

Meeting of:	Healthy Living and Social Care Scrutiny Committee
Date of Meeting:	Tuesday, 07 June 2022
Relevant Scrutiny Committee:	Healthy Living and Social Care
Report Title:	4th Quarter Scrutiny Recommendation Tracking 2021/22 and Proposed Annual Forward Work Programme Schedule 2022/23.
Purpose of Report:	To report progress on 2021/22 Scrutiny recommendations and to confirm the Committee's proposed Annual Forward Work Programme for 2022/23.
Report Owner:	Rob Thomas, Chief Executive
Responsible Officer:	Amy Rudman, Democratic and Scrutiny Services Officer, 01446 709 855.
Elected Member and Officer Consultation:	None.
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the proposed Annual Forward Work Programme Schedule for 2022/23: <ul style="list-style-type: none"> - 3rd Quarter Recommendation Tracking October to December 2021 (Appendix A); - 4th Quarter Recommendation Tracking January to March 2022 (Appendix B); - Cabinet Annual Forward Work Programme 2021/22 (Appendix C); - Proposed Annual Forward Work Programme Schedule for 2022/23 (Appendix D). 	

Recommendations

1. That the status of the actions listed in Appendix A and B to the report be agreed.
2. That the Cabinet Annual Forward Work Programme for 2022/23 attached at Appendix C, in the context of the Healthy Living and Social Care Scrutiny Committee Annual Forward Work Programme 2022/23 content, be noted.
3. That the Committee's proposed Annual Forward Work Programme Schedule for 2022/23 attached at Appendix D be approved and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. To align with section 7.6 of the Cabinet and Scrutiny Roles and Responsibilities Protocol.
3. For public information.

1. Background

- 1.1 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.
- 1.3 1.3 Key performance statistics of the Healthy Living and Social Care Scrutiny Committee for the 2021-22 Municipal Year are as follows:

Number of Committee Meetings held:	9
Number of Items Considered:	43
Number of Presentations Received:	2

Report Breakdown	
Social Services	14
Leisure Services	2
Performance	5
Finance	8
Democratic Services	4
External	1
Total	34

References Breakdown	
From Cabinet	7
From Other Committees	0
Total	7
From Committee to Cabinet	0
From Committee to Other Committees	4
Total	4

Recommendations Breakdown	
Noted	42
Agreed	18
Endorsed	2
Approved	3
Referred	4
Total	69

2. Key Issues for Consideration

- 2.1** Appendices A and B, as attached to this report, set out the previous recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2** It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3** The Work Programme has been aligned to the Annual Cabinet Forward Work Programme as endorsed by Cabinet on 25th April 2022 and attached at Appendix C.
- 2.4** Members are also requested to confirm approval of the proposed Scrutiny Committee Work Programme Schedule attached at Appendix D, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances. The schedule includes notes on reports that were scheduled to be reported in the previous quarter that have now been slipped to the 2022-23 Municipal year however, this Committee has no slippage to report from the 2021-22 Municipal year.
- 2.5** The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.
- 2.6** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.7** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix D) by identifying:
 - The specific areas of interest for the Committee.
 - How to engage stakeholders (including Ward Members and the public).
 - The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.).
 - The issues where scrutiny can have the most impact and value to be gained from consideration.

- 2.8** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chair and Vice-Chair Group having regard to resource implications and corporate priorities.
- 2.9** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chair and Vice-Chair Group on 3rd March 2021 agreed that Scrutiny Committee Chairpersons and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.
- 2.10** Published versions of the Forward Work Programme can also be found on the Council's website via the following link:
https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes in the form of a 'Scrutiny Annual Report.'
- 3.2** Scrutiny Committee Forward Work Programmes are published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process.
- 3.3** The Scrutiny Public Participation Guide can be found at
<https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4** The Scrutiny Forward Work Programme provides details of reports and items proposed to be considered by the Committee over the coming Municipal year (June 2022 – April 2023).

4. Resources and Legal Considerations

Financial

- 4.1** None as a direct result of this report.

Employment

- 4.2** None as a direct result of this report.

Legal (Including Equalities)

- 4.3** None as a direct result of this report.

