



Vale of Glamorgan Council
Learning and Culture Scrutiny Committee

Forward Work Programme

May 2021 – April 2022

N.B. Quarters 1 and 2 not included as there had been no slippage to quarters 3 and 4.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
October 2021	2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Q1 report July 2021	To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the Committee's work programme for 2021/2022.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 celindsey@valeofglamorgan.gov.uk	Reported to Committee on 14th October, 2021 (Min No 476)
October 2021	Governor Training Report for the 2020/21 Academic Year	Previous Report October 2020	To report on governor training for the 2019/20 Academic Year	To ensure Committee are aware of any developments in Governor training during the previous Academic Year.	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	Reported to Committee on 14th October, 2021 (Min No 474)
October 2021	Reconfiguring Nursery Provision in Penarth.	Referred by Cabinet on 13 th September, 2021.	To seek approval to consult on a school organisation proposal for the Penarth Nursery Provision scheme.	Members can approve or give their views regarding the proposal as part of the statutory consultation process.	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	Reported to Committee on 14th October, 2021 (Min No 472)
October 2021	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22	Cabinet Forward Work Programme Item	To present Quarter 1 performance results for the period 1st April 2021 to 30th June	Ensures that progress towards achieving key outcomes in line with	Julia Archampong, Corporate Performance Manager - 01446 709 318	Brought forward to September, 2021.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			2021 for the Corporate Plan Well-being Outcome.'	the Corporate Plan is made.	jarchampong@valeofglamorgan.gov.uk	
October 2021	Consultation on Welsh Government's LGBTQ+ Action Plan for Wales	Referred by Cabinet on 11th October, 2021.	To seek Committee's views in order to inform a final response to the Welsh Government's LGBTQ+ Action Plan for Wales.	The Council is able to submit a response to Welsh Government by the deadline of 22 October 2021	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, TBowring@valeofglamorgan.gov.uk	Reported to Committee on 14th October, 2021 (Min No 473)
October 2021	Revenue and Capital Monitoring for the period 1 st April to 31st August 2021.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Brought forward from November, 2021. Reported to Committee on 14th October, 2021 (Min No 475)
November 2021	Corporate Safeguarding Mid Term Report.	Cabinet Forward Work Programme Item	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective	Jason Redrup, Safeguarding Officer - 01446 709867, jredrup@valeofglamorgan.gov.uk	Slipped as the report had not been reported to Cabinet at time of meeting.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			adults who require specific Council services and to ensure that these arrangements are effective.	safeguarding taking place.		
November 2021	Improvement and Accountability Framework	CSC Update Report	Committee is updated regarding the Improvement and Accountability Framework and how Central South Consortium supports all schools in the Vale of Glamorgan.	Committee are advised of how CSC works alongside schools and the LA to ensure the support is balanced, and works with the LA to satisfy expectations and guidance from Welsh Government..	Carys Pritchard, Principal Improvement Partner (CSC)	Reported to Committee on 11th November, 2021 (Min No 359)
November 2021	Youth Service Update	Previous report November 2020	To make members aware of the progress made in the Youth Service in the past 6 months during Covid.	To ensure that Members of the Scrutiny Committee (Learning and Culture) continue to have oversight of the Youth Service.	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	Reported to Committee on 11th November, 2021 (Min No 540)
November 2021	Support for Young Carers in the Vale of Glamorgan	Previous Report	To update Scrutiny Committee on support for young carers.	The Directorate continues to develop its	Paula Ham, Director of Learning and Skills. 01446 709 161	Slipped from November, taken to January due to size

