

Meeting of:	<b>Healthy Living and Social Care Scrutiny Committee</b>
Date of Meeting:	<b>Tuesday, 15 September 2020</b>
Relevant Scrutiny Committee:	Healthy Living and Social Care
Report Title:	4th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.
Purpose of Report:	To report progress on the Scrutiny recommendations for 2019/20 as would have been received in May 2020 and to confirm the Committee's Work Programme for 2020/21.
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Amy Rudman, Democratic and Scrutiny Services Officer, 01446 709 855.
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• The report advises Members of progress in relation to the Scrutiny Committee's recommendations and a suggested Work Programme Schedule for 2020/21: <ul style="list-style-type: none"> <li>- 4th Quarter January to March 2020 (Appendix A);</li> <li>- 2nd Quarter July to September 2019 (Appendix B);</li> <li>- 1st Quarter April to June 2019 (Appendix C);</li> <li>- Suggested Work Programme Schedule for 2020/21 (Appendix D); and</li> <li>- Emergency Power Decisions relating to the remit of the Committee (Appendix E).</li> </ul> </li> </ul>	

## **Recommendations**

1. That the views of the Committee on the status of the actions listed in Appendices A, B and C to the report be sought.
2. That the suggested Work Programme Schedule attached at Appendix D be approved and uploaded to the Council's website.
3. That the Emergency Power Decisions taken during the national lockdown at Appendix E be noted in context to the Committee's Forward Work Programme planning.

## **Reasons for Recommendations**

1. To maintain effective tracking of the Committee's recommendations.
2. For information.
3. For information.

## **1. Background**

**1.1** An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.

**1.2** The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

As a result of the implications of COVID-19, the Leader and Chairmen of Council Committees on 16th March, 2020 agreed that all meetings of the Council except for Cabinet on 23rd March, 2020 be cancelled for the foreseeable future. As such, the Scrutiny Work Programme Schedules were suspended.

**1.3** Items that could not wait for the timetable of meetings to reconvene and were considered urgent as a result of the COVID-19 pandemic were dealt with using the Managing Director's Emergency Powers and decisions taken under Emergency Powers had been in line with the Cabinet report of the 23rd March, 2020 and regularly published on the Vale of Glamorgan Council website.

**1.4** At its meeting of the 27th July, 2020 Cabinet considered a 'Reinstatement of Timetable of Meetings: September 2020 to May 2021' report (Minute No. 311) and agreed that the Timetable of Meetings that had been suspended as a result of the COVID-19 pandemic be re-instated from September 2020 (including Scrutiny), subject to any future changes in arrangements for meetings deemed appropriate by the Mayor of the Council or the relevant Committee Chairman. This included the reinstatement of the Scrutiny Committees' Work Programme Schedules.

## **2. Key Issues for Consideration**

- 2.1** Appendices A, B and C attached to this report set out the recommendations of the Scrutiny Committee prior to Leader and Chairmen of Council Committees' decision to suspend all meetings on 16th March, 2020 and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2** It is important that Scrutiny Committee decisions are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3** Appendix E sets out decisions made by the Managing Director of the Council under Emergency Powers during the national lockdown, relating to matters within the Committee's remit, and therefore provides members with an overview of decisions made that may affect the Committee's Forward Work Programme planning for 2020/21.
- 2.4** Members are also requested to confirm approval of the suggested Scrutiny Committee Work Programme Schedule attached at Appendix D, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 2.5** Due to meetings being suspended as a result of the national pandemic, there are only eight ordinary meetings of the Committee remaining for the current municipal year (May 2020 - April 2021).
- 2.6** The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.7** Members are asked to consider the priorities for 2020/21 for their committee - including those suggested in the Coronavirus Update Presentation by the Director/Heads of Service.
- 2.8** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.

- 2.9 The last published Work Programme can also be found on the Council's website at: [https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny\\_committees.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx)
- 2.10 Please note that the Work Programme was unable to be agreed and published in May due to the suspension of the meeting timetable due to COVID-19.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes.
- 3.2 Scrutiny Committee forward work programmes are published by the Council which encourages engagement / involvement by the public in the decision-making process.
- 3.3 The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4 The Scrutiny work programme provides details of reports and items proposed to be considered by the Committee over the coming year.

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1 None as a direct result of this report.

#### **Employment**

- 4.2 None as a direct result of this report.

