

Meeting of:	<b>Learning and Culture Scrutiny Committee</b>
Date of Meeting:	<b>Thursday, 13 January 2022</b>
Relevant Scrutiny Committee:	Learning and Culture
Report Title:	3 <sup>rd</sup> Quarter Scrutiny Recommendation Tracking 2021/22 and Updated Committee Forward Work Programme Schedule 2021/22.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2021/22.
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Catherine Lindsey, Assistant Democratic and Scrutiny Services Officer, 01446 709 144.
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2021/22 for the Committee's consideration: <ul style="list-style-type: none"> <li>- 3<sup>rd</sup> Quarter Recommendation Tracking October to December 2021 (Appendix A);</li> <li>- Updated Committee Forward Work Programme Schedule for 2021/22 (Appendix B).</li> </ul> </li> </ul>	

## **Recommendations**

1. That the status of the actions listed in Appendix A to the report be agreed.
2. That the updated Committee Forward Work Programme Schedule attached at Appendix B be considered for approval and uploaded to the Council's website.

## **Reasons for Recommendations**

1. To maintain effective tracking of the Committee's recommendations.
2. For consideration and information.

## **1. Background**

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

## **2. Key Issues for Consideration**

- 2.1 Appendix A attached to this report sets out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 Members are also requested to confirm approval of the updated 2021/22 Work Programme Schedule attached at Appendix B, it being noted that:
  1. Following a meeting held on Tuesday 4<sup>th</sup> January, 2021 between the Committee Chair, Heads of Service for the Directorate and the Principal Improvement Partner for Central South Consortium, the following changes to the Work Programme were proposed, to be considered and agreed by Committee during their meeting of 13<sup>th</sup> January:
    - The Youth Engagement and Progression report has been removed from the programme, with it being noted that relevant data of interest to the Committee (for instance relating to numbers of young people Not in Education, Employment or Training/NEET) will be captured within quarterly performance monitoring reports.

- Given the length of the Work Programme Schedule Appendix circulated to Members, the document has been reduced to only include the tracked quarter (to account for any in-quarter slippage) and upcoming quarters. The full schedule including previous quarters and any updates confirmed by Committee will still be made available to Members and the public on the Council's Website.
  - In drafting the Work Programme for the next municipal year, update reports not specifically recommended by Committee will not be included at set points in the schedule, with Heads of Service to liaise with the Chair and determine when reports on these matters are necessary.
2. The School Admission Arrangements 2023/24 report, previously considered by Committee in January, 2021 following a referral from Cabinet, has been removed from the programme in agreement with the Chair as there are no changes proposed to the arrangements as agreed for the academic year 2022/2023, with the exception of amendments which reflect the changes to the law on admissions as a result of the implementation of the Additional Learning Needs and Education Tribunal (Wales) Act 2018 which are not currently reflected in the School Admissions Code.
- 2.4** The Committee's Work Programme has been aligned to the Draft Quarterly Cabinet Forward Work Programme, scheduled for approval by Cabinet at its 10<sup>th</sup> January, 2021 meeting which can be found [here](#). A verbal update on the resolutions made by Cabinet in relation to its Quarterly Forward Work Programme will be provided at the meeting.
- 2.5** The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee, which will be included as and when available / required, together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.
- 2.6** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.7** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix B) by identifying:
- The specific areas of interest for the Committee;
  - How to engage stakeholders (including Ward Members and the public);

- The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.);
  - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.8** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairs and Vice-Chairs Group having regard to resource implications and corporate priorities.
- 2.9** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairs and Vice-Chairs Group on 3<sup>rd</sup> March, 2021 agreed that Scrutiny Committee Chairs and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes in the form of a 'Scrutiny Annual Report.' The 2019 – 21 (Covid-19 Extended) Annual Report was received at the December 2021 Full Council Meeting.
- 3.2** Scrutiny Committee Forward Work Programmes are updated and published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process. The most recent publications can be found here:  
[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny\\_committees.aspxc](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspxc)
- 3.3** The Scrutiny Public Participation Guide can be found at  
<https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4** The Scrutiny Forward Work Programme provides details of reports and items proposed to be considered by the Committee over the coming Municipal year (May 2021 – March 2022).

