

Meeting of:	Healthy Living and Social Care Scrutiny Committee
Date of Meeting:	Tuesday, 15 October 2019
Relevant Scrutiny Committee:	Healthy Living and Social Care
Report Title:	Revenue and Capital Monitoring for the Period 1st April to 31st August 2019
Purpose of Report:	To advise Scrutiny Committee of the progress relating to revenue and capital expenditure for the period 1st April to 31st August 2019
Report Owner:	Report of the Director of Social Services
Responsible Officer:	Carys Lord Head of Finance/ Section 151 Officer
Elected Member and Officer Consultation:	Each Scrutiny Committee will receive a monitoring report on their respective areas. This report does not require Ward Member consultation
Policy Framework:	This report is for Executive decision by the Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The revenue position for 2019/20 is challenging with a savings target for the year being set at £577k. • The currently approved capital budget has been set at £5.155m 	

Recommendation

1. That Scrutiny Committee consider the position with regard to the 2019/20 revenue and capital budgets.

Reason for Recommendation

1. That Members are aware of the projected revenue outturn for 2019/20

1. Background

- 1.1 On 8th March 2019, Council approved the Revenue Budget for 2019/20, minute no 835 and Council on 27th February 2019 (minute no C582) approved the Capital Programme for 2019/20 onwards.

2. Key Issues for Consideration

Revenue

- 2.1 The forecast for Social Services is shown as a balanced budget however this is after a potential unplanned transfer from reserves of £2.2m.

	2019/20	2019/20	Variance
Directorate/Service	Original Budget	Projected	(+)Favourable (-) Adverse
	£000	£000	£000
Children and Young People	16,098	17,598	-1,500
Adult Services	47,957	48,657	-700
Resource Management & Safeguarding	272	272	0
Unplanned use of reserves to fund overspend	0	(2,200)	+2,200
Leisure Services	1,349	1,349	0
Total	65,676	65,676	0

- 2.2 Children and Young People Services - The major concern for this service is the continuing pressure on the children's placements budget given the complexities of the children currently being supported and the high cost placements some of these children require to meet their needs. Work continues to ensure that

children are placed in the most appropriate and cost effective placements, however in the context of the complexity of need and the national challenges in identifying placements, it is projected that this budget could overspend by around £1.5m this year. It should be noted that due to the potential high cost of each placement, the outturn position could fluctuate with a change in the number of children looked after and/or the complexity of need. In previous years, Welsh Government have provided additional funding which has assisted the year end position however this cannot be guaranteed and relied upon at this stage of the financial year. The service holds a reserve that could be accessed at year end to fund high cost placements if required.

- 2.3** Adult Services - The pressure on the Community Care Packages budget has been reassessed and it may have a net overspend at year end of around £700k. The outturn position is difficult to predict as the budget is extremely volatile. The service also continues to be affected by the pressures of continued demographic growth, an increase in the cost of service provision and the Community Care Packages budget will have to achieve further savings this year. The service will strive to manage growing demand and will develop savings initiatives which may be funded via regional grants. Welsh Government has continued to provide Intermediate Care Fund (ICF) grant to Cardiff and Vale University Health Board to allow collaborative working between Health and Cardiff and the Vale Councils however the level of grant funding is not guaranteed on an ongoing basis. The service holds a reserve that could be accessed at year end to fund any eventual overspend if required.
- 2.4** Leisure Services - The Parks element of the revenue budget can no longer be reported separately, as operationally it is an integrated part of the new Neighbourhood Services. It is therefore only possible to report the Leisure and Play element under this heading. As Parks capital schemes are separately identifiable they will continue to be reported to this Committee.

2019/20 Savings Targets

- 2.5** As part of the Final Revenue Budget Proposals for 2019/20, a savings target of £545k was set for the Committee. A savings target, set for Neighbourhood Services, has now been allocated into specific projects and therefore a new target has been included in this report relating to the Single Use Sports Facilities. This now brings the total savings target for this Committee to £577k. Attached at Appendix 1 is a statement detailing all savings targets for 2019/20. It is anticipated that there could be a shortfall this year of £56k.
- 2.6** Appendix 2 provides further detail of the savings within the Social Services Budget Programme. The corporate programme board and project teams overseeing the plan will continue to monitor and ensure its delivery. As in previous years, ongoing progress updates will be reported to Committee as part of the overall financial monitoring report for the Directorate.

