track. Funding has been awarded by the Strong Communities Grant and S106 funding to support investment in community facilities which will improve their sustainability.
RP/A086: Continue to strengthen our Town Centres including through the Town Centres Framework.	31/03/2020	50	Green	Town Centres are being focused upon to benefit from the Economic Stimulus funding made available by WG. Currently working with each of the Town Councils to identify key elements that will drive footfall to their retail areas to stimulate growth. In addition, we continue to work with all towns to access the event funds in order to stimulate footfall. The Town Centre framework continues to be monitored, however we are currently working with officers to develop the replacement Strategic Growth Plan. Work continues to be done around the TRI fund focussing in particular on Holton Road in Barry.
RP/A087: Progress regeneration projects across the Vale and deliver associated strategies.	31/03/2020	50	Green	Various projects across the Vale of Glamorgan remain on track and the relevant project boards ensure progress is being made in a timely fashion. This includes projects such as; Barry Gateway, Cowbridge Livestock market, Barry Island/Nells Point and Penarth Regeneration. The planning application for the redevelopment of the toilet block at Nells Point was submitted in August and is currently progressing through the planning system. Work continues on the development of a marketing plan for

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				Nells Point as a hotel site. This will build upon the work already undertaken such as promoting at a major international real estate event known as MIPIM by both the Department of International Trade and City Deal colleagues on behalf of the Council. Work has commenced by the developer on the Hood Road Goods Shed site and are on target, the developer is in the process of drawing down the first element of support provided by TRI.
RP/A105: Complete the Barry Town Centre Gateway Regeneration Project.	31/03/2020	50	Green	Work is further progressed on this major project which involves partners including the NHS, RSLs and the Council as well as Transport for Wales and WG.
RP/A106: Deliver the projects as set out in the Penarth Heights S106 Strategy.	31/03/2020	50	Green	Dingle park gateway artwork tender let. Highways scheme contract let. Brief for Dingle park artwork progressing.
NS/A001 (VS/A002): Further the feasibility study to get buses over the Cardiff Bay barrage, including further consideration of a Cosmeston Park and Ride facility.	31/03/2020	50	Green	WelTAG Stage 2 outcomes to be agreed by Cabinet before progression to Stage 3
NS/A052: Complete open space improvement at Dingle Road.	31/03/2020	50	Green	This work is closely linked to the highway infrastructure works (fence line improvements are directly linked) entrance ways to be carried out at same time as highways works etc. Highways works started Oct 7th. Internal educational / open spaces improvements progressing via consultation exercise carried out by Tracey Harding
NS/A053: Complete the new skate park at Cogan Recreation Ground.	31/10/2019	50	Red	Whilst we have slipped slightly behind on this action in terms of an original completion date of 31 st October, contractors commenced work on site mid-September and the scheme is progressing well. The completion of the new skate park is now expected at the end of November.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
LS/A003: Provide legal advice, guidance and support on legal matters in relation to Cardiff Airport and St Athan Enterprise Zone.	31/03/2020	50	Green	Throughout the year ongoing input from a Legal Services perspective will be provided when required i.e. on an ad-hoc basis. No advice on these matters has been sought from Legal Services during quarter 2.
LS/A004: Provide legal advice, guidance and support on legal matters in relation to the Council's major regeneration projects - ongoing instructions being received.	31/03/2020	50	Green	The Monitoring Officer/ Head of Legal and Democratic Services and a representative from Legal Services Property & Contract team are members of the Council's Strategic Projects Monitoring Group which oversees progress on the Council's major regeneration projects of particular note. Advice has continued to be provided in relation to these matters throughout quarter 2 particularly regarding the Kymin and VEC.
ER004				
NS/A002: Continue to deliver transport improvement schemes associated with the Cardiff Capital Region Metro including cycle infrastructure and bus stop improvements from Weycock Cross to Cardiff Airport.	31/03/2020	50	Green	Welsh Government funding on schemes such as Penarth to Cardiff Barrage sustainable transport corridor and Junction 34 of the M4 to the A48 are progressing strategic schemes that are part of the CCCR.
NS/A003: Progress additional modelling requirements to assist with the feasibility study for bus, cycling and walking improvements at Cardiff and Barry Road, Dinas Powys.	31/03/2020	50	Green	Additional funding as part of the VOGC's Active Travel core allocation is being used to further enhance the work the WSP have already undertaken. This will include detailed design, consultation and land issues.
LS/A016: Provide legal advice, guidance and support on legal matters in relation to transport improvement schemes associated with the Cardiff Capital Region Metro including bus prioritisation measures at Port Road and Cardiff Road.	31/03/2020	50	Green	Throughout the year ongoing input from a Legal Services perspective will be provided when required i.e. on an ad-hoc basis. No advice on these matters has been sought from Legal Services during quarter 2.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER005				
NS/A054: Continue to improve the Active Travel highway network.	31/03/2020	50	Green	A number of transport schemes including the new five mile lane have incorporated active travel routes and core active travel funding is being used to improved existing AT routes.
ER006				
RP/A029: Increase the number of innovative events which support the local economy and encourage existing events to be self-sustainable.	31/03/2020	50	Green	The business start-up club continues to see good attendance with another event held this quarter. Other events have included co-working. In relation to tourism events, several grant awards were made during this period, including Barry Pride, Cowbridge Comedy festival and outdoor activities based events.
RP/A064: Explore further opportunities for commercial partnerships on Council sites for the provision of tourism activities.	31/03/2020	50	Green	A proposed way forward for the country parks was prepared in the quarter with a presentation due to be made to Cabinet in Q3. The Barry Island Tourism office has been vacated and a marketing brief is being put together. Other buildings in country parks and on other Council sites have been identified for further income generation. Work on developing a new approach to sponsorship is likely to commence in Q3.
RP/A107: Implement the Destination Management Plan.	31/03/2020	50	Green	All aspects of the DMP are being delivered through the Tourism & Events team activity. Increased opportunities have been introduced as a result of Regional Visit Wales funding. The DMP group met on the 23rd July 2019 to discuss progress against the plan.
RP/A108: Deliver a range of improvements to the Wales Coastal path in the Vale.	31/03/2020	50	Green	Second annual clearance cut underway. Contractors engaged to carry out coastal project works.

