

Meeting of:	<b>Learning and Culture Scrutiny Committee</b>
Date of Meeting:	<b>Thursday, 14 October 2021</b>
Relevant Scrutiny Committee:	Learning and Culture
Report Title:	2 <sup>nd</sup> Quarter Scrutiny Recommendation Tracking 2021/22 and Updated Committee Forward Work Programme Schedule 2021/22.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2021/22.
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Catherine Lindsey, Assistant Democratic and Scrutiny Services Officer, 01446 709 144.
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2021/22 for the Committee's consideration: <ul style="list-style-type: none"> <li>- 2<sup>nd</sup> Quarter Recommendation Tracking July to September 2021 (Appendix A);</li> <li>- 1st Quarter Recommendation Tracking April to June 2021 (Appendix B);</li> <li>- Municipal Year 2019-20 (Appendix C);</li> <li>- Updated Committee Forward Work Programme Schedule for 2021/22 (Appendix D).</li> </ul> </li> </ul>	

## **Recommendations**

1. That the status of the actions listed in Appendices A, B and C to the report be agreed.
2. That the updated Committee Forward Work Programme Schedule attached at Appendix D be considered for approval and uploaded to the Council's website.

## **Reasons for Recommendations**

1. To maintain effective tracking of the Committee's recommendations.
2. For consideration and information.

## **1. Background**

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

## **2. Key Issues for Consideration**

- 2.1 Appendices A to C attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 Members are also requested to confirm approval of the updated 2021/22 Work Programme Schedule attached at Appendix D, and any slippage, it being noted that the Committee received all expected reports during the quarter and therefore has no recorded slippage.
- 2.4 The Committee's Work Programme has been aligned to the Draft Quarterly Cabinet Forward Work Programme, scheduled for approval by Cabinet at its 11<sup>th</sup> October 2021 meeting which can be found at [here](#). A verbal update on the resolutions made by Cabinet in relation to its Quarterly Forward Work Programme will be provided at the meeting.
- 2.5 The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee, which will be included as

and when available / required, together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.

- 2.6** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.7** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix D) by identifying:
- The specific areas of interest for the Committee;
  - How to engage stakeholders (including Ward Members and the public);
  - The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.);
  - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.8** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairs and Vice-Chairs Group having regard to resource implications and corporate priorities.
- 2.9** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairs and Vice-Chairs Group on 3<sup>rd</sup> March, 2021 agreed that Scrutiny Committee Chairs and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.
- 2.10** Published versions of the Forward Work Programme can also be found on the Council's website via the following link:  
[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny\\_committees.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx)

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes in the form of a 'Scrutiny Annual Report.'
- 3.2** Scrutiny Committee Forward Work Programmes are updated and published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process.

- 3.3** The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4** The Scrutiny Forward Work Programme provides details of reports and items proposed to be considered by the Committee over the coming Municipal year (May 2021 – April 2022).

## **4. Resources and Legal Considerations**

### **Financial**

- 4.1** None as a direct result of this report.

### **Employment**

- 4.2** None as a direct result of this report.

### **Legal (Including Equalities)**

- 4.3** None as a direct result of this report.

## **5. Background Papers**

[Scrutiny Committee Annual Work Programme](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol.](#)

