

Meeting of:	Learning and Culture Scrutiny Committee
Date of Meeting:	Thursday, 08 September 2022
Relevant Scrutiny Committee:	Learning and Culture
Report Title:	Revenue Closure of Accounts 2021/22
Purpose of Report:	The accounts are complete and this report is to inform Committee of the provisional financial position of the Council for the 2021/22 financial year.
Report Owner:	Report of the Director of Learning and Skills
Responsible Officer:	Head of Finance/Section 151 Officer
Elected Member and Officer Consultation:	This report does not require Ward Member consultation
Policy Framework:	This is a matter for Executive decision by Cabinet.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The year end revenue position was an adverse variance of £13K after net transfers to reserves of £18.151M, made up of £642K transferred into the Council Fund, £18.818M transferred into specific reserves from revenue, £118K drawn down from the Insurance Fund and £1.191M drawdown from reserves to fund the capital programme. The Council Fund now stands at £12.510M as at 31st March, 2022. • A revenue savings target of £500K was set for 2021/22 and there was a shortfall of £120K against this target in the year, the delivery of these savings will continue to be monitored during 2022/23. 	

Recommendations

1. That the report and the financial measures taken and proposed be noted.
2. That Committee notes the Final amended 2021/22 budget as shown in Appendix 1.

Reasons for Recommendations

1. To inform Committee of the report and financial measures taken and proposed.
2. To inform Committee of the amended budget for 2021/22 for an increase in Revenue Support Grant awarded by Welsh Government during 2021/22

1. Background

- 1.1 Following the end of the financial year, Cabinet is provided with provisional outturn figures for the Council. It is anticipated that the Statement of Accounts will be approved by Council in the early part of November 2022, which will follow the audit by Audit Wales.

2. Key Issues for Consideration

Impact of COVID-19

- 2.1 The revenue position for 2021/22 was challenging with additional pressure for the Council both operationally and financially as a result of the COVID-19 pandemic. This was pressure as a result of incurring additional expenditure and also from a loss of income.
- 2.2 Since March 2020, Welsh Government (WG) has provided financial support to cover additional expenditure incurred through the Local Authority Emergency Hardship Grant. For the period April 2021 to March 2022 the Council received £15.184M.
- 2.3 In addition, WG also provided grant support to cover the loss of income and just over £1.353M was received for the year. The basis of this calculation was to compare income received in 2021/22 to the income received pre pandemic in the 2019/20 financial year.
- 2.4 The Council has also received other specific grant funding from WG to cover additional costs relating to COVID-19 as shown in the table below such as Schools Accelerated Learning Programme and Additional Learning Needs grants.
- 2.5 The impact of the COVID-19 pandemic will be discussed in further detail throughout this report.

Council Fund

- 2.6** Council on 10th March, 2021 agreed the Council's budget requirement for 2021/22. This represented budgeted net expenditure for the Authority of £251.653m. Total expenditure was to be financed by Revenue Support Grant (£124.398M), National Non-Domestic Rates contribution (£43.918m) and Council Taxpayers (£83.337M). The Standard Spending Assessment (SSA) for the year was £257.077m.
- 2.7** The directorate revenue budgets have been amended and approved by Cabinet during the financial year. Due to an additional RSG allocation of £2.448M made in the last quarter of the financial year a further amendment to the budget is required. Of the additional £2.448M, additional budget of £1.5m was awarded to Neighbourhood Services & Transport, £0.540M to fund the ongoing Oracle implementation and £0.408m to fund the purchase of electric vehicles within Social Services over future financial years. A virement is requested as set out in Appendix 1 to the report which increases the budget to £254.101M.
- 2.8** At year end there was a £13K adverse variance which was drawn down from the General Fund. Total transfers to reserves of £18.151M were made up of a £642K contribution to the Council Fund and £18.818M transferred into specific reserves, £118K drawn down from the Insurance Fund and £1.191M drawdown from reserves to fund the capital programme. Appendix 1 amends the revised budgets to take account of technical accounting adjustments and changes to recharges and additional Revenue Support Grant received late in the financial year.
- 2.9** The following table compares the amended budget and the actual expenditure, including transfers to and from reserves, for the Council. The final column shows the net transfers to specific reserves for each directorate which has been included within the actual expenditure figures.

Service Year - 2021/22	Original Revenue Budget	Amended Revenue Budget	Total Provisional Actual	Variance +Favourable (-) Adverse	Net Transfer to /(From) Reserve
	£000	£000	£000	£000	£000
Learning and Skills					
Schools	98,509	98,509	98,509	0	6,605
Strategy, Culture, Community Learning & Resources	8,167	8,298	8,298	0	549
Directors Office	233	233	233	0	2
Additional Learning Needs & Wellbeing	3,068	3,068	3,070	(2)	1,053
Standards and Provision	3,844	3,846	3,846	0	674
Total Exc Schools	15,312	15,445	15,447	(2)	2,278

2.10 The main reasons for the variances are set out in the following paragraphs.

Learning and Skills

Schools & Pupil Referral Unit - Breakeven

2.11 Schools are permitted to carry forward any revenue variances through school balances. At the start of the 2021/22 financial year, school balances totalled £6.311M, with two schools in a deficit position. By the end of the 2021/22 financial year, school balances had increased by another £6.46M to £12.771M. No schools ended the financial year in a deficit position.

2.12 Not all schools' balances increased over the period, there were increases to 51 school balances totalling £6.527M and decreases to three school balances totalling £67K. A table identifying school balances is attached at Appendix 4

2.13 Fifty of the fifty five maintained schools ended the financial year with a balance in excess of 5% of annual budget share. These fifty schools have been asked to complete a planned use of balances form indicating how this excess balance will be spent over the 2022/23 financial year and the following two financial years.

2.14 The reason there has been such a substantial increase in school balances again this year, is due to the high value of additional grants made available to schools for the 2021/22 financial year as set out in the table below a significant proportion of this funding was allocated late in the financial year.

Additional Grant Funding Schools	£'000s
Accelerated Learning Grant (Recruit, Raise Standards and Recover)	2,880

Consortium additional Regional school improvement funding	859
ALN Covid recovery Special school	86
Post 16 Transition funding	462
Winter of wellbeing grant	261
Schools Revenue Maintenance Grant	2,145
ALN new system funding	288
Total Additional Grant Funding	6,981

- 2.15** A total of £74K was repaid into the Energy Management reserve as part of repayment of energy saving schemes and £71K was repaid into the ICT fund as part of schools ICT loans scheme.