Objective 4: Promoting sustainable development and protecting our environment

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER007				
RP/A090: Undertake an annual monitoring review of the Local Development Plan and utilise this as a Planning Framework.	31/10/2019	100	Green	Annual Monitoring Report being reported to Cabinet on 7/10/19 and will be submitted to WG by 31st October deadline.
RP/A109: Prepare and consult on relevant Supplementary Planning Guidance.	31/03/2020	50	Green	Draft SPG on Employment Land, Conservation Areas, Health, Wellbeing and Planning, Design in the Landscape and Retail currently being prepared. Anticipated that these will be reported to Cabinet in the Autumn / Winter for approval for consultation purposes.
RP/A067: Determine statutory applications under Planning and other relevant Acts in accordance with the Local Development Plan (unless material considerations indicate otherwise).	31/03/2020	50	Green	During quarter 2, 363 applications have been determined in addition to 35 Non-material Amendments (NMA), 32 Pre-Apps and 44 Tree Applications bringing the overall total of applications determined to 474.
RP/A092: Continue a program of Planning Committee member training.	31/03/2020	50	Green	Training given to all members on the proposals for a SDP for the Cardiff Capital Region in July. Further member training planned in Q3 on the National Development Framework, Development Viability, and Decision making.
RP/A1010: Work with Planning Officers Society Wales and WLGA to ensure a satisfactory review of planning law.	31/03/2020	50	Green	Planning Officers Society Wales provided feedback to WG in Q2 regarding the changes in Planning legislation regarding Pre-Application Consultation.
ER008				
RP/A1011: Secure developer contributions through section 106 of the Planning Act to provide necessary infrastructure and improve community facilities.	31/03/2020	50	Green	We secured £49,104.50 developer contributions during Q2. This includes applications 2018/01354/FUL and 2017/00931/OUT. Further details can be found on the planning register.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER009				
NS/A005: Continue to deliver the 3-year highway resurfacing plan.	31/03/2020	50	Green	The micro-asphalt and surface dressing element of the Plan are now completed in accordance with programmed works and the resurfacing element of the programmed continues to progress well with ongoing works planned to continue until the budget is fully spent. A small percentage of the capital budget allocated to priority footway improvements this financial year is being finalised and is anticipated to commence in Q3.
NS/A007: Deliver a comprehensive road safety education, training and publicity programme to vulnerable groups identified within the Welsh Government Road Safety Framework.	31/03/2020	50	Green	Cycling, Kerb craft and child pedestrian training is ongoing with primary schools across the Vale of Glamorgan. Additional road safety training includes motorcycle and young driver initiatives which have been completed in this quarter. A road safety event to target drink driving is planned at MOD St Athan in November.
NS/A009 (VS/A055): Seek further opportunities to recruit volunteers for transport initiatives.	31/03/2020	50	Green	The Greenlinks service continues to recruit new volunteers.
NS/A010: Review Civil Parking enforcement arrangements with Bridgend in line with outcomes from the Parking Strategy review.	31/03/2020	50	Green	Consultation with BCBC on decommissioning the current partnership arrangements is continuing with detailed discussion ongoing relating to decommissioning costs; handover arrangements; continuity of service; data protection issues; and operational matters associated with the termination. The council's legal team continue liaising with BCBC over TUPE issues associated with CEO transfers. Consideration is currently being given to the parking software systems required to operate the in-house parking enforcement arrangements after 1st April 2020 and officers are due to attend a meeting with WPPP in October to discuss ongoing back office arrangements so that the new service will successfully operate and process parking charge

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				notices.
NS/A012: Continue to deliver structural improvements to the Murch Field and Dinas Powys Library bridges.	31/03/2020	50	Green	After detailed discussion with the Dinas Powys Library and Headteacher for Murch Junior school and due to the complication of utility diversions, the risk of works to replace DP Library bridge overrunning the 2019 school summer holidays was too great and it was therefore agreed to defer until 2020 school summer holidays. This will better manage risk by allowing utility diversion works to be completed in advance with a contractor appointed before end of Q4 to plan and manage the works accordingly. The DP Murch Field bridge design is substantially completed and comprises provision of a new access to avoid disruption to community access requirements. Liaison is now planned with Murchfield community centre and football club representatives regarding the proposals prior to progressing the necessary procurement to appoint a suitable contractor in Q3.
NS/A055: Deliver any road safety transport schemes that are awarded funding in 2019/20.	31/03/2020	50	Green	The schemes are designed and will be constructed in Q3 and Q4.
NS/A056: Continue to maintain the Greenlinks Community Transport Service.	31/03/2020	50	Green	This continues with nearly 3,000 passenger trips in Q2.
NS/A057: Implement the revised Parking Policy.	31/03/2020	0	Red	Cabinet decision still awaited to agree a way forward. Currently anticipate a further report later in the Autumn 2019.
NS/A058: Continue the Big Fill initiative for 2019/20.	31/03/2020	50	Green	Initiatives for 2019/20 remain underway evidence on Council social media.
ER010				
LS/A006: Provide legal advice, guidance and	31/03/2020	50	Green	This project is progressing and continuing legal advice and