# Uncompleted Recommendations

2<sup>nd</sup> Quarter 2021/22

SCRUTINY RECOMMENDATION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

08 July 2021				
<b>Min. No. 202 – Curriculum for Wales: Journey to 2022 (DLS) – Recommended</b>	Learning & Culture			
(2) That Committee receive termly updates on Curriculum for Wales developments, including information about the readiness of schools for September 2022.			Added to the Committee's Forward Work Programme.	Completed
<b>Min. No. 206 – 1<sup>st</sup> Quarter Scrutiny Recommendation Tracking 2021/22 and Updated Committee Forward Work Programme Schedule 2021/22 (MD) – Recommended</b>	Learning & Culture			
(2) That the updated Committee Forward Work Programme Schedule attached at Appendix C to the report be approved and uploaded to the Council's website.			Forward Work Programme uploaded to the Council's website.	Completed
16 September 2021				
<b>Min. No. – Elective Home Education Update (DLS) – Recommended</b>	Learning & Culture			
(2) That the Learning and Culture Scrutiny Committee receives a further progress update report in 12 months in relation to the ongoing delivery, and further measures to raise awareness of the use and impact of EHE grants for the support of EHE learners.			Added to the Committee's Forward Work Programme.	Completed
(3) That the Learning and Culture Scrutiny Committee, in receiving the report referred to in Recommendation (2) above, be updated on the further progress as to the likely impact of any implementation of the proposed amended statutory guidance on Home Education and the proposed draft regulations which incorporate the requirement for Local Authorities to maintain a Children Missing Education (CME) database.			Added to the Committee's Forward Work Programme.	Completed

# Uncompleted Recommendations

2<sup>nd</sup> Quarter 2021/22

SCRUTINY RECOMMENDATION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

<b>Min. No. – Education Update on the Syrian Resettlement Programme (DLS) – Recommended</b>	Learning & Culture			
(2) That Learning and Culture Scrutiny Committee receives a further progress update report in 12 months as to ongoing delivery, further raising awareness of the use and impact of Minority Ethnic Achievement and Gypsy, Roma Traveller (MEAGRT) funding grants for the support of SRP learners.			Added to the Committee's Forward Work Programme.	Completed

Uncompleted Recommendations

1<sup>st</sup> Quarter 2021/22

SCRUTINY RECOMMENDATION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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<b>10 June 2021</b>				
<b>Min. No. 100 – Cardiff and Vale Test Trace Protect Service Supporting Ethnic Minority Communities (MD) – Recommended</b>	Learning & Culture			
(2) That the report be referred to Cabinet for their information and awareness.			Cabinet, at its meeting on 5 <sup>th</sup> July, 2021 RESOLVED –	Completed
(3) That following consideration of the report by Cabinet, the report be circulated to all Councillors, members of the Public Services Board and members of the Equalities Consultative Forum for their information and awareness.			[1] That the work of the Cardiff and Vale Test, Trace, Protect service in supporting ethnic minority communities in accessing COVID-19 testing and vaccination be noted. [2] That the report be noted. [3] That the report be circulated to all Councillors, members of the Public Services Board and members of the Equalities Consultative Forum for their information and awareness. [4] That Officers working in partnership across the board be thanked for the amount of work carried out as part of the Cardiff and Vale Test, Trace, Protect (TTP) service. (Min No. C613 refers)	

## Uncompleted Recommendations

2019-20

SCRUTINY DECISION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

**13 February 2020**

<b>Min. No. 684 – Reshaping Services – Review of the Delivery of the Arts Service and Art Central (REF) – Recommended</b>	Learning & Culture			
That the Learning and Culture Scrutiny Committee supports the future use of Art Central and urges for an approach to develop and enhance the facility to deliver a multi-use art space.			<p>Cabinet, on 21<sup>st</sup> June, 2021, considered a report 'Consideration of the Responses to the Arts Consultation, and Subsequent Recommendations' which advised of Committee's involvement in the consultation process for the review.</p> <p>Cabinet resolved that an options appraisal be developed to evaluate a new operating model for the Arts and Culture service, review the implications to the Arts and Culture Strategy and that the matter be referred to the Learning and Culture Scrutiny Committee for consideration once such matters had been progressed. (Min. No. C599 refers)</p> <p>On 28<sup>th</sup> June, 2021, the Cabinet item was called in and will be considered by Committee at a special meeting on 22<sup>nd</sup> July, 2021.</p> <p>At its Special Meeting on 22<sup>nd</sup> July, 2021 Committee endorsed the decisions of Cabinet on 21<sup>st</sup> June, 2021. (Min. No. 279 refers)</p>	Completed