Strategy, Culture, Community Learning & Resources

- 2.16** The Strategy, Community Learning & Resources service closed on target after transferring £549K to reserves.

- 2.17** The transfers to reserves were as follows;

Reserve	Transfer To/(From) Reserves
	£'000s
School Investment Strategy Reserve	138
Education Pressures Reserve	151
Adult and Community Learning Reserve	21
Early Retirement and Voluntary Redundancy Reserve	138
Deferred Pensions	(20)
Welsh Immersion	80
Breakfast Clubs	22
3G Pitch at Bro Morgannwg	50
Big Fresh Catering Equipment Reserve	(42)
Long Term Sick Reserve	(104)
Schools Rationalisation Reserve	(161)
Capital Commitments Reserve	276
Total	549

- 2.18** Within these figures a total of £80K was transferred to the Environment and Housing Directorate at year end to offset the school transport overspend. Local Education Authorities have a statutory duty to provide free school transport for pupils of statutory school age who reside beyond walking distance to the nearest appropriate school in addition to a statutory duty to provide transport for pupils with additional learning needs who require access to specialist provision. The Council also provides discretionary support towards pupils in further education above the age of 16. The Learning and Skills Directorate is responsible for meeting the cost of any adverse variance against this budget at year end.

Despite previously projecting an adverse variance of £126K the final 2021/22 overspend transferred was £80K as illustrated in the table below.

School Transport Analysis	Variance (Adverse) /Favourable
	£'000s
Primary	(25)
Secondary	(15)
Further Education	(7)
Additional Learning Needs	(79)
Post 16 Transport	46
Total	(80)

- 2.19** The reduction in the overspend is attributed to the storm day when all schools were closed and additional INSET days which were notified late and therefore not originally taken account of in the projected outturn.

The overall additional spend on the school transport budgets is due to:

1. Lack of spaces in catchment schools and taxi provision required to the next nearest school with available spaces.
2. Increased costs across the board as existing routes are altered to cater for pupils. This is as a result of inflationary pressures such as increased petrol costs, demand for bus drivers which has driven wages up and Ukrainian/COVID-19 consequences
3. Lack of operators tendering for school routes. The competition element of bidding seems to have reduced dramatically and more than often one bid of an extremely high price is received, thus driving costs up.
4. Operator hand backs – due to the issues mentioned above operators are handing routes back to us as they cannot fulfil them and the prices being submitted are a lot higher.

- 2.20** The majority of the underspend prior to the reserve transfers relates to an underspend on capital borrowing payments of £323K which was transferred as planned to the Schools Investment Strategy reserve. In addition there were underspends on employee costs across the service (£40K), payments to private nursery providers overspent by £10K due to an increase in required provision. A total of £185K was transferred into the 21st Century Schools budget from the School Investment Strategy reserve to pay for the costs associated with the demountable classroom and associated works for the Learning and Wellbeing Class that was set up at Ysgol Y Deri.

- 2.21** In addition £276K was transferred to the Capital Commitments Reserve to allow for slippage on delivery of capital schemes and changes to funding to maximise grant take up in 2021/22 this includes some contributions from schools.

- 2.22** The centrally retained School Repairs budget underspent by £33K due to a reduction in the emergency works required, schools also made use of the Safe Return to School element of the Covid grant. An underspend of £49K also occurred against the Resources budget, the majority of this related to savings on software licence fees for the Directorate (£47K), reduced training costs (£11K) and reduced audit fees (£11K). This was partially offset by additional hardware/software costs in relation to IT equipment for staff (£14K), increased translation costs (£3K) and additional mileage costs (£3K). Some Central recharges came in under budget which led to unexpected savings of £15K.
- 2.23** The Libraries budget outturned with a favourable variance of £42K. There was an underspend of £62K against staff costs. There were also savings of £22K against various non staffing costs. A total of £42K of the underspend was used towards match funding for the Penarth Library Capital Programme Grant instead of drawing down from reserves.
- 2.24** The Arts Development budget underspent by £6k as some events were funded by Welsh Government Summer of Fun and Winter of Wellbeing grants.
- 2.25** Adult Community Learning (ACL) outturned with an underspend of £136K after transferring £21K Welsh for Adults (WFA) underspend to the ACL reserve. Throughout the year there has been reduced provision and class sizes as a result of ongoing COVID-19 restrictions the service has incurred reduced tutor and administration costs (£85K underspend) and has claimed WG Covid Loss of Income Grant to the value of £56K. There was also an additional grant transfer in for Employability (£40K) and a change to the funding schedule for Cardiff & Vale College (CAVC) franchise led to an underspend (£12K).
- 2.26** A number of variances were report in the Schools Non Delegated budget. The Directorate reported a small underspend against the unfunded pensions budget £39K. School Early Retirement and Redundancy costs were reduced due to the level of school balances and fewer schools in a budget recovery position. The balance against this budget was transferred to the Schools Invest to Save (ER/VR) reserve at year end to help with future costs. Additional expenditure has also been incurred in schools in respect of COVID-19. Most of this expenditure has been covered by grant funding but the Directorate has incurred costs of £8k.
- 2.27** A new Welsh immersion reserve was established £80k funded from the underspend in year against the base budget (£40k) and a transfer of £40K from the Schools Rationalisation reserve.
- 2.28** The Schools Long Term Supply scheme outturned with an adverse variance of £104K funded from a transfer in from the ringfenced reserve to support the scheme. The schools maternity scheme also overspent this year by £65K. As there are no reserves relating to maternity this was covered by underspends elsewhere within the Learning & Skills Directorate.

