

Meeting of:	<b>Environment and Regeneration Scrutiny Committee</b>
Date of Meeting:	<b>Tuesday, 11 October 2022</b>
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	<b>Revenue Closure of Accounts 2021/22</b>
Purpose of Report:	The accounts are complete, and this report is to inform Scrutiny Committee of the provisional financial position of the Council for the 2021/22 financial year.
Report Owner:	<b>Report of the Director of Environment &amp; Housing</b>
Responsible Officer:	<b>Head of Finance/Section 151 Officer</b>
Elected Member and Officer Consultation:	This report does not require Ward Member consultation
Policy Framework:	This is a matter for Executive decision by Cabinet.
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>The year end revenue position was an adverse variance of £13K after net transfers to reserves of £18.151M, made up of £642K transferred into the Council Fund, £18.818M transferred into specific reserves from revenue, £118K drawn down from the Insurance Fund and £1.191M drawdown from reserves to fund the capital programme. The Council Fund now stands at £12.510M as at 31st March, 2022.</li> <li>A revenue savings target of £146K was set for 2021/22 for this committee and there was a shortfall of £75K against this target in the year, the delivery of these savings will continue to be monitored during 2022/23.</li> </ul>	

## **Recommendations**

1. That the report and the financial measures taken and proposed be noted.
2. That members note the Final amended 2021/22 budget as shown in Appendix 1.

## **Reasons for Recommendations**

1. To note the report and the financial measures taken and proposed.
2. To note the amended budget for 2021/22 for an increase in Revenue Support Grant awarded by Welsh Government during 2021/22

## **1. Background**

- 1.1 Following the end of the financial year, Cabinet is provided with provisional outturn figures for the Council. It is anticipated that the Statement of Accounts will be approved by Council in the early part of November 2022, which will follow the audit by Audit Wales.

## **2. Key Issues for Consideration**

### **Impact of COVID-19**

- 2.1 The revenue position for 2021/22 was challenging with additional pressure for the Council both operationally and financially as a result of the COVID-19 pandemic. This was pressure as a result of incurring additional expenditure and also from a loss of income.
- 2.2 Since March 2020, Welsh Government (WG) has provided financial support to cover additional expenditure incurred through the Local Authority Emergency Hardship Grant. For the period April 2021 to March 2022 the Council received £15.184M. The Council has also received other specific grant funding from WG to cover additional costs relating to COVID-19 such as Loss of Income and Parenting Support for Covid Recovery.
- 2.3 The impact of the COVID-19 pandemic will be discussed in further detail throughout this report.

## Council Fund

- 2.4** Council on 10th March, 2021 agreed the Council's budget requirement for 2021/22. This represented budgeted net expenditure for the Authority of £251.653m. Total expenditure was to be financed by Revenue Support Grant (£124.398M), National Non-Domestic Rates contribution (£43.918m) and Council Taxpayers (£83.337M). The Standard Spending Assessment (SSA) for the year was £257.077m.
- 2.5** The directorate revenue budgets have been amended and approved by Cabinet during the financial year. Due to an additional RSG allocation of £2.448M made in the last quarter of the financial year a further amendment to the budget is required. Of the additional £2.448M, additional budget of £1.5m was awarded to Neighbourhood Services & Transport, £0.540M to fund the ongoing Oracle implementation and £0.408m to fund the purchase of electric vehicles within Social Services over future financial years. A virement is requested as set out in Appendix 1 to the report which increases the budget to £254.101M.
- 2.6** At year end there was a £13K adverse variance which was drawn down from the General Fund. Total transfers to reserves of £18.151M were made up of a £642K contribution to the Council Fund and £18.818M transferred into specific reserves, £118K drawn down from the Insurance Fund and £1.191M drawdown from reserves to fund the capital programme. Appendix 1 amends the revised budgets to take account of technical accounting adjustments and changes to recharges and additional Revenue Support Grant received late in the financial year.
- 2.7** The following table compares the amended budget and the actual expenditure, including transfers to and from reserves, for this Committee. The final column shows the net transfers to specific reserves for each directorate which has been included within the actual expenditure figures.

Service Year - 2021/22	Original Revenue Budget	Amended Revenue Budget	Total Provisional Actual	Variance +Favourable (-) Adverse	Net Transfer to /(From) Reserve
	£000	£000	£000	£000	£000
Neighbourhood & Transport Services	24,791	26,279	26,260	19	(595)
Building Services	0	0	(1)	1	347
Regeneration	1,905	2,062	2,061	1	(13)
Development Management	1,110	973	973	0	(12)
<b>Total</b>	<b>27,806</b>	<b>29,314</b>	<b>29,293</b>	<b>21</b>	<b>(273)</b>

2.8 The main reasons for the variances are set out in the following paragraphs.

### Environment and Housing

#### Neighbourhood Services and Transportation - £19K favourable variance

**Table 1.1 Neighbourhood Services and Transportation Analysis of Variances**

<b>Adverse Variances</b>	<b>2021/22</b>
	<b>£'000s</b>
Employee Budgets	917
Payments to third parties	208
Supplies and Services	1,848
Repair Costs and Premises	1,659
Contribution to Capital projects	62
Other	47
<b>Favourable Variances</b>	
Additional Income	(2,117)
Transport Costs	(548)
Additional RSG Funding	(1,500)
<b>Total Variance</b>	<b>576</b>

