

Meeting of:	Environment and Regeneration Scrutiny Committee
Date of Meeting:	Tuesday, 13 July 2021
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	1 st Quarter Scrutiny Recommendation Tracking 2021/22 and Updated Committee Forward Work Programme Schedule 2021/22.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2021/22.
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer, 01446 709 249.
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2021/22: <ul style="list-style-type: none"> - 1st Quarter Recommendation Tracking April to May 2021 (Appendix A); - 2020-21 Uncompleted Recommendations (Appendix B); - 2019-20 Uncompleted Recommendations (Appendix C); - 2018-19 Uncompleted Recommendations (Appendix D); and - Updated Forward Work Programme Schedule for 2021/22 (Appendix E). 	

Recommendations

1. That the status of the actions listed in Appendices A, B, C and D to the report be agreed.
2. That the updated Committee Forward Work Programme Schedule attached at Appendix E be considered for approval and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For consideration and information.

1. Background

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

2. Key Issues for Consideration

- 2.1 Appendices A, B, C and D attached to this report sets out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 Members are also requested to confirm approval of the updated 2021/22 Work Programme Schedule attached at Appendix E, it being noted that the Committee received all expected apart from a report relating to the flooding event which occurred back in December 2020. This has slipped to September.
- 2.4 The Committee's Work Programme has been aligned to the Draft Quarterly Cabinet Forward Work Programme, scheduled for approval by Cabinet at its 5th July 2021 meeting which can be found [here](#). A verbal update on the resolutions made by Cabinet in relation to its Quarterly Forward Work Programme will be provided at the meeting.
- 2.5 The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny

Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee, which will be included as and when available/ required, together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.

- 2.6** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.7** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix B) by identifying:
- The specific areas of interest for the Committee;
 - How to engage stakeholders (including Ward Members and the public);
 - The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.);
 - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.8** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairman and Vice-Chairman Group having regard to resource implications and corporate priorities.
- 2.9** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairman and Vice-Chairman Group on 3rd March, 2021 agreed that Scrutiny Committee Chairmen and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.
- 2.10** Published versions of the Forward Work Programme can also be found on the Council's website via the following link:
https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes in the form of a 'Scrutiny Annual Report.' The 2019 – 21 (Covid-19 Extended) Annual Report is scheduled for presentation at the September 2021 Full Council Meeting.
- 3.2** Scrutiny Committee Forward Work Programmes are updated and published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process.
- 3.3** The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4** The Scrutiny Forward Work Programme provides details of reports and items proposed to be considered by the Committee over the coming Municipal year (May 2021 – April 2022).

4. Resources and Legal Considerations

Financial

- 4.1** None as a direct result of this report.

Employment

- 4.2** None as a direct result of this report.

Legal (Including Equalities)

- 4.3** None as a direct result of this report.

5. Background Papers

[Scrutiny Committee Annual Work Programme.](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol.](#)

Uncompleted Recommendations

1st Quarter 2021-22

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

20 April 2021				
Min. No. 564 – Project Zero – Draft Climate Change Challenge Plan (REF) – Recommended				
<p>That the views of the Environment and Scrutiny Committee be referred to Cabinet, as outlined below:</p> <ul style="list-style-type: none"> • Consultation should be as far as reaching as possible with emphasis given to engagement activities with rural communities and those people hard to reach. • Consideration be given to extending the consultation deadline past the 11th May 2021. • To highlight the importance of transport links and how rural parts of the Vale and towns could be better connected, with a suggestion for more regular bus/public transport services to be introduced, which should be cheaper and offer a real alternative to travelling by car. • To highlight that there would be an impact on the Planning process, particularly around the development of new carbon neutral homes. • To highlight the need for more electric vehicle charging points, but also welcoming the ongoing work with Western Power. • To consider ways of offsetting the carbon footprint for all new types of developments, not just housing projects. • The highlight concern around future flooding and coastal erosion events. 			<p>Cabinet, on 12th May, resolved that the comments from the Homes and Safe Communities Scrutiny Committee be noted and would feed into the consultation.2021. (Min. No. C565 refers)</p>	Completed