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1** None as a direct result of this report.

#### **Employment**

4.2 None as a direct result of this report.

**Legal (Including Equalities)**

4.3 None as a direct result of this report.

**5. Background Papers**

[Scrutiny Committee Annual Work Programme.](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol.](#)

# Uncompleted Recommendations

3<sup>rd</sup> Quarter

**SCRUTINY RECOMMENDATION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE**

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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**14 October 2021**

<b>Min. No. 476 – 2nd Quarter Scrutiny Recommendation Tracking 2021/22 And Updated Committee Forward Work Programme Schedule 2021/22 (MD) – Recommended</b>	Learning & Culture			
(2) That the updated Committee Forward Work Programme Schedule attached at Appendix D to the report be approved and uploaded to the Council's website, subject to amendments as discussed and agreed during the meeting.			Forward Work Programme Schedule amended and uploaded to the Council's website.	Completed

**11 November 2021**

<b>Min. No. 540 – Youth Service Update (DLS) – recommended</b>	Learning and Culture			
(2) That a further progress update report about on-going delivery, alongside awareness of grants and European funding and the risks this poses be received in 12 months.			Added to Forward Work Programme Schedule.	Completed
(3) That Committee's comments regarding the importance of the Youth Service being strongly advocated for and supported during upcoming budgetary discussions be communicated to Cabinet via letter for its consideration.			Committee's comments sent to Cabinet via email on 17 <sup>th</sup> November, 2021.	Completed



Vale of Glamorgan Council  
Learning and Culture Scrutiny Committee

# Forward Work Programme

May 2021 – April 2022

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
May 2021	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22.	Q3 report January 2021	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 13<sup>th</sup> May 2021</a> (Min No 33)
June 2021	Welsh Language Standards Annual Monitoring Report 2020-21	<a href="#">Cabinet Forward Work Programme Item</a>	To seek Committee Members' views on the Annual Welsh Monitoring Report.	Enables Committee to consider the contents of the report and appendices and allows the Council to meet its reporting duty to the Welsh Commissioner by publishing the Annual Welsh Language Monitoring Report 2020/21.	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 10<sup>th</sup> June 2021</a> (Min No 101)
June 2021	Estyn Case Studies of Effective Practice in	Central South Consortium	To update Members on the effective practice case studies identified	Members are advised of the effective practice identified by Estyn in	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 10<sup>th</sup></a>



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	Vale of Glamorgan Schools	(CSC) update report	in Vale of Glamorgan schools by Estyn since the introduction in September 2017.	Vale of Glamorgan schools		<a href="#">June 2021</a> (Min No 98)
June 2021	Development in Blended and Remote / Distance Learning Practice in Vale of Glamorgan schools	Central South Consortium (CSC) update report	To update Members on the effective practice case studies identified in Vale of Glamorgan schools by Estyn since the introduction in September 2017.	Members are advised of the effective practice identified by Estyn in Vale of Glamorgan schools	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 10<sup>th</sup> June 2021</a> (Min No 99)
June 2021	Cardiff and Vale Test Trace Protect Service Supporting Ethnic Minority Communities	Update Report	To inform Members of the work of the Council as part of the Cardiff and Vale Test, Trace, Protect service in supporting ethnic minority communities in accessing COVID-19 testing and vaccination.	Ensures the Council demonstrates progress being made to deliver on its Strategic Equality Plan and contribution to regional partnership working, and provides members and partners with information on the work in this arena of activity.	Rob Jones, Communications Manager - 01446 709530 <a href="mailto:rajones@valeofglamorgan.gov.uk">rajones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 10<sup>th</sup> June 2021</a> (Min No 100)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
July 2021	Consultation Response: Welsh Government's Race Equality Action Plan for an Anti-Racist Wales.	Referred by Cabinet on 7 <sup>th</sup> June, 2021	To seek Committee's views ahead of a final submission to the consultation on Welsh Government's Race Equality Action Plan (REAP) for an Anti-Racist Wales.	Enables a response to be submitted to Welsh Government by the deadline of 15 <sup>th</sup> July 2021.		<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 200)
July 2021	Closure of Accounts 2020/21	Last received July 2019	To inform Scrutiny Committee of the provisional financial position of the Council for the 2020/21 financial year.	Members aware of the provisional financial position and actions that have been taken.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 204)
July 2021	Revenue and Capital Monitoring for the Period 1st April to 31st May, 2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 205)
July 2021	Annual Delivery Plan Monitoring Report: Quarter 4 (End of Year) Performance 2020/21	<a href="#">Cabinet Forward Work Programme Item</a>	To present end of year performance results for the period 1st April 2020 to 31 <sup>st</sup> March 2021 in relation to our	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 203)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Well-being Objectives and Corporate Health priorities, including an update of our progress in addressing recommendations and improvement proposals from our external regulators.			
July 2021	Annual Corporate Safeguarding Report: 2020/21	<a href="#">Cabinet Forward Work Programme Item</a>	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, <a href="mailto:jdredrup@valeofglamorgan.gov.uk">jdredrup@valeofglamorgan.gov.uk</a>	Slipped to September 2021 due to the number of items to be considered on the July 2021 Agenda.
July 2021	1st Quarter Scrutiny Decision Tracking of Recommendations and	Previous report May 2021	To report progress on the Scrutiny recommendations	To maintain effective tracking of the	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144	<a href="#">Reported to Committee on 8<sup>th</sup></a>