5. Background Papers

[Q3 Tracking \(valeofglamorgan.gov.uk\)](http://valeofglamorgan.gov.uk).

[Scrutiny Committees' Annual Report May 2019 - April 2021](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol](#).

Uncompleted Recommendations

3rd Quarter 2021-22

Appendix A
Oct - Dec 2021

SCRUTINY RECOMMENDATION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

09 November 2021				
Min. No. 527 – Children and Young People Services Annual Placement Review (DSS) – Recommended				
(3) That the report be referred to the Learning and Culture Scrutiny Committee.	Healthy Living & Social Care		Learning and Culture Scrutiny Committee, at its meeting on 13 th January, 2022, noted the report. (Min No 743 refers)	Completed

Uncompleted Recommendations

4th Quarter 2021-22

SCRUTINY RECOMMENDATION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

11 January 2022				
Min. No. 728 – Update on the Cardiff and Vale of Glamorgan Regional Partnership Board (DSS) – Recommended	Healthy Living & Social Care			
(2) That a further annual update on the work of the Board be received by the Committee in January 2023.			Added to the Committee's Forward Work Programme Schedule.	Completed
Min. No. 729 – 3rd Quarter Scrutiny Recommendation Tracking 2021/22 and Updated Committee Forward Work Programme Schedule 2021/22 (MD) – Recommended	Healthy Living & Social Care			
(2) That the updated Committee Forward Work Programme Schedule, as attached at Appendix B to the report, be approved and uploaded to the Council's website subject to the following changes being made in advance: - All notes as set out in paragraph 2.3 of the covering report; and - The removal of the six monthly Children and Young People Services Placement Review Report so that the report is received on an annual basis only.			Forward Work Programme Schedule updated and uploaded to the Council's website.	Completed
08 March 2022				
Min. No. 935 – Support for Carers in the Vale of Glamorgan (DSS) – Recommended	Healthy Living & Social Care			
(2) That a further annual report on support for Unpaid Carers in the Vale of Glamorgan be received in March 2023.			Added to the Committee's Forward Work Programme	Completed
Min. No. 936 – Leisure Management Contract – Year 9 Performance Report (DEH) – Recommended	Healthy Living & Social Care			
(2) That a Year 10 performance report for the Leisure Management contract be presented to Committee in the autumn of 2022 (September).			Added to the Committee's Forward Work Programme.	Completed

Uncompleted Recommendations

4th Quarter 2021-22

SCRUTINY RECOMMENDATION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

(4) That the report be referred to the Governance and Audit Committee and thereon to Cabinet for consideration in relation to the issues raised by Audit Wales.			To be referred to Governance and Audit Committee meeting on 13 th June 2022.	Ongoing
Min. No. 938 – Proposed Development of the Vale Alliance – An Integrated Model for the Delivery of Health and Social Care to Adult Citizens in the Vale of Glamorgan (DSS) – Recommended	Healthy Living & Social Care			
(3) That a further report following the first stage of the process be received by the Committee having regard to the fact that any future partnership agreement would be considered by Scrutiny Committee and would require approval by Cabinet.			Added to the Committee's Forward Work Programme	Completed



VALE of GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Annual Strategic Forward Work Programme

June 2022 – April 2023



www.valeofglamorgan.gov.uk

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Forward Work Programme: June 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Sickness Absence Report.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2021 to 31 March 2022.	Leader	Yes (Corporate Performance and Resources)	No
June	Project Zero	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No
June	Annual Welsh Monitoring Report.	To consider the Annual Welsh Monitoring Report for 2021/22.	Leader	Yes (Learning and Culture)	No
June	Appointments to Outside Bodies / Joint Committees	To appoint / nominate representatives to the Outside Bodies / Joint Committees detailed in the report.	Leader	No	No
June	Corporate Safeguarding Annual Report.	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes (All Scrutiny Committees)	No