**Table 1.2 Neighbourhood and Transportation Analysis of Contribution from Reserves**

<b>Contribution from Reserve</b>	Transfer To/(From) Reserves
	£'000s
Big Fill	(455)
Civil Parking Enforcement	127
Miscellaneous Building Reserve – Leisure Centres	(7)
Ash Die Back	(38)
Penarth Pier Painting	(62)
St Athan Station Investigation	(14)

New Asset Management System	(139)
Works to Community Centres	(7)
<b>Total Contribution from Reserves</b>	<b>(595)</b>

- 2.9** There have been adverse variances across the service of £4.682M. Employee budgets had an adverse variance of £917K. The Waste Collection service has had to incur additional resources due to the downtime involved in travelling to Cardiff to dispose of waste and recycling and additional resource costs of running the source separated recycling service alongside a co-mingled collection. Additional employee resources have been required during the COVID-19 pandemic, mainly within Waste Management & Cleansing with the majority employed at various resorts throughout the Vale, in order to ensure adequate cleansing of the resorts as well as additional requirements in public conveniences. These costs have been claimed from the Welsh Government Covid Hardship Fund.
- 2.10** Payments to third parties had an adverse variance of £208K mainly due to additional payments that had to be made to support our Leisure centre contractor through the pandemic. It has also been possible to claim these payments from the Covid Hardship fund.
- 2.11** There was an adverse variance of £1.848M on the Supplies and Services budgets. This variance has been caused by additional spending within various areas of NS&T. There has been a requirement for additional spend on salt for winter maintenance, the additional costs of food waste bags and the treatment of food waste due to the increase in demand for this service, an increase in the spend on maintaining trees due to issues associated with Ash Die Back, additional spend on open spaces and the costs of clearing fly-tipping and rubbish within lanes and alleyways, expenditure incurred in the purchase of a new asset management software package for the service.
- 2.12** There was an adverse variance of £1.659M on repair costs and premises budgets, mainly due to the increased costs of maintaining the Highway, funding the Big Fill scheme and a large increase in the number of potholes being repaired. The cost of disposing of waste also increased especially in areas such as grounds maintenance where demand for open spaces increased during the pandemic.
- 2.13** There was also an adverse variance of £62K due to contributions to various small-scale capital schemes from the revenue budget. There were other adverse variances totalling £47K from across various areas.
- 2.14** There was a favourable variance across the service totalling £2.665M.
- 2.15** There was a favourable variance on income budgets totalling £2.117M. The main reason for this additional income is the increased grants received from the WG to cover additional costs and lost income incurred by the authority due to COVID -

19. There was also additional income received for Car Parking due to the popularity of Barry Island and Ogmere, income received for Highway development fees was higher than that budgeted as well as increase due to the amount of recycling material the authority is now receiving an income for. Income received from the camera car was also higher than budgeted and this surplus has been set aside in a reserve for use in future financial years.

- 2.16** Transport costs also had a favourable variance of £548K which is mainly due to the concessionary fare payments made to operators being less than budgeted, however as this is heavily grant funded the Council would have had a corresponding shortfall in grant income against the budgeted value There was also an underspend on the costs of providing Post 16 transport.
- 2.17** It had been reported to Cabinet during the year, that £1.5M of reserves would be required to support the Neighbourhood Services & transport budget, however as highlighted earlier in this report WG provided additional revenue support grant to Local Authorities late in the financial year of which £1.5M was allocated to NS&T therefore reducing the need to use vital reserves, which can be maintained for future years.
- 2.18** To offset the adverse variances above there was an unplanned transfer from the Council Building Fund reserve of £7K to cover additional repair costs at leisure centres, a transfer of £38K from the Ash Die back reserve to cover additional costs related to trees, a transfer from reserves of £62K to cover costs of painting at Penarth Pier, £14K from reserves to cover St Athan Station Investigation works and £139K from the Neighbourhood Services Reserve to cover costs of the new asset management system.
- 2.19** There was a planned transfer of £455K from the Neighbourhood Services reserve for Big Fill and patching and a planned transfer of £7K for works to community centres.
- 2.20** Due to the surplus created by the Civil Parking Enforcement service there was also a transfer to reserve of £127K.

#### **Building Services - £1K favourable variance**

- 2.21** The overall position for Building Services is a £1K favourable variance. The Building Maintenance trading unit had a turnover of £6.188M and made a year-end surplus of £61K. The service provided a refund to the Housing Revenue Account of £25K which represents the surplus made by building maintenance on HRA repairs.
- 2.22** The Building Cleaning & Security trading unit had a turnover of £3.212M making a surplus of £137K.

**2.23** The Building Services Twin Hat function had a favourable variance of £160K at year end. This was mainly due to vacant posts, plus underspends against transport budgets and general supplies & services budgets. The Courier service made a surplus of £15K.

**2.24** All the above were offset by a £347K transfer to the Building Services Reserve to fund the ongoing costs of apprentices and other business improvements within the area.