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
		November 2020		response to the Social Services and Wellbeing Act and manage its statutory responsibilities and local needs within its resources, making the most of collaborative arrangements and funding streams where appropriate	pham@valeofglamorgan.gov.uk	of December's Agenda.
November 2021	Revenue and Capital Monitoring for the period 1st April to 31st August 2021.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Brought forward to October, 2021.
November 2021	Initial Revenue Programme Budget Proposals	Cabinet Forward Work Programme Item	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2022/23.	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Taken in December as the initial budget proposals were reported first to Cabinet in early December.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
November 2021	Initial Capital Programme Budget Proposals	Cabinet Forward Work Programme Item	To submit the Initial Capital Programme Proposals for 2021/22 to 2022/23	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Taken in December as the initial budget proposals were reported first to Cabinet in early December.
November 2021	Consultation on the Vale of Glamorgan Council's draft Welsh in Education Strategic Plan (WESP) 2022-32.	Consultation report.	Committee is advised of the Draft WESP as part of the consultation exercise.	Enables a comprehensive and well-informed Plan to be submitted to Welsh Government by the statutory deadline of 31 January 2022.	Lisa Lewis, Operational Manager for Strategy and Resources 01446 709110 LLewis@valeofglamorgan.gov.uk	Reported to Committee on 11th November, 2021 (Min No 541)
December 2021	Draft Welsh Language Promotion Strategy	Referred by Cabinet on 8 th November, 2021	Gives Committee the opportunity to consider the Draft Welsh Language Promotion Strategy and provide feedback as part of the programme of consultation.	Ensures that a revised Welsh Language Promotion Strategy can be published in line with the statutory deadline set by the Welsh Language Commissioner.	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, TBowring@valeofglamorgan.gov.uk	Reported to Committee on 9th December, 2021 (Min No TBC)
December 2021	Draft Vale of Glamorgan Council Annual Delivery Plan (ADP) 2022-23	Referred by Cabinet on 22 nd	To seek Committee's views regarding the draft ADP 2022-23 as	Ensures that Committee has the opportunity to consider	Julia Archampong, Corporate Performance Manager - 01446 709 318	Reported to Committee on 9th December, 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
		November, 2021	part of the programme of consultation.	the draft ADP and provide feedback as part of the programme of consultation.	jarchampong@valeofglamorgan.gov.uk	(Min No <i>TBC</i>)
December 2021	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2021/22	Q1 received October 2021	To present Quarter 2 performance results for the period 1st July 2021 to 30th September 2021 for the Corporate Plan Well-being Outcome.'	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Reported to Committee on 9th December, 2021 (Min No <i>TBC</i>)
December 2021	Curriculum for Wales: Journey to 2022 – Autumn Term 2021 Update (Presentation)	Following recommendation made by Committee during the meeting of 8 th July, 2021 (Min No 202)	To update Members on the Curriculum for Wales and the work undertaken by CSC to support schools in the Vale of Glamorgan	Members are aware of the approaches being developed to support schools with curriculum reform.	Carys Pritchard, Principal Improvement Partner (CSC)	Reported to Committee on 9 th December, 2021 (Min No <i>TBC</i>)
December 2021	Improvement & Accountability Framework	Update report from CSC	Committee is updated regarding the Improvement and Accountability Framework and how Central South	Committee are advised of how CSC works alongside schools and the LA to ensure the support is balanced, and works with the LA	Carys Pritchard, Principal Improvement Partner (CSC)	Brought forward to November.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Consortium supports all schools in the Vale of Glamorgan.	to satisfy expectations and guidance from Welsh Government..		
December 2021	Initial Revenue Programme Budget Proposals	Cabinet Forward Work Programme Item	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2022/23.	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Taken in December as the initial budget proposals were reported first to Cabinet in early December. Reported to Committee on 9th December, 2021 (Min No TBC)
December 2021	Initial Capital Programme Budget Proposals	Cabinet Forward Work Programme Item	To submit the Initial Capital Programme Proposals for 2021/22 to 2022/23	Ensures Committee is consulted before making a final proposal on the budget.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Taken in December as the initial budget proposals were reported first to Cabinet in early December. Reported to Committee on 9th December, 2021 (Min No TBC)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
December 2021	Revenue and Capital Monitoring for the Period 1st April to 30th September, 2021 and Revised Revenue Budget for 2021/22	Cabinet on 22nd November 2021 approved the revised budget for 2021/22	To advise Scrutiny Committee of the progress relating to revenue and capital expenditure for the period 1st April to 30th September 2021 and the revised budget for 2021/22	Members are aware of the projected revenue and capital outturn for 2021/22, and the revised budget for 2021/22.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Reported to Committee on 9th December, 2021 (Min No TBC)
January 2022	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Q2 report October 2021	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Catherine Lindsey, Assistant Democratic Services Officer – 01446 709144 celindsey@valeofglamorgan.gov.uk	
January 2022	School Admission Arrangements 2023-2024.	Last reported to Committee in January 2021 following a referral from Cabinet.	To seek approval to consult on the Local Authority's school admission arrangements.	Council is compliant with Para 2.3 (page 6) of the School Admissions Code (Wales) July 2013.	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	To be removed from programme in agreement with the Chair as there have been no significant changes to the