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
support on legal matters in relation to Five Mile Lane.				support is provided as and when required. The construction contract is well advanced. In procedural terms, entry on to land has been secured, advance compensation payments have been made and we are now to work on the formalisation of the land transfers.
NS/A013 (VS/A012): Continue to deliver improvements to Five Mile Lane in partnership with Welsh Government.	31/03/2020	50	Green	The final construction elements of the Five Mile Lane project are continuing on site with a planned completion currently anticipated before the end of the calendar year. Traffic was successfully switched onto the new road on 11th September 2019 and an opening ceremony has been organised on 15th October 2019. Outstanding works include resurfacing to online sections of the road, road signage, landscaping, fencing and accommodation works as well as essential improvement works to the A4226 at the Weycock Cross roundabout junction. The Council's Employers Agent continue to manage the scheme successfully within overall budget allocated. Ongoing traffic management and road closures are necessary to complete the outstanding works and are being coordinated and managed to reduce impact on businesses and travelling public as far as reasonably practicable.
RP/A1012: Oversee the delivery of improvement works associated with Five Mile Lane.	31/03/2020	50	Green	Programme has been subject to some delay to accommodate the DCWW mains scheme requirements. Current agreed programme has works progressing unto December 2019. Scheme still within budget.
ER011				
NS/A059: Continue to promote the Welsh Government concessionary travel scheme.	31/03/2020	50	Green	The Council has been working closely with Transport for Wales and WG to assist in the bulk renewal of all concessionary bus passes by the end of Q3 2019.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
NS/A060: Undertake a review of the post 16 School / College transport policy.	31/03/2020	0	Red	To be undertaken once Cabinet has made a decision on Fare Paying school transport future funding (Q3 2019).
NS/A061 Undertake review of fare paying school transport buses.	31/08/2019	75	Red	Report on withdrawing funding for fare paying school transport to be presented to Business Cabinet in October with a decision by the end of Q3
ER012				
NS/A014: Continue to identify funding to improve the National Cycling Network Route 88 as identified in Active Travel integrated networks maps.	31/03/2020	50	Green	£100k of the Active Travel Core Allocation is being used to improve AT routes based on previous INM audits.
ER013				
NS/A062: Implement the Summer 2019/20 lifeguard plan for Barry Island, Southerndown, Omore by Sea and Llantwit Major.	31/03/2020	100	Green	The plan and the summer lifeguard season has been completed.
ER014				
RP/A094: Progress the beneficial re-use of the Nell's Point site at Barry Island.	31/03/2020	50	Green	Project Board has reviewed programme and the Council is working towards a remarketing strategy in early 2020. The site continues to form part of a package marketed separately by the Department for International Trade and remains a key site within City Deal promotional material.
RP/A1014: Dispose of the former toilet block Nell's Point.	31/03/2020	75	Green	Planning and Listed Building applications submitted in late August and awaiting determination.
RP/A1015: Complete the marketing and disposal of a number of land parcels at Nell's Point.	31/03/2020	50	Green	Planning and Listed Building applications submitted in late August and awaiting determination.
RP/A1016: Enhance and protect local biodiversity and habitats through the Communities Act and land use planning system.	31/03/2020	50	Green	During quarter 2, 363 applications have been determined none of which have had an adverse effect on either a SSSI or SINC.
RP/A1017: Coordinate delivery and report on corporate actions against the Biodiversity Forward Plan.	31/03/2020	100	Green	Part 1 Cabinet report approved. Part 2 Cabinet report submitted on 9th of September and approved. Aims and targets agreed and approved for all service areas.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