#### **Legal (Including Equalities)**

- 4.3 None as a direct result of this report.

### **5. Background Papers**

Relevant Scrutiny Committee and Cabinet minutes:

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/minutes\\_agendas\\_and\\_reports/agendas/Scrutiny-HLSC/Scrutiny-Healthy-Living-and-Social-Care.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/minutes_agendas_and_reports/agendas/Scrutiny-HLSC/Scrutiny-Healthy-Living-and-Social-Care.aspx)

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/minutes\\_agendas\\_and\\_reports/agendas/cabinet/Cabinet-Agendas.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/minutes_agendas_and_reports/agendas/cabinet/Cabinet-Agendas.aspx)

Uncompleted Recommendations

4<sup>th</sup> Quarter 2019-20

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

14 January 2020				
<b>Min. No. 580 – Presentation – 12 Monthly Progress Update: Child and Adolescent Mental Health Service (CAMHS) – Recommended</b>	Healthy Living & Social Care			
That all staff involved with the Emotional Wellbeing and Mental Health Services be thanked for their continued efforts to provide crucial support to children and young people within the Vale of Glamorgan and that a further update on the work of the Service be presented to the Committee in 12 months' time.			Added to work programme schedule for January 2021.	Completed
<b>Min. No. 582 – Autistic Spectrum Disorder (ASD): Adult Autism Team (DSS) – Recommended</b>	Healthy Living & Social Care			
(1) That a letter of thanks be extended to the Adult Autism Team.			Letter sent to the Integrated Autism Service on behalf of the Committee on 5 <sup>th</sup> February, 2020.	Completed
(2) That a presentation on the Autistic Spectrum Disorder be added to the Committee's forward work programme.			Added to work programme schedule. Waiting on confirmation for the most appropriate individual to present.	Completed
<b>Min. No. 583 – Telecare Services Update (DSS) – Recommended</b>	Healthy Living & Social Care			
(2) That the Scrutiny Committee continues to receive annual updates on the work of the Telecare Service.			Added to work programme schedule for January 2021.	Completed
(3) That the report be referred to the Homes and Safe Communities Scrutiny Committee.			Referred to Homes and Safe Communities Scrutiny Committee meeting on 12 <sup>th</sup> February, 2020 which noted the work and future developments of the Telecare Service. (Min No 677 refers)	Completed
<b>Min. No. 584 – Update on the Cardiff and Vale of Glamorgan Regional Partnership Board (DSS) – Recommended</b>	Healthy Living & Social Care			
(2) That further annual updates on the work of the Board be received.			Added to work programme schedule for January 2021.	Completed

# Uncompleted Recommendations

4<sup>th</sup> Quarter 2019-20

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
(3) That a letter of concern be passed on to the Chair of the University Health Board which is also referred on to the Regional Partnership Board setting out the lack of communication regarding the pilot scheme for calls being referred to the Vale of Glamorgan Council's Contact Centre (C1V) from Stanwell Surgery, Penarth.			Letter sent on behalf of Committee on 5 <sup>th</sup> February, 2020. Response received on 3 <sup>rd</sup> March, 2020 and forwarded to all Committee Members on 5 <sup>th</sup> March, 2020 at 14:36. Email response sent to UHB by Committee Chairman on 6 <sup>th</sup> March, 2020 at 17:55 suggesting that a meeting be arranged with Penarth Councillors to deal with the matter on a local level.	Completed
(4) That the University Health Board be invited to attend a future meeting of the Committee.			Invitation extended as part of concern letter sent on 4 <sup>th</sup> February, 2020. Confirmation received that the Director of Operations for the Primary, Community and Intermediate Care (PCIC) Clinical Board will attend Committee at the Chairman's discretion.	Completed
<b>Min. No. 585 – 3<sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2019/20 (MD) – Recommended</b>	Healthy Living & Social Care			
(2) That the updated work programme schedule attached at Appendix D to the report be approved and uploaded to the Council's website.			Work programme schedule updated and uploaded to the Council's website.	Completed
<b>11 February 2020</b>				
<b>Min. No. 666 – Leisure Management Contract – Year 7 Performance Report (DEH) – Recommended</b>	Healthy Living & Social Care			
(2) That the Committee receive a report on the changes to the Free Swimming Initiative in Wales which includes delivery service options and the costings of maintaining the scheme prior to changes made in October 2019.			Added to work programme schedule for April 2020.	Completed
(3) That a letter be sent to the Leader of the Council from the Chairman of the Scrutiny Committee to inform the Leader that the Committee is requesting a report on the matter of changes to the Free Swimming Initiative in Wales.			Letter sent (via email) to the Leader by the Chairman of the Committee on 23 <sup>rd</sup> February, 2020.	Completed

