

The Vale of Glamorgan Council

Learning and Culture Scrutiny Committee: 18th September, 2017

Report of the Managing Director

1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2017/18

Purpose of the Report

1. To advise Members of progress in relation to the Scrutiny Committee recommendations and to confirm the updated Work Programme schedule for the Scrutiny Committee for 2017/18:
 - 1st Quarter April - June 2017 (Appendix A)
 - Municipal Year 2016/17 (Appendix B)
 - Updated Work Programme Schedule for 2017/18 (Appendix C).

Recommendations

1. That the views of the Committee on the status of the actions listed in Appendices A and B to the report be sought.
2. That the updated Work Programme schedule attached at Appendix C be approved and uploaded to the Council's website.

Reasons for the Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

Background

2. An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
3. The Work Programme schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

Relevant Issues and Options

4. Appendices A and B attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
5. Where appropriate, progress on actions relating to a service area covered by a previous Scrutiny Committee are now included in the Appendices for the appropriate Committee's consideration.
6. It is important that decisions of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
7. Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix C, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
8. The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution) , they will be included within the programme as and when received.
9. Over recent years, Task and Finish Review activity has been primarily focussed on school improvement. For this, School Performance Panels have been formed for a number of Primary and Secondary schools. The objectives of these Panels are to review progress and to establish that up-to-date and authoritative plans are in place to address any concerns identified. The limited resources available within the Democratic and Scrutiny Services Section have been devoted to arranging / facilitating, undertaking research and supporting Panel Members in these exercises.
10. As the number of schools requiring support reduces, it is envisaged that other Task and Finish Review work will be considered at a later stage during the Municipal Year.
11. The Work Programme can also be found on the Council's website at the following link:
http://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

Resource Implications (Financial and Employment)

12. None as a direct result of this report.

Sustainability and Climate Change Implications

13. None as a direct result of this report.

Legal Implications (to Include Human Rights Implications)

14. None as a direct result of this report.

Crime and Disorder Implications

15. None as a direct result of this report.

Equal Opportunities Implications (to include Welsh Language issues)

16. None as a direct result of this report.

Corporate/Service Objectives

17. Scrutiny contributes to all Corporate and Service Objectives contained in the Corporate Plan and there is also an important role for Scrutiny to play in monitoring the progress for delivering these objectives. There is also an integrated planning action contained in the Corporate Plan for 2016 "Review the current arrangements to support effective scrutiny and facilitate more robust challenge and improved accountability" of which this Work Programme forms a part.

Policy Framework and Budget

18. This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.

Consultation (including Ward Member Consultation)

19. Not applicable given the issue is an internal matter.

Relevant Scrutiny Committee

20. All.

Background Papers

Relevant Scrutiny Committee and Cabinet minutes.

Contact Officer

Karen Bowen, Democratic and Scrutiny Services Officer, Tel: (01446 709856)

Officers Consulted

Jeff Rees, Principal Democratic and Scrutiny Officer
Jeff Wyatt, Operational Manager (Democratic Services)

Responsible Officer:

Rob Thomas, Managing Director

Uncompleted Recommendations

1st Quarter 2017-18

Appendix A
Apr - Jun 2017

SCRUTINY DECISION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

19 June 2017				
Min. No. 69 – 4th Quarter Scrutiny Decision Tracking Of Recommendations And Proposed Work Programme Schedule 2017/18 (MD) – Recommended	Learning & Culture			
(2) That the work programme schedule attached at Appendix C to the report be approved and uploaded to the Council's website.			Work programme schedule uploaded to the Council's website.	Completed

Uncompleted Recommendations

2016-17

SCRUTINY DECISION TRACKING FORM : Learning and Culture Scrutiny Committee

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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20 March 2017

Min. No. 950 – Individual Schools Progress Panel Meeting (MD) – Recommended	Learning & Culture			
(2) That the results of the recent examinations undertaken at the school together with a copy of the latest Challenge Advisor's report be presented to the Panel when available.				Ongoing
(5) That the report and its recommendations above be referred to Cabinet for consideration and / or approval.			Cabinet, on 24 th April, 2017, noted the contents of the report. (Min. No. C3536 refers)	Completed

LEARNING AND CULTURE SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME 2017-18

