

The Vale of Glamorgan Council

Healthy Living and Social Care Scrutiny Committee: 11th September, 2017

Report of the Managing Director

1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2017/18

Purpose of the Report

1. To advise Members of progress in relation to the Scrutiny Committee recommendations and to confirm the updated Work Programme schedule for the Scrutiny Committee for 2017/18:
 - 1st Quarter - April to June 2017 (Appendix A)
 - Municipal Year 2016/17 (Appendix B)
 - Updated Work Programme Schedule for 2017/18 (Appendix C).

Recommendations

1. That the views of the Committee on the status of the actions listed in Appendices A and B of the report be sought.
2. That the updated Work Programme schedule attached at Appendix C be approved and uploaded to the Council's website.

Reasons for the Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

Background

2. An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
3. The Work Programme schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

Relevant Issues and Options

4. Appendices A and B attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
5. Where appropriate, progress on actions relating to a service area covered by a previous Scrutiny Committee are now included in the Appendices for the appropriate Committee's consideration.
6. It is important that decisions of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
7. Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix C, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
8. The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution) , they will be included within the programme as and when received.
9. Over recent years, Task and Finish Review activity has been primarily focused on school improvement. For this, School Performance Panels have been formed for a number of Primary and Secondary schools. The objectives of these Panels are to review progress and to establish that up-to-date and authoritative plans are in place to address any concerns identified. The limited resources available within the Democratic and Scrutiny Services Section have been devoted to arranging / facilitating, undertaking research and supporting Panel Members in these exercises.
10. As the number of schools requiring support reduces, it is envisaged that other Task and Finish Review work will be considered at a later stage during the Municipal Year.
11. The Work Programme can also be found on the Council's website at the following link:
http://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

Resource Implications (Financial and Employment)

12. None as a direct result of this report.

Sustainability and Climate Change Implications

13. None as a direct result of this report.

Legal Implications (to Include Human Rights Implications)

14. None as a direct result of this report.

Crime and Disorder Implications

15. None as a direct result of this report.

Equal Opportunities Implications (to include Welsh Language issues)

16. None as a direct result of this report.

Corporate/Service Objectives

17. Scrutiny contributes to all Corporate and Service Objectives contained in the Corporate Plan and there is also an important role for Scrutiny to play in monitoring the progress for delivering these objectives. There is also an integrated planning action contained in the Corporate Plan for 2016 "Review the current arrangements to support effective scrutiny and facilitate more robust challenge and improved accountability" of which this Work Programme forms a part.

Policy Framework and Budget

18. This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.

Consultation (including Ward Member Consultation)

19. Not applicable given the issue is an internal matter.

Relevant Scrutiny Committee

20. All.

Background Papers

Relevant Scrutiny Committee and Cabinet minutes.

Contact Officer

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Officers Consulted

Jeff Rees, Principal Democratic and Scrutiny Services Officer
Jeff Wyatt, Operational Manager (Democratic Services)

Responsible Officer:

Rob Thomas, Managing Director

Uncompleted Recommendations

1st Quarter – 2017-18

Appendix A
Apr - Jun 2017

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

12 June 2017				
Min. No. 33 – 4th Quarter Scrutiny Decision Tracking of Recommendations and Work Programme Schedule 2017/18 (MD) – Recommended	Healthy Living & Social Care			
(2) That the updated Work Programme shown at Appendix C be approved and uploaded to the Council's website.			Work programme uploaded to the Council's website.	Completed
Min. No. 34 – Cardiff and Vale Suicide and Self-Harm Prevention Strategy 2017-2020 (DSS) – Recommended	Healthy Living & Social Care			
(2) That an update report on implementation of the Strategy be received in 12 months' time.			Added to work programme schedule.	Completed
Min. No. 35 – The Vale Family Information Service – Annual Update (DSS) – Recommended	Healthy Living & Social Care			
(3) That an annual update on the Family Information Service be received.			Added to work programme schedule.	Completed

Uncompleted Recommendations

2016-17

SCRUTINY DECISION TRACKING FORM : Healthy Living and Social Care Scrutiny Committee				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
22 November 2016				
Min. No. 548 – Children’s Commissioner For Wales - Introduction (DSS) – Recommended	Healthy Living & Social Care			
(2) That the report be referred to Cabinet, the Learning and Culture Scrutiny Committee and the Corporate Parenting Panel for their consideration.			Cabinet, on 9 th January, 2017, noted the contents of the report and looked forward to receiving a report in February regarding Care Leavers. (Min No C3409 refers) The Learning and Culture Scrutiny Committee, on 23 rd January, 2017 noted the reference and report. (Min No 712 refers) Referred to next Corporate Parenting Panel meeting to be held in 2017 (date to be confirmed).	Ongoing
08 December 2016				
Min. No. 592 – Leisure Management Contract – Year 4 Report (DEH) – Recommended	Healthy Living & Social Care			
(3) That a working group be formed in order to visit each of the Leisure Centres.			Report to Committee on 10 th July 2017, with Councillors Ms. B.E. Brooks, Mrs. K.F. McCaffer, K.P. Mahoney and N.C. Thomas appointed to the Members Working Group. (Min. No. 127 refers) First visit of Working Group in process of being arranged.	Completed
16 January 2017				
Min. No. 681 – Community Mental Health Services (DSS) – Recommended	Healthy Living & Social Care			
(2) That the report be referred to Cabinet to highlight the Committee’s grave concern regarding the condition and unsuitability of the Amy Evans building, which was			Cabinet, on 20 th February, 2017, resolved [1] That the contents of the report be noted with concern.	Ongoing

Uncompleted Recommendations

2016-17

SCRUTINY DECISION TRACKING FORM : Healthy Living and Social Care Scrutiny Committee

