

Meeting of:	Healthy Living and Social Care Scrutiny Committee
Date of Meeting:	Tuesday, 12 January 2021
Relevant Scrutiny Committee:	Healthy Living and Social Care
Report Title:	Revenue and Capital Monitoring for the Period 1st April to 30th November 2020
Purpose of Report:	To advise Scrutiny Committee of the progress relating to revenue and capital expenditure for the period 1st April to 30th November 2020
Report Owner:	Report of the Director of Social Services
Responsible Officer:	Carys Lord Head of Finance/ Section 151 officer
Elected Member and Officer Consultation:	Each Scrutiny Committee will receive a monitoring report on their respective areas. This report does not require Ward Member consultation
Policy Framework:	This report is for executive decision by the Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The revenue position for 2020/21 is challenging with additional pressure for the service both operationally and financially as a result of the Covid 19 pandemic. This has impacted both as a result of incurring additional expenditure but also from a loss of income. Funding has been provided by Welsh Government to cover some of the issues. • A savings target for the year has been set at £100k. • The currently approved capital budget has been set at £3.778m. 	

Recommendations

1. That Scrutiny Committee consider the position with regard to the 2020/21 revenue and capital budgets.

Reasons for Recommendations

2. That Members are aware of the projected revenue and capital outturn for 2020/21.

1. Background

- 1.1 Cabinet on 16th November 2020 approved the revised budget for 2020/21 (minute number c372).

2. Key Issues for Consideration

Revenue

- 2.1 It is anticipated that Social Services will require a potential unplanned transfer from reserves at year end of £1.5m.

	2020/21	2020/21	Variance
Directorate/Service	Revised Budget	Projected	(+)Favourable (-) Adverse
	£000	£000	£000
Children and Young People	17,220	17,220	0
Adult Services	50,461	51,961	-1,500
Resource Management & Safeguarding	284	284	0
Unplanned use of reserves to fund overspend	0	(1,500)	+1,500
Leisure Services	715	715	0
Total	68,680	68,680	0

- 2.2** Children and Young People Services – In recent months there has been growing pressure on the Division due to an increased demand for the service, partly as a result of the COVID 19 pandemic. It will therefore be necessary over the coming months to try to increase staff capacity to manage this demand. Further information will be provided as the situation develops. There still remains pressure on the children’s placements budget given the complexities of the children currently being supported and the high cost placements some of these children require to meet their needs. This is further impacted by the COVID-19 pandemic and the significantly higher demand for placements. Work continues to ensure that children are placed in the most appropriate and cost effective placements. There is also pressure due to legal costs being incurred as a result of complex court cases that require Counsel's involvement. In addition this year there have been greater costs incurred in relation to children being placed for adoption outside the Vale Valleys and Cardiff Adoption partnership area. This does not reflect more children being placed in agency placements, rather that the staggered payments made for these placements have fallen more significantly in this financial year. £500k of the 2020/21 WG Social Care Workforce and Sustainability Pressures Grant has been allocated to this service which has been received for a second year and with additional funding provided by the Council as part of the budget setting process for 2020/21, the overall Children and Young People Services budget is currently projected to breakeven. The outturn position could fluctuate as the year progresses if the number of children looked after and/or complexity of needs change, particularly with the potential high cost of each placement.
- 2.3** Adult Services - The service is now projecting an overspend at year end of around £1.5m. This is after Social Care Workforce and Sustainability Pressures Grant funding has been received from WG for a second year and this year £1.1m of this grant has been allocated to Adults Services. Of the overspend, £1m is due to the pressures on the Community Care Packages budget which is extremely volatile and therefore difficult to predict. Work is ongoing to review this position, particularly in light of the current circumstances. As part of the Council's commitment to acknowledge and support the work Council staff are undertaking in the care sector during the COVID-19 pandemic, a temporary pay increase of 10% has been provided. There has also been a similar payment totalling around £500k to staff working for external domiciliary providers and residential and nursing home providers. WG is not prepared to fund this additional payment to Council or external provider's staff via the Hardship grant as it is a local decision and therefore the costs have to be financed by the Council. Other support provided to external care providers such as the provision of PPE and additional staffing hours due to sickness/shielding etc will be funded by WG. Payments made to care home providers for void beds and for void beds in the Council's own care homes have been reimbursed by funding from WG. The service has needed to purchase large quantities of PPE over the past months and funding for these costs has been received from the WG Hardship grant. It is still early in the financial year and these figures could fluctuate however any overspend at year end will be funded from the Social Services Legislative Changes reserve.