Forward Work Programme: July 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Closure of Accounts 2021/22.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2021/22 financial year.	Leader	No	No
July	Annual Treasury Management Report 2021/22.	To present to Cabinet the annual review report on Treasury Management 2021/22.	Leader	Yes (Audit Committee)	Yes
July	Revenue Monitoring for the Period 1st April to 31st May, 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
July	Capital Monitoring for the Period 1st April to 31st May, 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
July	Budget Strategy 2023/24.	To submit the Budget Strategy for 2023/24.	Leader	No	No
July	Cabinet Quarterly Work Programme - April to June 2022 and July to September 2022.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2022 and to confirm the Quarterly Work Programme for July to September 2022 in order that the Annual Strategic Work Programme can be amended	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		and uploaded to the website.			
July	End of Year 2021/22 Corporate Plan Performance Report.	To present end of year performance results for the period 1st April 2021 to 31st March 2022 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our progress in addressing recommendations and improvement proposals from our external regulators.	Leader	Yes (All Scrutiny Committees)	No
July	Climate Change	To consider the revised Climate Change Challenge Plan post consultation.	Leader	No	Yes
July	Vale of Glamorgan Replacement LDP (2021-2036) – Draft Sustainability Appraisal Scoping Report	To consider and approve the Draft Sustainability Appraisal Scoping Report for consultation purposes	Legal, Regulatory and Planning Services	No	No
July	Annual Report: Section 106 Agreements 2021/22.	To report on annual S106 income and expenditure.	Legal, Regulatory and Planning Services	No	No

Forward Work Programme: September 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2021/22.	To present the draft Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2021/22, which outlines our progress towards achieving the Council's Well-being (Improvement) Objectives.	Leader	No	Yes
September	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
September	Local Development Plan Annual Monitoring Report.	To report to Cabinet the findings of the Council's Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2022.	Legal, Regulatory and Planning	No	No
September	Director's Annual Report 2021/22.	To ensure Cabinet agree the future priorities for the service.	Social Care and Health	No	No

Forward Work Programme: October 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Revenue Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
October	Capital Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
October	Project Zero	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No
October	Cabinet Quarterly Work Programmes – July to September 2022 and October to December 2022.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2022 and to confirm the Quarterly Work Programme for October to December 2022 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No

Forward Work Programme: November 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 1 2022/23 Performance Report.	To present quarter 1 performance results for the period 1st April 2022 to 30th June 2022 for all service areas.	Leader	Yes (All Scrutiny Committees)	No
November	Revenue Monitoring for the period April to September 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
November	Capital Monitoring for the period April to September 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2023/24 and Medium Term Financial Plan 2022/23 to 2025/26.	To gain Cabinet's approval for the amended revenue budget for 2023/24 and to commence consultation on the initial revenue budget proposals for 2023/24.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Capital Programme Proposals 2023/24 to 2026/27.	To gain approval for the Initial Capital Programme Proposals for 2023/24 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme.	Leader	Yes (All Scrutiny Committees)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Initial Housing Revenue Account (HRA) Budget Proposals 2023/24	To gain Cabinet's approval for the initial budget proposals for 2023/24 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation.	Leader	Yes (Homes and Safe Communities)	No
November	Treasury Management Mid-Year Report 2022/23.	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April 2022 to 30 th September 2022.	Leader	No	Yes
November	Q2 Sickness Absence Report 2022/2023.	To update Cabinet on the sickness absence statistics for the 6-month period from 1 st April 2021 to 31 st September 2022.	Leader	Yes (Corporate Performance and Resources)	No
November	Draft Annual Delivery Plan – Consultation.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
November	STEAM Targets 2022/23 – Annual Report	To report annual results.	Education and Regeneration	Yes Environment and Regeneration)	No
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity	Social Care and Health	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		taking place across the Council.			

Forward Work Programme: December 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	School Admission Arrangements 2024-2025.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code.	Education and Regeneration	Yes (Learning and Culture)	No
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Housing and Building	Yes	No
December	Vale of Glamorgan Replacement LDP (2021-2036) – Sustainability Appraisal Scoping Report	To report the findings of the stakeholder consultation	Legal, Regulatory and Planning	No	No

Forward Work Programme: January 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Revenue Monitoring for the Period 1st April to 30th November 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
January	Capital Monitoring for the period 1st April to 30th November 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
January	Quarter 2 Corporate Plan Performance Report.	To present the Council's performance against the Corporate Plan for Q2.	Leader	Yes (Corporate Performance and Resources)	No
January	Timetable of Meetings: May 2023 to May 2024.	To consider a draft timetable of meetings for the period May 2023 - May 2024.	Leader	No	No
January	Pay Policy 2023/2024.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2023/24 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes
January	Cabinet Quarterly Work Programmes – October to December 2022 and January to March 2023.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2022 and to confirm the Quarterly Work	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Programme for January to March 2023 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.			