**Regeneration - £1K favourable variance**

**Table 1.3 Regeneration Analysis of Variances**

<b>Adverse Variances</b>	<b>2021/22</b>
	<b>£'000s</b>
Reduction in Planned use of Reserves	86
Ash Die Back	68
Contribution to Capital projects	33
Other	
<b>Favourable Variances</b>	
Staffing Variances	(31)
Additional Income	(15)
Workshop Facilities	(17)
Car Park Income	(60)
Contingency Country Parks	(15)
Other	(37)
<b>Total Variance</b>	<b>12</b>

**Table 1.4 Regeneration Analysis of Contribution from Reserves**

<b>Contribution from Reserve</b>	<b>Transfer To/(From) Reserves</b>
	<b>£'000s</b>
Car Parking Country Parks	60
Ash Die Back	(68)
Consultant Fees Levelling Up	(25)
Heritage Lottery Fund's Making Waves Grant	(8)
Rural Development Programme	(60)
Events	(99)
Holton Road Ringfenced Funding	12
Planning & Regeneration reserve to carry forward funding for the Levelling up bid	125
Tourism	25
Future Investment in Country Parks	25
<b>Total Contribution from Reserves</b>	<b>(13)</b>

- 2.25** There have been a number of adverse variances totalling £187K. Revenue contributions to capital totalling £33K were needed to fund capital outlay in the country parks and business premises. Planned drawdowns from reserves totalling £86K were not needed as there were underspends elsewhere in the Division. There was an adverse variance of £68K to undertake an iTree survey for Ash die back throughout the authority.
- 2.26** There were favourable variances totalling £175K. There were lower than planned staffing costs in the division due to vacancies and this resulted in a favourable variance of £31K on staffing for the Division. The Landscape Team exceeded their income target by £6K due to high levels of rechargeable works for the section and similarly the Project Management Unit exceeded their income target by £9K as more work was rechargeable. There was also a favourable variance on workshop facilities run by the division of £17K. Additional car parking income fees of £60K were taken in-year within the service. There was also a favourable variance of £15K contingency budget set up for the Country Parks for assisting to fund anticipated capital outlay costs as mentioned in the previous paragraph. Travel costs for the Division were some £8K under budget, due largely to the reduction in pool car use during the year. There were also various smaller favourable variances totalling £29K.
- 2.27** Transfers to reserve were made for Car parking fees of £60K for future re-investment in the Country Parks and £12K was transferred into a ring-fenced reserve from the underspend on a property budget at 198 Holton Road which, in agreement with the Welsh Government, can be rolled forward and used to fund future regeneration projects in the area. £125K was transferred into the Planning & Regeneration reserve to carry forward funding for the Levelling up bid. £25K was transferred in for tourism projects and £25K for future investment in Country Parks
- 2.28** To offset the above there were planned drawdowns of £260K from reserves, which is broken down as follows - £68K was drawn down from the Project Zero Reserve for the iTree survey. £25K drawn down from the Regeneration fund reserve for consultant's fees for the Council's levelling up bid. £8K was drawn down from reserves for grant match funding for the Heritage Lottery Fund's Making Waves Grant. £60K for the Rural Development Programme was drawn down from reserves as there was an adverse variance on the service due to lower than anticipated external match funding income. The budget also included a planned drawdown from reserves of £99K for the year's Vale-wide events programme.

### **Development Management - Breakeven**

**Table 1.5 Development Management Analysis of Variances**



<b>Adverse Variances</b>	<b>2021/22</b>
	<b>£'000s</b>
Reduction in Planned use of Reserves	52
Ash Die Back	25
Other	17
<b>Favourable Variances</b>	
Staffing Recharge Variances	(15)
LDP Reduced Spend	(29)
Staffing Variances	(38)
Building Control Funding	(48)
<b>Total Variance</b>	<b>(36)</b>

**Table 1.6 Development Management Analysis of Contribution from Reserves**

<b>Contribution to Reserve</b>	Transfer To/(From) Reserves
	£'000s
LDP Reserve	29
Regeneration and Planning Reserve	7
<b>Total Contribution from Reserves</b>	<b>36</b>

**2.29** There was an adverse variance totalling £94K within the division. £25K of this is due to Planning fee income being below budget. Due to favourable variances within the division there was no need to draw down a planned £52k from reserves for s106 administration fees. In addition, there were also various other small adverse variances totalling £17K

**2.30** There have been a number of favourable variances during the year totalling £130k. As work on the Local Development Plan (LDP) during the year required less spend than anticipated there is a £29K favourable variance in that budget. Staff recharges yielded the Policy section £15K income. There were £38K employee-related savings within in the division. The sum of £48K was also drawn down from the Building Control Trading Account reserve, relating to the Trading Account.

**2.31** This favourable position allowed £29K to be transferred into the LDP reserve and £7K to the Regeneration and Planning reserve to contribute to staffing costs in 2022/23.

#### **General Policy – Transfers to Reserves relevant to this Committee**

**2.32** The transfers to reserves in this budget area were as follows;

Reserve	Transfer To/(From) Reserves
	£'000s
Waste Transfer Station	849
Vehicles Repairs and Renewals	1,244
Resurfacing and Structural Improvements	2,420
Country Park Capital Schemes	276
Total	4,789

## All Council Reserves

- 2.33** A reserve is an appropriation from a revenue account and does not constitute a cost of service until the expenditure is eventually incurred. A reserve does not cover a present obligation or liability and is a voluntary means of setting aside monies for future requirements either capital or revenue.
- 2.34** A provision is a charge to revenue and is included as part of the cost of the relevant service at the point the provision is created. A provision covers a present obligation or liability that has occurred due to a past event and is compulsory under accounting regulations.
- 2.35** As part of the 2021/22 and 2022/23 revenue budget setting process, each specific reserve had been reviewed and considered in light of the Council's priorities. It should be noted that there are considerable commitments which will require funding from reserves in the coming years, e.g. Band B 21st Century Schools Investment Programme.
- 2.36** Attached at Appendix 4 is a schedule showing the Council's reserves as at 31st March 2022. The table below shows the net movements in reserves for 2021/22 relating to the Council Fund and for specific reserves. The table excludes the HRA reserve as this is shown in Appendix 2 and the Insurance Fund where the movement has been detailed elsewhere in this report. The value of transfers out of reserves to fund capital expenditure is £1.191M with a net transfer into reserves of £18.151M. Transfers into reserves can be used to fund future revenue or capital expenditure.