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Updated Work Programme Schedule 2021/22		[Apr,May,June] and to confirm the Committee's work programme for 2021/22.	Committee's recommendations.	<a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	<a href="#">July, 2021</a> (Min No 206)
July 2021	The impact of Coronavirus Pandemic on the Social, Emotional and Mental Health of Children and Young People in the Vale of Glamorgan and an overview of support provided by the Local Authority.	At the request of the Vice-Chair in March 2021	To advise Members of the experiences and views identified in the Children's Commissioner for Wales' Coronavirus and Me survey in January 2021 and how the Local Authority has supported children and young people.	Committee is advised of: 1) the increasing numbers of children and young people displaying difficulties pre-pandemic and the additional challenges facing children and young people as a result of the lockdown in January 2021. 2) the strategic approach taken by the Local Authority to develop provision to meet the needs of children and young people.	David Davies, Head of Additional Learning Needs and Wellbeing - 01446 709184 <a href="mailto:DADavies@valeofglamorgan.gov.uk">DADavies@valeofglamorgan.gov.uk</a> / Morwen Hudson, Head of Standards and Provision - 01446 709745 <a href="mailto:mhudson@valeofglamorgan.gov.uk">mhudson@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 201)

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				3) the support provided by the Local Authority in response to the pandemic.		
July 2021	Curriculum for Wales: Journey to 2022.	Central South Consortium (CSC) update report	To update Members on the Curriculum for Wales and the work undertaken by CSC to support schools in the Vale of Glamorgan	Members are aware of the approaches being developed to support schools with curriculum reform.	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 8<sup>th</sup> July, 2021</a> (Min No 202)
September 2021	Elective Home Education Update	At the request of the Vice-Chair in March 2021	To make members aware of the changes occurring in Elective Home Education (EHE) at both Local and National level.	1) Members scrutinise the Council's legal obligations under the relevant Education legislation. 2) Members are updated as to the progress made in relation to the ongoing delivery, and further awareness raising of the use and impact of the EHE	Keeva McDermott, Inclusion Manager - 01446 709113, <a href="mailto:kmcdermott@valeofglamorgan.gov.uk">kmcdermott@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a> (Min No 353)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>grants for the support of EHE learners.            3) Members have oversight and awareness of ongoing changes to the expectations and obligations placed on the LA.</p>		
September 2021	The Use and Impact of the Pupil Development Grant in Vale of Glamorgan Schools.	Update Report	To update Members on the use and impact of the Pupil Development Grant in Vale of Glamorgan schools during 2020-21	<p>Members are aware of:</p> <p>1) The current use and impact of the PDG grant and examples of how the grant is used in schools.</p> <p>2) The universal and targeted support the local authority and schools have provided for pupils eligible for free school meals, and how provision has been adapted during the pandemic.</p>	Carys Pritchard, Principal Improvement Partner (CSC)	<p><a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a>            (Min No 352)</p>