Capital

- 2.7** Appendix 3 details financial progress on the Capital Programme as at 31st August 2019. The following changes have been made to the Capital Programme since the last report to Committee.
- 2.8** Flying Start Family Centre Window Improvements - The Council has been awarded £28k by Welsh Government to complete works to existing timber frame windows and for the supply and fit of new UPVC windows. It has therefore been requested that the Capital Programme is increased by £28k.
- 2.9** Wick Pavilion - Delegated authority has been used to increase the 2019/20 Capital Programme by £30k. The scheme will undertake remedial works to the roof and will be funded by s106 monies.
- 2.10** Grange Play Area - The scheme cost has increased due to new legislative requirements that have come into force relating to drainage. It has been requested that the 2019/20 budget is increased by £4k which will be funded from S106 monies.
- 2.11** Murch Play Area - The scheme cost has increased due to new legislative requirements that have come into force relating to drainage. It has been requested that the 2019/20 budget is increased by £8k which will be funded from S106 monies.
- 2.12** Twyn Yr Odyn - There has been a slight increase in the scope of this scheme and it has therefore been requested that the 2019/20 Capital Programme is increased by £4.5k to be funded from S106 monies.
- 2.13** Barry Leisure Centre Dry Changing Rooms - Emergency Powers have been used to include this £100k scheme funded from the Building Fund into the 2019/20 Capital Programme. The contractor has confirmed that they will be able to complete the dry side changing room refurbishment at the leisure centre by the end of November 2019.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The revenue budget has been set in order to support services in the delivery of the Council's Well-being objectives. It is therefore important for expenditure to be monitored to ensure that these objectives are being delivered.
- 3.2** The revenue budget has been set and is monitored to reflect the 5 ways of working.

- 3.3 Looking to the long term** - The setting of the revenue budget requires planning for the future and takes a strategic approach to ensure services are sustainable and that future need and demand for services is understood.
- 3.4 Taking an integrated approach** - The revenue budgets include services which work with partners to deliver services e.g. Health via ICF.
- 3.5 Involving the population in decisions** – As part of the revenue budget setting process there has been engagement with residents, customers and partners.
- 3.6 Working in a collaborative way** – The revenue budgets include services which operate on a collaborative basis e.g. Shared Regulatory Service, Vale Valleys and Cardiff Adoption Service.
- 3.7 Understanding the root cause of issues and preventing them** – Monitoring the revenue budget is a proactive way of understanding the financial position of services in order to tackle issue at the source as soon as they arise.

4. Resources and Legal Considerations

Financial

- 4.1** As detailed in the body of the report

Legal (Including Equalities)

- 4.2** There are no legal implications

5. Background Papers

None

Title of Saving	Description of Saving	Total Saving £000	Projected Saving £000	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
Childrens Services							
Psychology Support for Foster Carers	Savings from the commissioning of psychology support to offer a therapeutic service to foster carers	60	60	Green	Saving will be achieved	Health Living & Social Care	Rachel Evans
Digital Employee - Hybrid Mail	Savings from reduced postage due to hybrid mail	1	1	Green	Savings allocated and budgets reduced accordingly	Health Living & Social Care	Rachel Evans
Third Party Spend	Savings from external procurement	88	88	Green	Savings allocated and budgets reduced accordingly	Health Living & Social Care	Rachel Evans
Total Childrens Services		149	149	Green	100%		
Adults Services							
Older Persons Day Services	Review of service provision	40	0	Red	Consultation on proposed future provision of day services for older people agreed by Cabinet on 29th July 2019, dependent on outcome of consultation.	Health Living & Social Care	Suzanne Clifton
Maximising Reablement	Savings resulted from decreased on-going cost of packages of domiciliary care for people accessing services	100	100	Green	Achieved through robust review of packages and reducing the ongoing level of care and support required.	Health Living & Social Care	Suzanne Clifton
Direct Payments	Converting existing clients to direct payments	50	50	Green	Conversion of packages of care to Direct Payments arrangements continue to achieve the planned saving in this area.	Health Living & Social Care	Suzanne Clifton
Charging & Income Generation/Debt Recovery	Income from introducing charges for services as allowed by legislation	50	50	Green	Review of financial processes within VCRS and introduction of WCCIS finance module will seek to achieve this savings target	Health Living & Social Care	Suzanne Clifton
Review of Complex Cases		30	30	Green	Savings achieved through robust review and securing alternative funding e.g. CHC/Joint funded POC	Health Living & Social Care	Suzanne Clifton
Digital Employee - Hybrid Mail	Savings from reduced postage due to hybrid mail	1	1	Green	Savings achieved	Health Living & Social Care	Suzanne Clifton
Third Party Spend	Savings from external procurement	107	107	Green	Savings achieved	Health Living & Social Care	Suzanne Clifton
Total Adults Services		378	338	Green	89%		
Resource Management & Safeguarding							
Third Party Spend	Savings from external procurement	18	18	Green	Savings allocated and budgets reduced accordingly	Health Living & Social Care	Amanda Phillips
Total Resource Management & Safeguarding		18	18	Green	100%		