Vale of Glamorgan Council  
Learning and Culture Scrutiny Committee

# Forward Work Programme

May 2021 – April 2022

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
May 2021	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22.	Q3 report January 2021	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 13<sup>th</sup> May 2021</a> (Min No 33)
June 2021	Welsh Language Standards Annual Monitoring Report 2020-21	<a href="#">Cabinet Forward Work Programme Item</a>	To seek Committee Members' views on the Annual Welsh Monitoring Report.	Enables Committee to consider the contents of the report and appendices and allows the Council to meet its reporting duty to the Welsh Commissioner by publishing the Annual Welsh Language	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 10<sup>th</sup> June 2021</a> (Min No 101)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Monitoring Report 2020/21.		
	Estyn Case Studies of Effective Practice in Vale of Glamorgan Schools	Central South Consortium (CSC) update report	To update Members on the effective practice case studies identified in Vale of Glamorgan schools by Estyn since the introduction in September 2017.	Members are advised of the effective practice identified by Estyn in Vale of Glamorgan schools	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 10<sup>th</sup> June 2021</a> (Min No 98)
	Development in Blended and Remote / Distance Learning Practice in Vale of Glamorgan schools	Central South Consortium (CSC) update report	To update Members on the effective practice case studies identified in Vale of Glamorgan schools by Estyn since the introduction in September 2017.	Members are advised of the effective practice identified by Estyn in Vale of Glamorgan schools	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 10<sup>th</sup> June 2021</a> (Min No 99)
	Cardiff and Vale Test Trace Protect Service Supporting Ethnic Minority Communities	Update Report	To inform Members of the work of the Council as part of the Cardiff and Vale	Ensures the Council demonstrates progress being made to deliver on its	Rob Jones, Communications Manager - 01446 709530 <a href="mailto:rajones@valeofglamorgan.gov.uk">rajones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 10<sup>th</sup> June 2021</a> (Min No 100)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Test, Trace, Protect service in supporting ethnic minority communities in accessing COVID-19 testing and vaccination.	Strategic Equality Plan and contribution to regional partnership working, and provides members and partners with information on the work in this arena of activity.		
July 2021	Consultation Response: Welsh Government's Race Equality Action Plan for an Anti-Racist Wales.	Referred by Cabinet on 7 <sup>th</sup> June, 2021	To seek Committee's views ahead of a final submission to the consultation on Welsh Government's Race Equality Action Plan (REAP) for an Anti-Racist Wales.	Enables a response to be submitted to Welsh Government by the deadline of 15 <sup>th</sup> July 2021.		<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 200)
	Closure of Accounts 2020/21	Last received July 2019	To inform Scrutiny Committee of the provisional financial	Members aware of the provisional financial position and	Gemma Jones, Principal Accountant. 01446 709 152	<a href="#">Reported to Committee on 8<sup>th</sup></a>

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			position of the Council for the 2020/21 financial year.	actions that have been taken.	<a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	<a href="#">July, 2021</a> (Min No 204)
	Revenue and Capital Monitoring for the Period 1st April to 31st May, 2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 205)
	Annual Delivery Plan Monitoring Report: Quarter 4 (End of Year) Performance 2020/21	<a href="#">Cabinet Forward Work Programme Item</a>	To present end of year performance results for the period 1st April 2020 to 31 <sup>st</sup> March 2021 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our	Ensures the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 203)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			progress in addressing recommendations and improvement proposals from our external regulators.	Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.		
	Annual Corporate Safeguarding Report: 2020/21	<a href="#">Cabinet Forward Work Programme Item</a>	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, <a href="mailto:jdredrup@valeofglamorgan.gov.uk">jdredrup@valeofglamorgan.gov.uk</a>	Slipped to September 2021 due to the number of items to be considered on the July 2021 Agenda.