# Uncompleted Recommendations

4<sup>th</sup> Quarter 2019-20

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
<b>Min. No. 667 – Sports And Play: Update (DEH) – Recommended</b>	Healthy Living & Social Care			
(2) That a further Annual Report on the activities of the Council's Sports and Play Development Team be submitted to Committee.			Added to work programme schedule for February 2021.	Completed
(3) That pages 3 through to 23 of the Vale Sport and Physical Activity Snapshot report (Appendix A) be referred to the Learning and Culture Scrutiny Committee.			Was referred to the Learning and Culture Scrutiny Committee meeting on 19 <sup>th</sup> March, 2020 but meeting cancelled due to the national pandemic. Reminder sent to relevant DSO.	Ongoing

Uncompleted Recommendations

2<sup>nd</sup> Quarter 2019/20

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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17 September 2019				
<b>Min. No. 283 – Presentation: Frail Older Persons Pathway and Future of the Sam Davies Ward at Barry Hospital, Cardiff and Vale Health Board – Recommended</b>	Healthy Living and Social Care			
That both the comments collated as part of the public engagement exercise on frail older persons' pathway care as well as the University Health Board's responses to the collated comments be presented to Committee by the University Health Board following the end of the public consultation exercise.			<p>Consultation exercise to conclude on 6<sup>th</sup> November, 2019.</p> <p>Update received from the UHB on 5<sup>th</sup> March, 2020 via email. Update forwarded to Committee Members on 5<sup>th</sup> March, 2020 at 16:28.</p> <p>Response to presentation request expected week commencing 9<sup>th</sup> March, 2020 following joint Executive meeting between UHB and the Council.</p> <p>Confirmation that UHB willing to provide an update presentation received on 9<sup>th</sup> March, 2020 at 08:40. Future Committee meeting dates (prior to the August 2020 recess) provided to UHB on 9<sup>th</sup> March, 2020 at 10:02.</p> <p>Presentation was scheduled for the 21<sup>st</sup> April 2020 Committee Meeting but meeting cancelled due to national pandemic..</p>	Ongoing
<b>Min. No. 287 – The Vale of Glamorgan Leisure Strategy (DEH) – Recommended</b>	Healthy Living and Social Care			
(3) That a cost and availability analysis as to the use of dog enclosures in county and town parks within the Vale of Glamorgan be undertaken.			Cabinet, on 21 <sup>st</sup> October, 2019, noted the changes to the Strategy and endorsed the Strategy and resolved [3] That the recommendation from the Healthy Living & Social Care Scrutiny Committee in that a cost and availability analysis as to the use of dog enclosures in county and town parks within the Vale of Glamorgan be undertaken be referred to the 'Paws in the Vale' initiative with further comments from the initiative to be referred back to the Healthy Living and Social Care Scrutiny Committee in the first instance	Completed



# Uncompleted Recommendations

2<sup>nd</sup> Quarter 2019/20

Appendix B  
Jul - Sep 2019

**SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE**

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
			<p>before being referred to Cabinet. (Min. No. C118 refers)</p> <p>A meeting was held between the Committee Chairman, Operational Manager for Neighbourhood Services, Healthy Living and Performance, Operational Manager for Regeneration, Neighbourhood Services Manager and Principal Tourism and Marketing Officer on 14<sup>th</sup> January, 2020. It was established that the financial and feasibility constraints against providing dog enclosures in country and town parks within the Vale of Glamorgan had already been set out in the "Public Spaces Protection Orders – Dog Controls" report presented to the Environment and Regeneration Scrutiny Committee on 4<sup>th</sup> April, 2019 which was subsequently referred to Cabinet on 17<sup>th</sup> June, 2019 and not within the remit of the Paws in the Vale initiative. Therefore no comments have been received to refer further.</p>	