Title of Saving	Description of Saving	Total Saving £000	Projected Saving £000	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
Neighbourhood Services and Transport							
Reshaping Services	Single Use Sports facilities	32	16	Red	Bowling Clubs due to transfer 1st October 2019	Health Living & Social Care	Emma Reed
Total Neighbourhood Services and Transport		32	16	Red	50%		
TOTAL		577	521	Amber	90%		

Green = on target to achieve in full
Amber = forecast within 20% of target
Red = forecast less than 80% of target

Shortfall 56



Vale of Glamorgan Council

Social Services Budget Programme

All Projects Summary Highlight Report

July 2019

An Introduction to the Social Services Budget Programme

The Social Services Budget programme was established several years ago to ensure a focus was maintained on managing the budgetary savings and pressures facing the directorate.

The Budget Programme Board comprises:

- The Leader of the Council
- Cabinet Member for Social Services
- Managing Director
- Head of Business Improvement and Policy
- Director of Social Services
- Head of Service (Adults)
- Head of Children & Young Peoples Services
- Head of Resource Management & Safeguarding
- Operational Manager Commissioning and Information
- Head of Finance
- Operational Manager, Accountancy
- Business Improvement Partner

The Social Services Budget Programme reports to the Reshaping Services Programme Board due to the synergies which exist between the two programmes. The All Projects Summary Highlight Report is updated for each Social Services Budget Programme meeting and is regularly reported to the Healthy Living & Social Care Scrutiny Committee to ensure oversight of the delivery of savings.

All Projects Summary Highlight Report

This All Projects Summary Highlight Report gives an overview of the Social Services Budget Programme and is used by the Programme Board to manage and monitor the programme's delivery. This report comprises the following sections:

- 1 – Financial Savings Summary
- 2 – Financial Savings Projects Report

For each savings project, an overall status indicator is set each month by the Programme Board. The status indicator is expressed as red, amber or green. These savings projects are complex and their achievability is potentially impacted by a range of issues and risks. The status indicator shows the Board's holistic assessment of the project in terms of overall achievability and as such they are essentially an indicator of risk. The Board consider the project as a whole and form a view of the status

considering such things as the timing for the delivery of savings, the scale of savings to be delivered and any risks which have been identified by the project (examples including those relating to potential reputational risk and the extent of change required).

The All Projects Summary Highlight Report also contains details of the cost pressures being experienced by the Directorate, in order to enable the visibility, management and monitoring of mitigating actions alongside the savings to be delivered.

1 – Social Services Financial Savings Summary

1a – Financial Savings Targets			
	2019/20 (£)	2020/21 (£)	Total (£)
Service Area			
Adult Services	315,000	100,000	415,000
Resource Management & Safeguarding	141,000	0	141,000
Children & Young Peoples Services	149,000	8,000	157,000
Total Savings Required	605,000	108,000	713,000

1b – Social Services Budget Financial Savings Plan				
Year	Total Savings Required (£)	Total Savings Identified (£)	In Year Surplus/ (Shortfall) (£)	Cumulative Surplus/ (Shortfall) (£)
Savings Brought Forward	-	-	-	(132,000)
2019/20	545,000	605,000	60,000	(72,000)
2020/21	108,000	108,000	-	(72,000)
Total	653,000	713,000	-	(72,000)