Forward Work Programme: February 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Capital Strategy 2023/24 and Final Capital Proposals 2023/24 to 2027/28.	To gain approval for the Final Capital Programme Proposals for the years 2023/24 to 2027/28.	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2023/24.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2023/24.	Leader	No	Yes
February	Final Housing Revenue Account (HRA) Budget Proposals 2023/24.	To set the HRA budget for the financial year 2023/24 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April 2023.	Leader	No	Yes
February	Treasury Management and Investment Strategy 2023/24 and Update 2022/23.	To provide an interim report on the Council's treasury management operations for the period 1 st April 2022 to 31 st December 2022 and to submit for consideration the proposed 2022/23 Treasury Management and Investment Strategy.	Leader	Yes (Audit Committee)	Yes

February	Project Zero	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No
February	Housing Revenue Account Business Plan.	To obtain approval for the Housing Business Plan 2022.	Housing and Building Services	Yes (Homes and Safe)	Yes

Forward Work Programme: March 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring for the Period 1st April 2022 to 31st January 2023.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring for the Period 1st April 2022 to 31st January 2023.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
March	Annual Equality Monitoring Report 2021-2022.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No
March	Vale of Glamorgan Annual Delivery Plan 2023/24.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
March	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
March	School Admission Arrangements 2024/2025.	Outcome of consultation and adoption of policy.	Education and Regeneration	No	No
March	Proposed Events Programme 2023-24.	Agreement of annual programme of events and allocation of funds.	Education and Regeneration	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Vale of Glamorgan Replacement LDP (2021-2036) – Draft Preferred Strategy, Initial Sustainability Appraisal Report / HRA	To consider and approve the Draft Preferred Strategy, Initial Sustainability Appraisal Report and HRA for public consultation purposes	Legal, Regulatory and Planning	Yes	No

Forward Work Programme: April 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Cabinet Annual Strategic Forward Work Programme May 2023 - April 2024 and Cabinet Quarterly Work Programme – April to June 2023.	To inform Members of the Forward Work Programme of the Cabinet for the 12 month period May 2023 to April 2024, and the Cabinet Quarterly Work Programme from April – June 2023.	Leader	No	No
April	Quarter 3 Corporate Plan Performance Report.	To present the Council’s performance against the Corporate Plan for Q3.	Leader	Yes (All Scrutiny Committees)	No



Healthy Living and Social Care Scrutiny Committee

Forward Work Programme

June 2022 (election year) – April 2023

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
7 th June '22	4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23.	Last Quarter 3 report received January '22.	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2022/23.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Report added to June '22 Agenda.
7 th June '22	Annual Review of Commissioned Services to Adults with a Care and Support Need	One-off Report	To outline the activity undertaken regarding commissioned services for adults with care and support needs, and the priority actions for 2022/23.	To provide Members with an opportunity to exercise oversight of the key statutory function and the opportunity to understand the challenges faced by the Council and service providers in	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	Report added to June '22 Agenda. Requested by JW on behalf of Director 17.05.22