LS/A007: Provide legal advice, guidance and support on legal matters in relation to regeneration of Barry Island - ongoing instructions being received.	31/03/2020	50	Green	The agreement lease of the toilet block, has been exchanged, conditional on planning permission being obtained an application for which has now been submitted.
ER015				
NS/A063: Implement the conversion of non-LED to LED lighting on main roads.	31/03/2020			Duplicate of NS/F028 (Corporate Health).
NS/A064: Review our existing fleet with a view to purchase new vehicles (from the Neighbourhood Replacement Fund) in line with current EU Environmental Standards including the ability to operate on alternative fuel modes.	31/03/2020	50	Green	All vehicles and plant equipment purchased, leased or hired during this financial year meet current EU emission standards. Additional to this on purchasing vehicles and plant all alternative fuel options are explored prior to purchasing a diesel engine model. On selecting a diesel vehicle this vehicle is then run on 5% biodiesel.
FIT/A005 (FS/A005): Continue to meet our commitments under the CRC Energy Efficiency scheme and achieve annual certification.	31/03/2020	90	Green	Report was submitted on time. Excess allowances that we held were sold. Income for this is circa £23,400. We are left with enough allowances to surrender to match the amount on our final CRC report. (7880 allowances). The only remaining task is for an internal audit on our work to be carried out, and for our records to be retained in case inspection by the Environment Agency is required during the retention period of 7 years.
FIT/A006: Implement the Refit (energy efficiency improvement) programme across the Council and work with services to ensure they benefit from the scheme.	31/03/2020	20	Red	There have been some delays in respect of the investment grade proposals (IGPs) received from the contractor which in some cases fail to meet the Salix loan criteria. We will be organising a project board meeting to discuss the options. It is likely that with the project board's approval we can move forward and deliver the majority of the projects in the IGP documents in a slightly different way.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
FIT/A011: Work with colleagues across the Council to achieve the new targets in the Vale of Glamorgan Council Carbon Management Plan 2018-22.	31/03/2020	50	Green	Discussions continue with colleagues from Neighbourhood Services in relation to the possibility of introducing Electric Vehicles. A capital bid has been submitted for the cost of electric pool cars and the infrastructure required. Discussions are continuing with Welsh Government colleagues regarding funding opportunities for electrification schemes. Colleagues have also been working with schools and service departments in relation to various Salix energy reduction schemes.
SRS/A029: Submit an annual progress report to Council outlining local air quality in the Vale of Glamorgan.	31/03/2020	100	Green	The annual air quality progress report has been accepted by Cabinet at its 23rd September meeting, and a copy submitted to Welsh Government by the 30th September deadline. Work continues towards the revocation of the Windsor Road, Penarth, Air Quality Management Area with four public drop in sessions having been staged during September. Formal consultation is scheduled to follow in Q3
ER016				
NS/A065: Achieve the national recycling target of 64% for 2019/20.	31/03/2020	50	Green	Quarter 2 - Performance 73.74% increased. This a statutory recycling target year with a target of 64%. The service area is exceeding the target. This will ensure that the council does not incur fines. There has been an increase in organic materials which has assisted in increasing performance.
NS/A066: Continue with utilising waste wardens (post residual restrictions) to ensure households are recycling as much as possible and adhering to new arrangements.	31/03/2020	50	Green	Waste wardens continue to promote dry and food waste recycling and are actively involved with the implementation of the collections blueprint.
NS/A023: Develop and implement a Waste Reduction Strategy.	31/03/2020	50	Green	Waste wardens continue to promote dry and food waste recycling and are actively involved with the implementation of the collections blueprint. The wardens also continue to monitor the 2 bag limit that was introduced w/c 05.09.2018