# Uncompleted Recommendations

1<sup>st</sup> Quarter 2019-20

Appendix C  
Apr – Jun 2019

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

<b>18 June 2019</b>				
<b>Min. No. 48 – Reshaping Services – Adult Day Services Meal Provision (DSS) – Recommended</b>	Healthy Living & Social Care			
That the report be accepted and the comments of the Committee be included in a final report to Cabinet.			Pending report being received by Cabinet. Confirmed with Cabinet Officer that report scheduled for March 2021 on CFWP.	Ongoing



Healthy Living & Social Care Scrutiny Committee

# Forward Work Programme

September 2020 – April 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
15 <sup>th</sup> September '20	Presentation – Working Towards Recovery – September 2020.	Original presentation.	To update members on the Council's approach from Response to Recovery at the first meeting of the Committee since the national lockdown.	Members are informed of the Council's approach from Response to Recovery in light of the National Pandemic.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk  Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Uploaded to 15/9/20 Agenda.
15 <sup>th</sup> September '20	Annual Report of the Director of Social Services 2019-2020 – Challenge Version.	Reported to the Committee Annually; last taken June 2019.  <a href="#">Last considered by Cabinet July 2019.</a>	To ensure that Elected Members received a copy of the Director's Annual Report, contribute to the challenge process and agree the future priorities for the service.	The challenge version of the Director's report allows members and stakeholders an opportunity to comment and inform a future final draft which will be considered by Cabinet.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Uploaded to 15/9/20 Agenda.
15 <sup>th</sup> September '20	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2020/21.	First report of its kind.  <a href="#">ADP Approved under</a>	To present quarter 1 performance results for the period 1st April	The Council clearly demonstrates the progress being made towards achieving its	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Uploaded to 15/9/20 Agenda.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
		<a href="#">Emergency Powers during the Covid-19 pandemic; Tranche 4: EP COVID-19 50.</a>	<p>2020 to 30th June 2020 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.</p>	<p>commitments in the Annual Delivery Plan 2020/21 aimed at making a positive difference to the lives of Vale of Glamorgan citizens and the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
15 <sup>th</sup> September '20	Revenue and Capital Monitoring for the Period 1st April to 31st July, 2020.	<a href="#">Cabinet Forward Work Programme Item.</a>	To advise Committee of the progress relating to revenue and capital expenditure for the period 1st April to 31st July 2020.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	Uploaded to 15/9/20 Agenda.
15 <sup>th</sup> September '20	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Previous Report: <a href="#">3<sup>rd</sup> Quarter Report 19/20.</a>	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2020/21.	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Uploaded to 15/9/20 Agenda.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
13 <sup>th</sup> October '20	Coronavirus Recovery Strategy.	<a href="#">Cabinet Forward Work Programme Item.</a>	To present the Recovery Strategy for consideration.	Members are informed of the Council's Recovery approach following the National Pandemic response phase.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	
13 <sup>th</sup> October '20	Vale of Glamorgan Annual Report (Improvement Plan Part 2) / End of Year/Q4 Performance Report (to be combined with the End of Year 2019/20 Corporate Plan Performance Report	<a href="#">Cabinet Forward Work Programme Item.</a>	To present the Council's Annual Performance Report for consideration, including an update on progress being made against recommendations from the Council's regulators.	That progress towards achieving key outcomes in line with the Corporate Plan is made.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk  Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	
	2 <sup>nd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work	Previous Report: 4 <sup>th</sup> Quarter Report 19/20.	To report progress on the Scrutiny recommendations and to confirm the Committee's	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Programme Schedule 2020/21.	1 <sup>st</sup> Quarter Report 20/21 not presented due to meetings cancelled during Covic-19 pandemic.	work programme for 2020/21.			
	Annual Social Services Representations and Complaints Report 2019/20.	<a href="#">Last reported: October 2019.</a>	To ensure that Scrutiny Committee are provided with an overview of the activity, performance and achievements within this area of work.	To ensure effective scrutiny of performance in Social Services and to provide evidence about the effect upon the lives of individual service users and their families/carers and to ensure Scrutiny Committee have oversight of the activity in relation to Complaints and Compliments in the Social Services Directorate.	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	



Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
10 <sup>th</sup> November '20	Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 2019/20.	<a href="#">Last reported: November 2019.</a>	To provide Scrutiny Committee with the Annual Report and review of the Collaborative.	To ensure that Committee maintain close scrutiny of this regional service on a regular basis.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	
8 <sup>th</sup> December '20	Quarter 2 2020/21 Performance Monitoring Report	Quarter 1 reported: September 20.	To present Quarter 2 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens and to ensure the Council is effectively assessing its performance in line with the requirement to secure	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