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						arrangements requiring Scrutiny involvement.
January 2022	Impact of work in the Central South Consortium's business plan on the region and The Vale of Glamorgan Local Authority	Last reported January 2020	To inform Members of the impact of work in the Central South Consortium's business plan on the region and the Vale of Glamorgan	Members are aware of the impact of Central South Consortium's work on schools in the Vale of Glamorgan.	Carys Pritchard, Principal Improvement Partner (CSC)	
January 2022	Revenue and Capital Monitoring for the period 1 st April to 30 th November.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	
January 2022	Impact of Covid on pupils' literacy and reading skills in the Vale of Glamorgan	CSC update report	Updates Members on the impact of COVID-19 on pupils' literacy skills in the Vale of Glamorgan and Central South Consortium's literacy strategy.	Members are advised of how schools are currently focussing on literacy development as part of their school development plan priorities, use of the RRRS grant, attendance at CSC	Carys Pritchard, Principal Improvement Partner (CSC)	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				professional learning programmes.		
January 2022	Support for Young Carers in the Vale of Glamorgan		To update Scrutiny Committee on support for young carers.	The Directorate continues to develop its response to the Social Services and Wellbeing Act and manage its statutory responsibilities and local needs within its resources, making the most of collaborative arrangements and funding streams where appropriate.	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	Slipped from November, taken to January due to size of December's Agenda.
January 2022	Children and Young People Services Annual Placements Review	Referred by Healthy Living and Social Care Scrutiny on 9 th November, 2021	To outline the actions taken within Children and Young People Services during 2020/21 with regards to placement provision for Children Looked After (CLA) and the priority actions for 2021/22.	Members are provided with an opportunity to exercise oversight of this key statutory function.	Rachel Evans, Head of Children and Young People Services 01446 704792 RJEvans@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
February 2022	Welsh Language Promotion Strategy 2022-27	As per report to Cabinet on 8 th November, 2021	For Committee to consider the revised Promotion Strategy and draft Action Plan.	Committee's feedback informs final draft of the Strategy in order that it can be published in line with the statutory deadline set by the Welsh Language Commissioner.	Tom Bowring, Head of Policy and Business Transformation - 01446 709766, TBowring@valeofglamorgan.gov.uk	
February 2022	Reshaping of the Arts Service update and Arts Central Gallery Review	Referred by Cabinet on 20 th December, 2021.	For Committee to consider proposed options regarding the reshaping of the Arts Service and use of Arts Central Gallery following public consultation.	Members' feedback can inform the proposals.	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	
February 2022	Corporate Safeguarding Mid Term Report.	Referred by Cabinet on 22 nd November, 2021.	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, jredrup@valeofglamorgan.gov.uk	Slipped from November 2021.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			specific Council services and to ensure that these arrangements are effective.			
February 2022	Summary of work carried out to deliver the Welsh Governments Period Dignity Grants in Light of COVID-19.	Following report to Cost of Schooling Task and Finish Group in April, 2021	To update Members on the work carried out to date on the delivery of the period poverty grants.	Members are informed of the broad range of activities undertaken to address the conditions of the period poverty grants.	Mark Davies, Prevention and Partnership Manager 01446 709269 MDDavies@valeofglamorgan.gov.uk	
March 2022	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan (ADP) 2022/23	Previous report March 2021	To seek Members' endorsement of the draft ADP 2022/2023 prior to consideration by Council.	1. Ensures the views of all key stakeholders including Scrutiny Committees, inform the Council's draft ADP, associated Service Plan activities and service improvement targets for 2022/2023. 2. Ensures that the Service Plans aligned to Committee's remit are accurate, up to	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>date, relevant and become the main document through which performance against the Corporate Plan's ADP is monitored and measured during 2022/2023.</p> <p>3. Ensures the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the ADP can be monitored and measured during 2022/2023 in line with requirements of the Local Government (Wales) Measure 2009.</p> <p>4. To ensure that in</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				delivering the ADP the Council takes into account the diverse needs of the local community.		
March 2022	Annual Equality Monitoring Report 2020-2021.	Cabinet Forward Work Programme Item	To seek approval of the Annual Equality Monitoring Report	Allows the Council to meet its reporting duty under the specific duties for Wales and continue to make progress towards meeting the public sector equality duty and ensure its equality work is available for scrutiny by the Equality and Human Rights Commission and others.	Tom Bowring, Head of Policy and Business Transformation 01446 709766, TBowring@valeofglamorgan.gov.uk	
March 2022	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2021/22	Cabinet Forward Work Programme Item	To present Quarter 3 performance results for the period 1st October 2021 to 31 st December 2021 for the Corporate	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Plan Well-being Outcome.'			
	Youth Engagement and Progression	Previous report March 2021	To make Members aware of the progress made over the last six months of the Youth Engagement and Progression Framework and the current levels of young people Not in Education, Employment or Training (NEET)	Allows Committee to track performance.	Nisha Shukla, Engagement & Progression Coordinator 01446 709457 nshukla@valeofglamorgan.gov.uk	To be removed from the programme in agreement with the Chair following meeting on 4/1/22. Relevant data to be captured and reported to Committee as part of performance monitoring.
March 2022	Revenue and Capital Monitoring for the period 1 st April to 31 st January 2022.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	
April 2022						