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				and are assisting any residents who are struggling to contain their waste to their 2 bags by issuing them with the approved purple bags.
NS/A024: Remodel our waste management infrastructure.	31/03/2020	50	Green	All relevant staff have received full training on the RomaQuip vehicles. 11 of the vehicles are now operational and collecting source separated material across the Rural Vale. Work is ongoing for the planning and environmental permit for the permanent waste transfer station at Atlantic Trading Estate, Barry.
NS/A067: Introduce the collections blueprint on a phased approach.	31/03/2020	75	Green	Preparations complete for a phased roll out of the Rural Vale planned for 14th October 2019.
NS/A025: Develop a 7-year Waste Management Plan (2018-25).	31/03/2020	50	Green	The restriction of 2 bags per fortnight was introduced across the whole of the Vale on w/c 05.09.2018. These changes saw a 26% decrease of residual waste from kerbside collections. The first phase of the implementation of the collection blue print was introduced w/c 14.09.2019 throughout the Rural Vale.
NS/A068: Bid for the annual Welsh Government Environment Grant.	31/03/2020	50	Green	Bids submitted in Quarter 4 for new grant.
NS/A069: Deliver a Public Convenience Strategy for the Vale of Glamorgan.	31/03/2020	100	Green	Strategy has now been approved by Cabinet
NS/A029: Progress the development of a waste transfer station and rationalisation of existing operational depots (subject to Welsh Government Collaborative Change Programme funding).	31/03/2020	50	Green	The temporary WTS in Cowbridge is operational and the permanent site planned for construction at Atlantic Trading Estate is at detail design stage. Submission for planning permission is being prepared and the Environmental Permit application has started. Construction is planned to start in quarter 4. Consideration to an alternative depot to Court road is being considered as part of this project with land availability near to the proposed WTS being considered.
NS/A070: Explore the options for a new Western	31/12/2019	50	Green	An advert for expressions of interest sent to managing