- 2.29** The 21st Century Schools Transition expenditure for Barry Co-Ed in relation to salary protection outturned at £64K. These costs were offset by transferring in £64K from the Schools Rationalisation reserve.
- 2.30** The remaining areas of the non-delegated schools budget outturned with an adverse variance of £44K after a net transfer of £8K to reserves due to variances on items such as the apprenticeship levy, insurance, Council Tax and rates adjustments. A new reserve has been set up for the renewal of the 3G pitch at Ysgol Bro Morgannwg and a transfer of £50K was made. Finally a total of £57K was transferred in from the Schools Rationalisation Reserve to fund transition costs for St Davids (£45K) and South Point Primary (previously Llancarfan Primary) (£12K).
- 2.31** Since 1st January, 2020 catering services for schools and the Council have been provided by the Big Fresh Catering Company, an arm's length trading company of the Council. There are some costs that remain the responsibility of the Directorate and this year there was a small overspend of £2K after transferring £20K to reserves. The Breakfast Clubs in schools are not part of the Big Fresh Catering Company but they do manage the service on behalf of the Council. This year there was an overall underspend of £22K against this provision which has been transferred to a Breakfast Club reserve to help mitigate any future pressures or overspends. A total of £42K was transferred in from the Catering Lease Reserve to offset expenditure incurred on catering equipment. This will be recharged to the Big Fresh Catering Company as part of the lease.

Directors Office – Breakeven

- 2.32** The Directors Office outturned on target after transferring an underspend of £2K to the Education Pressures reserve.

Additional Learning Needs & Wellbeing– Breakeven

- 2.33** The ALN and Wellbeing Service out-turned on target after transferring £1.053M to reserves as set out below.

Reserve	Transfer To/(From) Reserves
	£'000s
Additional Learning Needs Reserve	776
ANF Fund	72
Education Pressures	86
Communities for Work	67
Kickstart	52
Total	1,053

- 2.34** This was made up of favourable variances of £15K against the Head of Service budget due to maximisation of grants.
- 2.35** Prevention & Partnership – This budget outturned with a favourable variance of £86K resulting from the maximisation of grants and additional funding received. The £86K was subsequently transferred to the Education Pressures Reserve.
- 2.36** The Complex Needs Team which is made up of the Casework Management Team, the Education Psychology Service and complex needs support in schools underspent by £153K. There have been a number of changes within the teams including, vacant posts, variations to working hours and retirements, some posts have been filled on a temporary basis whilst the structure is reviewed in light of changes relating to the ALN Act.
- 2.37** The Children’s Placements budget which pays for Vale pupils placed in independent schools and other local authority schools, as well as those pupils with individual arrangements in place underspent by £303K. Grants amounting to £236K were applied to this budget and offset planned expenditure. There was also an underspend of £68K against the base budget. Overall, there were less new placements in 2021/22 due to the pandemic and those that were put in place did not happen until later in the financial year. It is anticipated that there will be a significant increase in placements in 2022/23.
- 2.38** A contribution of £78K was made to the Social Services and Education Pooled CLA budget as there is an agreement in place that requires Learning & Skills to fund 10% of the total adverse variance on this budget. The 2021/22 overspend was £777K.
- 2.39** Recoupment Income –Income of £72K was received from other LAs for additional support costs for their pupils in our secondary schools, this has been transferred to an Additional Needs Fund Reserve and will be utilised to offset pressures regarding additional support for pupils.
- 2.40** The ALN Covid Recovery Grant was again received in 2021/22 (£383K). The grant was used to offset existing expenditure which has subsequently led to underspends in many areas. The funds released from applying the grant have been transferred to the Additional Learning Needs Reserve to help mitigate future pressures on the service and schools.
- 2.41** Additional sums were also received of £67K and £52K which have been transferred to reserve to help support the ongoing delivery of the Communities for Work and Kickstarter schemes.

Standards and Provision - Breakeven

- 2.42** The Standards and Provision Service outturned on target after transferring £674K to reserves as set out below.

Reserve	Transfer To/(From) Reserves
	£'000s
Youth Reserve	75
Education Pressures Reserve	178
Wellbeing and Family Reserve	693
Schools Rationalisation Reserve	(272)
Total	674

- 2.43** The Education Other Than At School (EOTAS) & Alternative Curriculum budget outturned on target after transferring £285K to reserves. Additional income of £146K from the WG Attendance Support and Community Grant was used to offset eligible in year expenditure such as the Learning & Wellbeing class set up at Ysgol Y Deri, GROW provision at Amelia Trust Farm, Academy 21 provision and Inspired Learners. There was also an underspend of £89K against planned provision. The EOTAS provision for primary pupils underspent by £50K. This has been transferred to reserves and will be utilised to fund the summer 2022 provision.
- 2.44** The Attainment, Wellbeing, Engagement (AWE) and Out of School Tuition (OOST) budget outturned on target after transferring £136K to the new Wellbeing and Engagement reserve. The majority of the underspend occurred as additional income from the WG Attendance Support and Community Grant (£112K) was used to offset eligible in year expenditure. There were also additional net savings of £24K across the budget.
- 2.45** A new reserve has been set up for Wellbeing and Family Engagement. A total of £166K of the underspend on the EOTAS budgets has been transferred to this new reserve and will be used to fund the summer 2022 primary provision as well as a new tailored provision for EOTAS in September 2022 in line with the closure of the Youth Engagement Programme (YEP) and the need for new provision pending the opening of the Centre for Learning & Wellbeing. The balance of the underspend on EOTAS (£120K) and the underspend on AWE/OOST (£136K) will be used to fund temporary Engagement and Attendance Liaison posts in 2022/23. They will provide further support for pupils in years 7 to 9 and will act as a conduit between the learner, parent/carers and the school on any matters concerning non-attendance and non-engagement with school provision. The funding within the rationalisation reserve earmarked last year for costs in relation to the Centre for Learning & Wellbeing and EOTAS (£272K in total) has also been transferred to the new reserve so that all relevant reserves are in one place.

- 2.46** The Youth Engagement and Progression budget outturned with a favourable variance of £75K after transferring £75K to the Youth Service Reserve due to staffing underspends and additional funding received from the European Structural Fund (ESF) dating back to 2016.
- 2.47** School Improvement – This area of the budget outturned with a favourable variance of £82K prior to transferring £178K to reserves. The savings were due to the maximisation of grants during in the year. The savings against this budget (£82K) and the savings from the Inclusion and Wellbeing budget (£95K) were transferred to the Education Pressures reserve.

