

Meeting of:	<b>Environment and Regeneration Scrutiny Committee</b>
Date of Meeting:	<b>Tuesday, 21 January 2020</b>
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2019/20
Purpose of Report:	To report progress on the Scrutiny recommendations and to confirm the Committee's Work Programme for 2019/20
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer, 01446 709249
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• The report advises Members of progress in relation to the Scrutiny Committee's recommendations and confirms the updated Work Programme Schedule for 2019/20: <ul style="list-style-type: none"> <li>- 3rd Quarter October to December 2019 (Appendix A)</li> <li>- 2nd Quarter July to September 2019 (Appendix B)</li> <li>- 1st Quarter April to June 2019 (Appendix C)</li> <li>- April 2018 to March 2019 (Appendix D)</li> <li>- Updated Work Programme Schedule for 2019/20 (Appendix E).</li> </ul> </li> </ul>	

## **Recommendations**

1. That the views of the Committee on the status of the actions listed in Appendices A to D to the report be sought.
2. That the updated Work Programme Schedule attached at Appendix E be approved and uploaded to the Council's website.

## **Reasons for Recommendations**

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

## **1. Background**

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

## **2. Key Issues for Consideration**

- 2.1 Appendices A to D attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that decision of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix E, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 2.4 The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.

With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.

**2.5** In response to the recent Wales Audit Office review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its Forward Work Programme (attached at Appendix E) by identifying:

- The specific areas of interest for the Committee;
- How to engage stakeholders (including Ward Members and the public);
- The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.);
- The issues where scrutiny can have the most impact and value to be gained from consideration.

**2.6** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.

**2.7** The Work Programme can also be found on the Council's website at the following link: [https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny\\_committees.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx)

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

**3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future Work Programmes.

**3.2** Scrutiny Committee Forward Work Programmes are published by the Council which encourages engagement / involvement by the public in the decision making process.

**3.3** The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>

**3.4** The Scrutiny Work Programme provides details of the reports / items proposed to be considered by the Committee over the coming year.

### **4. Resources and Legal Considerations**

#### **Financial**

**4.1** None as a direct result of this report.

### **Employment**

**4.2** None as a direct result of this report.

### **Legal (Including Equalities)**

**4.3** None as a direct result of this report.

## **5. Background Papers**

Relevant Scrutiny Committee and Cabinet minutes.

## Uncompleted Recommendations

3<sup>rd</sup> Quarter 2019-20

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

16 October 2019				
<b>Min. No. 375 – Penarth to Cardiff Barrage Sustainable Transport Corridor WelTAG Stage 2 Update (DEH) – Recommended</b>	Environment & Regeneration			
(2) That Cabinet be advised that the Scrutiny Committee supports the progression of the recommended options (Options 1A, 1B and 3) as outlined within the Penarth to Cardiff Barrage Sustainable Transport Corridor WelTAG Stage Two study.			<p>Cabinet, on 21<sup>st</sup> October 2019 resolved</p> <p>[1] That the progress made on the Penarth to Cardiff Barrage Sustainable Transport Corridor WelTAG Stage 2 Study relating to improving sustainable connectivity with a corridor between Penarth and Cardiff Barrage alongside the comments received from the Environment and Regeneration Scrutiny Committee on 16<sup>th</sup> October, 2019 be noted.</p> <p>[2] That the content of the reference and relevant appendices be noted in collaboration with the same matter at Agenda Item No. 13 of the agenda. C120 refers)</p> <p>[1] That the comments of the Environment and Regeneration Scrutiny Committee from its 16<sup>th</sup> October 2019 meeting, as set out at agenda item 8, be noted.</p> <p>[2] That the progress made on the Penarth to Cardiff Barrage Sustainable Transport Corridor WelTAG Stage Two Study relating to improving sustainable connectivity through the corridor between Penarth and Cardiff Barrage be noted.</p> <p>[3] That the progression of the recommended options (Options 1 and 3) outlined within the Penarth to Cardiff Barrage Sustainable Transport Corridor WelTAG Stage Two study be approved taking into account the comments of the Environment and Regeneration Scrutiny Committee and the Officer's report with relevant appendices.</p> <p>[4] That the in relation to Option 2 and a bus priority link across Cardiff Barrage, that an assessment of</p>	Completed
(3) That Cabinet be advised of the Scrutiny Committee's view in relation to Option 1 (1A and 1B) - active travel proposals for the Penarth to Cardiff Barrage Corridor, that emphasis to be placed on the active travel schemes that will be progressed under Option 1A.				
(4) That Cabinet be advised that in relation to Options 1A and 1B, assessment should be undertaken of the accessibility for older people and people with a physical impairment.				
(5) That Cabinet be advised that in relation to Option 2 and a bus priority link across Cardiff Barrage, that an assessment of the full range of transport options be undertaken along with an assessment of the accessibility for older people and people with a physical impairment.				
(6) That Cabinet agree that a report of the further assessment of Option 2 be provided to the Scrutiny Committee.				