Net Movement on Reserves Excluding	Balance as at 31st March 2021 £000	Balance as at 31st March 2022 £000	Net Movement £000
Council Fund	11,868	12,510	642
Social Services Reserves	11,293	13,778	2,485
Capital Reserves	34,149	38,640	4,491

Other Specific Reserves	21,055	25,510	4,455
Climate Change Reserves	1,975	1,671	(304)
<b>Total Movement</b>	<b>80,340</b>	<b>92,109</b>	<b>11,769</b>
Schools Reserves	6,639	13,139	6,500
<b>Total Incl Schools</b>	<b>86,979</b>	<b>105,248</b>	<b>18,269</b>
Insurance Fund	4,648	4,530	(118)
<b>Total Council Fund and Specific Reserves</b>	<b>91,627</b>	<b>109,778</b>	<b>18,151</b>

<b>Of which :-</b>	<b>£000s</b>
Reduction in reserves for Capital expenditure	(1,191)
Transfers into reserves from Revenue	+19,460
Insurance Fund	(118)
<b>Net Movement</b>	<b>+18,151</b>

**2.37** The transfers detailed above and highlighted in the narrative within the report have been included in Appendix 4.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

**3.1** The Council's revenue budget and therefore its expenditure is incurred in order to achieve its corporate priorities as set out in the Corporate Plan 2020-2025 through the 4 well-being outcomes.

### **4. Climate Change and Nature Implications**

**4.1** At 31<sup>st</sup> March, 2022 the Council holds reserves specifically earmarked to support the Council's response to the Climate and Nature Emergency totalling £1.671m with further reserves earmarked within the Capital reserves shown.

### **5. Resources and Legal Considerations**

#### **Financial**

#### **Revenue (Including Efficiency Targets)**

**5.1** As part of the Final Revenue Budget Proposals for 2021/22, an efficiency target of £500k was set for the Council, which as a result of a positive settlement from

WG, was greatly reduced from targets set in recent years. No efficiency target was set for schools. Attached at Appendix 3 is a statement detailing all efficiency targets for 2021/22.

- 5.2** Each efficiency target has been given a RAG status. Green indicates that it is anticipated that the target will be achieved in full within the year, amber indicates that it is considered that the saving in the year will be within 20% of the target and red indicates that the saving to be achieved in year will be less than 80% of the target.
- 5.3** The target for Environment and Regeneration was £162k for the year and the services achieved £89k and were therefore, unable to fully achieve this efficiency target this year, however, will look to do so within 2022/23

### **Employment**

- 5.4** There are no employment implications contained in this report.

### **Legal (Including Equalities)**

- 5.5** The provisional outturn figures for the Council have been used in the preparation of the Statements of Accounts. Regulation 10(1) of the Accounts and Audit (Wales) Regulations 2014 (as amended) requires the Responsible Financial Officer to sign and date the Statement of Accounts and certify that they present a true and fair view of the financial position at the end of the year. This means that for 2021/22 the Statement of Accounts should be certified by the Section 151 Officer by 31st May, 2022.
- 5.6** If it is not possible to meet this deadline the Council has to advertise that this has not happened and the reason why. Due to the pressures of the COVID-19 pandemic it was not possible to produce the Statement of Accounts by 31st May 2022 and the appropriate advert was placed. The Statement of Accounts was by the S151 Officer on 5<sup>th</sup> July, 2022.

## **6. Background Papers**

None.

	AMENDED BUDGET 2021/22 £000	Adjustments £000	FINAL AMENDED BUDGET 2021/22 £000
<b>Learning and Skills</b>			
Schools	98,509	0	98,509
Strategy, Culture, Community Learning & Resources	8,298	0	8,298
Directors Office	233	0	233
Additional Learning Needs & Wellbeing	3,068	0	3,068
Standards and Provision	3,846	0	3,846
<b>Total Learning and Skills</b>	<b>113,954</b>	<b>0</b>	<b>113,954</b>
<b>Social Services</b>			
Children and Young People	16,909	0	16,909
Adult Services	46,885	0	46,885
Resource Management & Safeguarding	6,986	0	6,986
Youth Offending Service	707	0	707
<b>Total Social Services</b>	<b>71,487</b>	<b>0</b>	<b>71,487</b>
<b>Environment and Housing</b>			
Neighbourhood & Transport Services	24,779	1,500	26,279
Building Services	0	0	0
Regulatory Services	1,825	0	1,825
Council Fund Housing	1,439	36	1,475
<b>Total Environment and Housing</b>	<b>28,043</b>	<b>1,536</b>	<b>29,579</b>
<b>Managing Director and Resources</b>			
Resources	527	540	1,067
Regeneration	1,919	143	2,062
Development Management	1,116	(143)	973
Private Housing	1,044	0	1,044
<b>Total Managing Director and Resources</b>	<b>4,606</b>	<b>540</b>	<b>5,146</b>
General Policy	<b>33,563</b>	<b>372</b>	<b>33,935</b>
Met from Reserves	0	0	0
<b>TOTAL NET BUDGET</b>	<b>251,653</b>	<b>2,448</b>	<b>254,101</b>