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			Council services and to ensure that these arrangements are effective.			
	1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22	Previous report May 2021	To report progress on the Scrutiny recommendations [Apr,May,June] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 206)
	The impact of Coronavirus Pandemic on the Social, Emotional and Mental Health of Children and Young People in the Vale of Glamorgan and an overview of support provided by the Local Authority.	At the request of the Vice-Chair in March 2021	To advise Members of the experiences and views identified in the Children's Commissioner for Wales' Coronavirus and Me survey in January 2021 and how the Local Authority has	Committee is advised of: 1) the increasing numbers of children and young people displaying difficulties pre-pandemic and the additional challenges facing children and young people as a result of	David Davies, Head of Additional Learning Needs and Wellbeing - 01446 709184 <a href="mailto:DADavies@valeofglamorgan.gov.uk">DADavies@valeofglamorgan.gov.uk</a> / Morwen Hudson, Head of Standards and Provision - 01446 709745 <a href="mailto:mhudson@valeofglamorgan.gov.uk">mhudson@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 201)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			supported children and young people.	the lockdown in January 2021. 2) the strategic approach taken by the Local Authority to develop provision to meet the needs of children and young people. 3) the support provided by the Local Authority in response to the pandemic.		
	Curriculum for Wales: Journey to 2022.	Central South Consortium (CSC) update report	To update Members on the Curriculum for Wales and the work undertaken by CSC to support schools in the Vale of Glamorgan	Members are aware of the approaches being developed to support schools with curriculum reform.	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 202)
September 2021	Elective Home Education Update	At the request of the Vice-	To make members aware of the	1) Members scrutinise the	Keeva McDermott, Inclusion Manager - 01446 709113,	<a href="#">Reported to Committee on 16<sup>th</sup></a>



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		Chair in March 2021	changes occurring in Elective Home Education (EHE) at both Local and National level.	Council's legal obligations under the relevant Education legislation. 2) Members are updated as to the progress made in relation to the ongoing delivery, and further awareness raising of the use and impact of the EHE grants for the support of EHE learners. 3) Members have oversight and awareness of ongoing changes to the expectations and obligations placed on the LA.	<a href="mailto:kmcdermott@valeofglamorgan.gov.uk">kmcdermott@valeofglamorgan.gov.uk</a>	<a href="#">September, 2021</a> (Min No 353)
	The Use and Impact of the Pupil	Update Report	To update Members on the use and	Members are aware of:	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 16<sup>th</sup></a>

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	Development Grant in Vale of Glamorgan Schools.		impact of the Pupil Development Grant in Vale of Glamorgan schools during 2020-21	<p>1) The current use and impact of the PDG grant and examples of how the grant is used in schools.</p> <p>2) The universal and targeted support the local authority and schools have provided for pupils eligible for free school meals, and how provision has been adapted during the pandemic.</p>		<a href="#">September, 2021</a> (Min No 352)
	Education Update on the Syrian Resettlement Programme	Update Report	To make Members aware of the Syrian Resettlement Programme from an education perspective at a local level.	Members are aware of the progress made in the education remit of SRP in the last 12 months.	Martine Coles, Vulnerable Groups Manager - 01446 709735 <a href="mailto:MNColes@valeofglamorgan.gov.uk">MNColes@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a> (Min No 354)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Presentation: Big Fresh Catering Company				Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	<a href="#">Presented to Committee on 16<sup>th</sup> September, 2021</a> (Min No 350)
	Annual Corporate Safeguarding Report: 2020/21	Referred by Cabinet on 7 <sup>th</sup> June, 2021	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, <a href="mailto:jredrup@valeofglamorgan.gov.uk">jredrup@valeofglamorgan.gov.uk</a>	Slipped from July 2021 due to the number of items to be considered on the July Agenda.  <a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a> (Min No 351)
	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22	<a href="#">Cabinet Forward Work Programme Item</a>	To present Quarter 1 performance results for the period 1st April 2021 to 30th	1. To ensure the Council clearly demonstrates the progress being made	Julia Archampong, Corporate Performance Manager - 01446 709 318	Brought forward from October, 2021.

