

Meeting of:	Environment and Regeneration Scrutiny Committee
Date of Meeting:	Tuesday, 19 January 2021
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.
Purpose of Report:	To report progress on the Scrutiny recommendations and to confirm the updated Committee's Work Programme for 2020/21.
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer, 01446 709249.
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The report advises Members of progress in relation to the Scrutiny Committee's recommendations and the updated Work Programme Schedule for 2020/21: <ul style="list-style-type: none"> - 3rd Quarter October to December 2020 (Appendix A); - 2nd Quarter July to September 2020 (Appendix B); - Municipal Year 2019-20 (Appendix C); - Municipal Year 2018-29 (Appendix D); - Updated Work Programme Schedule for 2020/21 (Appendix E). 	

Recommendations

1. That the views of the Committee on the status of the actions listed in Appendices A to D to the report be sought.
2. That the updated Work Programme Schedule attached at Appendix E be approved and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

1. Background

2. Key Issues for Consideration

- 2.1 Appendices A to D attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed
- 2.2 It is important that Scrutiny Committee decisions are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 Due to the Covid-19 National Pandemic, Scrutiny Committee meetings were cancelled between March and July 2020. Following the August Recess, meetings resumed in September 2020. Therefore, there are no recommendations of the Committee for Quarter 1 of the 2020/21 Municipal year and only the September meeting recommendations for Quarter 2.
- 2.4 Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix E, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 2.5 The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.

With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.

- 2.6** In response to the recent Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix D) by identifying:
- The specific areas of interest for the Committee;
 - How to engage stakeholders (including Ward Members and the public);
 - The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.);
 - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.7** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.
- 2.8** The Work Programme can also be found on the Council's website at the following link: https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes.
- 3.2** Scrutiny Committee forward work programmes are published by the Council which encourages engagement / involvement by the public in the decision-making process.
- 3.3** The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4** The Scrutiny work programme provides details of reports and items proposed to be considered by the Committee over the coming year.

4. Resources and Legal Considerations

Financial

- 4.1** None as a direct result of this report.

Employment

4.2 None as a direct result of this report.

Legal (Including Equalities)

4.3 None as a direct result of this report.

5. Background Papers

Relevant Scrutiny Committee and Cabinet minutes.

Uncompleted Recommendations

3rd Quarter 2020-21

Oct - Dec 2020

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

20 October 2020

Min. No. 147 – Vale of Glamorgan Gateway Station Weltag Stage Two Outline Business Case (REF) – Recommended	Environment & Regeneration			
(2) That Cabinet be asked to disregard any consideration of the potential development of the new road linking the M4 Junction 34 to Cardiff Airport so that the Gateway Station project be given an independent assessment of its feasibility.			Cabinet, at its meeting on 30 th November 2020, resolved [2] That recommendation 2 above of the Scrutiny Committee be not accepted as Cabinet were unable to accede to the request, as they referred to two distinct Welsh Government processes (Min No C390 refers)	Completed
Min. No. 148 – Wales Audit Office: Waste Management Review – Vale of Glamorgan (DEH) – Recommended	Environment & Regeneration			
(2) That the report be referred to Audit Committee and thereon Cabinet for endorsement of the proposed actions to address the proposals for improvement.			Audit Committee, at its meeting on 14 th December, 2020, noted the report and endorsed the accompanying action plan. Audit Committee agreed for these to be referred to Cabinet.	Completed

15 December 2020

Min. No. – Developing a Climate Change Action Plan (REF) – Recommended	Environment & Regeneration			
That the views and comments of the Members of the Environment and Regeneration Scrutiny Committee be referred to Cabinet, the views of Members being: <ul style="list-style-type: none"> • Emphasis should also be placed on other pollutants harmful to the environment, rather than Carbon Dioxide. • For Active Travel, there should be more focus on leisure users on country lanes by reducing traffic congestion and making the rural road network safer for walkers, cyclists and horse riders. • Improvements to public transport were needed to 			To be referred to the Cabinet meeting on 25 th January 2021.	Ongoing