- 2.4** Leisure Services - The Parks element of the revenue budget can no longer be reported separately, as operationally it is an integrated part of the new Neighbourhood Services. It is therefore only possible to report the Leisure and Play element under this heading. As Parks capital schemes are separately identifiable they will continue to be reported to this Committee.

2020/21 Efficiency Targets

- 2.5** As part of the Final Revenue Budget Proposals for 2020/21, an efficiency target of £100k was set for the Committee. Attached at Appendix 1 is a statement detailing all efficiency targets for 2020/21 and it is anticipated that this will be achieved in full by year end.
- 2.6** Appendix 2 provides further detail of the savings within the Social Services Budget Programme. In order to allow sufficient time for any efficiencies to be identified and implemented in future years, work will be undertaken in the coming months to review processes and provision and this appendix will be updated accordingly. The corporate programme board and project teams overseeing the plan will continue to monitor and ensure its delivery.

Capital

- 2.7** Appendix 3 details financial progress on the Capital Programme as at 30th November 2020. The following changes have been made to the Capital Programme since the last report to Committee.
- 2.8** Cowbridge Leisure Centre Roofing - A formal contract is being drawn up by Legal with Legacy Leisure for the Salix agreement. The tender will need to be revisited to review the specifications. As this is a roof scheme it would be beneficial to carry out the works during the spring/summer months. It has therefore been requested that £349k is carried forward into the 2021/22 Capital Programme.
- 2.9** Llantwit Major Leisure Centre Rebuild brickwork - This scheme has been out to tender, unfortunately the Council did not receive any tenders and therefore this scheme will need to be re-tendered. It has been requested to carry forward the £75k budget into the 2021/22 Capital Programme.
- 2.10** Green Flag Parks - This budget is going to be used for the Gladstone Park Interpretation Scheme. This scheme will be carried out in 2021/22. It has been requested to carry forward £12k into the 2021/22 Capital Programme and to rename this scheme Gladstone Park Interpretation Scheme. The Provincial House public open space s106 allocation will also contribute towards this scheme and it has also been requested that the 2021/22 budget is therefore increased by £11k. The total budget will be £23k.

- 2.11** North Penarth Open Space Improvements - The remainder of this budget is to contribute towards Belle Vue Play Area and these works will not be carried out until next financial year. It has been requested to carry forward £45k into the 2021/22 Capital Programme.
- 2.12** Ogmere Community Facility and Associated Play Area - A further £6k from the Strong Communities Grant Fund (SCGF) has been approved towards the cost of the kitchen at Ogmere by Sea Village Hall. It has been requested that the budget is increased by £6k to be funded by a revenue contribution from the Building Strong Communities revenue budget.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The revenue budget has been set in order to support services in the delivery of the Council's Well-being objectives. It is therefore important for expenditure to be monitored to ensure that these objectives are being delivered.
- 3.2** The revenue budget has been set and is monitored to reflect the 5 ways of working.
- 3.3** **Looking to the long term** - The setting of the revenue budget requires planning for the future and takes a strategic approach to ensure services are sustainable and that future need and demand for services is understood.
- 3.4** **Taking an integrated approach** - The revenue budgets include services which work with partners to deliver services e.g. Health via ICF.
- 3.5** **Involving the population in decisions** – As part of the revenue budget setting process there has been engagement with residents, customers and partners.
- 3.6** **Working in a collaborative way** – The revenue budgets include services which operate on a collaborative basis e.g. Shared Regulatory Service, Vale Valleys and Cardiff Adoption Service.
- 3.7** **Understanding the root cause of issues and preventing them** – Monitoring the revenue budget is a proactive way of understanding the financial position of services in order to tackle issue at the source as soon as they arise.