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
September 2021	Education Update on the Syrian Resettlement Programme	Update Report	To make Members aware of the Syrian Resettlement Programme from an education perspective at a local level.	Members are aware of the progress made in the education remit of SRP in the last 12 months.	Martine Coles, Vulnerable Groups Manager - 01446 709735 <a href="mailto:MNColes@valeofglamorgan.gov.uk">MNColes@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a> (Min No 354)
September 2021	Presentation: Big Fresh Catering Company				Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	<a href="#">Presented to Committee on 16<sup>th</sup> September, 2021</a> (Min No 350)
September 2021	Annual Corporate Safeguarding Report: 2020/21	Referred by Cabinet on 7 <sup>th</sup> June, 2021	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, <a href="mailto:jredrup@valeofglamorgan.gov.uk">jredrup@valeofglamorgan.gov.uk</a>	Slipped from July 2021 due to the number of items to be considered on the July Agenda.  <a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a> (Min No 351)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
September 2021	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22	<a href="#">Cabinet Forward Work Programme Item</a>	To present Quarter 1 performance results for the period 1st April 2021 to 30th June 2021 for the Corporate Plan Well-being Outcome.'	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Brought forward from October, 2021.  <a href="#">Reported to Committee on 16<sup>th</sup> September, 2021</a> (Min No 355)
October 2021	2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Q1 report July 2021	To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the Committee's work programme for 2021/2022.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 14<sup>th</sup> October, 2021</a> (Min No 476)
October 2021	Governor Training Report for the 2020/21 Academic Year	Previous Report October 2020	To report on governor training for the 2019/20 Academic Year	To ensure Committee are aware of any developments in Governor training during the previous Academic Year.	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 14<sup>th</sup> October, 2021</a> (Min No 474)
October 2021	Reconfiguring Nursery Provision in Penarth.	Referred by Cabinet on 13 <sup>th</sup>	To seek approval to consult on a school organisation proposal	Members can approve or give their views regarding the proposal	Paula Ham, Director of Learning and Skills. 01446 709 161	<a href="#">Reported to Committee on 14<sup>th</sup> October, 2021</a>



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		September, 2021.	for the Penarth Nursery Provision scheme.	as part of the statutory consultation process.	<a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	(Min No 472)
October 2021	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22	<a href="#">Cabinet Forward Work Programme Item</a>	To present Quarter 1 performance results for the period 1st April 2021 to 30th June 2021 for the Corporate Plan Well-being Outcome.'	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Brought forward to September, 2021.
October 2021	Consultation on Welsh Government's LGBTQ+ Action Plan for Wales	Referred by Cabinet on 11th October, 2021.	To seek Committee's views in order to inform a final response to the Welsh Government's LGBTQ+ Action Plan for Wales.	The Council is able to submit a response to Welsh Government by the deadline of 22 October 2021	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 14th October, 2021</a> (Min No 473)
October 2021	Revenue and Capital Monitoring for the period 1st April to 31st August 2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Brought forward from November, 2021.  <a href="#">Reported to Committee on 14th October, 2021</a> (Min No 475)

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November 2021	Corporate Safeguarding Mid Term Report.	<a href="#">Cabinet Forward Work Programme Item</a>	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, <a href="mailto:jdredrup@valeofglamorgan.gov.uk">jdredrup@valeofglamorgan.gov.uk</a>	Slipped as the report had not been reported to Cabinet at time of meeting.
November 2021	Improvement and Accountability Framework	CSC Update Report	Committee is updated regarding the Improvement and Accountability Framework and how Central South Consortium supports all schools in the Vale of Glamorgan.	Committee are advised of how CSC works alongside schools and the LA to ensure the support is balanced, and works with the LA to satisfy expectations and guidance from Welsh Government..	Carys Pritchard, Principal Improvement Partner (CSC)	<a href="#">Reported to Committee on 11<sup>th</sup> November, 2021</a> (Min No 359)
November 2021	Youth Service Update	Previous report November 2020	To make members aware of the progress	To ensure that Members of the Scrutiny Committee	Paula Ham, Director of Learning and Skills. 01446 709 161	<a href="#">Reported to Committee on 11<sup>th</sup> November, 2021</a>