Uncompleted Recommendations

3rd Quarter 2020-21

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
<p>reduce traffic congestion.</p> <ul style="list-style-type: none"> Welsh Government should be lobbied for more road/public transport infrastructure improvements. Vale of Glamorgan Council departments needed to look at their work practices in order to have greater regard to the Council's environmental objectives. 				
Min. No. – Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2020/21 (DEH) – Recommended	Environment & Regeneration			
(2) That the Environment and Regeneration Scrutiny Committee receives a report on the rewilding work being undertaken by the Council.			Added to work programme schedule.	Completed
Min. No. – Initial Revenue Budget Proposals 2021/22 (DEH) – Recommended	Environment & Regeneration			
That the Corporate Performance and Resources Scrutiny Committee considers the concerns of the Environment and Regeneration Scrutiny Committee regarding the lateness of the budget settlement from Welsh Government which makes it difficult for the Scrutiny Committee to make a view without knowing the final budget position, so it would be better if this was considered in January.			To be referred to the Corporate Performance and Resources Scrutiny meeting on 16 th December 2020.	Ongoing
Min. No. – Initial Capital Programme Proposals 2021/22 to 2025/26 (DEH) – Recommended	Environment & Regeneration			
That the Corporate Performance and Resources Scrutiny Committee pass on to Cabinet the Committee's recommendation that capital bid NST1 - Carriageway resurfacing/Surface treatments, should be funded and progressed as a priority.			To be referred to the Corporate Performance and Resources Scrutiny meeting on 16 th December 2020.	Ongoing

Uncompleted Recommendations

2nd Quarter 2020-21

Appendix B
Jul - Sep 2020

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

22 September 2020				
Min. No. – Updated Work Programme Schedule 2020/21 (DEH) – Recommended	Environment & Regeneration			
(1) That the updated Work Programme Schedule attached at Appendix A to the report be approved and uploaded to the Council's website.			Work Programme Schedule uploaded to the Council's website.	Completed

Uncompleted Recommendations

2019/20

Apr 2018 - Mar 2019

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

23 July 2019

Min. No. 188 – Revenue and Capital Monitoring for the Period 1st April to 31st May 2019 (DEH) – Recommended	Environment & Regeneration			
(2) That a site visit be undertaken to Waste Recycling Transfer facility in Cowbridge.			Site visit arranged for Thursday, 14 th November, 2019 at 3.00 p.m. Visit cancelled due to adverse weather. Will be rescheduled post Covid.	Ongoing

21 January 2020

Min. No. 608 – Withdrawal of Discretionary Funding for Fare Paying School Transport Services (Which do not Cater for Pupils who Qualify for Free School Transport) (REF) – Recommended				
That the possibility of the Environment and Regeneration Scrutiny Committee undertaking a Task and Finish Review into school bus services across the Vale of Glamorgan and opportunities to work with commercial operators and community groups be considered by the Scrutiny Committee Chairmen and Vice-Chairmen Group.			Referred to the Scrutiny Committee Chairmen and Vice-Chairmen Group meeting on 11 th March, 2010, which agreed (1) That approval from the Scrutiny Chairmen and Vice-Chairmen Group on the Task and Finish Topics set out below be referred back to the following Scrutiny Committees on the basis that only one Task and Finish Group be established for each of the five Scrutiny Committees at any one time due to limited staff resources: - Environment and Regeneration Scrutiny Committee: Withdrawal of Discretionary Funding for Fare Paying School Transport Services (which do not cater for Pupils who qualify for free school transport); and - Learning and Culture Scrutiny Committee: Museum provision in the Vale of Glamorgan. (2) That Task and Finish Group considerations be	Completed

Uncompleted Recommendations

2019/20

Apr 2018 - Mar 2019

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
			<p>included as an agenda item for the May 2020 inaugural Scrutiny Committees affording Members the opportunity to consider possible Task and Finish topics prior to attending the Scrutiny Committee meeting itself.</p> <p>(3) That all Task and Finish Group findings be referred to the Scrutiny Chairmen and Vice-Chairmen Group for consideration.</p> <p>(4) That multiple Task and Finish Group topic choices for any one Scrutiny Committee be referred to the Scrutiny Chairmen and Vice-Chairmen Group for prioritisation.</p> <p>(Minute (d) refers)</p> <p>Suggested topics added to work programme for future consideration.</p>	
Min. No. 610 – 3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2019/20 (MD) – Recommended				
(2) That the forward work programme be updated and uploaded to the Council's website.			Work programme updated and uploaded to the Council's website.	Completed

Uncompleted Recommendations

2018-19

Apr 2018 – Mar 2019

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

14 June 2018

Min. No. 94 – Whitmore Bay: Resort Cleaning Update (DEH) – Recommended	Environment & Regeneration			
(1) That the Chairman write to the new franchise holder of the railway lines regarding the extent of litter in and around train stations, with a copy of the letter also being sent to the Environment Minister stressing the importance of litter collection.			At its meeting on 8 th November, Committee was advised that a letter had been sent to the new rail franchise operator and a copy sent to the Welsh Government Minister for the Environment. A response to this letter was still pending so the Committee agreed that this action status could be amended to “Ongoing”. (Min No 477 refers) Query passed to Transport for Wales. Given the duration and difficulties in receiving a response, an update report has been added to the work programme.	Completed