Reserves

- 2.48** A reserve is an appropriation from a revenue account and does not constitute a cost of service until the expenditure is eventually incurred. A reserve does not cover a present obligation or liability and is a voluntary means of setting aside monies for future requirements either capital or revenue.
- 2.49** A provision is a charge to revenue and is included as part of the cost of the relevant service at the point the provision is created. A provision covers a present obligation or liability that has occurred due to a past event and is compulsory under accounting regulations.
- 2.50** As part of the 2021/22 and 2022/23 revenue budget setting process, each specific reserve had been reviewed and considered in light of the Council's priorities. It should be noted that there are considerable commitments which will require funding from reserves in the coming years, e.g. Band B 21st Century Schools Investment Programme.
- 2.51** Attached at Appendix 3 is a schedule showing the Council's reserves as at 31st March 2022. The table below shows the net movements in reserves for 2021/22 relating to the Council Fund and for specific reserves. The value of transfers out of reserves to fund capital expenditure is £1.191M with a net transfer into reserves of £18.151M. Transfers into reserves can be used to fund future revenue or capital expenditure.

Net Movement on Reserves Excluding	Balance as at 31st March 2021 £000	Balance as at 31st March 2022 £000	Net Movement £000
Council Fund	11,868	12,510	642
Social Services Reserves	11,293	13,778	2,485
Capital Reserves	34,149	38,640	4,491

Other Specific Reserves	21,055	25,510	4,455
Climate Change Reserves	1,975	1,671	(304)
Total Movement	80,340	92,109	11,769
Schools Reserves	6,639	13,139	6,500
Total Incl Schools	86,979	105,248	18,269
Insurance Fund	4,648	4,530	(118)
Total Council Fund and Specific Reserves	91,627	109,778	18,151

Of which :-	£000s
Reduction in reserves for Capital expenditure	(1,191)
Transfers into reserves from Revenue	+19,460
Insurance Fund	(118)
Net Movement	+18,151

2.52 The transfers detailed above and highlighted in the narrative within the report have been included in Appendix 3.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

3.1 The Council's revenue budget and therefore its expenditure is incurred in order to achieve its corporate priorities as set out in the Corporate Plan 2020-2025 through the 4 well-being outcomes.

4. Climate Change and Nature Implications

4.1 At 31st March, 2022 the Council holds reserves specifically earmarked to support the Council's response to the Climate and Nature Emergency totalling £1.671m with further reserves earmarked within the Capital reserves shown.

5. Resources and Legal Considerations

Financial

Revenue (Including Efficiency Targets)

5.1 As part of the Final Revenue Budget Proposals for 2021/22, an efficiency target of £500k was set for the Council, which as a result of a positive settlement from

WG, was greatly reduced from targets set in recent years. No efficiency target was set for schools. Attached at Appendix 2 is a statement detailing all efficiency targets for 2021/22.

- 5.2** Each efficiency target has been given a RAG status. Green indicates that it is anticipated that the target will be achieved in full within the year, amber indicates that it is considered that the saving in the year will be within 20% of the target and red indicates that the saving to be achieved in year will be less than 80% of the target.
- 5.3** Learning and Skills was able to fully achieve their efficiency target of £59k during 2021/22.

Employment

- 5.4** There are no employment implications contained in this report.

Legal (Including Equalities)

- 5.5** The provisional outturn figures for the Council have been used in the preparation of the Statements of Accounts. Regulation 10(1) of the Accounts and Audit (Wales) Regulations 2014 (as amended) requires the Responsible Financial Officer to sign and date the Statement of Accounts and certify that they present a true and fair view of the financial position at the end of the year. This means that for 2020/21 the Statement of Accounts should be certified by the Section 151 Officer by 31st May, 2022.
- 5.6** If it is not possible to meet this deadline the Council has to advertise that this has not happened and the reason why. Due to the pressures of the COVID-19 pandemic it was not possible to produce the Statement of Accounts by 31st May 2022 and the appropriate advert was placed. The Statement of Accounts was signed by the S151 Officer on 5th July, 2022.

6. Background Papers

None.

	AMENDED BUDGET 2021/22 £000	Adjustments £000	FINAL AMENDED BUDGET 2021/22 £000
Learning and Skills			
Schools	98,509	0	98,509
Strategy, Culture, Community Learning & Resources	8,298	0	8,298
Directors Office	233	0	233
Additional Learning Needs & Wellbeing	3,068	0	3,068
Standards and Provision	3,846	0	3,846
Total Learning and Skills	113,954	0	113,954
Social Services			
Children and Young People	16,909	0	16,909
Adult Services	46,885	0	46,885
Resource Management & Safeguarding	6,986	0	6,986
Youth Offending Service	707	0	707
Total Social Services	71,487	0	71,487
Environment and Housing			
Neighbourhood & Transport Services	24,779	1,500	26,279
Building Services	0	0	0
Regulatory Services	1,825	0	1,825
Council Fund Housing	1,439	36	1,475
Total Environment and Housing	28,043	1,536	29,579
Managing Director and Resources			
Resources	527	540	1,067
Regeneration	1,919	143	2,062
Development Management	1,116	(143)	973
Private Housing	1,044	0	1,044
Total Managing Director and Resources	4,606	540	5,146
General Policy	33,563	372	33,935
Met from Reserves	0	0	0
TOTAL NET BUDGET	251,653	2,448	254,101

PROGRESS ON APPROVED EFFICIENCIES 2021/22

Service	Total Efficiency	Projected Efficiency	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
	£000	£000				
LEARNING AND SKILLS						
Corporate Recovery and Efficiency Savings 21/22	48	48	Green		Learning & Culture	Trevor Baker
Pensions Adjustment	11	11	Green		Learning & Culture	Trevor Baker
TOTAL LEARNING AND SKILLS	59	59	100%	Green		
SOCIAL SERVICES						
Corporate Recovery and Efficiency Savings 21/22	76	76	Green	It is anticipated that savings can be achieved but this will need to be reviewed as the year progresses	Health Living & Social Care	Suzanne Clifton
Pensions Adjustment	3	3	Green		Health Living & Social Care	Suzanne Clifton
TOTAL SOCIAL SERVICES	79	79	100%	Green		
ENVIRONMENT AND HOUSING						
Neighbourhood Services and Transport						
Corporate Recovery and Efficiency Savings 21/22	133	65	Red	Savings have been made by increasing the income received from concessions and vacant posts within the service.	Environment & Regeneration	Emma Reed
Pensions Adjustment	3	3	Green		Environment & Regeneration	Emma Reed
Traffic Surveys	10	5	Red	There is still a high demand for traffic surveys however it is hoped some savings can be made	Environment & Regeneration	Emma Reed
Leisure Services	56	36	Red	A saving has been made at Holm View Leisure Centre	Health Living & Social Care	Emma Reed
Total Neighbourhood Services and Transport	202	109	Red			