**PROGRESS ON APPROVED EFFICIENCIES 2021/22**

**APPENDIX 2**

<b>Service</b>	<b>Total Efficiency</b>	<b>Projected Efficiency</b>	<b>RAG Status</b>	<b>Update Comments, Issues &amp; Actions</b>	<b>Relevant Scrutiny Committee</b>	<b>Project Manager</b>
	<b>£000</b>	<b>£000</b>				
<b>LEARNING AND SKILLS</b>						
Corporate Recovery and Efficiency Savings 21/22	48	48	Green		Learning & Culture	Trevor Baker
Pensions Adjustment	11	11	Green		Learning & Culture	Trevor Baker
<b>TOTAL LEARNING AND SKILLS</b>	<b>59</b>	<b>59</b>	<b>100%</b>	<b>Green</b>		
<b>SOCIAL SERVICES</b>						
Corporate Recovery and Efficiency Savings 21/22	76	76	Green	It is anticipated that savings can be achieved but this will need to be reviewed as the year progresses	Health Living & Social Care	Suzanne Clifton
Pensions Adjustment	3	3	Green		Health Living & Social Care	Suzanne Clifton
<b>TOTAL SOCIAL SERVICES</b>	<b>79</b>	<b>79</b>	<b>100%</b>	<b>Green</b>		
<b>ENVIRONMENT AND HOUSING</b>						
<b>Neighbourhood Services and Transport</b>						
Corporate Recovery and Efficiency Savings 21/22	133	65	Red	Savings have been made by increasing the income received from concessions and vacant posts within the service.	Environment & Regeneration	Emma Reed
Pensions Adjustment	3	3	Green		Environment & Regeneration	Emma Reed
Traffic Surveys	10	5	Red	There is still a high demand for traffic surveys however it is hoped some savings can be made	Environment & Regeneration	Emma Reed
Leisure Services	56	36	Red	A saving has been made at Holm View Leisure Centre	Health Living & Social Care	Emma Reed
<b>Total Neighbourhood Services and Transport</b>	<b>202</b>	<b>109</b>	<b>Red</b>			

**PROGRESS ON APPROVED EFFICIENCIES 2021/22**

<b>Service</b>	<b>Total Efficiency</b>	<b>Projected Efficiency</b>	<b>RAG Status</b>	<b>Update Comments, Issues &amp; Actions</b>	<b>Relevant Scrutiny Committee</b>	<b>Project Manager</b>
<b>General Fund Housing</b>						
Corporate Recovery and Efficiency Savings 21/22	4	4	Green		Homes & Safe Communities	Mike Ingram
<b>Total General Fund Housing</b>	<b>4</b>	<b>4</b>	Green			
<b>TOTAL ENVIRONMENT AND HOUSING</b>	<b>206</b>	<b>113</b>	<b>55%</b>	<b>Red</b>		
<b>MANAGING DIRECTOR AND RESOURCES</b>						
<b>Resources</b>						
Corporate Recovery and Efficiency Savings 21/22	62	35	Red	Approximately £35k of the target saving has been achieved permanently.	Corporate Performance & Resources	Carolyn Michael
Fraud & Income Recovery	50	50	Red	The additional fraud & income recovery saving has been added to the annual target (now set at £125k). To achieve the additional saving will depend on annual fraud income recovery during the year.	Corporate Performance & Resources	Mark Thomas
<b>Total Resources</b>	<b>112</b>	<b>85</b>	Red			
<b>Regeneration and Development Management</b>						
Corporate Recovery and Efficiency Savings 21/22	16	16	Green		Environment & Regeneration	Marcus Goldsworthy
<b>Total Regeneration and Development Management</b>	<b>16</b>	<b>16</b>	Green			
<b>Private Housing</b>						
Corporate Recovery and Efficiency Savings 21/22	2	2	Green		Homes & Safe Communities	Marcus Goldsworthy
<b>Total Private Housing</b>	<b>2</b>	<b>2</b>	Green			
<b>TOTAL MANAGING DIRECTOR AND RESOURCES</b>	<b>130</b>	<b>103</b>	<b>79%</b>	<b>Red</b>		

**PROGRESS ON APPROVED EFFICIENCIES 2021/22**

<b>Service</b>	<b>Total Efficiency</b>	<b>Projected Efficiency</b>	<b>RAG Status</b>	<b>Update Comments, Issues &amp; Actions</b>	<b>Relevant Scrutiny Committee</b>	<b>Project Manager</b>
<b>Policy</b>						
Corporate Recovery and Efficiency Savings 21/22	13	13	Green		Corporate Performance & Resources	Carolyn Michael
Pensions Adjustment	13	13	Green		Corporate Performance & Resources	Carolyn Michael
<b>TOTAL POLICY</b>	<b>26</b>	<b>26</b>	<b>100%</b>	<b>Green</b>		
<b>TOTAL</b>	<b>500</b>	<b>380</b>	<b>76%</b>	<b>Red</b>		

Green = on target to achieve in full  
 Amber = forecast within 20% of target  
 Red = forecast less than 80% of target