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			made in the Youth Service in the past 6 months during Covid.	(Learning and Culture) continue to have oversight of the Youth Service.	<a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	(Min No 540)
November 2021	Support for Young Carers in the Vale of Glamorgan	Previous Report November 2020	To update Scrutiny Committee on support for young carers.	The Directorate continues to develop its response to the Social Services and Wellbeing Act and manage its statutory responsibilities and local needs within its resources, making the most of collaborative arrangements and funding streams where appropriate	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	Slipped from November, taken to January due to size of December's Agenda.
November 2021	Revenue and Capital Monitoring for the period 1st April to 31st August 2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Brought forward to October, 2021.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
November 2021	Initial Revenue Programme Budget Proposals	<a href="#">Cabinet Forward Work Programme Item</a>	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2022/23.	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Taken in December as the initial budget proposals were reported first to Cabinet in early December.
November 2021	Initial Capital Programme Budget Proposals	<a href="#">Cabinet Forward Work Programme Item</a>	To submit the Initial Capital Programme Proposals for 2021/22 to 2022/23	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Taken in December as the initial budget proposals were reported first to Cabinet in early December.
November 2021	Consultation on the Vale of Glamorgan Council's draft Welsh in Education Strategic Plan (WESP) 2022-32.	Consultation report.	Committee is advised of the Draft WESP as part of the consultation exercise.	Enables a comprehensive and well-informed Plan to be submitted to Welsh Government by the statutory deadline of 31 January 2022.	Lisa Lewis, Operational Manager for Strategy and Resources 01446 709110 <a href="mailto:LLewis@valeofglamorgan.gov.uk">LLewis@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 11<sup>th</sup> November, 2021</a> (Min No 541)
December 2021	Draft Welsh Language Promotion Strategy	Referred by Cabinet on 8 <sup>th</sup>	Gives Committee the opportunity to consider	Ensures that a revised Welsh Language	Tom Bowring, Head of Policy and Business Transformation - 01446 709766,	<a href="#">Reported to Committee on 9<sup>th</sup> December, 2021</a>

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
		November, 2021	the Draft Welsh Language Promotion Strategy and provide feedback as part of the programme of consultation.	Promotion Strategy can be published in line with the statutory deadline set by the Welsh Language Commissioner.	<a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	(Min No <i>TBC</i> )
December 2021	Draft Vale of Glamorgan Council Annual Delivery Plan (ADP) 2022-23	Referred by Cabinet on 22 <sup>nd</sup> November, 2021	To seek Committee's views regarding the draft ADP 2022-23 as part of the programme of consultation.	Ensures that Committee has the opportunity to consider the draft ADP and provide feedback as part of the programme of consultation.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 9<sup>th</sup> December, 2021</a> (Min No <i>TBC</i> )
December 2021	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2021/22	Q1 received October 2021	To present Quarter 2 performance results for the period 1st July 2021 to 30th September 2021 for the Corporate Plan Well-being Outcome.'	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 9<sup>th</sup> December, 2021</a> (Min No <i>TBC</i> )
December 2021	Curriculum for Wales: Journey to 2022 – Autumn Term 2021 Update (Presentation)	Following recommendation made by Committee during the	To update Members on the Curriculum for Wales and the work undertaken by CSC to	Members are aware of the approaches being developed to support schools with curriculum reform.	Carys Pritchard, Principal Improvement Partner (CSC)	Reported to Committee on 9 <sup>th</sup> December, 2021 (Min No <i>TBC</i> )