PROGRESS ON APPROVED EFFICIENCIES 2021/22

Service	Total Efficiency	Projected Efficiency	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
General Fund Housing						
Corporate Recovery and Efficiency Savings 21/22	4	4	Green		Homes & Safe Communities	Mike Ingram
Total General Fund Housing	4	4	Green			
TOTAL ENVIRONMENT AND HOUSING	206	113	55%	Red		
MANAGING DIRECTOR AND RESOURCES						
Resources						
Corporate Recovery and Efficiency Savings 21/22	62	35	Red	Approximately £35k of the target saving has been achieved permanently.	Corporate Performance & Resources	Carolyn Michael
Fraud & Income Recovery	50	50	Red	The additional fraud & income recovery saving has been added to the annual target (now set at £125k). To achieve the additional saving will depend on annual fraud income recovery during the year.	Corporate Performance & Resources	Mark Thomas
Total Resources	112	85	Red			
Regeneration and Development Management						
Corporate Recovery and Efficiency Savings 21/22	16	16	Green		Environment & Regeneration	Marcus Goldsworthy
Total Regeneration and Development Management	16	16	Green			
Private Housing						
Corporate Recovery and Efficiency Savings 21/22	2	2	Green		Homes & Safe Communities	Marcus Goldsworthy
Total Private Housing	2	2	Green			
TOTAL MANAGING DIRECTOR AND RESOURCES	130	103	79%	Red		

PROGRESS ON APPROVED EFFICIENCIES 2021/22

Service	Total Efficiency	Projected Efficiency	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
Policy						
Corporate Recovery and Efficiency Savings 21/22	13	13	Green		Corporate Performance & Resources	Carolyn Michael
Pensions Adjustment	13	13	Green		Corporate Performance & Resources	Carolyn Michael
TOTAL POLICY	26	26	100%	Green		
TOTAL	500	380	76%	Red		

Green = on target to achieve in full
 Amber = forecast within 20% of target
 Red = forecast less than 80% of target

ANALYSIS OF RESERVES**APPENDIX 3**

Name	Bal 01/04/21 £000	In £000	Out £000	Est Bal 31/03/22 £000	Comments
<u>Housing Revenue Account</u>	12,000	5,439	0	17,439	The fund is ring fenced by statute for use by the Housing Revenue Account (HRA). As well as acting as a working balance for the HRA, it is also used to fund repairs and the capital programme.
<u>General Reserves</u>					
Council Fund	11,868	655	-13	12,510	The working balance of the Authority can be used to support Council Fund expenditure or to reduce the Council Tax. The minimum recommended level in the view of the S151 Officer is £10m.
<u>Specific Reserves</u>					
<u>Learning and Skills</u>					
Schools Rationalisation and Improvements	1,167	0	-434	733	This reserve will meet the costs of school restructuring and reorganisation and support schools in the improvement of their teaching and learning facilities.
Education Pressures	452	418	0	870	To fund pressures faced by Learning and Skills.
Additional Learning Needs	375	776	0	1,151	Reserve established to be utilised to support the delivery of the ALN act.
Wellbeing and Family Engagement	0	695	0	695	New reserve established to support Education Other Than At Schools (EOTAS) the new centre for Learning and Wellbeing and enhanced primary provision.
Welsh Immersion	0	80	0	80	Fund to be utilised to support the expansion of Welsh Immersion provision in the Vale of Glamorgan.
School Deferred Pensions	335	0	-19	316	To initially fund pension costs for schools staff which will be reimbursed by schools over a number of years.
Schools invest to save reserve ER/VR	62	138	0	200	To assist with the cost of redundancies in schools

Sports Facilities	6	0	0	6	Funding transferred from Pen y Garth Primary School in order to provide a budget to fund ad hoc repairs and maintenance required to sports hall.
Culture Fund	290	0	0	290	To finance the improvement of Library services. £50k required in 2020/21 to matchfund the Penarth Library MALD capital project.
Adult Community Learning	118	21	0	139	To finance initial reshaping costs as a result of the anticipated changes in the way adult learning is funded across Wales.
Kickstart	0	52	0	52	
Community For Work Exit Strategy	66	67	0	133	To pay potential redundancy costs if Welsh Government grants were discontinued.
Youth Service	51	76	0	127	To assist with the implementation of the Youth Engagement & Provision Framework in schools as well as initial costs in relation to the reshaping of the Youth service. The reserve will be used to purchase a bus for the Youth service during 20/21. The remaining balance will be required to matchfund the Inspire to Work ESF project.
Catering	117	0	0	117	To support any issues relating to the Catering trading company.
Catering Equipment Renewals	88	134	-41	181	Repairs and renewal fund for catering equipment in Schools.
Social Services					
Legislative Changes	8,227	2,525	0	10,752	To cover additional burdens on the authority due to changes in legislation eg Social Services and Well-being (Wales) Act 2014 , Deprivation of Liberties Standards and other pressures on the service.
Social Services Pressures	1,913	0	-186	1,727	To cover short term childrens placements which have a high cost e.g. remand, that cannot be accommodated within the current operational budget.
Social Services Development	350	0	0	350	To cover costs of implementing service development and contingency for premises maintenance
Grant Exit Strategy	630	0	0	630	To pay potential redundancy costs if Welsh Government grants were discontinued.
Youth Offending Service	173	146	0	319	To assist with potential reductions in grant funding in future years and to carry out works at YOS building

Environment and Housing

Neighbourhood Services	3,390	1,147	-850	3,687 To be used for initiatives to improve Neighbourhood Services, including Parks and Highway services plus any potential costs of waste disposal initiatives.
Bad Weather	470	0	0	470 To fund necessary works during periods of severe weather conditions.
Building Services Improvement	355	347	0	702 Monies set aside for improvements to the Building Services department.
Civil Parking Enforcement	0	127	0	127 Fund which contains surpluses generated by the Civil Parking Enforcement function. Funds can be re-invested into future Highway/Environmental schemes or additional staffing resources.
Waste Management Contingency	0	250	0	250 Funding set aside to reduce the impact on the waste management budget of any decrease in the value of income received for recycling materials collected.
Rural Housing Needs	58	0	-7	51 To be used to fund Rural Enabler post.
Homelessness and Housing	725	0	-3	722 This sum will be used to support homelessness prevention work.
Housing Strategy	10	0	0	10 This funding will be used to produce the Housing Strategy including facilitating consultation events.
Supporting People	95	0	-9	86 To continue to provide housing support.
Community Safety	5	45	0	50 To fund community safety initiatives.
Gypsy Traveller	1,052	0	-3	1,049 To support the provision of a Gypsy/Traveller site and Gypsy Liaison Officer.
Regulatory Improvements	298	83	-125	256 Monies set aside for Regulatory Services issues and to be used for any future issues arising from the shared services collaboration.