**ANALYSIS OF RESERVES****APPENDIX 3**

<b>Name</b>	<b>Bal 01/04/21 £000</b>	<b>In £000</b>	<b>Out £000</b>	<b>Est Bal 31/03/22 £000</b>	<b>Comments</b>
<b><u>Housing Revenue Account</u></b>	<b>12,000</b>	<b>5,439</b>	<b>0</b>	<b>17,439</b>	The fund is ring fenced by statute for use by the Housing Revenue Account (HRA). As well as acting as a working balance for the HRA, it is also used to fund repairs and the capital programme.
<b><u>General Reserves</u></b>					
Council Fund	<b>11,868</b>	<b>655</b>	<b>-13</b>	<b>12,510</b>	The working balance of the Authority can be used to support Council Fund expenditure or to reduce the Council Tax. The minimum recommended level in the view of the S151 Officer is £10m.
<b><u>Specific Reserves</u></b>					
<b><u>Learning and Skills</u></b>					
Schools Rationalisation and Improvements	<b>1,167</b>	<b>0</b>	<b>-434</b>	<b>733</b>	This reserve will meet the costs of school restructuring and reorganisation and support schools in the improvement of their teaching and learning facilities.
Education Pressures	<b>452</b>	<b>418</b>	<b>0</b>	<b>870</b>	To fund pressures faced by Learning and Skills.
Additional Learning Needs	<b>375</b>	<b>776</b>	<b>0</b>	<b>1,151</b>	Reserve established to be utilised to support the delivery of the ALN act.
Wellbeing and Family Engagement	<b>0</b>	<b>695</b>	<b>0</b>	<b>695</b>	New reserve established to support Education Other Than At Schools (EOTAS) the new centre for Learning and Wellbeing and enhanced primary provision.
Welsh Immersion	<b>0</b>	<b>80</b>	<b>0</b>	<b>80</b>	Fund to be utilised to support the expansion of Welsh Immersion provision in the Vale of Glamorgan.
School Deferred Pensions	<b>335</b>	<b>0</b>	<b>-19</b>	<b>316</b>	To initially fund pension costs for schools staff which will be reimbursed by schools over a number of years.
Schools invest to save reserve ER/VR	<b>62</b>	<b>138</b>	<b>0</b>	<b>200</b>	To assist with the cost of redundancies in schools

Sports Facilities	6	0	0	6	Funding transferred from Pen y Garth Primary School in order to provide a budget to fund ad hoc repairs and maintenance required to sports hall.
Culture Fund	290	0	0	290	To finance the improvement of Library services. £50k required in 2020/21 to matchfund the Penarth Library MALD capital project.
Adult Community Learning	118	21	0	139	To finance initial reshaping costs as a result of the anticipated changes in the way adult learning is funded across Wales.
Kickstart	0	52	0	52	
Community For Work Exit Strategy	66	67	0	133	To pay potential redundancy costs if Welsh Government grants were discontinued.
Youth Service	51	76	0	127	To assist with the implementation of the Youth Engagement & Provision Framework in schools as well as initial costs in relation to the reshaping of the Youth service. The reserve will be used to purchase a bus for the Youth service during 20/21. The remaining balance will be required to matchfund the Inspire to Work ESF project.
Catering	117	0	0	117	To support any issues relating to the Catering trading company.
Catering Equipment Renewals	88	134	-41	181	Repairs and renewal fund for catering equipment in Schools.
<b>Social Services</b>					
Legislative Changes	8,227	2,525	0	10,752	To cover additional burdens on the authority due to changes in legislation eg Social Services and Well-being (Wales) Act 2014 , Deprivation of Liberties Standards and other pressures on the service.
Social Services Pressures	1,913	0	-186	1,727	To cover short term childrens placements which have a high cost e.g. remand, that cannot be accommodated within the current operational budget.
Social Services Development	350	0	0	350	To cover costs of implementing service development and contingency for premises maintenance
Grant Exit Strategy	630	0	0	630	To pay potential redundancy costs if Welsh Government grants were discontinued.
Youth Offending Service	173	146	0	319	To assist with potential reductions in grant funding in future years and to carry out works at YOS building

**Environment and Housing**

Neighbourhood Services	<b>3,390</b>	<b>1,147</b>	<b>-850</b>	<b>3,687</b> To be used for initiatives to improve Neighbourhood Services, including Parks and Highway services plus any potential costs of waste disposal initiatives.
Bad Weather	<b>470</b>	<b>0</b>	<b>0</b>	<b>470</b> To fund necessary works during periods of severe weather conditions.
Building Services Improvement	<b>355</b>	<b>347</b>	<b>0</b>	<b>702</b> Monies set aside for improvements to the Building Services department.
Civil Parking Enforcement	<b>0</b>	<b>127</b>	<b>0</b>	<b>127</b> Fund which contains surpluses generated by the Civil Parking Enforcement function. Funds can be re-invested into future Highway/Environmental schemes or additional staffing resources.
Waste Management Contingency	<b>0</b>	<b>250</b>	<b>0</b>	<b>250</b> Funding set aside to reduce the impact on the waste management budget of any decrease in the value of income received for recycling materials collected.
Rural Housing Needs	<b>58</b>	<b>0</b>	<b>-7</b>	<b>51</b> To be used to fund Rural Enabler post.
Homelessness and Housing	<b>725</b>	<b>0</b>	<b>-3</b>	<b>722</b> This sum will be used to support homelessness prevention work.
Housing Strategy	<b>10</b>	<b>0</b>	<b>0</b>	<b>10</b> This funding will be used to produce the Housing Strategy including facilitating consultation events.
Supporting People	<b>95</b>	<b>0</b>	<b>-9</b>	<b>86</b> To continue to provide housing support.
Community Safety	<b>5</b>	<b>45</b>	<b>0</b>	<b>50</b> To fund community safety initiatives.
Gypsy Traveller	<b>1,052</b>	<b>0</b>	<b>-3</b>	<b>1,049</b> To support the provision of a Gypsy/Traveller site and Gypsy Liaison Officer.
Regulatory Improvements	<b>298</b>	<b>83</b>	<b>-125</b>	<b>256</b> Monies set aside for Regulatory Services issues and to be used for any future issues arising from the shared services collaboration.