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			June 2021 for the Corporate Plan Well-being Outcome.'	towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its	<a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a> (Min No 355)

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				<p>contribution to achieving the wellbeing goals for Wales.</p> <p>The Council is able to submit a response to Welsh Government by the deadline of 22 October 2021</p>		
October 2021	2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Q1 report July 2021	To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the Committee's work programme for 2021/2022.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	
	Governor Training Report for the 2020/21 Academic Year	Previous Report October 2020	To report on governor training for the 2019/20 Academic Year	To ensure Committee are aware of any developments in Governor training	Paula Ham, Director of Learning and Skills. 01446 709 161	

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				during the previous Academic Year.	<a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	
	Reconfiguring Nursery Provision in Penarth.	Referred by Cabinet on 13 <sup>th</sup> September, 2021.	To seek approval to consult on a school organisation proposal for the Penarth Nursery Provision scheme.	Members can approve or give their views regarding the proposal as part of the statutory consultation process.	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	
	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22	<a href="#">Cabinet Forward Work Programme Item</a>	To present Quarter 1 performance results for the period 1st April 2021 to 30th June 2021 for the Corporate Plan Well-being Outcome.'	1. To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Brought forward to September, 2021.

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				with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
	Consultation on Welsh Government's LGBTQ+ Action Plan for Wales	Referred by Cabinet on 11th October, 2021.	To seek Committee's views in order to inform a final response to the Welsh Government's LGBTQ+ Action Plan for Wales.	The Council is able to submit a response to Welsh Government by the deadline of 22 October 2021	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	

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	Revenue and Capital Monitoring for the period 1st April to 31st August 2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Brought forward from November, 2021.
November 2021	Corporate Safeguarding Mid Term Report.	<a href="#">Cabinet Forward Work Programme Item</a>	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, <a href="mailto:jredrup@valeofglamorgan.gov.uk">jredrup@valeofglamorgan.gov.uk</a>	



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	Youth Service Update	Previous report November 2020	effective. To make members aware of the progress made in the Youth Service in the past 6 months during Covid.	To ensure that Members of the Scrutiny Committee (Learning and Culture) continue to have oversight of the Youth Service.	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	
	Support for Young Carers in the Vale of Glamorgan	Previous Report November 2020	To update Scrutiny Committee on support for young carers	The Directorate continues to develop its response to the Social Services and Wellbeing Act and manage its statutory responsibilities and local needs within its resources, making the most of collaborative arrangements and funding streams where appropriate	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Revenue and Capital Monitoring for the period 1st April to 31st August 2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Brought forward to October, 2021.
	Initial Revenue Programme Budget Proposals	<a href="#">Cabinet Forward Work Programme Item</a>	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2022/23.	To ensure Committee is consulted before making a final proposal on the budget.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	
	Initial Capital Programme Budget Proposals	<a href="#">Cabinet Forward Work Programme Item</a>	To submit the Initial Capital Programme Proposals for 2021/22 to	To ensure Committee is consulted before making a final	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	

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			202*/2*	proposal on the budget.		
December 2021	Draft Vale of Glamorgan Council Annual Delivery Plan 2022-23	Previous report December 2020	To seek Committee's views regarding the draft Annual Delivery Plan (Improvement Plan Part 1) 2022-23 as part of the programme of consultation.	To ensure that Committee has the opportunity to consider the draft Annual Delivery Plan and provide feedback as part of the programme of consultation.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	
	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2021/22	Q1 received October 2021	To present Quarter 2 performance results for the period 1st July 2021 to 30th September 2021 for the Corporate Plan Well-being Outcome.'	1. To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.</p>		
	Curriculum for Wales: Journey to 2022 –	Following recommendation made by	To update Members on the Curriculum for Wales and the work	Members are aware of the approaches being developed to	Carys Pritchard, Principal Improvement Partner (CSC)	