Place**Regeneration and Planning**

Private Sector Housing	225	45	0	270 To fund initiatives for Private Sector Housing, including an Occupational Therapist within the DFG team.
Local Development Plan	354	29	0	383 Set aside for costs relating to the production of the Local Development Plan.
Regeneration Fund	465	0	-25	440 To fund various regeneration schemes in the Vale.

Holton Road Surplus	24	12	0	36	Ringfenced sum for Holton Road regeneration.
Regeneration & Planning	996	114	0	1,110	Monies set aside to cover various commitments within the service.
Country Car Parking Porthkerry	0	33	0	33	Ringfenced car parking income to be utilised to enhance facilities at Porthkerry Country Park.
Country Car Parking Cosmeston	0	27	0	27	Ringfenced car parking income to be utilised to enhance facilities at Cosmeston Country Park.
Planning Fees	100	0	0	100	To provide for reduction in planning fees income.
Planning Legal Challenge	50	0	0	50	To provide for reduction in planning fees income.
Building Control	212	0	-48	164	Reserve set aside to fund future deficits on the ringfenced Building Control Trading Account.
Donations	31	15	0	46	Income received from visitors which is used to fund general projects and to match-fund expenditure incurred by the Friends of the Heritage Coast.
Planning Enquiries	14	0	0	14	Funding set aside for costs associated with responding to Planning enquiries.
Corporate Resources					
Welfare Reforms	1,021	611	-733	899	To fund pressures on the Authority resulting from changes to the Welfare Benefit System. This reserve could be used to finance any Department for Work and Pensions projects.
Financial IT System	13	0	0	13	To fund the costs of implementing IT systems in Finance
Internal Audit	142	0	0	142	To provide training and support development of Internal Audit staff.
Shared Internal Audit Service	399	86	0	485	Balance held on behalf of the partners for the shared audit service.
Legal	415	0	-124	291	To fund the appointment of temporary posts to support the service.
Trainee Appointments	601	0	0	601	To fund the appointment of trainees and interns to support services and the Reshaping Service programme.
Legal Claims	1,870	0	0	1,870	To fund future legal cases and judicial reviews.
Child Burial	52	16	0	68	Ring fenced grant funding received from Welsh Government.
Human Resources	141	0	-37	104	Funding is used to finance the appointment of apprentices and other operational costs.

Property	0	65	0	65	Funding will be used for office accomodation improvements and other projects in Property.
Performance and Development	377	0	0	377	To fund the purchase of hardware, software and equipment and to fund the appointment of trainees and interns to support the service.
Democratic & Freedom of Information	112	7	0	119	To be used to fund IT and other equipment required to support department.
Corporate					
Election Expenses	453	40	0	493	Set aside for the Council and other elections costs.
Corporate Governance	338	0	-102	236	This reserve has been set aside in respect of local government governance and development issues.
Covid Response Reserve	0	1,249	0	1,249	To support the Council's ongoing response to the Covid 19 Pandemic
Early Retirement Fund	973	0	-500	473	Corporate Funding to support Early Retirement arrangements as part of reorganisation and restructures.
Cwm Ciddy Challenge Funding	16	0	0	16	Ring fenced funding for Cwm Ciddy Challenge
Discretionary Cost of Living	0	825	0	825	Ringfenced Grant Funding to support the delivery of the Discretionary Cost of Living Scheme
Socio Economic Mapping	500	0	0	500	To implement Socio Economic Mapping and Recovery
Wellbeing and Leisure	350	0	-3	347	To fund Wellbeing and Leisure initiatives
Events	180	0	-99	81	To provide funds to promote the Vale of Glamorgan particularly in respect of tourism and economic development.
Insurance Fund	4,648		-118	4,530	To fund potential future claims on the Authority based upon historical evidence. This is reviewed annually. No prediction for future use has been included at present and claims can have a long lead time.
Energy Management Fund	225	66	0	291	Energy saving schemes initially funded from this reserve and transfers in relate to the repayments to the fund from services once savings are achieved and income from renewable energy sources.
Green Infrastructure and Climate Change Reserve	1,250	0	-600	650	This reserve has been set up to provide funds for Environmental Initiatives across the Vale of Glamorgan.

Project Zero	500	298	-68	730	This reserve has been set up to provide funds for Environmental Initiatives across the Vale of Glamorgan.
Reshaping Services	517	0	-4	513	To fund one off costs that will be incurred during the implementation of the Council's Reshaping Services programme.
Digital Reshaping	220	0	0	220	Invest to save funding to support the implementation of new digital ways of working and to update current systems.
Interpretation Services for Asylum Seekers	98	0	0	98	To provide support and interpretation services for asylum seekers.
Stronger Communities Fund	206	0	-15	191	To enable community groups, the voluntary sector and town and community councils to apply for revenue and capital funding that promotes initiatives within the Vale of Glamorgan consistent with the Council's vision of "Strong communities with a bright future".
Mayors Foundation	5	1	0	6	Ringfenced funding to be issued as grants.
Staff Employment Awards	0	5	0	5	Ringfenced funding to support delivery of Staff Employment awards event.
Capital					
City Deal	1,898	0	0	1,898	To be used to contribute towards the City Deal which will generate significant economic growth and to improve transport and other infrastructure within the Cardiff Capital Region.
Coastal Works	607	0	-32	575	To assist in funding the ongoing liabilities that will arise following the coastal developments in the Vale, maintaining the impact of the significant investment made.
Waste Transfer Station	1,498	849	0	2,347	Establishment of a Waste Transfer Station.
ICT Fund	3,980	76	-1,324	2,732	Set aside to meet the costs of replacement and renewal of computer hardware and software, telecommunication systems and infrastructure. Transfers in include the repayment back into the fund from schools and other services relating to IT loans.
Capital Scheme Commitments	3,076	1,384	0	4,460	Set aside for capital schemes to be undertaken
Free School Meals Adaptations	0	1,138	0	1,138	Used to carry forward displaced existing capital funding as a result of receiving WG grant and to be spent on supporting the implementation of free school meals.