4. Resources and Legal Considerations

Financial

- 4.1** As detailed in the body of the report

Legal (Including Equalities)

- 4.2** There are no legal implications.

5. Background Papers

None

Title of Saving	Total Efficiency	Projected Efficiency	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
	£000	£000				
SOCIAL SERVICES						
Adults Services						
Review of Complex Cases	100	100	Green	Cases in the process of being reviewed and anticipated full achievement by year end	Health Living & Social Care	Suzanne Clifton
Total Adults Services	100	100				
TOTAL SOCIAL SERVICES	100	100				

Green = on target to achieve in full
 Amber = forecast within 20% of target
 Red = forecast less than 80% of target



Vale of Glamorgan Council

Social Services Budget Programme

All Projects Summary Highlight Report

November 2020

An Introduction to the Social Services Budget Programme

The Social Services Budget programme was established several years ago to ensure a focus was maintained on managing the budgetary savings and pressures facing the directorate.

The Budget Programme Board comprises:

- **The Leader of the Council**
- **Cabinet Member for Social Services**
- **Managing Director**
- **Head of Business Improvement and Policy**
- **Director of Social Services**
- **Head of Service (Adults)**
- **Head of Children & Young Peoples Services**
- **Head of Resource Management & Safeguarding**
- **Operational Manager Commissioning and Information**
- **Head of Finance**
- **Operational Manager, Accountancy**
- **Business Improvement Partner**

The Social Services Budget Programme reports to the Reshaping Services Programme Board due to the synergies which exist between the two programmes. The All Projects Summary Highlight Report is updated for each Social Services Budget Programme meeting and is regularly reported to the Healthy Living & Social Care Scrutiny Committee to ensure oversight of the delivery of savings.

All Projects Summary Highlight Report

This All Projects Summary Highlight Report gives an overview of the Social Services Budget Programme and is used by the Programme Board to manage and monitor the programme's delivery.

This report comprises the following sections:

- **1 – Financial Savings Summary**
- **2 – Financial Savings Projects Report**

For each savings project, an overall status indicator is set each month by the Programme Board. The status indicator is expressed as red, amber or green. These savings projects are complex and their achievability is potentially impacted by a range of issues and risks. The status indicator shows the Board's holistic assessment of the project in terms of overall achievability and as such they are essentially an indicator of risk. The Board consider the project as a whole and form a view of the status considering such things as the timing for the delivery of savings, the scale of savings to be delivered and any risks which have been identified by the project (examples including those relating to potential reputational risk and the extent of change required).

The All Projects Summary Highlight Report also contains details of the cost pressures being experienced by the Directorate, in order to enable the visibility, management and monitoring of mitigating actions alongside the savings to be delivered.

1 – Social Services Financial Savings Summary

1a – Financial Savings Targets			
	2020/21 (£000)	2021/22 (£000)	Total (£000)
Service Area			
Adult Services	100	0	100
Resource Management & Safeguarding	0	0	0
Children & Young Peoples Services	0	0	0
Total Savings Required	100	0	100

1b – Social Services Budget Financial Savings Plan				
Year	Total Savings Required (£000)	Total Savings Identified (£000)	In Year Surplus/ (Shortfall) (£000)	Cumulative Surplus/ (Shortfall) (£000)
2020/20	100	100	0	0
2021/22	0	0	0	0
Total	100	100	0	0

2 – Financial Savings Projects Report

2a Savings Project Targets						
Ref	Project	Target 2020/21 (£000)	Forecast 2020/21 (£000)	Target 2021/22 (£000)	Forecast 2021/22 (£000)	Total (£000)
A3	Physical Disability Day Services	0	0	0	0	0
SS5	Complex Cases Review	100	100	0	0	100
PC1	Pool Car Scheme	0	0	0	0	0
Total Savings Identified		100	100	0	0	100