2 – Financial Savings Projects Report

2a Savings Project Targets						
Ref	Project	Target 2019/20 (£)	Forecast 2019/20 (£)	Target 2020/21 (£)	Forecast 2020/21 (£)	Total (£)
A3	Physical Disability Day Services	50,000		-		50,000
SS1	Psychology Support for Foster Carers	60,000		8,000		68,000
SS2	Older Persons Day Services	50,000		-		50,000
SS3	Maximising Reablement	100,000		-		100,000
SS4	Direct Payments	50,000		-	-	50,000
SS5	Complex Cases Review	30,000		100,000		130,000

IN1	Charging & Income Generation	50,000		-		50,000
TP3	Third Party Spend (Childrens' Services)	88,000		-		88,000
TP4	Third Party Spend (Adults)	84,000		-		84,000
TP5	Third Party Spend (RMS)	41,000		-		41,000
D1a	Hybrid Mail (Childrens' Services)	1,000		-		1,000
D1b	Hybrid Mail (Adults)	1,000		-		1,000
PC1	Pool Car Scheme					
Total Savings Identified		605,000		108,000		713,000

2b – Savings Projects Updates

Ref	Project Description	Project Manager	Start Date (MM/YY)	End Date (MM/YY)	In Year RAG Status	Overall RAG Status	Update
A3	Physical Disability Day Services This saving will be achieved through a range of initiatives relating to operating costs.	Andy Cole	04/19	03/20	Red	Red	Full year effect savings of £10k has been achieved in 2018/19. A report regarding the cost of current meal provision was presented to Scrutiny in June 2019. Further consideration is now required to develop proposals for future meal provision which will need to be considered by Cabinet.
SS1	Psychology Support for Foster Carers	Rachel Evans	04/19	03/21	Green	Green	Provision of a Therapeutic Fostering Service in partnership with UHB for children and young people looked after and their carers. Builds upon the Council's previously piloted project for commissioning of a psychologist together with two support staff. Full year effect savings for 2018/19 have been achieved.
SS2	Older Person's Day Centres. This saving will be achieved through a change to the	Suzanne Clifton	04/19	03/20	Red	Red	The project team is continuing with exploratory work in relation to the provision of Older Persons Day Services

2b – Savings Projects Updates							
Ref	Project Description	Project Manager	Start Date (MM/YY)	End Date (MM/YY)	In Year RAG Status	Overall RAG Status	Update
	operating model for this day centre.						
SS3	Maximising Reablement	Suzanne Clifton	04/19	03/20	Green	Green	This project includes growing the VCRS service to include a wider variety of needs of individuals through extended use of reablement models which will impact on the community care commitments as the person's longer term needs will be reduced. Reablement can reduce the need for ongoing care and result in smaller care packages being required in the longer term
SS4	Direct Payments This saving will be achieved through the promotion of Direct Payments as a more cost effective way of arranging care and appropriate monitoring of the same	Gaynor Jones	04/19	03/20	Green	Green	Robust procedures to ensure regular monitoring of these payments are in place which means that the opportunity to recoup at the same level in future years will not be feasible.
SS5	Complex Cases Review	Suzanne Clifton	04/19	03/21	Green	Not Applicable	Increased focus on supporting practitioners to manage complex cases in partnership with other statutory agencies ensuring the individual's care and support needs are met. Additionally, working with children and young people transitioning to Adult Services to ensure continuity of case management and enabling their care and support needs to be met.

2b – Savings Projects Updates							
Ref	Project Description	Project Manager	Start Date (MM/YY)	End Date (MM/YY)	In Year RAG Status	Overall RAG Status	Update
IN1	Charging & Income Generation /Debt Recovery	Gaynor Jones	04/19	03/20	Green	Green	New financial processes have been introduced to ensure appropriate charging for services in a timely manner and to pursue outstanding debt through various legal forums.
TP3	Third Party Spend (Childrens' Services)	Rachel Evans	04/19	03/20	Green	Green	Budget reductions have been identified
TP4	Third Party Spend (Adults)	Suzanne Clifton	04/19	03/20	Green	Green	Budget reductions have been identified
TP5	Third Party Spend (RMS)	Amanda Phillips	04/19	03/20	Green	Green	Budget reductions have been identified
D1a	Hybrid Mail (Childrens' Services)	Rachel Evans	04/19	03/20	Green	Green	Budget reductions have been identified in accordance with the Digital Strategy
D1b	Hybrid Mail (Adults)	Suzanne Clifton	04/19	03/20	Green	Green	Budget reductions have been identified in accordance with the Digital Strategy
PC1	Pool Car Scheme	Suzanne Clifton	04/19				Potential project to be developed