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
Vale Household Waste Recycling Centre once the existing site lease expires (December 2019).				agents and an offer has been received from the existing land owner where the current site is located. The options will be presented to Cabinet in quarter 3.
NS/A071: Procure dry recycling facilities as necessary following finalisation of WRAP report.	31/03/2020	100	Green	The temporary WTS at Cowbridge has been prepared ready to accept dry recycling material and the permanent site identified/prepared and awaits construction subject to planning and environmental permit applications. All necessary machinery for the phased introduction of the collections blueprint has been procured, installed and is operational.
NS/A072: Consider options to bring Household Waste Recycling Centre sites back in-house during 2019 or 2020.	31/04/2019	100	Green	As the blueprint will take until the end of 2020 to phase in, it has been considered not to take the sites back in-house until July 2021 where there is an opportunity to do so where there is a natural break in the annual extensions that are available under the existing contract.
NS/A073: Roll out a Vale wide litter dropping campaign.	31/03/2020	50	Green	We have joined a new national initiative with Keep Wales Tidy (Carw Cymru) which nationally commits to improving local environment quality (LEQ). The Council has obtained funding to provide campaigns to reduce litter/dog fouling and fly tipping.
NS/A028: Introduce new Public Space Protection Orders (PSPO's) under the Anti-social Behaviour, Crime and Policing Act 2014 (ABCPA 2014) to enforce dog related offences i.e. dog fouling.	31/03/2020	75	Green	PSPO's concluded and amended to include Scrutiny Committee comments and the report will be presented to Full Council, December 2019 for approval and immediate implementation.
NS/A074: Establish a new internal enforcement team to help maintain high standards of environmental cleanliness.	31/03/2020	50	Green	Environmental Enforcement transferred over on 1st October 2019. Staff are in place. Policy completed ready for consultation and submission to Cabinet November 2019. Delegated Authority in place - officer currently carrying out educational promotion with public. Awaiting confirmation on draft FPNs in order that paper issues can be produced.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				Online payments have been delayed until December 2019. Telephone payments to be in place via C1V. Manual process to be in operation until digital process can be adopted. Meeting with Bridgend continuing to take place in relation to the Parking Enforcement.
ER017				
N/A				
ER018				
NS/A030 (VS/A028): Monitor the changes in coastal waters and coastal erosion at Penarth in accordance with the Shoreline Management Plc.	31/03/2020	50	Green	The collection of wind, wave and tide data at Penarth is continuing with equipment in-situ on site and data available for public download from the Channel Coastal Observatory in Southampton. The detailed scanner survey of Penarth shoreline is delayed due to weather concerns and will now be carried out in either Q3 or Q4 to maintain contemporary records and enable monitoring of coastal waters and erosion in this area.
NS/A031: Complete the delivery of the Llanmaes Flood Alleviation Scheme.	31/03/2020	50	Green	A report was presented to Cabinet on 9th September 2019 to update on the progress of the scheme and obtain delegated authority to progress land negotiations with relevant landowners. All landowners directly affected by the scheme have now been identified and initial meetings are being arranged to commence the negotiation process. The progress of negotiations will depend on the willingness of individual landowners to accommodate the necessary works. Liaison with NRW and final design remains ongoing into Q3 with programmed commencement in Q4 still subject to land negotiations and obtaining all necessary consents, including future grant application to Welsh Government.
ER019				