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	Autumn Term 2021 Update	Committee during the meeting of 8 <sup>th</sup> July, 2021 (Min No 202)	undertaken by CSC to support schools in the Vale of Glamorgan	support schools with curriculum reform.		
	Evaluation, Improvement & Accountability Framework	Update report from CSC			Carys Pritchard, Principal Improvement Partner (CSC)	
January 2022	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Q2 report October 2021	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	
	School Admission Arrangements 2023-2024.	<a href="#">Cabinet Forward Work Programme Item</a>	To seek approval to consult on the Local Authority's school admission	To comply with Para 2.3 (page 6) of the School Admissions Code	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	

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			arrangements as required by the Welsh Government's School Admission Code issued in July 2013.	(Wales) July 2013.		
	Impact of work in the Central South Consortium's business plan on the region and The Vale of Glamorgan Local Authority	Last reported January 2020	To inform Members of the impact of work in the Central South Consortium's business plan on the region and the Vale of Glamorgan	Members are aware of the impact of Central South Consortium's work on schools in the Vale of Glamorgan.	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	
	Revenue and Capital Monitoring for the period 1 <sup>st</sup> April to 30 <sup>th</sup> November.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	

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February 2022						
March 2022	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2022/23	Previous report March 2021	To seek Members' endorsement of the draft Annual Delivery Plan (Improvement Plan Part 1) 2022/2023 prior to consideration by Council.	<p>1. To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets for 2022/2023.</p> <p>2. To ensure that the Service Plans aligned to this Committee's remit are accurate, up to</p>	<p>Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a></p>	

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				<p>date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured during 2022/2023.</p> <p>3. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be</p>		



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				<p>monitored and measured during 2022/2023 in line with requirements of the Local Government (Wales) Measure 2009.</p> <p>4. To ensure that in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.</p>		
	Annual Equality Monitoring Report 2020-2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To seek approval of the Annual Equality Monitoring Report	To ensure Scrutiny Committee consideration of the report and to allow the Council to meet its reporting duty under the specific	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	

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				duties for Wales and continue to make progress towards meeting the public sector equality duty and to ensure our equality work is available for scrutiny by the Equality and Human Rights Commission and others.		
	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2021/22	<a href="#">Cabinet Forward Work Programme Item</a>	To present Quarter 3 performance results for the period 1st October 2021 to 31st December 2021 for the Corporate Plan Well-being Outcome.'	1. To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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				<p>2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.</p>		
	Youth Engagement and Progression	Previous report March 2021	To make Members aware of the progress made	To track performance.	Nisha Shukla, Engagement & Progression Coordinator	

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			over the last six months of the Youth Engagement and Progression Framework and the current levels of young people Not in Education, Employment or Training (NEET)		01446 709457 <a href="mailto:nshukla@valeofglamorgan.gov.uk">nshukla@valeofglamorgan.gov.uk</a>	
	Revenue and Capital Monitoring for the period 1 <sup>st</sup> April to 31 <sup>st</sup> January 2022.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	
April 2022						