13 September 2018

Min. No. 289 – Scrutiny Committees’ Draft Annual Report May 2017 - April 2018 (MD) – Recommended	Environment & Regeneration			
(2) That in relation to the Biomass development in Barry, the Chairman, on behalf of the Committee, write a follow up letter to the Welsh Government Minister in relation seeking a response to whether an Environmental Impact Assessment would be carried out.			Letter sent to the Welsh Government Minister for the Environment. Waiting for a response. Committee notified that Welsh Government were still considering certain legal aspects, and a decision would be issued as soon as possible.	Ongoing

Uncompleted Recommendations

2018-19

Apr 2018 – Mar 2019

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

06 December 2018

Min. No. 571 – Quarter 2 (2018/19) Performance Report: An Environmentally Responsible and Prosperous Vale (MD) – Recommended	Environment & Regeneration			
(4) That a site visit to a waste recycling re-use shop be arranged for Members of the Committee.			Visit held on 20 th February, 2020. Scrutiny Committee informed that the Council had been successful in a bid for money from Welsh Government to develop its own recycling re-use shop.	Completed



Vale of Glamorgan Environment and Regeneration Scrutiny Committee

Forward Work Programme

May 2020 – April 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
22 nd September 2020	Working Towards Recovery – September 2020	Original presentation.	To update members on the Council's approach from Response to Recovery at the first meeting of the Committee since the national lockdown.	Members are informed of the Council's approach from Response to Recovery in light of the National Pandemic.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2020/21.	First report of its kind. ADP Approved under Emergency Powers during the Covid-19 pandemic; Tranche 4: EP COVID-19 50.	To present performance results for the period 1st April 2020 to 30 th June 2020.	To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. To ensure the Council implements its regulatory recommendations and improvement proposals and responds appropriately to the recommendations and proposals for improvement identified through the Wales Audit Office's programme of local and national Local Government Studies.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Revenue and Capital Monitoring for the Period 1st April to 31st July 2020	Cabinet Forward Work Programme Item.	To advise Scrutiny Committee of the Progress relating to revenue and capital expenditure for the period 1st April to 31st July 2020.	Members are aware of the projected revenue outturn for 2020/21.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
	Scrutiny Forward Work Programme 2020/21.	Previous Report 3rd Quarter 2019/20	To determine the Scrutiny Committee's forward work programme and priority review items for 2020/21.	To agree the Committee's forward plan.	Gareth Davies, Democratic and Scrutiny Services Officer - 01446 709 249 gjdavies@valeofglamorgan.gov.uk	
20 th October '20	Recovery Strategy – COVID 19	Cabinet Forward Work Programme Item.	To present the Recovery Strategy for consideration.	Members are informed of the Council's Recovery approach following the National Pandemic response phase.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	
	Vale of Glamorgan Annual Report (Improvement Plan Part 2) / End	Cabinet Forward Work Programme Item.	To present the Council's Annual Performance Report for consideration,	That progress towards achieving key outcomes in line with the Corporate Plan is made.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	of Year/Q4 Performance Report (to be combined with the End of Year 2019/20 Corporate Plan Performance Report		including an update on progress being made against recommendations from the Council's regulators.			
	Wales Audit Office: Waste Management Review - Vale of Glamorgan	Regulatory report following review by Audit Wales	To advise Members of the findings of the Auditor General for Wales' examination of the Vale of Glamorgan's arrangements for reducing waste and meeting statutory recycling targets alongside the Council's response to its findings.	To review the effectiveness of the Council's arrangements in reducing waste and meeting national statutory recycling targets,	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	1 st Quarter Report 20/21 not presented due to meetings cancelled during Covic-19 pandemic.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2020/21.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies, Democratic and Scrutiny Services Officer - 01446 709 249 gjdavies@valeofglamorgan.gov.uk	
17 th November '20	Review of Fees and Charges – Neighbourhood Services and Transport	Cabinet Forward Work Programme Item.	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	To inform Cabinet of the views of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	
15 th December '20	Quarter 2 2020/21 Performance Report:	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1st April 2020 to 30th September 2021 for the Corporate	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Plan Well-being Outcome.'	difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
	Initial Revenue Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2021/22.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Initial Capital Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To submit the Initial Capital Programme Proposals for 2021/22 to 2025/26.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
	Review of Regional Transport Arrangements	Cabinet Forward Work Programme Item.	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	In order that Cabinet be informed of the comments of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	
19 th January '21	3 rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Previous report October 2020.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2019/20.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies, Democratic and Scrutiny Services Officer - 01446 709 249 gjdavies@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Revenue and Capital Monitoring for the Period 1 st April to 30 th November 2020	Cabinet Forward Work Programme Item.	To advise Scrutiny Committee of the Progress relating to revenue and capital expenditure for the period 1 st April to 30 th November 2020.	Members are aware of the projected revenue outturn for 2020/21.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
16 th February '21	Neighbourhood Services Fees and Charges	Cabinet Forward Work Programme Item.	To set new fees and charges for the 2021/22 period.	To inform Cabinet of the comments of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	
16 th March '21	Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 2021/22.	Cabinet Forward Work Programme Item.	To seek Members' endorsement of the draft Annual Delivery Plan (Improvement Plan Part 1) 2021/2022 prior to consideration by Council.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>targets for 2021/2022. 2. To ensure that the Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured during 2020/2021. 3. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured during 2020/2021 in line with requirements of the Local Government (Wales) Measure 2009. 4. To ensure that in delivering the Annual</p>		