Uncompleted Recommendations

1st Quarter 2021-22

Appendix A
Apr - Jun 2021

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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18 May 2021

Min. No. 44 – 4th Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22 (MD) – Recommended	Environment & Regeneration			
(4) That the Committee’s proposed Annual Forward Work Programme schedule for 2021/22 attached at Appendix G to the report be approved and uploaded to the Council’s website.			Proposed Annual Forward Work Programme uploaded to the Council’s website.	Completed

Uncompleted Recommendations

2020-21

Appendix B
Jan - Mar 2021

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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16 February 2021				
(2) That a representative from Natural Resources Wales be invited to attend a meeting of the Environment and Regeneration Scrutiny Committee in order to outline the flood risk mitigation measures being considered for the Vale of Glamorgan.			To be held in conjunction with Section 19 Flooding report.	Ongoing

Uncompleted Recommendations

2020-21

Appendix B
Jan - Mar 2021

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

Uncompleted Recommendations

2019/20

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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23 July 2019				
Min. No. 188 – Revenue and Capital Monitoring for the Period 1st April to 31st May 2019 (DEH) – Recommended	Environment & Regeneration			
(2) That a site visit be undertaken to Waste Recycling Transfer facility in Cowbridge.			Site visit arranged for Thursday, 14 th November, 2019 at 3.00 p.m. Visit cancelled due to adverse weather. Will be rescheduled post Covid.	Ongoing

Uncompleted Recommendations

2018-19

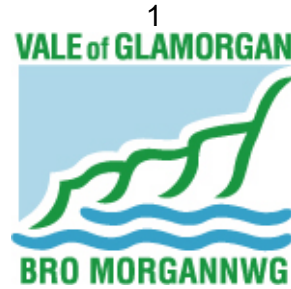
Apr 2018 – Mar 2019

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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13 September 2018				
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Min. No. 289 – Scrutiny Committees’ Draft Annual Report May 2017 - April 2018 (MD) – Recommended	Environment & Regeneration			
(2) That in relation to the Biomass development in Barry, the Chairman, on behalf of the Committee, write a follow up letter to the Welsh Government Minister in relation seeking a response to whether an Environmental Impact Assessment would be carried out.			Letter sent to the Welsh Government Minister for the Environment. Waiting for a response. Committee notified that Welsh Government were still considering certain legal aspects, and a decision would be issued as soon as possible.	Ongoing



Vale of Glamorgan Council
Environment and Regeneration Scrutiny Committee

Forward Work Programme

May 2021 – April 2022

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
18th May 2021	4th Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last report January 2021.	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.44)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
18 th May 2021	Neighbourhood Services and Transport – Condition Inspection Regime	Cabinet Forward Work Programme Item.	To propose changes in footway and carriageway inspection regimes in line with current standards.	Members are able to assess changes.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.43)
15 th June 2021	Project Zero – Climate Change Challenge Plan	Cabinet Forward Work Programme Item.	To consider the Climate Change Challenge Plan prior to approval by Cabinet and Full Council.	To seek Members views.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee 15th June 2021
15 th June 2021	Flood Event 23 rd December 2020 – Section 19 report	Cabinet Forward Work Programme Item.	To assess the findings of the Section 19 report	To assess the Council's response to the flooding event on 23 rd December 2020	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to September. Assessment of evidence being undertaken.
13 th July 2021	Closure of Accounts 2020/21	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2020/21 financial year.	To review expenditure for 2020/21	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Added to Agenda