MONTH	REPORT TITLE
18 th September 2017	<ul style="list-style-type: none"> • *CFWP – Quarter 1 Performance Reporting • Annual Report Governor Training • Corporate Safeguarding Annual Report 2016/17 (Reference from Cabinet) • Children and Young People Services – Annual Placement Review (Reference from Healthy Living and Social Care Scrutiny Committee) • Forward Work Programme and 1st Quarter Decision Tracking • Scrutiny Committee Draft Annual Report • *CFWP – Key stage 3 Pupil referral unit (PRU) and Education other than at school (EOTAS)
16 th October 2017	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • Summary of School Inspections • Provision of Non-Maintained Sector
13 th November 2017	<ul style="list-style-type: none"> • *CFWP – Schools Performance 2017 • Forward Work Programme and 2nd Quarter Decision Tracking • *CFWP – Proposals for the Future Utilisation of Ty Deri
11 th December 2017	<ul style="list-style-type: none"> • *CFWP – Initial Capital Programme Budget Proposals 2018/19 – 2022/23 • *CFWP – Initial Revenue Budget Proposals 2018/19 – 2022/23 • *CFWP – Quarter 2 Performance Reporting • *CFWP – School Investment Programme • CFWP – Welsh Education Strategic Plans • CFWP – Arts Development Strategy
22 nd January 2018	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP – Corporate Safeguarding • Improvement Objectives Part 1 / Corporate Plan • Forward Work Programme and 3rd Quarter Decision Tracking • CFWP – County Libraries Progress Report
12 th February 2018	<ul style="list-style-type: none"> • Council's Annual Self-Assessment

** CFWP - Cabinet Forward Work Programme (annual / quarterly)

19 th March 2018	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring • *CFWP – Capital Monitoring • *CFWP – Quarter 3 Performance Reporting • Young Carers Annual Update • Service Plans • Target Setting
April 2018	<ul style="list-style-type: none"> • Forward Work Programme and 4th Quarter Decision Tracking

Other reports requested by Committee to be added into schedule as and when available.

To be reported Annually

1. NEETS Provision in the Vale of Glamorgan – annual update May each year
2. CYPS Annual Placement Review (last reported on 19 Sep 16: Min No 334)
3. Annual report on Governor Training (last reported on 19 Sep 16: Min No 336)
4. Adult Community Learning **(last reported 14 Mar 16)**
5. Young Carers – Annual Update report (20 Mar 17: Min No 948) **(last reported 20 Mar 17)**

To be reported Biennially (two yearly)

6. Audit of School Councils' biennial report - 2012/13 **Reported 20th April 2015 (due next in 2017)**

To be reported Biannually (twice a year)

7. Reports on attendance to be submitted to the Committee on a termly basis. **(reports to be presented biannually – mid-term and end of year) (2 per year)**
8. Youth Engagement and Progression six month update report (08 Feb 16: Min No 823)

To be reported as and when available

9. Examples of good practice in schools to be presented to Committee when available **Also target schools with excellent Estyn judgements**
10. Central South Consortium Business Plan updates as available
11. CYPS Commissioning Strategy and Action Plan six monthly updates **The Strategy is currently being reviewed and will be reported on a future agenda when available**
12. Pupil Deprivation Grant Funding update reports on impact of funding to be presented as and when appropriate
13. The excellence identified in Vale schools to be presented to future Scrutiny Committee meetings – as and when appropriate
14. School and Community Based Counselling Service monitoring (20 Jun 16: Min No 113)

** CFWP - Cabinet Forward Work Programme (annual / quarterly)

15. Review of Individual Schools Progress Panels Action Plan (03 Oct 16: Min No 408)
16. St. Cyres Budget Recovery Plan to be reported as appropriate (17 Oct 16: Min No 457)
17. School Balances update reports including detail in relation to the schools saving for building schemes (last reported 17 Oct 16)
18. Report in relation to pupils applying / attending Oxford and Cambridge Universities (17 Oct 16: Min No 460) **(Also to include an update on the Seren Network)**
19. Update reports with regard to any future innovations considered for the Library Service in the Vale of Glamorgan (14 Nov 16: Min No 526)
20. School Performance Panel (Barry Comprehensive) update report be presented to the Scrutiny Committee as soon as possible following the GCSE results in August 2017 (14 Nov 16: Min No 527)
21. Report on the Donaldson Review (13 Feb 17: Min No 783)
22. Site Visit to Ty Deri – to be arranged following receipt of the Consultants' report (23 Jan 17: Min No 713)
23. Reshaping Services – Catering Project - Progress report after first year of the business plan (20 Mar 17: Min No 947).
24. Accelerated Improvement Board update report (20 Mar 17: Min No 950)
25. Individual School Progress Panel (Bryn Hafren) update report following the GCSE results in August 2017 (20 Mar 17: Min No 950)

Requests for Consideration

N.B. The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

** CFWP - Cabinet Forward Work Programme (annual / quarterly)