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		meeting of 8 <sup>th</sup> July, 2021 (Min No 202)	support schools in the Vale of Glamorgan			
December 2021	Improvement & Accountability Framework	Update report from CSC	Committee is updated regarding the Improvement and Accountability Framework and how Central South Consortium supports all schools in the Vale of Glamorgan.	Committee are advised of how CSC works alongside schools and the LA to ensure the support is balanced, and works with the LA to satisfy expectations and guidance from Welsh Government..	Carys Pritchard, Principal Improvement Partner (CSC)	Brought forward to November.
December 2021	Initial Revenue Programme Budget Proposals	<a href="#">Cabinet Forward Work Programme Item</a>	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2022/23.	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Taken in December as the initial budget proposals were reported first to Cabinet in early December. <a href="#">Reported to Committee on 9th December, 2021</a> (Min No TBC)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
December 2021	Initial Capital Programme Budget Proposals	<a href="#">Cabinet Forward Work Programme Item</a>	To submit the Initial Capital Programme Proposals for 2021/22 to 2022/23	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	Taken in December as the initial budget proposals were reported first to Cabinet in early December. <a href="#">Reported to Committee on 9th December, 2021</a> (Min No TBC)
December 2021	Revenue and Capital Monitoring for the Period 1st April to 30th September, 2021 and Revised Revenue Budget for 2021/22	Cabinet on 22nd November 2021 approved the revised budget for 2021/22	To advise Scrutiny Committee of the progress relating to revenue and capital expenditure for the period 1st April to 30th September 2021 and the revised budget for 2021/22	Members are aware of the projected revenue and capital outturn for 2021/22, and the revised budget for 2021/22.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	<a href="#">Reported to Committee on 9th December, 2021</a> (Min No TBC)
January 2022	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work	Q2 report October 2021	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	

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	Programme Schedule 2020/21.		Committee's work programme for 2021/22.			
January 2022	School Admission Arrangements 2023-2024.	Referred by Cabinet on 6 <sup>th</sup> December, 2021.	To seek approval to consult on the Local Authority's school admission arrangements.	Council is compliant with Para 2.3 (page 6) of the School Admissions Code (Wales) July 2013.	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	
January 2022	Impact of work in the Central South Consortium's business plan on the region and The Vale of Glamorgan Local Authority	Last reported January 2020	To inform Members of the impact of work in the Central South Consortium's business plan on the region and the Vale of Glamorgan	Members are aware of the impact of Central South Consortium's work on schools in the Vale of Glamorgan.	Carys Pritchard, Principal Improvement Partner (CSC)	
January 2022	Revenue and Capital Monitoring for the period 1 <sup>st</sup> April to 30 <sup>th</sup> November.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	
January 2022	Impact of Covid on pupils' literacy and reading skills in the Vale of Glamorgan	CSC update report	Updates Members on the impact of COVID-19 on pupils' literacy skills in the Vale of	Members are advised of how schools are currently focussing on literacy development	Carys Pritchard, Principal Improvement Partner (CSC)	



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			Glamorgan and Central South Consortium's literacy strategy.	as part of their school development plan priorities, use of the RRRS grant, attendance at CSC professional learning programmes.		
January 2022	Support for Young Carers in the Vale of Glamorgan		To update Scrutiny Committee on support for young carers.	The Directorate continues to develop its response to the Social Services and Wellbeing Act and manage its statutory responsibilities and local needs within its resources, making the most of collaborative arrangements and funding streams where appropriate.	Paula Ham, Director of Learning and Skills. 01446 709 161 <a href="mailto:pham@valeofglamorgan.gov.uk">pham@valeofglamorgan.gov.uk</a>	Slipped from November, taken to January due to size of December's Agenda.
January 2022	Children and Young People Services Annual Placements Review	Referred by Healthy Living and Social Care Scrutiny on 9 <sup>th</sup>	To outline the actions taken within Children and Young People Services during 2020/21 with regards	Members are provided with an opportunity to exercise oversight of this key statutory function.	Rachel Evans, Head of Children and Young People Services 01446 704792	

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		November, 2021	to placement provision for Children Looked After (CLA) and the priority actions for 2021/22.		<a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	
February 2022	Welsh Language Promotion Strategy 2022-27	As per <a href="#">report to Cabinet</a> on 8 <sup>th</sup> November, 2021	For Committee to consider the revised Promotion Strategy and draft Action Plan.	Committee's feedback informs final draft of the Strategy in order that it can be published in line with the statutory deadline set by the Welsh Language Commissioner.	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	
February 2022	Corporate Safeguarding Mid Term Report.	Referred by Cabinet on 22 <sup>nd</sup> November, 2021.	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, <a href="mailto:jredrup@valeofglamorgan.gov.uk">jredrup@valeofglamorgan.gov.uk</a>	Slipped from November 2021.