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				continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
	Corporate Safeguarding Annual Report & Mid Term update.	<a href="#">Cabinet Forward Work Programme Item.</a>	To update Committee on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	

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			understanding around safeguarding activity taking place across the Council.			
	Initial Revenue Budget Proposals 2021/22	<a href="#">Cabinet Forward Work Programme Item.</a>	To inform Scrutiny Committee of the amended revenue budget for 2021/22 and to submit for consultation the initial revenue budget proposals for 2021/22.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	
	Initial Capital Programme 2021/22 to 2025/26	<a href="#">Cabinet Forward Work Programme Item.</a>	To consider the Initial Capital Programme Proposals for 2021/22.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	

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12 <sup>th</sup> January '21	3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Previous 2 <sup>nd</sup> Quarter Report: October '20.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2019/20.	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	
	Autistic Spectrum Disorder (ASD): Adult Autism Team.	<a href="#">Annual Report: last received Jan '20.</a>	To provide Members with an update on the Adult Autism Team and to outline future actions to be undertaken	To keep Members appraised of the work of the Adult Autism Team and its achievements to date.	Keith Ingram, Autistic Spectrum Disorder Project Lead Officer. 02921 824 240 keingram@valeofglamorgan.gov.uk	
	Telecare Services Update.	<a href="#">Annual Report: last received Jan '20.</a>	To update Members regarding the service developments made over the past 12 months by the Vale of Glamorgan Telecare Service	To appraise Members on the challenges, opportunities and strategic direction of the Vale of Glamorgan Council's Telecare service.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 acole@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	<a href="#">Annual Report; last received Jan '20.</a>	To update Members on the work of the Cardiff and Vale of Glamorgan Regional Partnership Board in relation to the integration of health and social care.	To increase awareness of the work of the Cardiff and Vale of Glamorgan Regional Partnership Board. 2. To ensure Members continue to receive updated information regarding the progress of the Regional Partnership Board.	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership.	
	<b>Presentation - Emotional Wellbeing &amp; Mental Health Services Annual Update – Rose Whittle.</b>	<a href="#">Annual Update; last received Jan '20.</a>	To inform Committee of the progress made to deliver the Emotional Wellbeing & Mental Health Services Children, Young People and Families Health Services Cardiff	The Strategic Vision and Transformation for Emotional & Mental Health Services is monitored to ensure the continued success of the service.	Rose Whittle, Directorate Manager, and Community Child Health.  Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			& Vale University Health Board.			
9 <sup>th</sup> February '21	Revenue and Capital Monitoring for the Period 1st April to 30 <sup>th</sup> November, 2020.	<a href="#">Cabinet Forward Work Programme Item.</a>	To advise Committee of the progress relating to revenue and capital expenditure for the period 1st April to 30 <sup>th</sup> November 2020.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	
9 <sup>th</sup> February '21	Leisure Management Contract – Year 8 Performance Report.	<a href="#">Annual Report; Year 7 report received February '20.</a>	To provide an update on the performance of the Leisure Management Contract.	To note the performance of the contractor during this period.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk	
9 <sup>th</sup> March '21	Children and Young People Services Annual Placement Review – Six Month Activity Update.	Annual and Biannual Report:  <a href="#">Last report received was</a>	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for	Committee is aware of recent developments in corporate arrangements for safeguarding and to exercise effective	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
		<p><a href="#">Annual; September '19.</a></p> <p>Last Biannual was due March '20 but meeting cancelled due to national pandemic.</p>	Safeguarding across the Council and to provide assurance and understanding around safeguarding activity taking place across the Council.	scrutiny of this key area of corporate working.		
9 <sup>th</sup> March '21	Vale of Glamorgan Wellbeing Objectives and Improvement Plan Part 1/Annual Delivery Plan.		To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the	The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets and Service Plans aligned to this Committee's remit are accurate, up to	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			requirements of the Local Government Measure and Wellbeing of Future Generations Act	date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured. The Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured in line with requirements of the Local Government (Wales) Measure 2009 and in delivering the		



Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
13 <sup>th</sup> April '21	Revenue and Capital Monitoring 1 <sup>st</sup> April 2020 to 31 <sup>st</sup> January 2021.	<a href="#">Cabinet Forward Work Programme Item.</a>	To advise Committee of the progress relating to revenue and capital expenditure for the period 1st April to 31st January 2021.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	
May 2021	Quarter 3 Performance Reporting 2020/21.	Quarter 2 Reported: December '20.	To present Quarter 3 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Corporate Plan Well-being Objectives.	making a positive difference to the lives of Vale of Glamorgan citizens and to ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
May 2021	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22.	Last Quarter 3 report received Jan '20.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	
	Sports & Play: Update	<a href="#">Annual Report; last received February '20.</a>	To advise on the current activities and operations of the Council's Sport & Play section.	To note the current good work being undertaken by the Council's Sport and Play Development Team.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk	

**Other matters requested by Committee to be added into schedule as and when available**

Report/References/Presentations	Responsible Officer and Contact Details	Commentary
Presentation – Cogan Wellbeing Hub Annual Update, Mr Geoff Walsh UHB.	External Presenter – Mr Walsh. VoG Contact: Amy Rudman 01446 709 855 arudman@valeofglmaorgan.gov.uk	Was due January 2020 but delayed due to on-going discussions between UHB and VoG. Presentation last received January 2019.
Presentation – Autistic Spectrum Disorder.	VoG Contact: Amy Rudman 01446 709 855 arudman@valeofglmaorgan.gov.uk	Confirmation of presenter pending. Report raised during Committee discussion at January 2020 meeting Min No. 582.
Reshaping Services – Adult Day Services Meal Provision	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Reference from Cabinet Was scheduled for March '20 Cabinet agenda but disrupted by national pandemic. Pending Report going to future Cabinet meeting post Pandemic.
Presentation - Intelligent Personal Assistants – Using Mainstream Technology to Enhance Independent Living – Nick French, Chief Executive, Innovate Trust.	Ashley Bale / Digital Inclusion & Innovations Manager 02920 382151 Ext: 247 ashley.bale@innovate-trust.org.uk	Was due March 2020 but delayed due to the meeting being cancelled in response to the national pandemic.
Presentation – Improving Care for Frail Older People in the Vale of Glamorgan (Sam Davies Ward) - Update, Len Richards Chief Executive.	Anne Wei, Cardiff and Vale UHB - Strategic + Service. 029 2183 6063 Anne.Wei@wales.nhs.uk	Was due April 2020 but delayed due to the meeting being cancelled in response to the national pandemic.
Presentation - Cardiff and Vale Suicide and Self-Harm Prevention Strategy 2017-2020: 12 Monthly Update – Suzanne Wood.	Dr Suzanne Wood Consultant in Public Health Medicine 02921 836503 suzanne.wood@wales.nhs.uk	Dr Wood confirmed in Feb '20 that the strategy was undergoing a refresh process and therefore would be available to present in July 2020. July 2020 meeting cancelled in response to the national pandemic.
Presentation - The Cardiff and Vale Dementia Strategy 2017-2027 Annual Update– Suzanne Wood.	Dr Suzanne Wood Consultant in Public Health Medicine 02921 836503 suzanne.wood@wales.nhs.uk	Was due July 2020 but delayed due to the meeting being cancelled in response to the national pandemic.

## Annual Reports

Report	Responsible Officer and Contact Details	Commentary
<b>Performance Monitoring Reports</b>		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20**/** Performance Report (Part 2).	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.
<b>Financial Reports</b>		
Closure of Accounts 20**/**.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Carolyn Michael, Operational Manager Accountancy. 01446 709 778 CMichael@valeofglamorgan.gov.uk	Usually in December each year.
<b>Leisure Reports</b>		

Leisure Management Contract – Year * of 10 Performance Report.	Dave Knevevtt, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevevtt@valeofglamorgan.gov.uk	Usually in February each year.
Sports & Play: Update	Dave Knevevtt, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevevtt@valeofglamorgan.gov.uk	Usually in May each year. Received early in Feb 2020.
<b>Social Services Reports</b>		
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership.	Usually in January each year.
Autistic Spectrum Disorder (ASD): Adult Autism Team.	Keith Ingram, Autistic Spectrum Disorder Project Lead Officer. 02921 824 240 keingram@valeofglamorgan.gov.uk	Usually in January each year.
Telecare Services Update.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 acole@valeofglamorgan.gov.uk	Usually in January each year.
Support for Carers in the Vale of Glamorgan (Carer's Strategy).	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	Usually in June each year.
Corporate Safeguarding Annual Report.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in July each year. Reference from Cabinet.
Families First 20**-** Annual Report.	Mark Davies, Prevention & Partnership Manager.	Usually in July each year.