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
clearly not fit for purpose.			<p>[2] That the Leader write to the Cardiff and Vale University Health Board asking for an update on future plans for investment on the Amy Evans building or alternative sites for service provision.</p> <p>[3] That a further report be brought back to Cabinet to outline future options in regards to the conditions and suitability of the Amy Evans building. (Min. No. C3462 refers)</p> <p>At its meeting on 12th June, 2017 the Scrutiny Committee agreed that the status of this recommendation should be changed to "Ongoing" because the Committee considered it important to receive a further update on progress at a future date. (Min. No. 33 refers)</p>	

HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME 2017/18

MONTH	REPORT TITLE
11 th September 2017	<ul style="list-style-type: none"> • *CFWP – Quarter 1 Performance Reporting • *CFWP – Part 1 Improvement Plan • Annual Performance Report and Assessment (Improvement Plan) • Corporate Safeguarding Annual Report (Reference from Cabinet) • Forward Work Programme and 1st Quarter Decision Tracking • Service Fit for the Future: Quality and Governance in Health and Social Care Consultation • Cardiff and Vale Dementia Strategy 2017-27 • Director of Social Services Annual Report: Challenge Version • Community Mental Health Services
9 th October 2017	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP – Supported Living Accommodation – Contract Extension • Service User and Carer Consultation annual programme of consultation activity • Annual Report on Complaints and Compliments received by Social Services • Child Sexual Exploitation 12 month update report • Child and Adolescent Mental Health Service (CAMHS) 12 month progress report
6 th November 2017	<ul style="list-style-type: none"> • *CFWP – Pooled Budgets within Social Care • Child and Adolescent Mental Health Service (CAMHS) 12 month progress • Autistic Spectrum Disorder: Community Monitoring and Support Project Annual Update • Annual Report of The Vale, Valleys and Cardiff Regional Adoption Collaborative • Integrated Family Support Service Annual Report • Forward Work Programme and 2nd Quarter Decision Tracking

** CFWP – Cabinet Forward Work Programme

4 th December 2017	<ul style="list-style-type: none"> • *CFWP – Initial Capital Programme Budget Proposals 2018/19 – 2022/23 • *CFWP – Initial Revenue Budget Proposals 2018/19 – 2022/23 • *CFWP – Quarter 2 Performance Reporting • *CFWP – Visible Services and Transport Reshaping Services – Further Phases • Leisure Management Contract 5 year Annual Report
15 th January 2018	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • Improvement Objectives Part 1 / Corporate Plan • 3rd Quarter Decision Tracking and Work Programme Schedule 2017/18
12 th February 2018 @ 4.00 p.m.	<ul style="list-style-type: none"> • Council's Annual Self-Assessment
12 th March 2018	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP – Quarter 3 Performance Reporting • Service Plans • Target Setting • Primary Health Care Facility at Penarth Leisure Centre 12 month update • Coherent strategy for older people accommodation with care 12 month update
April 2018	<ul style="list-style-type: none"> • Forward Work Programme and 4th Quarter Decision Tracking

Tracking of reports requested by the Committee. Please refer to both the previous Scrutiny Committee (Social Care and Health) and the current Healthy Living and Social Care Scrutiny Committee.

SCH – Scrutiny Committee (Social Care and Health)

HL&SC – Healthy Living and Social Care Scrutiny Committee

- Corporate Parenting Panel Minutes (as and when, distributed outside formal committee arrangements)
- Regular updates re the VoG Health, Social Care and Wellbeing Partnership (Initial report 15 Apr 13: SCH Min No 1052, last report 02 Nov 15: SCH Min No 556)

** CFWP – Cabinet Forward Work Programme

- Presentation on the issue of child obesity (Initial report 16 May 16: HL&SC Min No 30)
- The Vale Family Information Service further update be provided on an annual basis (Initial report 13 Apr 15: SCH Min No 1078, last report 12 June 17: Min No 25)
- National Collaborative Commissioning of Placements: Integrated Health and Social Care Programme 12 month update report (Initial report 11 Apr 16: SCH Min No 966)
- Children and Young People Services Annual Placement Review – July 2018 (last received 10 July 17: Min No 126)
- Service User and Carer Consultation annual programme of consultation activity (12 Sep 16: Min No 316)
- Annual Report on Complaints and Compliments received by Social Services (12 Sep 16: Min No 317)
- Child and Adolescent Mental Health Service (CAMHS) 12 month progress report (10 Oct 16: Min No 430)
- Child Sexual Exploitation 12 month update report (10 Oct 16: Min No 433)
- Assistive Technology and Dementia Care Task and Finish Group 12 month update report (10 Oct 16: Min No 435)
- Autistic Spectrum Disorder: Community Monitoring and Support Project Annual Update (22 Nov 16: Min No 549)
- Annual Report of The Vale, Valleys and Cardiff Regional Adoption Collaborative (22 Nov 16: Min No 550)
- The Director of Social Services Annual Report 2016/17 (22 Nov 16: Min No 553)
- Update on how the Council is managing increased demand for Family Support Services (22 Nov 16: Min No 553)
- Integrated Family Support Service Annual Report (22 Nov 16: Min No 553)
- Vale of Glamorgan Fostering Service (22 Nov 16: Min No 553)
- Leisure Management Contract 5 year Annual Report (08 Dec 16: Min No 592)
- Regular updates in relation to the performance of the Food Service (08 Dec 16: Min No 593)
- Update on progress in setting up a regional Social Care Workforce Development Unit for the Vale and Cardiff (Cabinet – 23 Jan 17: Min. No. C3439)
- Cardiff and Vale Suicide and Self-Harm Prevention Strategy 2017-2020 12 monthly update (12 June 17: Min No 24)

Requests for Consideration

NB The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

** CFWP – Cabinet Forward Work Programme