**Other reports requested by Committee to be added into schedule as and when available**

Report	Responsible Officer and Contact Details	Commentary
Reports on attendance to be submitted to the Committee on a termly basis.		<b>Reports to be presented biannually – mid-term and end of year (2 per year) To be reported as and when available</b>
Examples of good practice in schools to be presented to Committee when available CYPS Commissioning Strategy and Action Plan six monthly updates.		<b>Also target schools with excellent Estyn judgements and presentations from schools on how the new curriculum is being developed and implemented. The Strategy is currently being reviewed and will be reported on a future agenda when available</b>
Update reports with regard to any future innovations considered for the Library Service in the Vale of Glamorgan (14 Nov 16: Min No 526)		
School Performance Reports (Foundation Phase, KS2-5) (12 Feb 18: Min No 691)		
Additional Learning Needs Regional Implementation Plan update re progression (13 Nov 18: Min No 481)		
Report on school buildings in the primary sector (12 Feb 19 – Min. No. 739)		
Presentation by Menter Bro Morgannwg		
Welsh Standards Annual Monitoring Report		
*CFWP – Reshaping Services Review		
*CFWP – Catering Reshaping		
Follow up work on the T&F Review into the Provision of Sanitary Products at Secondary Schools (20 Jun 19: Min No 71)		
Report on maintenance and upgrades for all schools across the Vale (20 Jun 19: Min No 71)		
Pastoral care available in schools (20 Jun 19: Min No 71)		
Site visit to be arranged to the new Catering Service and to High Street Primary School (14 Nov 19: Min No 452)		
Presentation from the Sense of Place Board regarding cultural heritage (16 Jan 20: Min No 596)		

Presentation: Tackling Digital Exclusion in Schools	Trevor Baker / Sean Granville	Presented to the Cost of Schooling Task and Finish Group meeting on 28 <sup>th</sup> April, 2021, to be brought to Committee at Group Members' request. Will be brought to Committee once Officer availability is confirmed.
Summary of work carried out to deliver the Welsh Government's Period Dignity Grants in Light of COVID-19.	Mark Davies	Presented to the Cost of Schooling Task and Finish Group meeting on 28 <sup>th</sup> April, 2021, to be brought to Committee at Group Members' request. Will be brought to Committee once Officer availability is confirmed.
Curriculum for Wales: Journey to 2022 – Spring Term 2022 Update	Carys Pritchard (CSC)	Following recommendation made by Committee during the meeting of 8th July, 2021 (Min No 202). <b>Meeting date TBC by CSC.</b>
Curriculum for Wales: Journey to 2022 – Summer Term 2022 Update	Carys Pritchard (CSC)	Following recommendation made by Committee during the meeting of 8th July, 2021 (Min No 202). <b>Meeting date TBC by CSC.</b>
Elective Home Education Update	Keeva McDermott	Following recommendation made by Committee during the meeting of 16 <sup>th</sup> September, 2021 that a further report be received in 12 months. <b>To be added to 22/23 work programme.</b>
Education Update on the Syrian Resettlement Programme	Martine Coles	Following recommendation made by Committee during the meeting of 16 <sup>th</sup> September, 2021 that a further report be received in 12 months. <b>To be added to 22/23 work programme.</b>

## Annual Reports

Report	Responsible Officer and Contact Details	Commentary
<b>Performance Monitoring Reports</b>		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20 <sup>**</sup> / <sup>**</sup> .	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20 <sup>**</sup> / <sup>**</sup> Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.

### Financial Reports

Closure of Accounts 20**/**.	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.

### Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in January each year. Reference from Cabinet.
Children and Young People Services Annual Placement Review – Six Month Activity Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in March each year.

### Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.

2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

### **Infrequent**

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**



## Suggested Task and Finish Review Exercises

Group	Scope / Focus	Chair / Responsible Officer	Commentary
Cost of Schooling	An examination of how affordable it is for parents to send children to school. To include the social/wellbeing impact of School Proms and consideration of the costs of school uniforms and extra school activities.	Chair: Cllr. G. Kemp  Responsible Officers: Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>  Catherine Lindsey, Assistant Democratic Services Officer. 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	Prior to the Covid-19 pandemic, the Group met on two occasions. At its first meeting the Group agreed its scope and plan of action. The second meeting was a visit to Pencoedre High School to speak to some pupils and to gather their thoughts and views. The Group has now reconvened and considered the impact of the pandemic on the scope of their review. The Group intends to invite parents to attend their next meeting in order that they can share their experiences of the affordability of education.
Museum Provision in the Vale of Glamorgan	<i>TBC</i>	Chair: <i>TBC</i> Responsible Officers: Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>  Catherine Lindsey, Assistant Democratic Services Officer. 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	