	01446 709 269 MDDavies@valeofglamorgan.gov.uk	
Family Information Service Annual Report 20**/**.	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	Usually in July each year.
Children and Young People Services Annual Placement Review – Annual Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in September each year.
Annual Social Services Representations and Complaints Report 20**/**.	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	Usually in October each year.
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 20**/**.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in November each year.

## **Biannual Reports**

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
Corporate Safeguarding Mid-Year Report.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in January each year. Reference from Cabinet.
Children and Young People Services Annual Placement Review – Six Month Activity Update.	Rachel Evans, Head of Children and Young People Services.      01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in March each year.

## Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.



**Infrequent**

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.
- Updates from the Leisure Management Contract Members Working Group.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**

## **Register of Fortnightly Managing Director's Emergency Powers – Coronavirus Pandemic**

### **Items relevant to the Healthy Living & Social Care Scrutiny Committee**

#### **2<sup>nd</sup> Tranche – Period 8<sup>th</sup> April to 22<sup>nd</sup> April, 2020**

<b>No.</b>	<b>Request Title</b>	<b>Purpose of Request</b>	<b>Cabinet or Council Function</b>
EP COVID-19 28	Reduced Visits to Children at Risk ( <b>PART II</b> )	To reduce visiting children at risk.	Cabinet

#### **3<sup>rd</sup> Tranche – Period 23<sup>rd</sup> April to 6<sup>th</sup> May, 2020**

<b>No.</b>	<b>Request Title</b>	<b>Purpose of Request</b>	<b>Cabinet or Council Function</b>
EP COVID-19 41	Variation Agreement with Parkwood Leisure Limited and Parkwood Holdings Limited	To enable the Council to enter into a written agreement for interim payments to be made to Parkwood Leisure during the Coronavirus shutdown of Leisure Centres.	Cabinet

#### **4<sup>th</sup> Tranche – Period 7<sup>th</sup> to 20<sup>th</sup> May, 2020**

<b>No.</b>	<b>Request Title</b>	<b>Purpose of Request</b>	<b>Cabinet or Council Function</b>
EP COVID-19 48	Increase Independent Living Allowance for Young People	To increase the Independent Living Allowance for young people who are aged 16-18 who have left care or become looked after due to homelessness, who are accommodated in semi-independent supported accommodation and unable to make a claim for Universal Credit.	Cabinet

**7<sup>th</sup> Tranche – Period 18<sup>th</sup> June to 1<sup>st</sup> July, 2020**

<b>No.</b>	<b>Request Title</b>	<b>Purpose of Request</b>	<b>Cabinet or Council Function</b>
EP COVID-19 88	Postponement of the 2020 Annual General Meeting of the Shared Regulatory Services Joint Committee	Postponement of the 2020 Annual General Meeting of the Shared Regulatory Services Joint Committee	Council

**8<sup>th</sup> Tranche – Period 2<sup>nd</sup> to 15<sup>th</sup> July, 2020**

<b>No.</b>	<b>Request Title</b>	<b>Purpose of Request</b>	<b>Cabinet or Council Function</b>
EP COVID-19 102	Independent Advocacy Gateway	To seek permission to consult with individuals regarding Independent Advocacy in order to inform a future tender for service.	Cabinet
EP COVID-19 104	Flying Start Capital Grant	Request to include three new schemes into the 2020/21 Capital Programme following the award of funding from Welsh Government in relation to Flying start Capital Grant.	Cabinet

**10<sup>th</sup> Tranche – Period 30<sup>th</sup> July to 12<sup>th</sup> August, 2020**

<b>No.</b>	<b>Request Title</b>	<b>Purpose of Request</b>	<b>Cabinet or Council Function</b>
EP COVID-19 130	Payments to Foster Carers	To authorise additional funding for foster carers and adult placement hoses	Cabinet
EP COVID-19 132	Integrated Care Fund Grant	The Council have been awarded funding in relation to the Integrated Care Fund (ICF) Capital Programme and it is requested to include this amount into the Capital Programme to be funded from ICF Grant	Cabinet