2b – Savings Projects Updates

Ref	Project Description	Project Manager	Start Date (MM/Y Y)	End Date (MM/YY)	In Year RAG Status	Overall RAG Status	Update
A3	Physical Disability Day Services This saving will be achieved through a range of initiatives relating to operating costs.	Andy Cole	04/19	03/21	Green	Green	Full year effect savings of £10k were achieved in 2019/20 and £40k was identified in 2019/20 from elsewhere in the Adult Services budget to meet the in-year savings target. Work will be completed in 2020/21 to deliver recurring savings to meet this target.
SS5	Complex Cases Review	Suzanne Clifton	04/19	03/21	Green	Green	Currently achieved £33k through review processes. £27k identified from continuing health care (CHC). SC to follow up on whether these have been achieved recurrently and/or are pending a claim to Health.

2b – Savings Projects Updates

Ref	Project Description	Project Manager	Start Date (MM/Y)	End Date (MM/YY)	In Year RAG Status	Overall RAG Status	Update
PC1	Pool Car Scheme	Suzanne Clifton	04/20	03/21	Green	Green	Potential project to be developed.

Key to RAG statuses:

Green = on target to achieve financial savings in full

Amber = forecast to achieve financial savings within 20% of target

Red = forecast to achieve financial savings less than 80% of target

PROFILE TO DATE	ACTUAL SPEND 2020/21		APPROVED PROGRAMME 2020/21	PROJECTED OUTTURN 2020/21	VARIANCE AT OUTTURN 2020/21	PROJECT SPONSOR	COMMENTS
£000	£000		£000	£000	£000		
		Adult Services					
0		Radon	10	10	0	A Phillips	Works to be programmed.
77	9	Ty Dyfan and Cartref Dementia Improvements	244	244	0	A Phillips	On site, works due to complete the end of January for Ty Dyfan and towards the end of the financial years at Cartref.
		Slippage					
5	5	Ty Dewi Sant Electrical Upgrade- Asset Renewal	32	32	0	A Phillips	Scheme anticipated to complete before Christmas.
103	83	Southways Replace fixed vanity units, basins and plumbing/TMV valves Southway	103	103	0	A Phillips	Scheme complete. Account to be finalised.
0	0	ICT Infrastructure	100	100	0	A Phillips	To be allocated.
5	5	IT Developments in Homes	13	13	0	A Phillips	Surveys have been completed, awaiting recommendations.
0	1	External Ground works, Youth Offending and Cartref Porthceri buildings	0	1	(1)	A Phillips	Overspend to be funded from revenue.
0	1	Hen Goleg Day Centre Lighting Upgrade	0	1	(1)	A Phillips	Overspend to be funded from revenue.
		ICF					
116	62	ICF Ty Dewi Sant	116	116	0	A Phillips	Scheme complete. Account to be finalised.
0	0	ICF Southway -Dementia Friendly Environment	9	9	0	A Phillips	Continuation of last years scheme.
2	1	ICF- Ty Dyfan	2	2	0	A Phillips	Scheme complete.
20	0	ICF- Transition Smart House	252	252	0	S Clifton	Works have commenced.
12	2	ICF Southway Community Facility	19	19	0	A Phillips	Scheme will be complete by the end of the financial year.
340	169		900	902	(2)		
		Children's Services					
43	0	Flying Start - Cylch Meithrin Pili Pala - New play area	43	43	0	R Evans	Welsh Government grant. Scheme complete. Account to be finalised.
10	0	Flying Start - External path, kitchen improvements and provision of a canopy	40	40	0	R Evans	Welsh Government grant, the canopy is complete and the post guards have been installed. Further quotes are being obtained for the external path and kitchen improvements.
0	0	Flying Start - Gibbonsdown, Skomer Road Extension	52	52	0	R Evans	Welsh Government grant. Architect plans have been drawn up, approved and submitted for planning approval.
53	0		135	135	0		
		Leisure & Tourism					
15	15	Penarth Leisure Centre, Boiler Renewal	350	350	0	D Kneve	Works due to commence in December.
0	0	Penarth Leisure Centre, Lift Renewal	50	50	0	D Kneve	Works due to commence in January
0	0	Llantwit Major Leisure Centre, Lift Renewal	50	50	0	D Kneve	Works due to commence in January
32	28	Cowbridge Leisure Centre Replacement water heaters/replacement flue	32	32	0	L Cross	Scheme complete.
		Slippage					
345	212	Capital Bid - Electrical Rewire Barry & Penarth Leisure Centres	520	520	0	D Kneve	Scheme complete. Account to be finalised.
2	2	Barry Leisure Centre Hall Floor	200	200	0	D Kneve	Works are due to commence in December.
0	0	Cowbridge Leisure Centre Roofing	354	5	349	D Kneve	Request to carry forward £349k as part of this report.
6	6	Barry Leisure Centre Dry Changing Rooms	100	100	0	D Kneve	Works due to commence October and complete in December.
189	80	Barry and Penarth LC Upgrade Changing Rooms	189	189	0	D Kneve	Scheme complete, account to be finalised.
0	0	Sports Wales Grant	32	32	0	D Kneve	New grant to fund swimming equipment. Scheme underway.
0	0	Llantwit Major Leisure Centre - Rebuild brickwork	80	5	75	D Kneve	Scheme to be retendered. Request to carry forward £75k into the 2021/22 Capital Programme as part of this report.
14	0	Leisure Centre Refurbishment	26	26	0	D Kneve	Structural repairs to Barry Leisure Centre viewing gallery complete.
603	343		1,983	1,559	424		
		Parks and Grounds Maintenance					
8	8	Playground Refurbishment - Troes Play Area	85	85	0	A Sargent	Contractor appointed. Suds application submitted. Anticipated to start on site mid January 2021
95	85	Cemetery Approach	95	95	0	J Dent	Scheme complete.
0	0	Green Flag Parks	12	0	12	C Smith	Request to carry forward £12k as part of this report.
0	0	Asset Renewal	7	7	0	C Smith	Continuation of previous years scheme.
0	0	Flood lights Jenner Park Stadium	21	21	0	D Kneve	Hoping to renew the cabling before Christmas however this is weather dependant.
64	62	Playgrounds Refurbishment	64	64	0	D Kneve	Scheme complete.
167	155		284	272	12		