**Place****Regeneration and Planning**

Private Sector Housing	<b>225</b>	<b>45</b>	<b>0</b>	<b>270</b> To fund initiatives for Private Sector Housing, including an Occupational Therapist within the DFG team.
Local Development Plan	<b>354</b>	<b>29</b>	<b>0</b>	<b>383</b> Set aside for costs relating to the production of the Local Development Plan.
Regeneration Fund	<b>465</b>	<b>0</b>	<b>-25</b>	<b>440</b> To fund various regeneration schemes in the Vale.

Holton Road Surplus	24	12	0	36	Ringfenced sum for Holton Road regeneration.
Regeneration & Planning	996	114	0	1,110	Monies set aside to cover various commitments within the service.
Country Car Parking Porthkerry	0	33	0	33	Ringfenced car parking income to be utilised to enhance facilities at Porthkerry Country Park.
Country Car Parking Cosmeston	0	27	0	27	Ringfenced car parking income to be utilised to enhance facilities at Cosmeston Country Park.
Planning Fees	100	0	0	100	To provide for reduction in planning fees income.
Planning Legal Challenge	50	0	0	50	To provide for reduction in planning fees income.
Building Control	212	0	-48	164	Reserve set aside to fund future deficits on the ringfenced Building Control Trading Account.
Donations	31	15	0	46	Income received from visitors which is used to fund general projects and to match-fund expenditure incurred by the Friends of the Heritage Coast.
Planning Enquiries	14	0	0	14	Funding set aside for costs associated with responding to Planning enquiries.
<b>Corporate Resources</b>					
Welfare Reforms	1,021	611	-733	899	To fund pressures on the Authority resulting from changes to the Welfare Benefit System. This reserve could be used to finance any Department for Work and Pensions projects.
Financial IT System	13	0	0	13	To fund the costs of implementing IT systems in Finance
Internal Audit	142	0	0	142	To provide training and support development of Internal Audit staff.
Shared Internal Audit Service	399	86	0	485	Balance held on behalf of the partners for the shared audit service.
Legal	415	0	-124	291	To fund the appointment of temporary posts to support the service.
Trainee Appointments	601	0	0	601	To fund the appointment of trainees and interns to support services and the Reshaping Service programme.
Legal Claims	1,870	0	0	1,870	To fund future legal cases and judicial reviews.
Child Burial	52	16	0	68	Ring fenced grant funding received from Welsh Government.
Human Resources	141	0	-37	104	Funding is used to finance the appointment of apprentices and other operational costs.

Property	0	65	0	65	Funding will be used for office accommodation improvements and other projects in Property.
Performance and Development	377	0	0	377	To fund the purchase of hardware, software and equipment and to fund the appointment of trainees and interns to support the service.
Democratic & Freedom of Information	112	7	0	119	To be used to fund IT and other equipment required to support department.
<b>Corporate</b>					
Election Expenses	453	40	0	493	Set aside for the Council and other elections costs.
Corporate Governance	338	0	-102	236	This reserve has been set aside in respect of local government governance and development issues.
Covid Response Reserve	0	1,249	0	1,249	To support the Council's ongoing response to the Covid 19 Pandemic
Early Retirement Fund	973	0	-500	473	Corporate Funding to support Early Retirement arrangements as part of reorganisation and restructures.
Cwm Ciddy Challenge Funding	16	0	0	16	Ring fenced funding for Cwm Ciddy Challenge
Discretionary Cost of Living	0	825	0	825	Ringfenced Grant Funding to support the delivery of the Discretionary Cost of Living Scheme
Socio Economic Mapping	500	0	0	500	To implement Socio Economic Mapping and Recovery
Wellbeing and Leisure	350	0	-3	347	To fund Wellbeing and Leisure initiatives
Events	180	0	-99	81	To provide funds to promote the Vale of Glamorgan particularly in respect of tourism and economic development.
Insurance Fund	4,648		-118	4,530	To fund potential future claims on the Authority based upon historical evidence. This is reviewed annually. No prediction for future use has been included at present and claims can have a long lead time.
Energy Management Fund	225	66	0	291	Energy saving schemes initially funded from this reserve and transfers in relate to the repayments to the fund from services once savings are achieved and income from renewable energy sources.
Green Infrastructure and Climate Change Reserve	1,250	0	-600	650	This reserve has been set up to provide funds for Environmental Initiatives across the Vale of Glamorgan.