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			that these arrangements are effective.			
February 2022	Summary of work carried out to deliver the Welsh Governments Period Dignity Grants in Light of COVID-19.	Following report to Cost of Schooling Task and Finish Group in April, 2021	To update Members on the work carried out to date on the delivery of the period poverty grants.	Members are informed of the broad range of activities undertaken to address the conditions of the period poverty grants.	Mark Davies, Prevention and Partnership Manager 01446 709269 <a href="mailto:MDDavies@valeofglamorgan.gov.uk">MDDavies@valeofglamorgan.gov.uk</a>	
March 2022	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan (ADP) 2022/23	Previous report March 2021	To seek Members' endorsement of the draft ADP 2022/2023 prior to consideration by Council.	1. Ensures the views of all key stakeholders including Scrutiny Committees, inform the Council's draft ADP, associated Service Plan activities and service improvement targets for 2022/2023. 2. Ensures that the Service Plans aligned to Committee's remit are accurate, up to date, relevant and become the main	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>document through which performance against the Corporate Plan's ADP is monitored and measured during 2022/2023.</p> <p>3. Ensures the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the ADP can be monitored and measured during 2022/2023 in line with requirements of the Local Government (Wales) Measure 2009.</p> <p>4. To ensure that in delivering the ADP the Council takes into</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				account the diverse needs of the local community.		
March 2022	Annual Equality Monitoring Report 2020-2021.	<a href="#">Cabinet Forward Work Programme Item</a>	To seek approval of the Annual Equality Monitoring Report	Allows the Council to meet its reporting duty under the specific duties for Wales and continue to make progress towards meeting the public sector equality duty and ensure its equality work is available for scrutiny by the Equality and Human Rights Commission and others.	Tom Bowring, Head of Policy and Business Transformation 01446 709766, <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	
March 2022	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2021/22	<a href="#">Cabinet Forward Work Programme Item</a>	To present Quarter 3 performance results for the period 1st October 2021 to 31 <sup>st</sup> December 2021 for the Corporate Plan Well-being Outcome.'	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Youth Engagement and Progression	Previous report March 2021	To make Members aware of the progress made over the last six months of the Youth Engagement and Progression Framework and the current levels of young people Not in Education, Employment or Training (NEET)	Allows Committee to track performance.	Nisha Shukla, Engagement & Progression Coordinator 01446 709457 <a href="mailto:nshukla@valeofglamorgan.gov.uk">nshukla@valeofglamorgan.gov.uk</a>	
March 2022	Revenue and Capital Monitoring for the period 1 <sup>st</sup> April to 31 <sup>st</sup> January 2022.	<a href="#">Cabinet Forward Work Programme Item</a>	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Principal Accountant. 01446 709 152 <a href="mailto:GHjones@valeofglamorgan.gov.uk">GHjones@valeofglamorgan.gov.uk</a>	
April 2022						