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
13 th July 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st May 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Added to Agenda
13 th July 2021	End of Year 2020/21 Corporate Plan Performance Report.	Cabinet Forward Work Programme Item.	To present end of year performance results for the period 1st April 2020 to 31st March 2021 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our progress in addressing recommendations and improvement proposals from our external regulators.	That progress towards achieving key outcomes in line with the Corporate Plan is made.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Added to Agenda
21 st September 2021	Local Development Plan Annual Monitoring Report.	Cabinet Forward Work Programme Item.	To report to Cabinet the findings of the Council's first	To provide Cabinet with the views of the Scrutiny Committee.	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2021.			
19 th October 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st August 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
16 th November 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st August 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
16 th November 2021	Quarter 1 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 st April 2021 to 30 th June	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			2021 for the Corporate Plan Well-being Outcome.'	being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
14 th December 2021	Initial Revenue Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To inform Scrutiny Committee of the amended revenue budget for 2021/22 and to submit for consultation the initial revenue budget proposals for 2021/22.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
14 th December 2021	Initial Capital Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To submit the Initial Capital Programme Proposals for 2022/23 to 2026/27.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
18 th January 2022	Revenue and Capital Monitoring 1 st April 2021 to 30 th November 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
15 th January 2022	Quarter 2 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 st July 2021 to 30 th September 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
15 th February 2022						
15 th March 2022	Revenue and Capital Monitoring 1 st April 2021 to 31 st January 2022.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
15 th March 2022	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2022/23.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>service improvement targets for 2021/2022.</p> <p>2. To ensure that the Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured during 2020/2021.</p> <p>3. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured during 2020/2021 in line with requirements of the Local Government (Wales) Measure 2009.</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				4. To ensure that in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
12 th April 2022	Quarter 2 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 3 performance results for the period 1 st October 2021 to 31 st December 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				achieving the wellbeing goals for Wales.		

Other matters requested by Committee to be added into schedule as and when available

Report/Presentations	Responsible Officer and Contact Details	Commentary
<p>1. LED Lighting Strategy including a cost benefit analysis to be undertaken on the conversion of standard lantern units to the installation of new LED lanterns or ornamental and bespoke street lighting units in residential areas (07 Mar 19: Min No 830)</p> <ul style="list-style-type: none"> - Council's Streetlighting project, including an assessment of those areas where night-time restrictions apply (16 Mar 21: Min No 514) 	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>2. Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p>	

<p>3. Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>4. Street Cleansing Report (09 Nov 17: Min No 459)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>5. Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>6. Report on ideas for savings for the service area's cost pressures and savings targets (30 Nov 17: Min No 498)</p>	<p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	
<p>7. Public Protection Dog Orders update report (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>8. Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	

<p>9. Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>10. Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>11. Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>12. Barry Town Centre Summit – report regarding funding models open to the Council for investment (04 Apr 19: Min No 916)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p>	
<p>13. Proposed Parking Management Policy (Country Parks) report on addressing issues of displacement (04 April 19: Min No 917)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>14. WeITAG Stage Two Plus additional report on process (25 Jun 19: Min No 84)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	

<p>15. Vale of Glamorgan Toilet Strategy update report outlining whether the Strategy had been successful (25 Jun 19: Min No 85)</p>	<p>Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport MTClogg@valeofglamorgan.gov.uk</p>	
<p>16. Highway resurfacing report detailing impact on the road network following severe adverse weather over a period of several years (23 Jul 19: Min No 184)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>17. Further report regarding progress relating to the Penarth to Cardiff Bay Sustainable Transport Corridor Study WelTag (16 Oct 19: Min No 375)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>18. Report on the rewilding work being undertaken by the Council (15 Dec 20: Min No 296)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>19. A representative from Natural Resources Wales be invited to attend a meeting in order to outline the flood risk mitigation measures being considered for the Vale of Glamorgan. (16 Feb 21: Min No 427)</p>	<p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	

Possible Task and Finish Group Suggestions:

Subject	Responsible Officer	Commentary
Review into school bus services across the Vale of Glamorgan and opportunities to work with commercial operators and community groups. (21 Jan 20: Min No 608)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	To be considered post COVID-19

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20**/** Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.
Financial Reports		
Closure of Accounts 20**/**.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in July each year.

Initial Revenue Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in January each year. Reference from Cabinet.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
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4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports.

- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.