All Actions under ER019 have been completed in Quarter 1

APPENDIX 2: Performance indicators

Objective 3: Promoting regeneration, economic growth and employment

Performance Indicator	Q2 2018/19	Q2 2019/20	Q2 Target 2019/20	RAG Status	Direction of Travel	Commentary
Population Indicator						
CPM/004: Rate of new active businesses per 10,000 working age population.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4
CPM/095: Percentage of working population with no qualifications.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4
CPM/137 (WO2/M001): Gross Value Added (GVA) per hour worked (relative to UK average).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4
CPM/138 (WO2/M002): Percentage of people in employment who are on permanent contracts (or on temporary contracts and not seeking permanent employment) and who earn more than 2/3 of the UK median wage.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4
CPM/139 (WO2/M004): Percentage of people in employment.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4
What difference have we made?						
CPM/078: Average vacancy rate in the Vale's main town centres.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4
CPM/087: Total number of visitors to the Vale of Glamorgan for tourism purposes (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4
CPM/253: Total number of staying visitors to the Vale of Glamorgan for tourism purposes (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4

CPM/254: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have a serviced stay (this includes hotels, guest houses and B&Bs) (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/255: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have a non-serviced serviced stay (this includes self-catering, C&C and alternative e.g. Shepherds Huts etc) (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/256: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have an SFR stay (staying with friends or relatives) (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/257: The number of jobs created in the Vale of Glamorgan Enterprise Zone.	N/A	N/A	No Target	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
How well have we performed?						
CPM/230: The Percentage of surveyed residents who consider our town centres including Barry, Penarth, Llantwit Major and Cowbridge to be attractive places to visit and shop.	N/A	N/A	No Target	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
How much have we done?						
CPM/079: Number of facilitated visits to country parks and heritage coast.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/081: Number of communities/groups supported to lead on the delivery of community projects.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.

CPM/145: Number of visitors to Barry Island weekender events.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
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Objective 4: Promoting sustainable development and protecting our environment

Performance Indicator	Q2 2018/19	Q2 2019/20	Q2 Target 2019/20	RAG Status	Direction of Travel	Commentary
Population Indicator						
CPM/146 (PAM/043): Kilograms of local authority municipal waste that is not reused, recycled or composted during the year per person.	42213	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/147: Number of properties (homes and businesses) at medium or high risk of flooding from rivers and the sea.	N/A	N/A	No Target	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/148: Area of healthy ecosystems in the Vale.	N/A	N/A	No Target	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/149: Quality of the air we breathe: Levels of nitrogen dioxide (NO2) pollution in the air.	N/A	N/A	No Target	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
What difference have we made?						
CPM/016: The percentage of reported fly tipping incidents which lead to enforcement activity.	0%	0%	10%	Red	↔	This remains low as a result of the types of waste fly tipped as it is notoriously difficult to catch offenders where there is no traceable evidence.
CPM/151: Percentage increase in mileage undertaken by Council pool car fleet.	11.7	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/154: Percentage of Council street lights that are LED.	66.4%	67.33%	80%	Red	↑	Salix funding available to replace another 3713 lanterns to LED on Strategic Routes over the next 18 months . Work has yet to start on this project.