**CAPITAL MONITORING
FOR THE PERIOD ENDED 30th NOVEMBER 2020**

APPENDIX 3

PROFILE TO DATE	ACTUAL SPEND 2020/21		APPROVED PROGRAMME 2020/21	PROJECTED OUTTURN 2020/21	VARIANCE AT OUTTURN 2020/21	PROJECT SPONSOR	COMMENTS
£000	£000		£000	£000	£000		
		S106 Funding					
2	0	Maes Dyfan Open Space Improvements	2	2	0	M Goldsworthy	Scheme complete.
29	28	The Grange Play Area	29	29	0	M Goldsworthy	Scheme complete, play area now open.
2	1	Murch Play Area	2	2	0	M Goldsworthy	Scheme complete.
212	215	Ogmore Community Facility and associated play area	212	218	(6)	M Goldsworthy	Scheme complete. Request to increase this budget by £6k as part of this report.
7	5	Wick Multi Use Games Area	78	78	0	M Goldsworthy	Suds application approval imminent. Works have commenced and are due to complete mid January 2021.
2	2	The Knap Gardens – water and biodiversity project	5	5	0	M Goldsworthy	Scheme is in design stage.
55	43	Central Park – play area improvements	55	55	0	M Goldsworthy	Scheme is being done in two phases. Phase one is the installation of the interactive play unit which is complete, phase two will be carried out in 21/22.
2	6	North Penarth Open Space Improvements	63	18	45	M Goldsworthy	Request to carry forward £45k into the 2021/22 Capital Programme.
10	0	Replacement railings in Alexandra Park	10	10	0	M Goldsworthy	Replacement railings implemented.
1	1	Belle Vue Pavilion in Penarth	20	20	0	M Goldsworthy	Scheme is in design stage.
322	301		476	437	39		
1,485	968	COMMITTEE TOTAL	3,778	3,305	473		