School Investment Strategy	8,562	1,323	-1,849	8,036 To be used to fund schemes identified as part of the Schools Investment Programme including the Sustainable Communities for Learning programme.
WG Schools Capital Grant	2,313	2,413	-2,313	2,413 Used to carry forward displaced existing capital funding as a result of receiving WG grant and to be spent on capital expenditure in schools.
Resurfacing and Structural Improvements	0	2,420	0	2,420 To be used to fund capital expenditure on road resurfacing and structures e.g. The Eastern Shelter
Country Park Capital Schemes	0	276	0	276 To be used to fund capital expenditure in the Country Parks including refurbishment of the toilets and ANPR systems in the car parks.
Capital Economic Regeneration Fund	456	0	-61	395 To finance capital economic regeneration schemes.
Investment and Growth Fund	2,353	0	0	2,353 This fund is to be used to support the Non Treasury Investment Strategy Investment and Growth Fund.
Council Building Fund	5,889	0	-424	5,465 The fund is available in respect of repairs and maintenance of Council Buildings.
Repairs and Renewals Vehicle	1,743	1,282	-1,541	1,484 This fund is primarily for the replacement of plant and vehicles. Vehicles are purchased from the fund and the transfer in represents the equivalent "rental" amount reimbursing the fund.
Ash Die Back	0	600	-39	561 To be used to tackle the Ash Die back across the Vale of Glamorgan.
Carbon Vehicles Reserve	215	0	-175	40 New reserve for electric pool cars
Social Services Buildings	506	0	-4	502 To fund the update of Social Services premises to meet the future demands of the service.
Social Services Electric Vehicles and Licences Pilot	0	408	0	408 Funds displaced from additional RSG allocated by WG to support a pilot scheme with the independent care sector utilising electric vehicles, driving lessons and licences to enhance recruitment and retention.
ICF Capital	300	0	-25	275 To be used as a contribution towards the Penarth Older Persons Village scheme.
Telecare	753	109	0	862 Replacement fund for Telecare equipment and other service costs.

TOTAL SPECIFIC RESERVES (excl HRA)	73,120	22,949	-11,940	84,129
---	---------------	---------------	----------------	---------------

Schools	6,311	6,460	0	12,771	Balances held by Schools as shown in Appendix
Additional Needs	102	72	0	174	
Ysgol Bro Morgannwg 3G Pitch				50	
Repairs	0	50			
Breakfast Club	33	22	0	55	
School Long Term Supply	193	0	-104	89	
TOTAL SCHOOL RESERVES	6,639	6,604	-104	13,139	

31/03/22	Est. Bal.	Net	Est. Bal.
	31/03/2021	Movement	31/03/2022
	£000's	£000's	£000's
Council Fund	11,868	642	12,510
Social Services Reserves	11,293	2,485	13,778
Capital Reserves	34,149	4,491	38,640
Climate Change	1,975	-304	1,671
Other Specific Reserves	21,055	4,455	25,510
Total Council Fund Reserves (excl. Schools and HRA)	80,340	11,769	92,109
Schools	6,639	6,500	13,139
Total Incl Schools	86,979	18,269	105,248
Insurance Fund	4,648	-118	4,530
Total	91,627	18,151	109,778