How well have we performed?						
CPM/006: The percentage change in the average Display Energy Certificate (DEC) score within local authority public buildings over 1,000 square metres.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/013: The Cleanliness Index.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/014 (PAM/010): Percentage of highways inspected of a high or acceptable standard of cleanliness.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/017: Percentage of adults 60+ who have a concessionary bus pass.	83.29	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/020 (PAM/018): Percentage of all planning applications determined within required time periods.	90.1%	96.8%	90%	Green	↑	The team has worked hard to ensure applications are dealt with within prescribed timescales
CPM/021: The percentage of householder planning applications determined within 8 weeks or subject to Planning Performance Agreement or Extension of Time.	94.28%	94.66%	93%	Green	↑	The team has worked hard to ensure applications are dealt with within prescribed timescales
CPM/031: Percentage of people satisfied with cleanliness standards.	N/A	N/A	No Target	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/155: Satisfaction with public transport including a) accessibility and b) road safety.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/156 (PAM/019): Percentage of appeals against planning application decisions dismissed.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/158: Public satisfaction with facilities on Barry Island where they are rated as 'Good' or 'Excellent'.	91.53	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 3.
CPM/238: Percentage of Dangerous	100%	100%	100%	Green	↔	The team continues to prioritise the urgent

Structures inspected within 1 working day of receipt.						inspection of reports of dangerous structures.
CPM/239: Percentage of Listed Building applications determined within 8 weeks or subject to Planning Performance Agreement or Extension of Time.	72.2%	63.63%	62%	Green	↓	The team has worked hard to ensure applications are dealt with within prescribed timescales
CPM/258 NEW CPM: Satisfaction with public transport in the Vale of Glamorgan	N/A	N/A	No Target	N/A	N/A	Annual Performance indicator. To be reported at quarter 4.
How much have we done?						
CPM/159: Number of m2 of Parks, Open Spaces & Highways land that has been sown with wildflowers or being maintained as a naturalised area.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/161: Value of investment levered into the Council that is dedicated to transport improvement schemes.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/164: Number of beach awards achieved.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 3.
CPM/241: Amount of s106 money secured in the financial year.	N/A	N/A	No Target	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.
CPM/242: Amount of s106 money spent in the financial year.	N/A	N/A	No Target	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.

APPENDIX 3 – Additional Performance Indicators (Well-being Outcome 2)

Objective 3: Promoting regeneration, economic growth and employment

No measures currently exist under this section.

Objective 4: Promoting sustainable development and protecting our environment

Performance Indicator	Q2 2018/19	Q2 2019/20	Q2 Target 2019/20	RAG Status	Direction of Travel	Commentary
Population Indicator						
There are currently no additional national measures reported under this section.						
What difference have we made?						
PAM/030: The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio-wastes that are composted or treated biologically in another way.	No data available	73.74%	65%	Green	N/A	This a statutory recycling target year with a target of 64%. The service area is exceeding the target. This will ensure that the council does not incur fines. There has been an increase in organic materials which has assisted in increasing performance.
How well have we performed?						
PAM/020: Percentage of principle A roads that are in in overall poor condition.	N/A	N/A	N/A	N/A	N/A	Annual national indicator. To be reported at quarter 4.
PAM/021: Percentage of principle B roads that are in overall poor condition.	N/A	N/A	N/A	N/A	N/A	Annual national indicator. To be reported at quarter 4.
PAM/022: Percentage of C roads that are in overall poor condition.	N/A	N/A	N/A	N/A	N/A	Annual national indicator. To be reported at quarter 4.
PAM/035: Average number of working days taken to clear fly-tipping incidents reported to the authority during the year.	1.78 days	1.58 days	3 days	Green	↓	Waste Management has removed reported fly tipping within the target timescale and aims to maintain this high performing level of service. During quarter 2 it took 179 working days to clear the 113 fly tipping incidents.
How much have we done?						
There are currently no additional national measures reported under this section.						