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				commissioning social care services for older people.		
7 th June '22	Family Information Service Annual Report 2020/21.	Last received May '21.	To update Scrutiny Committee on the work of the Vale Family Information Service (FIS).	To ensure effective oversight of this important area of social services activity and that Scrutiny Committee continues to be updated with regard to the Family Information Service.	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk Becky Wickett, Social Care Information Coordinator. 01446 704711 RWickett@valeofglamorgan.gov.uk	Agreed at 11/5/21 meeting to be received annually in May. Slipped to June as no meeting in May due to Election.
5 th July '22	Closure of Accounts 2021/22.	Last received July '21.	The accounts are complete, and Scrutiny Committee is informed of the provisional financial position of the Council for	Members aware of the provisional financial position and actions that have been taken.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually received in July each year.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			the 2021/22 financial year.			
5 th July '22	Corporate Safeguarding Annual Report. (Reference from Cabinet).	Last received July '21.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Usually received in July each year.
5 th July '22	Families First 2021-2022 Annual Report.	Last received July 2021.	To appraise Scrutiny Committee of progress and activity within the	That Members are kept informed about positive progress made around the	Mark Davies, Prevention & Partnership Manager. 01446 709 269 MDDavies@valeofglamorgan.gov.uk	Usually received in July each year.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Welsh government grant allocated to support the delivery of the Families First Plan 2021- 2022 in the Vale of Glamorgan.	development of Families First.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	
5 th July '22	1 st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23.	Last municipal year 4 th Quarter received June '22. [ADD LINK] Q1 last received July '21.	To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage for 2022/23.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
5 th July '22	Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 2021/22.	Last received July '21. Quarter 3 last received March '22.	To present quarter 4 performance results for the period 1st April 2021 to 31st March 2022 in delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2021/22 aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Confirmation from J.Archampong 6.4.22 that report to be received July '22.
5 th July '22	Integrated Family Support Service Annual Update	Last received July '21.	To provide Committee with an opportunity to consider the 2021/22 Annual Report for the Vale of Glamorgan and Cardiff Integrated	To allow members to consider the work of the IFST in relation to Welsh Government guidance.	Amber Condy, Operational Manager for Children and Young People Services. 01446 704862 acondy@valeofglamorgan.gov.uk Rachel Evans, Head of Children and Young People Services.	Agreed at 06/7/21 meeting to be received annually in July.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Family Support Team (IFST) before it is submitted to Welsh Government as required.		01446 704 792 RJEvans@valeofglamorgan.gov.uk	
5th July '22	Revenue and Capital Monitoring 1 st April to 31 st May 2022.	Same period last reported July '21. Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st May 2022.	That Members are aware of the projected revenue outturn for 2022/23. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
5 th July '22	Annual Report of the Director of Social Services 2021-2022 Challenge Version.	Last received July '21.	To ensure that Elected Members received a copy of the Director's Annual Report, contribute to the challenge process and agree the future priorities for the service.	The challenge version of the Director's report allows members and stakeholders an opportunity to comment and inform a future final draft which will be considered by Cabinet.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Usually received in July each year.
6 th September '22	Sports & Play: Update	Annual Report; last received Jun '21.	To update committee on the current activities and operations of the Council's Sport and Play Section.	To note the current good work being undertaken by the Council's Sport and Play Development Team.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk Karen Davies, Principal Healthy Living Officer. 01446 704793 KJDavies@valeofglamorgan.gov.uk	Agreed at 08/6/21 meeting to be received annually in June. Report slipped to September meeting on D.Knevett Request 18.05.22

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
6 th September '22	Leisure Management Contract – Year 10 Performance Report.	Year 9 report received March '22.	To provide an update on the performance of the Leisure Management Contract.	To note the performance of the contractor during this period.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk	Agreed at 08/03/22 meeting that Year 10 be presented to Committee in the autumn of 2022 (September).
6 th September '22	Carers Charter	One-off report.	TBC	TBC	TBC	Requested by JW on behalf of Director 17/05/22
6 th September '22	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2022/23.	End of previous year (Part 2) (Q4) received July '22.	To present quarter 1 performance results for the Quarter 1 period aligned to the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2021/22 aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Confirmation from J.Archampong 6.4.22 that report to be received September '22.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				the requirement to meet its performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. 3. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.		
6 th September '22	Telecare Services Update.	Annual Report: last received Jun '21.	To update Members on the work of the Telecare Service over the last 12 months and advise Members on the progress of the Telecare Service	To appraise Members on the challenges, opportunities and strategic direction of the Vale of Glamorgan Council's Telecare service.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 acole@valeofglamorgan.gov.uk	Slipped to Sept' 22 pending outcomes of June Service Area Workshop 24/05/22