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				Delivery Plan the Council takes into account the diverse needs of the local community.		
	Council Annual Self-Assessment	Cabinet Forward Work Programme Item.	To present the Council's Annual Self-Assessment of performance for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act	In order to inform Cabinet of the views of the Scrutiny Committee.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	
20 th April '21	Revenue and Capital Monitoring 1 st April 2020 to 31 st January 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			1 st April to 31 st January 2021.			
May 2021	4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Previous report January 2021.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2020/21.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	

Other matters requested by Committee to be added into schedule as and when available

Report/Presentations	Responsible Officer and Contact Details	Commentary
1. LED Lighting Strategy including a cost benefit analysis to be undertaken on the conversion of standard lantern units to the installation of new LED lanterns or ornamental and bespoke street lighting units in residential areas (07 Mar 19: Min No 830)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	
2. Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)	Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk	
3. Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	
4. Street Cleansing Report (09 Nov 17: Min No 459)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	
5. Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264	

<p>6. Report on ideas for savings for the service area's cost pressures and savings targets (30 Nov 17: Min No 498)</p>	<p>ELReed@valeofglamorgan.gov.uk Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	
<p>7. Public Protection Dog Orders update report (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>8. Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>9. Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>10. Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>11. Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>12. Barry Town Centre Summit – report regarding funding models open to the Council for investment (04 Apr 19: Min No 916)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p>	

13. Proposed Parking Management Policy (Country Parks) report on addressing issues of displacement (04 April 19: Min No 917)	Emma Reed Head of Neighbourhood Services and Transport	
14. WelTAG Stage Two Plus additional report on process (25 Jun 19: Min No 84)	02920 673264 ELReed@valeofglamorgan.gov.uk	
15. Vale of Glamorgan Toilet Strategy update report outlining whether the Strategy had been successful (25 Jun 19: Min No 85)	Emma Reed Head of Neighbourhood Services and Transport	
	02920 673264 ELReed@valeofglamorgan.gov.uk	
16. Highway resurfacing report detailing impact on the road network following severe adverse weather over a period of several years (23 Jul 19: Min No 184)	Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport	
	MTClogg@valeofglamorgan.gov.uk	
17. Further report regarding progress relating to the Penarth to Cardiff Bay Sustainable Transport Corridor Study WelTag (16 Oct 19: Min No 375)	Emma Reed Head of Neighbourhood Services and Transport	
	02920 673264 ELReed@valeofglamorgan.gov.uk	
18. Rewilding Report	Marcus Goldsworthy, Head of Regeneration and Planning	
	MJGoldsworthy@valeofglamorgan.gov.uk	
19. Update Whitmore Bay Resort Cleaning	Emma Reed Head of Neighbourhood Services and Transport	
	02920 673264 ELReed@valeofglamorgan.gov.uk	

Possible Task and Finish Group Suggestions:

<u>Subject</u>	<u>Responsible Officer</u>	<u>Commentary</u>
Review into school bus services across the Vale of Glamorgan and opportunities to work with commercial operators and community groups. (21 Jan 20: Min No 608)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	To be considered post COVID-19

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20**/** Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.

Financial Reports		
Closure of Accounts 20**/**.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in January each year. Reference from Cabinet.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.