	Schools Balances as at 31st March	Balance 31.03.15	Balance 31.03.16	Balance 31.03.17	Balance 31.03.18	Balance 31.03.19	Balance 31.03.20	Balance 31.03.21	Balance 31.03.22
Nursery Schools	Bute Cottage Nursery	£10,423	£11,277	£13,011	£7,286	£16,626	£25,080	£64,096	£73,411
	Cogan Nursery	£32,686	£21,320	£23,342	£29,633	£27,041	£23,370	£78,664	£102,609
	Total Nursery	£43,109	£32,597	£36,353	£36,919	£43,667	£48,450	£142,760	£176,020
Primary Schools	Albert Primary	£62,501	£67,991	£97,944	£92,943	£97,269	£46,720	£112,591	£164,844
	All Saints Primary	£46,968	£20,523	£29,026	£61,781	£86,424	£58,021	£78,258	£152,724
	Barry Island Primary	£33,440	£76,811	£46,140	£33,287	£42,247	£2,976	£51,837	£113,260
	Cadoxton Primary	£18,400	£47,444	£11,567	£585	£71,851	£55,250	£170,253	£210,108
	Cogan Primary	£68,982	£119,178	£154,325	£65,066	£57,837	£39,913	£92,481	£135,142
	Colcot Primary	£13,317	£57,867	£51,715	£27,206	£34,257	-£13,997	£54,834	£79,832
	Dinas Powys Primary	£38,369	£4,691	£140	£16,662	£38,252	-£18,872	£130,199	£165,811
	Evenlode Primary	£31,443	£38,668	£10,072	£14,216	£14,511	£8,180	£108,453	£232,976
	Fairfield Primary	£30,796	£692	-£35,471	£0	£39,718	-£29,219	£20,824	£76,441
	Gladstone Primary	£34,991	£74,968	£77,848	£36,173	£43,676	-£83,577	-£66,769	£82,054
	Gwenfo Primary	£44,123	£87,600	£90,914	£69,376	£87,011	£15,738	£72,859	£128,976
	High Street Primary	£25,647	£34,027	£20,121	£23,624	£28,090	£19,051	£104,394	£189,596
	Holton Primary	£41,907	£73,207	£62,743	£58,740	£4,277	-£39,992	£123,000	£155,636
	Jenner Park Primary	£59,640	£70,073	£17,478	£64,626	£66,611	£36,562	£133,525	£235,529
	South Point Primary	£11,246	£8,485	£26,590	£35,199	£79,961	£97,519	£79,628	£51,722
	Llandough Primary	£29,889	£34,211	£57,378	£58,011	£72,049	£35,997	£45,683	£80,195
	Llanfair Primary	£10,827	£7,792	£14,516	£15,501	£23,359	£8,901	£59,013	£96,287
	Llangan Primary	£24,625	£35,781	£32,190	£56,781	£50,840	£35,195	£36,232	£13,744
	Llansannor Primary	£16,332	£16,497	£29,519	£77,881	£58,978	£10,726	£94,031	£150,957
	Oakfield Primary	£6,515	£15,727	£4,570	£60,695	£44,240	£28,365	£52,978	£153,479
	Palmerston Primary	£39,570	£20,702	£55,133	£73,552	£62,527	£2,395	£13,114	£44,240
	Pendoylan Primary	-£8,922	-£38,751	-£40,573	-£49,736	-£23,465	-£15,161	£37,680	£66,521
	Peterston Super Ely Primary	£20,192	£29,608	£30,689	£30,199	£29,239	£27,107	£49,754	£86,720
	Rhws Primary	£37,620	£47,681	£11,682	£17,094	£32,886	-£44,486	£23,726	£76,923
	Romilly Primary	£1,052	£25,765	£28,558	£23,776	£15,679	£5,775	-£12,999	£222
	St Andrews Major Primary	£12,207	£6,371	£20,914	£40,747	£39,942	£48,305	£108,755	£175,666
	St Athan Primary	£45,832	£49,755	£31,263	£54,815	£60,116	£44,007	£94,918	£148,588
	St Brides Major Primary	£159,432	£133,314	£128,531	-£9,247	£55,747	£13,648	£73,516	£173,615
	St David's Primary	£14,313	£10,508	£11	£15,398	£0	-£10,671	£25,683	£9,287
	St Helen's Primary	£65,198	£62,367	£30,608	£51,502	£25,902	£20,244	£102,140	£174,382
	St Illtyd Primary	£83,252	£68,477	£59,646	£57,392	£69,872	£29,785	£20,085	£146,979
	St Joseph's Primary	£24,935	£15,159	£12,649	£56,048	£39,743	£25,611	£87,327	£119,008
	St Nicholas CIW Primary	£16,082	£65,158	£69,470	£105,230	£73,061	£56,676	£88,316	£115,353
	Sully Primary	£47,166	£88,255	£73,299	£69,911	£77,263	£58,819	£168,509	£187,990
	Victoria Primary	£90,349	£83,350	£45,767	£41,212	£79,456	£34,759	£117,275	£257,582
	Wick & Marcross Primary	£90,789	£143,094	£71,813	£50,863	£86,718	£60,818	£141,179	£238,623
	Y Bont faen Primary	£43,937	£45,150	£50,098	£64,998	£55,340	£66,162	£134,721	£148,391
	Ysgol Dewi Sant	£148,280	£92,441	£41,205	£55,557	£38,984	£39,778	£108,246	£134,085
	Ysgol Gymraeg Gwaun Y Nant	£70,498	£48,040	£40,261	£30,501	£28,282	£16,041	£109,023	£207,619
	Ysgol Gymraeg Pen Y Garth	£31,813	£15,720	£0	£23,963	£23,662	£0	£21,273	£108,006
	Ysgol Gymraeg Sant Baruc	£10,148	-£1,363	-£8,390	£18,905	£46,421	£29,928	£133,011	£216,332
	Ysgol Iolo Morganwg	£87,039	£49,453	£26,633	£18,460	£35,645	£21,931	£74,876	£99,082
	Ysgol Sant Curig	£58,751	£61,094	£39,232	£32,003	£2,673	-£55,697	£96,494	£231,691
	Ysgol Y Ddraig	£37,661	£32,613	£22,299	£65,024	£58,011	£14,475	£336,678	£388,872
	Total Primary	£1,877,152	£2,046,194	£1,640,123	£1,806,520	£2,055,162	£803,707	£3,707,604	£6,225,090
Age 3-19 school	Ysgol Bro Morgannwg	£149,871	£250,546	£55,514	-£52,067	-£23,075	-£112,535	£204,895	£619,913
	Total All-through	£149,871	£250,546	£55,514	-£52,067	-£23,075	-£112,535	£204,895	£619,913
Secondary Schools	Whitmore High	£26,020	£53,110	£175,682	£22,298	£15,706	£7,317	£256,827	£799,563
	Pencoedtre High	£230,765	£320,939	£250,651	£246,711	£2,449	-£160,884	£189,226	£891,150
	Cowbridge Comprehensive	£589	£41,882	£22,207	£70,782	£72,883	-£9,054	£475,555	£973,071
	Llantwit Major Comprehensive	£85,214	£51,746	£98,824	£92,322	£99,723	£63,547	£331,122	£748,439
	St Cyres Comprehensive	-£47,392	-£175,447	-£141,388	£85,273	£32,039	-£2,208	£217,668	£563,493
	St Richard Gwyn Comprehensive	£2,673	£26,550	£54,310	£139,274	£132,459	£117,137	£276,328	£460,678
	Stanwell Comprehensive	£274,368	£188,044	£69,013	£75,130	£260,696	£1,563	£218,148	£534,797
	Total Secondary	£572,237	£506,824	£529,299	£731,790	£615,955	£17,418	£1,964,874	£4,971,190
Special School	Ysgol Y Deri	£65,762	£110,187	£60,528	£99,571	-£11,807	£82,010	£291,026	£779,017
	Total Special	£65,762	£110,187	£60,528	£99,571	-£11,807	£82,010	£291,026	£779,017
	GRAND TOTAL	£2,708,131	£2,946,348	£2,321,817	£2,622,733	£2,679,902	£839,050	£6,311,159	£12,771,230
	Change on previous Year		£238,217	-£624,531	£300,916	£57,169	-£1,840,852	£5,472,109	£6,460,071
	Change on previous Year %		8.8%	-21.2%	13.0%	2.2%	-68.7%	652.2%	102.4%

Nursery and Primary schools with balances in excess of £50,000	42	91%
Secondary, Special, 3-19 schools with balances in excess of £100,000	9	100%
Schools with balances of 5% or more of budget share	52	95%
Schools with balances of 10% or more of budget share	41	75%
Schools in deficit	0	0%