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Management Review.			Agreed at 08/6/21 meeting to be received annually in May. Slipped to June as no meeting in May due to Election.
6 th September 2022	Consultation draft of Council Annual Self-assessment 2021/22.	Ref from Cabinet 'To Follow' – 5 th September 2022.	Seeking members views.	TBC	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Confirmation from J.Archampong 6.4.22 that report to be received September '22
4th October '22	2 nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work	1st Quarter received July '22. [ADD LINK]	To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the	To maintain effective tracking of the Committee's recommendations and publication of	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	

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	Programme Schedule 2022/23.	Q2 last received Oct '21.	Committee's work programme for 20**/20**.	the update work programme.		
4 th October '22	Revenue and Capital Monitoring 1 st April to *** 20**.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1st April to ***.	That Members are aware of the projected revenue outturn for 20**/**. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	
4th October '22	Children and Young People Services Annual Placement Review – Annual Update.	Last received November '21.	To outline the actions taken within Children and Young People Services during 2021/2022	To provide Members with an opportunity to exercise oversight of the key statutory function.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Agreed at 09/11/21 meeting to be received annually in Oct.

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			with regard to placement provision for Children Looked After (CLA) and the priority actions for 2022/2123.			
8 th November '22	Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 2021/22.	Last received November '21.	To provide Scrutiny Committee with the Annual Report and review of the Collaborative.	To ensure that Committee maintain close scrutiny of this regional service on a regular basis.	Angela Harris, Regional Adoption Manager. 01446 706152 apharris@valeofglamorgan.gov.uk Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Agreed at 09/11/21 meeting to be received annually in Nov.
8 th November '22	Liberty Protection Safeguards (LPS). <i>(Previously known as: Deprivation of Liberty Safeguards (DoLS)).</i>	Last received November '21.	To provide overview and summary of the activity within the LPS (Prev.DoLS) team and to highlight the	To ensure members are aware of future changes to legislation and their anticipated impact.	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	No agreement made at Nov'21 meeting to receive report again and/or annually but, if

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			resource and capacity issues that has resulted in this area of work being included on the corporate risk register.			required, report to be received Nov '22.
6 th December '22	Initial Revenue Programme Budget Proposals.	Last received December '21.	To submit for consultation the initial revenue budget proposals for 2022/23.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	
6 th December '22	Initial Capital Programme Budget Proposals 2023/24 to 2027/28.	Last received December '21.	To submit the Initial Capital Programme Proposals for 2023/24 to 2027/28 to	In order that Cabinet be informed of the comments of Scrutiny Committees and	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	

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			Scrutiny Committee for consultation.	other consultees before making a final proposal on the budget.		
6th December '22	Corporate Safeguarding Mid-Year Report. (Reference from Cabinet).	Annual version last received July '22. [INSERT LINK]	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity taking place across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	
6 th	Annual Delivery Plan Monitoring	Quarter 1 received	To present quarter 2	To ensure the Council clearly demonstrates the progress being made	Julia Archampong, Corporate Performance Manager.	Confirmation from

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December '22	Report: Quarter 2 Performance 2022/23.	September '22. [INSERT LINK]	performance results for the period ***** for the Corporate Plan Well-being Outcome *****.	towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.	01446 709 318 jarchampong@valeofglamorgan.gov.uk	J.Archampong 6.4.22 that report to be received December '22
10th January '23	Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Last received January '22.	To update Members on the work of the Cardiff and Vale of Glamorgan Regional Partnership	To increase awareness of the work of the Cardiff and Vale of Glamorgan Regional Partnership Board	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. Cath.Doman@wales.nhs.uk	Agreed at 11/01/22 meeting for report to be received Jan '23.