**Other reports requested by Committee to be added into schedule as and when available**

Report	Responsible Officer and Contact Details	Commentary
Reports on attendance to be submitted to the Committee on a termly basis.		<b>Reports to be presented biannually – mid-term and end of year (2 per year) To be reported as and when available</b>
Examples of good practice in schools to be presented to Committee when available CYPS Commissioning Strategy and Action Plan six monthly updates.		<b>Also target schools with excellent Estyn judgements and presentations from schools on how the new curriculum is being developed and implemented. The Strategy is currently being reviewed and will be reported on a future agenda when available</b>
Update reports with regard to any future innovations considered for the Library Service in the Vale of Glamorgan (14 Nov 16: Min No 526)		
School Performance Reports (Foundation Phase, KS2-5) (12 Feb 18: Min No 691)		
Additional Learning Needs Regional Implementation Plan update re progression (13 Nov 18: Min No 481)		
Report on school buildings in the primary sector (12 Feb 19 – Min. No. 739)		
Presentation by Menter Bro Morgannwg		
Welsh Standards Annual Monitoring Report		
*CFWP – Reshaping Services Review		
*CFWP – Catering Reshaping		
Follow up work on the T&F Review into the Provision of Sanitary Products at Secondary Schools (20 Jun 19: Min No 71)		
Report on maintenance and upgrades for all schools across the Vale (20 Jun 19: Min No 71)		
Pastoral care available in schools (20 Jun 19: Min No 71)		
Site visit to be arranged to the new Catering Service and to High Street Primary School (14 Nov 19: Min No 452)		
Presentation from the Sense of Place Board regarding cultural heritage (16 Jan 20: Min No 596)		
Presentation: Tackling Digital Exclusion in Schools	Trevor Baker / Sean Granville	Presented to the Cost of Schooling Task and Finish Group meeting on 28 <sup>th</sup> April, 2021, to be brought to Committee at Group Members' request. Will be brought to Committee once Officer availability is confirmed.

Curriculum for Wales: Journey to 2022 – Spring Term 2022 Update	Carys Pritchard (CSC)	Following recommendation made by Committee during the meeting of 8th July, 2021 (Min No 202). <b>Meeting date TBC by CSC.</b>
Curriculum for Wales: Journey to 2022 – Summer Term 2022 Update	Carys Pritchard (CSC)	Following recommendation made by Committee during the meeting of 8th July, 2021 (Min No 202). <b>Meeting date TBC by CSC.</b>
Elective Home Education Update	Keeva McDermott	Following recommendation made by Committee during the meeting of 16 <sup>th</sup> September, 2021 that a further report be received in 12 months. <b>To be added to 22/23 work programme.</b>
Education Update on the Syrian Resettlement Programme	Martine Coles	Following recommendation made by Committee during the meeting of 16 <sup>th</sup> September, 2021 that a further report be received in 12 months. <b>To be added to 22/23 work programme.</b>

## Annual Reports

Report	Responsible Officer and Contact Details	Commentary
<b>Performance Monitoring Reports</b>		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20 <sup>**</sup> / <sup>**</sup> .	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20 <sup>**</sup> / <sup>**</sup> Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.
<b>Financial Reports</b>		
Closure of Accounts 20 <sup>**</sup> / <sup>**</sup> .	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.



## Biannual Reports

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
Corporate Safeguarding Mid-Year Report.	Gemma Jones, Principal Accountant. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in January each year. Reference from Cabinet.
Children and Young People Services Annual Placement Review – Six Month Activity Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in March each year.

## Quarterly Reports

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.

Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.
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## **Infrequent**

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

## **Suggested Task and Finish Review Exercises**

<b>Group</b>	<b>Scope / Focus</b>	<b>Chair / Responsible Officer</b>	<b>Commentary</b>
Cost of Schooling	An examination of how affordable it is for parents to send children to school. To include the social/wellbeing impact of School Proms and consideration of the costs of school uniforms and extra school activities.	Chair: Cllr. G. Kemp  Responsible Officers: Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>  Catherine Lindsey, Assistant Democratic Services Officer. 01446 709144 <a href="mailto:celindsey@valeofglamorgan.gov.uk">celindsey@valeofglamorgan.gov.uk</a>	Prior to the Covid-19 pandemic, the Group met on two occasions. At its first meeting the Group agreed its scope and plan of action. The second meeting was a visit to Pencoedtre High School to speak to some pupils and to gather their thoughts and views. The Group has now reconvened and considered the impact of the pandemic on the scope of their review. The Group intends to invite parents to attend their next meeting in order that they can share their experiences of the affordability of education.
Museum Provision in the Vale of Glamorgan	TBC	Chair: TBC Responsible Officers: Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>  Catherine Lindsey, Assistant Democratic Services Officer.	

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