Other reports requested by Committee to be added into schedule as and when available

Report	Responsible Officer and Contact Details	Commentary
Reports on attendance to be submitted to the Committee on a termly basis.		Reports to be presented biannually – mid-term and end of year (2 per year) To be reported as and when available
Examples of good practice in schools to be presented to Committee when available CYPs Commissioning Strategy and Action Plan six monthly updates.		Also target schools with excellent Estyn judgements and presentations from schools on how the new curriculum is being developed and implemented. The Strategy is currently being reviewed and will be reported on a future agenda when available
Update reports with regard to any future innovations considered for the Library Service in the Vale of Glamorgan (14 Nov 16: Min No 526)		
School Performance Reports (Foundation Phase, KS2-5) (12 Feb 18: Min No 691)		
Additional Learning Needs Regional Implementation Plan update re progression (13 Nov 18: Min No 481)		
Report on school buildings in the primary sector (12 Feb 19 – Min. No. 739)		
Presentation by Menter Bro Morgannwg		
Welsh Standards Annual Monitoring Report		
*CFWP – Reshaping Services Review		
*CFWP – Catering Reshaping		
Follow up work on the T&F Review into the Provision of Sanitary Products at Secondary Schools (20 Jun 19: Min No 71)		
Report on maintenance and upgrades for all schools across the Vale (20 Jun 19: Min No 71)		
Pastoral care available in schools (20 Jun 19: Min No 71)		
Site visit to be arranged to the new Catering Service and to High Street Primary School (14 Nov 19: Min No 452)		
Presentation from the Sense of Place Board regarding cultural heritage (16 Jan 20: Min No 596)		
Presentation: Tackling Digital Exclusion in Schools	Trevor Baker / Sean Granville	Presented to the Cost of Schooling Task and Finish Group meeting on 28 th April, 2021, to be brought to Committee at Group Members' request. Will be brought to Committee once Officer availability is confirmed.

Curriculum for Wales: Journey to 2022 – Spring Term 2022 Update	Carys Pritchard (CSC)	Following recommendation made by Committee during the meeting of 8th July, 2021 (Min No 202). Meeting date TBC by CSC.
Curriculum for Wales: Journey to 2022 – Summer Term 2022 Update	Carys Pritchard (CSC)	Following recommendation made by Committee during the meeting of 8th July, 2021 (Min No 202). Meeting date TBC by CSC.
Elective Home Education Update	Keeva McDermott	Following recommendation made by Committee during the meeting of 16 th September, 2021 that a further report be received in 12 months. To be added to 22/23 work programme.
Education Update on the Syrian Resettlement Programme	Martine Coles	Following recommendation made by Committee during the meeting of 16 th September, 2021 that a further report be received in 12 months. To be added to 22/23 work programme.
Youth Service Update	Martin Dacey	Following recommendation made by Committee during the meeting of 11 th November, 2021 that a further report be received in 12 months. To be added to 22/23 work programme.

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20 ^{**} / ^{**} .	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20 ^{**} / ^{**} Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.
Financial Reports		
Closure of Accounts 20 ^{**} / ^{**} .	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Gemma Jones, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in January each year. Reference from Cabinet.
Children and Young People Services Annual Placement Review – Six Month Activity Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in March each year.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.

Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.
---------------------------------------	---	--

Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

Suggested Task and Finish Review Exercises

Group	Scope / Focus	Chair / Responsible Officer	Commentary
Cost of Schooling	An examination of how affordable it is for parents to send children to school. To include the social/wellbeing impact of School Proms and consideration of the costs of school uniforms and extra school activities.	Chair: Cllr. G. Kemp Responsible Officers: Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk Catherine Lindsey, Assistant Democratic Services Officer. 01446 709144 celindsey@valeofglamorgan.gov.uk	Prior to the Covid-19 pandemic, the Group met on two occasions. At its first meeting the Group agreed its scope and plan of action. The second meeting was a visit to Pencoedre High School to speak to some pupils and to gather their thoughts and views. The Group has now reconvened and considered the impact of the pandemic on the scope of their review. The Group intends to invite parents to attend their next meeting in order that they can share their experiences of the affordability of education.
Museum Provision in the Vale of Glamorgan	<i>TBC</i>	Chair: <i>TBC</i> Responsible Officers: Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk Catherine Lindsey, Assistant Democratic Services Officer. 01446 709144 celindsey@valeofglamorgan.gov.uk	