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			Board in relation to the integration of health and social care.	and to ensure links to the wider Vale of Glamorgan Local Authority agenda and key priorities are considered and ensured. 2. To keep Members appraised on the work of the Regional Partnership Board.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	
10th January '23	3 rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 ^{**} / ^{**} .	Last 2nd Quarter received Oct '22. [ADD LINK] Q3 last received Jan '22.	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme for 20 ^{**} / ^{**} .	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 20 ^{**} / ^{**} .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	

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10th January '23	Revenue and Capital Monitoring 1 st April to *** 20**.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period ****.	That Members are aware of the projected revenue outturn for 20**/**. The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	
7 th February '23	No reports currently scheduled.					
7 th March '23	Service Plans and Target Setting to deliver the Annual Delivery Plan 2023/24.	Last received March '22.	To present the Council's Wellbeing Objectives and Improvement	The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Confirmation from J.Archampong 6.4.22 that report to be

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			Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act	Service Plan activities and service improvement targets and Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured. The Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured in line with requirements of the Local Government (Wales) Measure 2009 and in delivering the Annual Delivery Plan the Council takes into account the diverse		received March '23

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				needs of the local community.		
7 th March '23	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2022/23.	Quarter 2 Reported: December '21. [INSERT LINK]	To present Quarter 3 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens and to ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Confirmation from J.Archampong 6.4.22 that report to be received March '23
7 th March '23	Annual Update regarding Unpaid Carers and	Last received March '22.	To update Scrutiny Committee on	To ensure Scrutiny Members are aware of the duties outlined within	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	Agreed at 08/03/22 meeting that next annual

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Regional Carers Strategy.		support for carers.	legislation and the Ministerial Priorities set for carers as well as considering the development of a Regional Strategy for carers.	<p>Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 najames@valeofglamorgan.gov.uk</p> <p>Nicola Hale, Team Manager, Performance and Information. 01446 704732 NJHale@valeofglamorgan.gov.uk</p>	report received in March '23.
18 th April '23	No reports currently scheduled.					
May '23	4th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20**/**.	Last 3rd Quarter received Jan '23. [ADD LINK] Q4 last received June '22. [ADD LINK]	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme for 20**/**.	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				20**/**.		

Other matters requested by Committee to be added into schedule as and when available

Report/References/Presentations	Responsible Officer and Contact Details	Commentary
Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan Report.	Suzanne Clifton, Head of Adult Services and Vale Alliance. 01446 704679 sclifton@valeofglamorgan.gov.uk	Stage One report received by Committee 08/03/22. (3) T H A T a further report following the first stage of the process be received by the Committee having regard to the fact that any future partnership agreement would be considered by Scrutiny Committee and would require approval by Cabinet.
Social Services Report - Carers Strategy (Support for Carers in the Vale of Glamorgan).	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	New report as requested by the Director. Pending completion of regional strategy in partnership with Cardiff Council.

<p>Presentation – Cogan Wellbeing Hub Annual Update, Mr Geoff Walsh UHB.</p>	<p>External Presenter – Mr Walsh. VoG Contact: Amy Rudman 01446 709 855 arudman@valeofglmaorgan.gov.uk</p>	<p>Was due January 2020 but delayed due to on-going discussions between UHB and VoG. Presentation last received January 2019.</p>
<p>Presentation - Cardiff and Vale Suicide and Self-Harm Prevention Strategy 2017-2020: 12 Monthly Update – Suzanne Wood.</p>	<p>Dr Suzanne Wood Consultant in Public Health Medicine 02921 836503 suzanne.wood@wales.nhs.uk</p>	<p>Last presented March 2019 (annual). Dr Wood confirmed in Feb '20 that the strategy was undergoing a refresh process and therefore would be available to present in July 2020. July 2020 meeting cancelled in response to the national pandemic. Dr Wood requested postponement on 08/10/20 due to Covid-19. On Chairman's agreement [S.Griffiths 21/09/21], progress paused until 2022-23 FWP in light of resource pressures for NHS colleagues as a result of the national pandemic.</p>
<p>Presentation - The Cardiff and Vale Dementia Strategy 2017-2027 Annual Update– Suzanne Wood.</p>	<p>Dr Suzanne Wood Consultant in Public Health Medicine 02921 836503 suzanne.wood@wales.nhs.uk</p>	<p>Last presented July 2019 (received when applicable). Was due July 2020 but delayed due to the meeting being cancelled in response to the national pandemic. Dr Wood requested postponement on 08/10/20 due to Covid-19 until 2021. On Chairman's agreement [S.Griffiths 21/09/21], progress paused until 2022-23 FWP in light of resource pressures for NHS colleagues as a result of the national pandemic.</p>
<p>Presentation - Emotional Wellbeing & Mental Health Services Annual Update – Rose Whittle.</p>	<p>Rose Whittle Directorate Manager, and Community Child Health Cardiff and Vale UHB</p>	<p>Last presented January 2020 (annual). Request sent 15/01/21 for presentation to February 2021 Committee Meeting.</p>