## Uncompleted Recommendations

3<sup>rd</sup> Quarter 2019-20

Oct - Nov 2019

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
			the full range of transport options be undertaken along with a fast cross barrage peak hours service pilot in collaboration with the Harbour Authority and Cardiff Council. (Min. No. C125 refers)	
<b>19 November 2019</b>				
<b>Min. No. 461 – 2<sup>nd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2019/20 (MD) – Recommended</b>	Environment & Regeneration			
(1) That the updated work programme schedule attached at Appendix D to the report be uploaded to the Council's website.			Uploaded to the Council's website.	Completed
<b>17 December 2019</b>				
<b>Min. No. – Initial Revenue Budget Proposals 2020/21 and Revised Budget 2019/20 (DEH) – Recommended</b>	Environment & Regeneration			
That the Corporate Performance and Resources Scrutiny Committee recommend to Cabinet, that despite the indicative budget increase of 4.9% for 2020/21 from Welsh Government, that it be noted that the cost pressures for Environment and Housing will still remain and need to be fully considered.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 19 <sup>th</sup> December, 2019, which recommended that the Scrutiny Committee's recommendations be forwarded to the Cabinet meeting to be held on 20 <sup>th</sup> January, 2020. (Min No refers)	Ongoing
<b>Min. No. – Initial Capital Programme Proposals 2020/21 to 2024/25 and Capital Monitoring 2019/20 (DEH) – Recommended</b>	Environment & Regeneration			
That the Corporate Performance and Resources Scrutiny Committee recommend to Cabinet, for emphasis to be given to bid NST1 - Carriageway resurfacing/Surface treatments, which should be successful in order to maintain roads to an acceptable standard and because resurfacing is recognised as a major challenge as standards could deteriorate very quickly.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 19 <sup>th</sup> December, 2019, which recommended that the Scrutiny Committee's recommendations be forwarded to the Cabinet meeting to be held on 20 <sup>th</sup> January, 2020 and that emphasis should be given to bid NST1 – Carriageway resurfacing/Surface treatments, which should be successful in order to maintain roads to an	Ongoing

# Uncompleted Recommendations

3<sup>rd</sup> Quarter 2019-20

Appendix A  
Oct - Nov 2019

**SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE**

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
			acceptable standard and because resurfacing is recognised as a major challenge as standards could deteriorate very quickly. (Min No refers)	

Uncompleted Recommendations

2<sup>nd</sup> Quarter 2019-20

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

<b>23 July 2019</b>				
<b>Min. No. 188 – Revenue and Capital Monitoring for the Period 1<sup>st</sup> April to 31<sup>st</sup> May 2019 (DEH) – Recommended</b>	Environment & Regeneration			
(2) That a site visit be undertaken to Waste Recycling Transfer facility in Cowbridge.			Site visit arranged for Thursday, 14 <sup>th</sup> November, 2019 at 3.00 p.m.  Visit cancelled due to adverse weather. Will be rescheduled for February.	Ongoing



# Uncompleted Recommendations

1<sup>st</sup> Quarter 2019/20

Appendix C  
Apr - Jun 2019

**SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE**

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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<b>25 June 2019</b>				
<b>Min. No. 84 – Weltag Stage Two M4 To A48 Update (REF) – Recommended</b>	Environment & Regeneration			
(3) That a letter be sent to the Welsh Government Minister in light of the Welsh Government declaration of a climate emergency, requesting the Welsh Government to outline its vision and how the impact on the environment would be minimised.			Response from Welsh Government Minister emailed to Members on 2 <sup>nd</sup> January, 2020.	Completed

## Uncompleted Recommendations

2018-19

Apr 2018 – Mar 2019

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
<b>14 June 2018</b>				
<b>Min. No. 94 – Whitmore Bay: Resort Cleaning Update (DEH) – Recommended</b>	Environment & Regeneration			
(1) That the Chairman write to the new franchise holder of the railway lines regarding the extent of litter in and around train stations, with a copy of the letter also being sent to the Environment Minister stressing the importance of litter collection.			At its meeting on 8 <sup>th</sup> November, Committee was advised that a letter had been sent to the new rail franchise operator and a copy sent to the Welsh Government Minister for the Environment. A response to this letter was still pending so the Committee agreed that this action status could be amended to “Ongoing”. (Min No 477 refers)  Query passed to Transport for Wales.	Ongoing
<b>13 September 2018</b>				
<b>Min. No. 289 – Scrutiny Committees’ Draft Annual Report May 2017 - April 2018 (MD) – Recommended</b>	Environment & Regeneration			
(2) That in relation to the Biomass development in Barry, the Chairman, on behalf of the Committee, write a follow up letter to the Welsh Government Minister in relation seeking a response to whether an Environmental Impact Assessment would be carried out.			Letter sent to the Welsh Government Minister for the Environment. Waiting for a response.  Committee notified that Welsh Government were still considering certain legal aspects, and a decision will be issued as soon as possible.	Ongoing
<b>06 December 2018</b>				
<b>Min. No. 571 – Quarter 2 (2018/19) Performance Report: An Environmentally Responsible and Prosperous Vale (MD) – Recommended</b>	Environment & Regeneration			
(4) That a site visit to a waste recycling re-use shop be arranged for Members of the Committee.			Arrangements being made to visit “Tip Treasures” in Swansea. Scheduled for January 2020.	Ongoing

**ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE**  
**FORWARD WORK PROGRAMME 2019/20**

<b>MONTH</b>	<b>REPORT TITLE</b>
21 <sup>st</sup> January, 2020	<ul style="list-style-type: none"> <li>• *CFWP – Revenue and Capital Monitoring</li> <li>• Withdrawal of Discretionary Funding for Fare Paying School Transport Services (which do not cater for pupils who qualify for free school transport) – Reference from Cabinet</li> <li>• 3<sup>rd</sup> Quarter Decision Tracking and Forward Work Programme</li> </ul>
25 <sup>th</sup> February, 2020	<ul style="list-style-type: none"> <li>• *CFWP – Review of Regional Transport Arrangements</li> </ul>
24 <sup>th</sup> March, 2020	<ul style="list-style-type: none"> <li>• *CFWP – Revenue and Capital Monitoring</li> <li>• *CFWP – Neighbourhood Services Fees and Charges</li> <li>• *CFWP – Council Annual Self-Assessment</li> <li>• *CFWP – Vale of Glamorgan Wellbeing Objectives / Improvement Plan Part 1 (including target setting and service plans)</li> <li>• Quarter 3 2019/20 Performance Reporting</li> </ul>
28 <sup>th</sup> April, 2020	<ul style="list-style-type: none"> <li>• Effectiveness of Dog Control Orders 12 month update report</li> </ul>
May, 2020	<ul style="list-style-type: none"> <li>•</li> </ul>

**Other reports requested by Committee to be added into schedule as and when available**

**To be reported as and when available**

- Waste recycling initiatives
- Overall report on regeneration across the Vale to consider the impact of regeneration on other areas in the Vale
- Report on the Environment Bill and its impact
- Q3 Visible Services Performance – reports to be presented in due course (12 Apr 16: Min. No 982)
  - Update report on monitoring of vehicle usage and operational requirements in order to implement changes that had been outlined in the EDGE review
  - Review of the Implementation of a Tree Management Strategy
  - Street Parking Update report
- LED Lighting Strategy including a cost benefit analysis to be undertaken on the conversion of standard lantern units to the installation of new LED lanterns or ornamental and bespoke street lighting units in residential areas (07 Mar 19: Min No 830)

\*\* CFWP – Cabinet Forward Work Programme

- Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)
- Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)
- Street Cleansing Report (09 Nov 17: Min No 459)
- Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)
- Report on ideas for savings for the service area's cost pressures and savings targets (30 Nov 17: Min No 498)
- Public Protection Dog Orders update report (15 Mar 18: Min No 781)
- Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)
- Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)
- Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)
- Report on camera cars with comparative data of other LAs and how cars would be utilised (08 Nov 18: Min No 476)
- Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)
- Barry Town Centre Summit – report regarding funding models open to the Council for investment (04 Apr 19: Min No 916)
- Proposed Parking Management Policy (Country Parks) report on addressing issues of displacement (04 April 19: Min No 917)
- WelTAG Stage Two Plus additional report on process (25 Jun 19: Min No 84)
- Vale of Glamorgan Toilet Strategy update report outlining whether the Strategy had been successful (25 Jun 19: Min No 85)
- Highway resurfacing report detailing impact on the road network following severe adverse weather over a period of several years (23 Jul 19: Min No 184)

### **Annual**

- Vale of Glamorgan Annual Report (Sep)
- Scrutiny Committees' Draft Annual Report (Sep / Oct)
- Closure of Accounts (July)
- Initial Capital Programme Budget Report (Dec)
- Initial Revenue Programme Budget Report (Dec)
- Vale of Glamorgan Wellbeing Objectives / Improvement Plan (Part One) (including target setting and service plans (Mar)
- Corporate Safeguarding Annual Report (Jun)
- Enterprise Zone progress report to be reported annually (14 Jun 18: Min No 95)

### **Biannual**

- Corporate Safeguarding Mid-Year Report (Dec)

\*\* CFWP – Cabinet Forward Work Programme

**Quarterly**

- 1<sup>st</sup> Quarter (Apr – Jun) Decision Tracking and Forward Work Programme [July]
- 2<sup>nd</sup> Quarter (Jul – Sep) Decision Tracking and Forward Work Programme [Oct]
- 3<sup>rd</sup> Quarter (Oct – Dec) Decision Tracking and Forward Work Programme [Jan]
- 4<sup>th</sup> Quarter (Jan – Mar) Decision Tracking and Forward Work Programme [May]
- Quarter 1 (Apr – Jun) Performance Report [Oct]
- Quarter 2 (Jul – Sep) Performance Report [Dec]
- Quarter 3 (Oct – Dec) Performance Report [Mar]

**Requests for Consideration**

**NB The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**

**\*\* CFWP – Cabinet Forward Work Programme**