Project Zero	500	298	-68	730	This reserve has been set up to provide funds for Environmental Initiatives across the Vale of Glamorgan.
Reshaping Services	517	0	-4	513	To fund one off costs that will be incurred during the implementation of the Council's Reshaping Services programme.
Digital Reshaping	220	0	0	220	Invest to save funding to support the implementation of new digital ways of working and to update current systems.
Interpretation Services for Asylum Seekers	98	0	0	98	To provide support and interpretation services for asylum seekers.
Stronger Communities Fund	206	0	-15	191	To enable community groups, the voluntary sector and town and community councils to apply for revenue and capital funding that promotes initiatives within the Vale of Glamorgan consistent with the Council's vision of "Strong communities with a bright future".
Mayors Foundation	5	1	0	6	Ringfenced funding to be issued as grants.
Staff Employment Awards	0	5	0	5	Ringfenced funding to support delivery of Staff Employment awards event.
<b>Capital</b>					
City Deal	1,898	0	0	1,898	To be used to contribute towards the City Deal which will generate significant economic growth and to improve transport and other infrastructure within the Cardiff Capital Region.
Coastal Works	607	0	-32	575	To assist in funding the ongoing liabilities that will arise following the coastal developments in the Vale, maintaining the impact of the significant investment made.
Waste Transfer Station	1,498	849	0	2,347	Establishment of a Waste Transfer Station.
ICT Fund	3,980	76	-1,324	2,732	Set aside to meet the costs of replacement and renewal of computer hardware and software, telecommunication systems and infrastructure. Transfers in include the repayment back into the fund from schools and other services relating to IT loans.
Capital Scheme Commitments	3,076	1,384	0	4,460	Set aside for capital schemes to be undertaken
Free School Meals Adaptations	0	1,138	0	1,138	Used to carry forward displaced existing capital funding as a result of receiving WG grant and to be spent on supporting the implementation of free school meals.

School Investment Strategy	<b>8,562</b>	<b>1,323</b>	<b>-1,849</b>	<b>8,036</b> To be used to fund schemes identified as part of the Schools Investment Programme including the Sustainable Communities for Learning programme.
WG Schools Capital Grant	<b>2,313</b>	<b>2,413</b>	<b>-2,313</b>	<b>2,413</b> Used to carry forward displaced existing capital funding as a result of receiving WG grant and to be spent on capital expenditure in schools.
Resurfacing and Structural Improvements	<b>0</b>	<b>2,420</b>	<b>0</b>	<b>2,420</b> To be used to fund capital expenditure on road resurfacing and structures e.g. The Eastern Shelter
Country Park Capital Schemes	<b>0</b>	<b>276</b>	<b>0</b>	<b>276</b> To be used to fund capital expenditure in the Country Parks including refurbishment of the toilets and ANPR systems in the car parks.
Capital Economic Regeneration Fund	<b>456</b>	<b>0</b>	<b>-61</b>	<b>395</b> To finance capital economic regeneration schemes.
Investment and Growth Fund	<b>2,353</b>	<b>0</b>	<b>0</b>	<b>2,353</b> This fund is to be used to support the Non Treasury Investment Strategy Investment and Growth Fund.
Council Building Fund	<b>5,889</b>	<b>0</b>	<b>-424</b>	<b>5,465</b> The fund is available in respect of repairs and maintenance of Council Buildings.
Repairs and Renewals Vehicle	<b>1,743</b>	<b>1,282</b>	<b>-1,541</b>	<b>1,484</b> This fund is primarily for the replacement of plant and vehicles. Vehicles are purchased from the fund and the transfer in represents the equivalent "rental" amount reimbursing the fund.
Ash Die Back	<b>0</b>	<b>600</b>	<b>-39</b>	<b>561</b> To be used to tackle the Ash Die back across the Vale of Glamorgan.
Carbon Vehicles Reserve	<b>215</b>	<b>0</b>	<b>-175</b>	<b>40</b> New reserve for electric pool cars
Social Services Buildings	<b>506</b>	<b>0</b>	<b>-4</b>	<b>502</b> To fund the update of Social Services premises to meet the future demands of the service.
Social Services Electric Vehicles and Licences Pilot	<b>0</b>	<b>408</b>	<b>0</b>	<b>408</b> Funds displaced from additional RSG allocated by WG to support a pilot scheme with the independent care sector utilising electric vehicles, driving lessons and licences to enhance recruitment and retention.
ICF Capital	<b>300</b>	<b>0</b>	<b>-25</b>	<b>275</b> To be used as a contribution towards the Penarth Older Persons Village scheme.
Telecare	<b>753</b>	<b>109</b>	<b>0</b>	<b>862</b> Replacement fund for Telecare equipment and other service costs.

<b>TOTAL SPECIFIC RESERVES (excl HRA)</b>	<b>73,120</b>	<b>22,949</b>	<b>-11,940</b>	<b>84,129</b>
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Schools	<b>6,311</b>	6,460	0	<b>12,771</b>	Balances held by Schools as shown in Appendix
Additional Needs	<b>102</b>	72	0	<b>174</b>	
Ysgol Bro Morgannwg 3G Pitch				<b>50</b>	
Repairs	<b>0</b>	50			
Breakfast Club	<b>33</b>	22	0	<b>55</b>	
School Long Term Supply	<b>193</b>	0	-104	<b>89</b>	
<b>TOTAL SCHOOL RESERVES</b>	<b>6,639</b>	<b>6,604</b>	<b>-104</b>	<b>13,139</b>	

31/03/22	Est. Bal.	Net	Est. Bal.
	31/03/2021	Movement	31/03/2022
	£000's	£000's	£000's
Council Fund	11,868	642	12,510
Social Services Reserves	11,293	2,485	13,778
Capital Reserves	34,149	4,491	38,640
Climate Change	1,975	-304	1,671
Other Specific Reserves	21,055	4,455	25,510
Total Council Fund Reserves (excl. Schools and HRA)	80,340	11,769	92,109
Schools	6,639	6,500	13,139
Total Incl Schools	86,979	18,269	105,248
Insurance Fund	4,648	-118	4,530
<b>Total</b>	<b>91,627</b>	<b>18,151</b>	<b>109,778</b>