Key to RAG statuses:

Green = on target to achieve financial savings in full

Amber = forecast to achieve financial savings within 20% of target

Red = forecast to achieve financial savings less than 80% of target

PROFILE TO DATE	ACTUAL SPEND 2019/20		APPROVED PROGRAMME 2019/20	PROJECTED OUTTURN 2019/20	VARIANCE AT OUTTURN 2019/20	PROJECT SPONSOR	COMMENTS
£000	£000		£000	£000	£000		
							Adult Services
0	0		85	85	0	A Phillips	Tenders have been received and contractor appointed.
0	0		10	10	0	A Phillips	Quotes have been requested.
12	10		12	12	0	S Clifton	Scheme complete.
0	0		2	2	0	S Clifton	Scheme complete. Fees outstanding.
0	0		33	33	0	R Evans	Quotations will be requested by the end of the month.
5	5		246	246	0	A Phillips	Scheme in design stage.
16	16		41	41	0	A Phillips	Scheme in design stage.
2	2		14	14	0	A Phillips	Works nearing completion.
0	0		22	22	0	A Phillips	Awaiting funding for phase 2 of the project.
							In Year Additional capital funding
0	0		138	138	0	A Phillips	Doors have been ordered for Cartref and quotes have been requested for Ty Dyfan.
0	0		46	46	0	A Phillips	Scheme in design stage.
0	0		58	58	0	A Phillips	Scheme in design stage.
0	0		161	161	0	A Phillips	Scheme in design stage.
							Slippage
0	0		361	361	0	A Phillips	Scheme on-going.
9	9		25	25	0	A Phillips	Scheme on-going.
0	0		72	72	0	A Phillips	Works to include sluice room upgrades.
42	42		1,326	1,326	0		
							Leisure
33	33		1,323	1,323	0	D Kneve	Barry Leisure Centre rewire is nearing completion, Penarth Leisure Centre rewire has been tendered and is due to start on site in October.
604	604		758	758	0	D Kneve	Barry wet changing rooms are complete. Work is on-going at Penarth changing rooms.
0	0		200	200	0	D Kneve	Works to be undertaken following the completion of the changing room works
0	0		100	100	0	D Kneve	Emergency Powers detailed as part of this report.
0	0		452	452	0	D Kneve	Scheme in design stage.
							Slippage
19	19		46	46	0	D Kneve	Heating works to be undertaken in Penarth Leisure Centre reception.
							Additional In Year Capital Funding
0	0		80	80	0	D Kneve	As per Cabinet report 17th June 2019. Scheme in design stage.
656	656		2,959	2,959	0		
							Parks and Grounds Maintenance
0	0		7	7	0	D Kneve	For installation of drinks fountains and further toilet works
26	26		183	183	0	J Dent	Scheme delayed due to fire.
50	62		50	62	(12)	D Kneve	Overspend will be funded from revenue.
0	0		165	165	0	D Kneve	Orders have been placed.
0	0		150	150	0	D Kneve	Works to include upgrades of Knap Skate park, Golden Gates play area, Highlight Park play area and fencing at Troes Play Area.
0	0		13	13	0	D Kneve	Continuation of works
69	69		71	71	0	M Goldsworthy	Scheme complete.
5	5		81	85	(4)	M Goldsworthy	Tenders have been received. Work anticipated to start on site in January.
3	3		117	125	(8)	M Goldsworthy	Tenders have been received, work anticipated to start on site in January.
2	2		18	23	(5)	M Goldsworthy	Budget to be increased by £5k
0	0		30	30	0	E Reed	Approved via delegated authority detailed as part of this report.
15	15		15	15	0	M Goldsworthy	Scheme complete.
170	182		900	929	(29)		
868	880	COMMITTEE TOTAL	5,185	5,214	(29)		