	<p>Rose.Whittle@wales.nhs.uk Katie Simpson Katie.Simpson@wales.nhs.uk</p>	<p>Postponement requested by Ms Whittle 18/01/21 @ 09:17 due to national pandemic pressures. Chairman agreed to postpone until new municipal year (May 2021). On Chairman's agreement [S.Griffiths 21/09/21], progress paused until 2022-23 FWP in light of resource pressures for NHS colleagues as a result of the national pandemic.</p>
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Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in July each year.

Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year. For 21/22: will be via a ref from cabinet given the limited time. In future years, this may change following review and refinement of approach.
Financial Reports		
Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 GHJones@valeofglamorgan.gov.uk	Usually in December each year.
Leisure Reports		
Leisure Management Contract – Year * of 10 Performance Report.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 DPKnevett@valeofglamorgan.gov.uk	Usually in February each year. Year 10 report requested for September '22 at 08/03/22 meeting.
Sports & Play: Update	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance.	Usually in June each year (as of 08/06/21). Received early in Feb 2020.

	01446 704 817 DPKnevelt@valeofglamorgan.gov.uk	
Social Services Reports		
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. Cath.Doman@wales.nhs.uk	Usually in January each year.
Telecare Services Update.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 acole@valeofglamorgan.gov.uk	Requested for May '22 at 08/06/21 meeting. Usually in June each year (as of 21/22). (Previously January prior to pandemic).
Annual Report of the Director of Social Services 20**-20** – Challenge Version.	Lance Carver, Director of Social Services. 01446 704 678 lcarver@valeofglamorgan.gov.uk	Usually in July each year. Includes Representations and Complaints.
Annual Update regarding Unpaid Carers and Regional Carer's Strategy.	Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 najames@valeofglamorgan.gov.uk Nicola Hale, Team Manager, Performance and Information. 01446 704732 NJHale@valeofglamorgan.gov.uk	Usually in March each year.
Corporate Safeguarding Annual Report.	Lance Carver, Director of Social Services. 01446 704 678	Usually in July each year. Reference from Cabinet.

	icarver@valeofglamorgan.gov.uk	
Families First 20**-** Annual Report.	Mark Davies, Prevention & Partnership Manager. 01446 709 269 MDDavies@valeofglamorgan.gov.uk	Usually in July each year.
Family Information Service Annual Report 20**/**.	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	Usually in May each year (as of 11/5/21). Previously July each year.
Children and Young People Services Annual Placement Review – Annual Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in October each year (as of 09/10/21). Previously September each year.
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 20**/**.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in November each year.
Liberty Protection Safeguards (LPS) <i>Previously known as: Deprivation of Liberty Safeguards (DoLS).</i>	Amanda Phillips, Head of Resource Management and Safeguarding. 01446 704 683 amphillips@valeofglamorgan.gov.uk	Usually in November each year.
Integrated Family Support Service Annual Update	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in July each year (as of July '21 meeting).

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	<p>Lance Carver, Director of Social Services. 01446 704 678 lcarter@valeofglamorgan.gov.uk</p> <p>Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 najames@valeofglamorgan.gov.uk</p>	Usually in December/January each year. Reference from Cabinet.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 ^{**} / ^{**} .	<p>Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk</p>	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 ^{**} / ^{**} .	<p>Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk</p>	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 ^{**} / ^{**} .	<p>Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855</p>	Usually October each year. Reporting on July and September.

	arudman@valeofglamorgan.gov.uk	
3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20**/**.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 1 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually September each year. Reporting on April, May and June.
Annual Delivery Plan Monitoring Report: Quarter 2 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Annual Delivery Plan Monitoring Report: Quarter 3 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports [3 reports per year; historically July, Oct and Jan].
- Requests for Consideration.
- Cabinet Call-in.
- Updates from the Leisure Management Contract Members Working Group.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.